

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, June 18, 2018 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark L. Heydlauff
City Attorney: Scott Howard
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

The Mayor disclosed that he has a business at the airport but does not have a conflict of interest.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – June 4, 2018
- B. Local Governing Body Resolution for Charitable Gaming Licenses – Approve Resolution 2018-06-04

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-06-04
RESOLUTION FOR CHARITABLE GAMING LICENSE

WHEREAS, *at a Regular meeting of the City Council called to order by Mayor Kurtz on June 18, 2018 at 6:00 P.M.; and*

WHEREAS, *the request from the City of Charlevoix Downtown Development Authority of Charlevoix, county of Charlevoix, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.*

NOW THEREFORE BE IT RESOLVED, *that City of Charlevoix Downtown Development Authority be considered for approval of obtaining a charitable gaming license to hold a raffle.*

RESOLVED *this 18th day of June, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole
Nays: None
Absent: None

- C. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – June 19, 2018
 - b. ACH Payments – June 4, 2018 to June 15, 2018
 - c. Payroll Check Register – June 15, 2018
 - d. Payroll Transmittal – June 15, 2018
- D. MME Charlevoix Reception – Waive alcohol restrictions in park
- E. Venetian Festival Tiki Tent – Waive alcohol restrictions in park
- F. Venetian Festival Fireworks and Contract – Approve fireworks permit and execute Hold Harmless Agreement

Motion by Cole, second by Kalbfell, to approve the Consent Agenda.

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole
Nays: None

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

A. 2018 South Taxilane Construction and Fencing Improvement Project

Airport Manager Wyman stated that the south taxilane will connect our west general aviation apron with our overflow parking lot. The new taxilane will give the airport the needed infrastructure for future private hangar development. The fencing aspect of this project will move our existing fence on the northeast side of our airport from its current location out to the actual airport property line. Also included in the grant for this project is a reimbursement to the City for the money it paid RS&H to do the design work that was conducted last year.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Kalbfell, second by Hagen, to approve Resolution 2018-06-01 Execution of Construction Contract for the South Taxilane Construction and Fencing Improvements.

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-06-01
EXECUTION OF CONSTRUCTION CONTRACT FOR THE SOUTH TAXILANE CONSTRUCTION AND FENCING IMPROVEMENTS
(Federal Project No. 3-26-0017-2218 MDOT CONTRACT NO. FM 26-01-C51)

WHEREAS, *the City is approving a construction contract with Reith-Riley Construction Co., in the total amount of four hundred eighty-eight thousand two hundred thirty dollars (\$488,230.00) for the South Taxilane Construction and Fencing Improvement Project resulting from the project bid opening on June 6th, 2018 and RS&H Michigan, Inc.'s recommendation to award the construction contract to Reith-Riley Construction Co.; and*

WHEREAS, *the proposed construction start date is September of 2018; and*

WHEREAS, *this contract will also be included in the FAA AIP Grant, with the project breakdown of 90% Federal, 5% State (MDOT) and 5% Local match.*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix City Council hereby authorizes the City Manager to execute the construction contract with Reith-Riley Construction Co., for the South Taxilane Construction and Fencing Improvement project in the amount of four hundred eighty-eight thousand two hundred thirty dollars (\$488,230.00) after review by City Staff and the City Attorney.*

RESOLVED *this 18th day of June, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole

Nays: None

Motion by Perron, second by Kalbfell, to approve Resolution 2018-06-02 Execution of Grant Application.

RESOLUTION NO. 2018-06-02
EXECUTION OF GRANT APPLICATION
(Federal Project No. 3-26-0017-2218 MDOT CONTRACT NO. FM 26-01-C51)

WHEREAS, *the City is submitting a grant application to the Federal Aviation Administration (FAA) for the South Taxilane Construction and Fencing Improvements, Construction Contract Amendment No.1 To The Agreement For Professional Engineering Services; and*

WHEREAS, *the FAA and MDOT will provide the City with a grant application agreement; and*

WHEREAS, *the grant agreement will be in the amount of Five Hundred Eighty-Five Thousand Five Hundred Six Dollars (\$585,506.00) with the grant agreement funding breakdown of 90% Federal, 5% State (MDOT) and 5% Local match; and*

