

CITY OF CHARLEVOIX PLANNING COMMISSION MEETING MINUTES  
Monday, June 14, 2010 – 7:00 p.m.  
210 Clinton Street, Charlevoix Public Library, Charlevoix, Michigan

A) CALL TO ORDER

The meeting was called to order by Chairman Hess at 7:02 p.m.

B) ROLL CALL

Commissioners Present: Larry Boog, Dan Buday, Judy Clock, June Cross, Becky Doan, Francis (Brownie) Flanders, John Hess, D. J. Way  
Commissioners Absent: Toni Felter (excused)  
Staff Present: City Planner Mike Spencer

C) INQUIRY INTO POTENTIAL CONFLICTS OF INTEREST None.

D) APPROVAL OF AGENDA

The Commission approved the agenda as presented.

E) APPROVAL OF MAY 10, 2010 MINUTES

The Commission reviewed the minutes.

Motion made by Member Flanders and seconded by Member Clock that the minutes of May 10, 2010 be approved as presented. The motion was adopted by unanimous voice vote.

F) NEW BUSINESS

1. Presentation of the 2010 Draft Master Plan

City Planner Michael Spencer gave a Power Point presentation on the draft master plan. The draft document is available on the City's website and can be reviewed at the Library and City Manager's office. The City Planner reviewed the various steps in creating the master plan. Staff has been working on the document for a number of years. There have been numerous public meetings, visioning sessions, regional planning initiatives, Planning Commission training sessions and surveys to serve as public input for drafting the Master Plan.

The City Council will release the draft for public review in early July. There will be an extensive public review period, as required by the Michigan Planning Enabling Act. On September 13<sup>th</sup>, the Planning Commission will hold a public hearing to take oral comments and evaluate written comments received throughout the review period. The Planning Commission may make changes based on public comments and finalize the draft for adoption by City Council in October. Written comments can be submitted to the Planning Office at any time.

Val Lazdins of LSL Planning, Inc. gave a presentation on Form-Based Codes.

2. Call for public comments and questions

Gene Saenger asked for information on the proposed future land uses for property along the north shore of Round Lake. City Planner Spencer reviewed the proposed future land use map with the audience.

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G) ADJOURNMENT

Chairman Hess adjourned the meeting at 8:15 p.m.

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John Hess, Chairman

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Linda Jo A. Weller, Recording Secretary

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Carol A. Ochs, City Clerk