WHEREAS, *the City of Charlevoix Local Share of the grant will be Twenty-Nine Thousand Two Hundred Seventy-Six Dollars (\$29,276.00); and*

WHEREAS, *the City of Charlevoix will be reimbursed Forty-Nine Thousand Eight Hundred Dollars (\$49,800.00) for the pre-paid design work for the South Taxilane Project; and*

WHEREAS, *the City of Charlevoix Local Share of the grant will be deducted from the reimbursed amount of Forty-Nine Thousand Eight Hundred Dollars (\$49,800.00); and*

WHEREAS, *the City of Charlevoix will be receiving a net reimbursed amount of Twenty Thousand Five Hundred Twenty-Four Dollars (\$20,524.00).*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix City Council hereby authorizes the City Manager to execute the FAA and MDOT grant application and grant agreement after review by City Staff and the City Attorney.*

RESOLVED *this 18th day of June, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole

Nays: None

Motion by Bryan, second by Oleksy, to approve Resolution 2018-06-03 Execution of Amendment No.1 to the Agreement For Professional Engineering Services.

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-06-03
EXECUTION OF AMENDMENT NO.1 TO THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
(Federal Project No. 3-26-2017-2218 MDOT CONTRACT NO. FM 26-01-C51)

WHEREAS, *the City is approving an amendment to the Contract for Professional Engineering Services with RS&H Michigan, Inc. for the South Taxilane Construction and Fencing Improvements; and*

WHEREAS, *the scope of the construction administration includes review of all contractor submittals, requests of information, testing information, change orders, attending weekly construction progress meetings, and production of construction and FAA grant documentation; and*

WHEREAS, *an independent cost analysis has been performed by MDOT Aeronautics and the cost was found to be reasonable for the services provided; and*

WHEREAS, *this contract will also be included in the FAA AIP Grant, with the project funding breakdown of 90% Federal, 5% State (MDOT) and 5% Local match.*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix City Council hereby authorizes the City Manager to execute Amendment No.1 to the Agreement For Professional Engineering Services which includes construction administration, after review by City Staff and the City Attorney.*

RESOLVED *this 18th day of June, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole

Nays: None

B. Ethics Ordinance

Mayor Kurtz questioned whether anything had happened over the last year that would have had a different outcome if the Ethical Conduct Ordinance had passed.

Oleksy responded that several instances of conflict of interest had occurred and noted that the discussion regarding the Cantina was distracting and he felt that the Mayor should have left the room. Oleksy felt the ordinance was well written and benefited the whole City. He read the first section of the draft ordinance.

The Mayor asked the City Attorney several questions. The City Attorney responded as follows:

- The body would be able to ask questions of a potential applicant who recused himself/herself if the body needed particular information. Someone who recused himself/herself would not be allowed to lobby for their cause.
- A recused member may have a representative speak on his/her behalf.
- If a recused member discovered that something was mistakenly presented on their behalf, the recused member could consult with their representative to correct the facts.
- A member has the obligation to vote and cannot recuse himself/herself just because a difficult decision is being made. A member can only recuse himself/herself when they truly have a conflict of interest.

Perron felt the draft ordinance was well written and noted that if there was a gray area regarding a conflict, Council would legislate itself. The Mayor suggested that a decision should be made so that Council can move forward devoting energy on their Council Goals.

Mayor Kurtz opened the item to public comment.

- Gabe Campbell, 2nd Ward, was proud that Council is reviewing the ordinance again.

The item was closed to the public.

Motion by Perron, second by Cole, to suspend Rule 13(k) [of the Rules of Procedure for City Council].

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole

Nays: None

Motion by Perron, second by Oleksy, to reconsider the previous vote on the Ethical Conduct Ordinance.

Yeas: Kalbfell, Bryan, Hagen, Perron, Oleksy, Cole

Nays: None

**CITY OF CHARLEVOIX
ORDINANCE NO. 793 of 2018**

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CHARLEVOIX BY ADDING A NEW CHAPTER, WHICH NEW CHAPTER SHALL BE DESIGNATED AS CHAPTER 10 OF TITLE 1 – ADMINISTRATION OF SAID CODE

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title I, Chapter 10, Sections 1.801 through 1.806 of the City Code are hereby added as follows:

**CHAPTER 10
ETHICAL CONDUCT**

1.801. Ethical Conduct.

- (1) The citizens of Charlevoix are entitled to have fair, ethical and accountable local government that has earned the public's full confidence for integrity.
- (2) Furthermore, the effective functioning of democratic government requires that public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government; public officials be independent, impartial and fair in their judgment and actions; public office be used for the public good, not for personal gain; and public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.
- (3) To this end, the Charlevoix City Council adopts this ordinance to assure public confidence in the integrity of local government and its effective and fair operation. Serving in local government is the holding of public trust. This trust should never be undermined.

In all actions, employees, the City Manager, and City Council members will adhere to all local, state and federal laws regulating ethical action. Various professional codes of ethics and other similar documents may be used to supplement determinations of ethical conduct.

1.802. Conflicts of Interest.

- (1) Conflicts of interest will naturally occur from time to time and in such cases when they may or do in fact arise, should be presented publicly to diminish the potential of actual or perceived special interests.
- (2) *Definitions.* For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
 - (a) "Conflict of interest" may occur when action by the city, either through its employees, its boards, committees, commissions or other such bodies, or the City Council, could be construed as impacting negatively or positively an interest of an employee or Council Member, his or her relatives, business or financial investments, property, or other interests.
 - (b) "Immediate family" shall mean the spouse, child, parents, brother, sister, half-sister, half-brother or the spouses of any listed relatives. All relationships shall include those arising from adoption and marriage.
 - (c) "City Council", except where specifically referred to, shall refer to the Mayor and each member of the City Council.
 - (d) "Boards, Commissions, Committees" shall refer to those boards, committees, commissions, or other bodies created by statute, local ordinance, resolution, local policy and any and all subcommittees those bodies may, from time to time, create.
- (3) City Council reporting of conflicts of interest.

- (a) If a case may arise when a Council Member or the Mayor has a conflict of interest, he or she shall make known the potential conflict in open session when City Council business might involve such interest. The Council Member or Mayor need not provide detail on the potential conflict so as to injure a client or patient relationship.
- (b) In addition to the general rule on conflicts of interest above, the following specific conflicts of interest are specifically prohibited:
 - (i) *Holding of other offices.* No Council Member shall hold any other city office or employment during the term for which they were elected to the Council except where specifically allowed by the Charter and/or statute.
 - (ii) *Voting involving a conflict of interest.* No member of the Council shall vote on any question in which he, she or a member of their immediate family as defined in this subchapter, has a financial interest, other than the common public interest, or on any question concerning his or her own conduct. Council Members who may have a financial interest shall state such interest and then refrain from debating, commenting, or otherwise seeking to influence the Council on such question.
 - (iii) If a member of City Council believes that another member of City Council has a conflict, he or she shall raise such perceived conflict. If the member in question does not concede a conflict, the majority of the remaining Council Members may vote to prohibit that Council Member or the Mayor who may have a conflict from participating in that item of business. The Council shall solely be the judge of its own members and the Mayor.
- (4) Board, Committee, Commission Conflicts of interest.
 - (a) If a case may arise when a member of a board, committee, or commission has a conflict of interest, he or she shall make known the potential conflict in open session when the body might conduct business involving such interest. The member need not provide detail on the potential conflict so as to injure a client or patient relationship.
 - (b) In addition to the general rule on conflicts of interest above, the following specific conflicts of interest are specifically prohibited:
 - (i) *Voting involving a conflict of interest.* No member of the body shall vote on any question in which he, she or a member of their immediate family as defined in this subchapter, has a financial interest, other than the common public interest, or on any question concerning his or her own conduct. Members who may have a financial interest shall state such interest and then refrain from debating, commenting, or otherwise seeking to influence the Council on such question.
 - (ii) If a member believes that another member has a conflict, he or she shall raise such perceived conflict. If the member in question does not concede a conflict, the majority of the remaining body members may vote to prohibit that member who may have a conflict from participating in that item of business.
- (5) City Manager reporting of conflicts of interest.
 - (a) If a case may arise when the City Manager has a conflict of interest, he or she shall make written notification of such conflict to the Mayor and the City Clerk. To the extent possible, the City Manager's involvement in the situation will be minimized to avoid the appearance of impropriety. The City Manager's conduct shall at all times be in accord with the ICMA Code of Ethics.
 - (b) It shall not be deemed a conflict of interest by the City Manager to enforce or cause to be enforced zoning or ordinance violations in keeping with standard practice. It shall also not be deemed a conflict of interest for action to be taken by the city to improve or otherwise conduct normal public activities in the neighborhood where the City Manager may reside.
- (6) *Employee reporting of conflicts of interest.* If a case may arise when an employee of the city or the city's Attorney, Auditor, or other professional contractor may have a conflict of interest, he, she, or the corporation, partnership or entity shall promptly report such conflict or potential conflict to the City Manager. The City Manager shall determine what steps if any may be necessary to avoid the potential for preferential or adverse action because of the conflict.
- (7) *Council appearance before other bodies.* City Council shall not appear before or seek to influence members of other Boards, Commissions, or Committees except when they may be appointed to such body, serve as a member by virtue of statute or Charter, or may be invited to address the body by a majority vote of the body.
- (8) *General prohibition.* The City Council, board, committee, and commission members, the City Manager, and city employees should not take any special advantage of services, goods or opportunity for personal gain that is not available to the public in general.

1.803. Statutory Prohibitions.

In accord with Public Act 196 of 1973 (being M.C.L.A. §§ 15.342 et seq.) the following shall apply to members of the City Council, the City Manager, and all other employees of the city.

- (1) *Confidential information.* The City Council, the City Manager, or an employee shall not divulge to an unauthorized person, confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.
- (2) *Personal opinions.* The City Council, the City Manager, or an employee shall not represent his or her personal opinion as that of the city.
- (3) *Use of city resources.* The City Council, the City Manager, or an employee shall use city personnel resources, property, and funds judiciously and solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.
- (4) *Acceptance of gifts.* The City Council, the City Manager, or an employee shall not solicit or accept a gift or loan of money, goods, services, or other thing of value for the benefit of a person or organization, other than the state, which tends to influence the manner in which the public officer or employee or another public officer or employee performs official duties.
- (5) *Use of office for private gain.* The City Council, the City Manager or an employee shall not engage in a business transaction in which the public officer or employee may profit from his or her official position or authority or benefit financially from

8. Reports & Communications

A. Public Comment

- Mike Doherty complained about long grass and weeds at Michigan Beach Park and wanted the park cleaned up. He also complained about speeding on Park Avenue.
- Shelly Langeweg felt that Michigan Beach Park was a "hot box", and wanted the park cleaned up.

B. City Manager Comments

C. Mayor & Council Comments

- Bryan understood that when Michigan Beach Park was given over to the City it was to be left in a natural state.
- Hagen was in favor of leaving the park more natural but felt that there needed to be a balance.
- Perron extended congratulations to Keep Charlevoix Beautiful for the petunias and baskets.
- Kalbfell recalled her participation in the active shooter drill last week. She felt that all first responders in the area were well trained and dedicated. Cole concurred.
- Oleksy noted that some newly planted trees were not being watered.

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 6:37 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Regular Accounts Payable – 06/19/2018			
ACE HARDWARE	3,609.08	KOORSEN FIRE & SECURITY	60.75
ACKERT, LEANNE	25.00	KSS ENTERPRISES	1,430.98
ACUSHNET COMPANY	255.49	LAKE FOREST BAKING COMPANY	73.00
AERKO INTERNATIONAL MICHIGAN INC	132.00	LANDSCAPE FORMS INC.	6,615.00
AMERICAN WASTE INC.	3,195.56	LOTTIE'S BAGELS	114.00
AQUATIC TECHNOLOGY INC	254.24	MACGREGOR PLUMBING & HEATING	220.00
AT YOUR SERVICE PLUS INC	1,265.00	MACKINDER, LINDA	10.00
AT&T	2,293.19	MAYER, SHELLEY L.	30.00
AUTO VALUE	1,692.14	MCCARDEL CULLIGAN-PETOSKEY	50.00
AVFUEL CORPORATION	49,580.84	MCMULLEN, DONALD R	1,044.75
B & L SOUND INC	123.97	MICHIGAN MUSHROOM MARKET LLC	75.00
BARRETT'S AUTO & MARINE TRIM	330.00	MICHIGAN PIPE & VALVE	517.00
BEIJO DE CHOCOLAT LLC	87.00	MIKULSKI, DEAN	10.00
BLARNEY CASTLE OIL CO	768.53	MMK CONSULTING	724.50
BOB MATHERS FORD	218.00	MORROW, CHUCK	5.00
BRADY'S CARPET CLEANING	456.00	MURRAY'S CREATIONS	35.00
BUTTON, RJ	10.00	MUSTANG TOOL SERVICE	150.66
BY THE BAY WINDOW CLEANING SVCS.	357.00	MUTT MITT	1,653.45
CARQUEST OF CHARLEVOIX	2,845.33	NATIONAL BUSINESS FURNITURE	262.00
CENTRAL DRUG STORE	24.88	NORTHERN A-1 ENVIRONMENTAL SVCS	12,005.12
CHANNING BETE COMPANY INC.	501.92	NORTHERN CREDIT BUREAU	183.60
CHARLEVOIX SCREEN MASTERS INC	1,231.00	NORTHERN MICHIGAN REVIEW INC.	867.98
CHARLEVOIX TOWNSHIP	33,099.25	NORTHERN SAFETY CO INC	1,004.22
CHARTER COMMUNICATIONS	1,255.37	NORTHWEST CANVAS	336.45
CINTAS CORPORATION	95.19	NW MI COG	11,250.00
CINTAS CORPORATION #729	109.76	OLESON'S FOOD STORES	243.15
CLARK, JAMES	10.00	OLSON BZDOK & HOWARD	992.00
CLOTHING COMPANY, THE	150.00	O'REILLY AUTOMOTIVE INC	25.00
COLLINS, NEAL	47.07	PARASTAR INC.	1,600.74
CPSM	7,500.00	PERSONAL GRAPHICS	1,172.58
CROSS, RICHARD	30.00	PETOSKEY REGIONAL CHAMBER OF	500.00
DAVIS, RON	10.00	PLUNKETT & COONEY	1,320.00
DELL MARKETING L P	11,836.58	POND HILL FARM LLC	88.00
DEMINS, JEFF	60.00	POWER LINE SUPPLY	1,095.15
DITCH WITCH SALES OF MICHIGAN	226.04	PREIN & NEWHOF	220.00
DORK, RON	10.00	PRESTON FEATHER	954.74
DORNBOS SIGN INC.	108.80	PRO WEB MARKETING LLC	30.00
DOTSON, LINDSEY J.	585.29	PROTEC	314.13
DROST LANDSCAPE INC.	1,725.00	PROVIDENCE FARM LLC	31.00
EMERGENCY MEDICAL PRODUCTS INC	199.25	R & R PRODUCTS INC	1,144.84
FAMILY FARM & HOME	415.15	RANGE TELECOMMUNICATIONS	166.80
FARMER WHITE'S	13.00	RESCO	15,425.00
FASTENAL COMPANY	39.55	RHINO SEED & LANDSCAPE SUPP	294.00
FEYEN ZYLSTRA LLC	1,592.50	ROSENTHAL, WALTER	60.00
FIDELITY GOLF SERVICES LLC	232.00	RS&H MICHIGAN INC	7,470.00
FREEDOM MAILING SERVICES INC.	2,313.15	RUSTIC BAKER	35.00
GEMINI GROUP LLC	2,606.00	SAUL, GINNIE	125.00
GOLDING, JOYCE M.	178.08	SCHAEFER, RICHARD	5.00
GOLOVICH, DAVID	10.00	SCHOFIELD, ROBERT	5.00
GRAINGER	364.77	SIMONS, JOSEPH	5.00
GRAND TRAVERSE DIESEL INC.	556.07	SITE ONE LANDSCAPE SUPPLY	100.61
GRAND TRAVERSE GARAGE DOOR	259.60	SOUND ENVIRONMENTS	739.65
GUNTZVILLER, RHONDA	224.00	SPOK INC	105.94
HACH COMPANY	1,342.68	STATE OF MICHIGAN	318.67
HARBOR HOUSE PUBLISHERS	1,295.00	STATE OF MICHIGAN	768.00
HARPHAM, CHARLES	5.00	STATE OF MICHIGAN	50.00
HARRELL'S	1,556.50	STATE OF MICHIGAN	4,924.76
HEP'S HOMEBAKED GRANOLA	23.00	SULLIVAN, LAWRENCE R	6,500.00
HEWARD, JEFF	10.00	SWARTZ, DON	5.00
HIMEBAUCH, GORDY	60.00	TERMINAL SUPPLY CO	314.29
HYDE SERVICES LLC	2,368.88	UNIFIRST CORPORATION	722.23
HYDRO CORP	530.00	UP NORTH PROPERTY SERVICES LLC	2,755.00
INDEPENDENT DRAFTING SERVICES	1,216.00	USA BLUE BOOK	1,581.80
IRISH BOAT SHOP	26.34	VARCOE, RANDALL	30.00
JESS CONSTRUCTION CO. INC.	140.40	VILLAGE GRAPHICS INC.	656.85
JOHN E. GREEN COMPANY	1,255.08	VOISIN, DONALD	30.00
JONES, ROBERT F.	63.00	WAY, RICHARD	30.00
KENDALL ELECTRIC INC.	1,201.43	WILBERT BURIAL VAULT CO	788.48
KMart	70.00	WILKIN, AMANDA	30.62

WINDER POLICE EQUIPMENT	590.34	WORK & PLAY SHOP	651.56
WOLCOTT, ROBERT	10.00	XYLEM WATER SOLUTIONS USA INC	38.00
WOOD SHOP, THE	515.00	TOTAL	240,588.34

ACH Payments – 06/04/2018 to 06/15/2018

MI PUBLIC POWER AGENCY	13,793.24	ALERUS FINANCIAL (HCSP)	400.00
PAYMENT SERVICE NETWORK	231.70	STATE OF MI (WITHHOLDING TAX)	5,951.40
MI PUBLIC POWER AGENCY	14,085.01	VANTAGEPOINT (401 ICMA PLAN)	742.50
STATE OF MI (SALES TAX)	18,055.05	VANTAGEPOINT (457 ICMA PLAN)	15,476.37
DTE ENERGY	3,871.57	VANTAGEPOINT (ROTH IRA)	1,186.53
IRS (PAYROLL TAX DEPOSIT)	38,387.45	TOTAL	112,180.82

Payroll Net Pay – Pay Period Ending 06/09/2018 (Paid 06/15/2018)

HEYDLAUFF, MARK L.	2,358.07	NOVOTNY, RAIGAN I.	264.15
GOLDING, JOYCE M.	1,764.87	KNORR, KENT J.	1,958.08
DEROSIA, PATRICIA E.	1,344.49	STEBE, LAURA A.	64.64
DOTSON, LINDSEY J.	1,457.31	MILAN, JANE E.	199.48
LOY, EVELYN R.	1,086.31	ANZELL, BETH A.	786.04
KLOOSTER, ALIDA K.	1,652.13	KLOOSTER, PATRICK H.	1,465.01
GOLOVICH, KAREN J.	969.62	EVANS JR, HALBERT K.	667.30
SPENCLEY, PATRICIA L.	1,090.26	KLINGER, LUCAS D.	659.96
MILLER, FAITH G.	14.32	GREENE, GLORIA C.	580.69
MCGINN, KELLY A.	1,670.38	DAVIS, LEAH R.	646.14
JONES, JANET M.	518.62	TELGENHOF, WILL G.	564.33
JOLLETTE, MELISSA N.	656.69	WILLIAMS, BRANDON S.	463.15
DOAN, GERARD P.	1,697.64	CARLSON, JOSHUA A.	145.43
SCHLAPPI, JAMES L.	1,404.32	GREYERBIEHL, KELLY M.	349.28
UMULIS, MATTHEW T.	1,280.60	KIRINOVIC, THOMAS F.	273.51
HANKINS, SCOTT A.	1,829.78	DUTCHER, ROBERT G.	320.68
ORBAN, BARBARA K.	1,568.65	KLOOSTER, SUSAN E.	18.45
WILLIAMS, ASHLEY M.	1,814.84	HEID, THOMAS J	1,317.16
FLICKEMA, ANDREW M.	1,927.01	LEESE, ALAN K.	438.36
RILEY, DENISE M.	454.96	HART, DAVID R.	46.07
MATELSKI, KRISTEN L.	1,078.75	GRUNCH, RONALD J.	264.12
BINGHAM, LARRY E.	941.64	DAVIS, RONALD L.	317.13
MATELSKI, RYAN G.	818.88	FAIRCHILD, GALEN W.	356.60
VANLOO, MEAGAN E.	744.14	MASSON, DONALD J.	467.85
MACGILLIVRAY, ROGER	397.55	KUSINA, DENNIS W.	360.77
WURST, RANDALL W.	1,442.01	LABLANCE, MAUREEN J.	405.75
MAYER, SHELLEY L.	1,464.74	LIVINGSTON, BRIAN D.	1,115.50
HILLING, NICHOLAS A.	1,457.92	VANLOO, JOSEPH G.	966.52
MEIER III, CHARLES A.	1,089.09	WYMAN, MATTHEW A.	1,547.68
ZACHARIAS, STEVEN B.	1,745.58	MILLER, WILLIAM S.	1,281.01
NEWMAN, MARK J.	901.38	DOUGLAS, MARK	826.65
SWEM, DONALD L.	1,975.53	PRIOR, ERIN C.	501.55
EATON, BRAD A.	1,915.48	MCMULLEN, DONALD R.	2,220.36
WILSON, TIMOTHY J.	2,073.17	TRAVERS, MANUEL J.	2,250.69
LAVOIE, RICHARD L.	1,758.00	STEVENS, JEFFREY W.	878.90
STEVENS, BRANDON C.	1,901.81	BIXBY, JAMES R.	131.37
DRAVES, MARTIN J.	1,943.91	RILEY, CASEY W.	299.93
ANDERSON, ELIZABETH A.	1,240.03	JONES, LARRY M.	1,188.76
LEITNER, RYAN S.	1,067.28	WILLSON, BRENDA R.	1,204.12
ELLIOTT, PATRICK M.	2,167.95	BEAN, PETER J.	508.84
SCHWARTZFISHER, JOSEPH L.	1,395.55	ERWIN, RACHELLE L.	850.04
BRADLEY, KELLY R.	1,303.28	SILVA, JESSE L.A.	610.76
HART II, DELBERT W.	1,333.56	SEHL, JENNA R.	137.62
JONES, ROBERT F.	1,462.98	RILEY, DANIEL A.	654.12
DORAN, JUSTIN J.	1,208.90	WHEELER, MICHAEL W.	1,354.15
FARRELL, MITCHELL L.	1,333.27	SNYDER, CORY G.	676.39
THORP JR, WILLIAM D.	1,155.61	PEARSALL, KRISTA M.	211.05
MANKER JR, DAVID W.	528.01	DRAKE, WILLIAM F.	525.71
MANKER SR, DAVID W.	750.15	JOHNSON, MELISSA A.	224.65
BECKER, MICHAEL S.	746.99	GERBER, SAMUEL A.	55.41
NEDWICK, DAVID J.	326.05	WHITLEY, ANDREW T.	1,810.80
HART III, DELBERT W.	364.47	MORRISON, KEVIN P.	1,276.56
MCGHEE, ROBERT R.	1,051.18	JOHNSON, STEVEN P.	1,083.55
MUMICH, BARRY J.	586.01	BISHAW, JAMES H.	704.56
CRANDELL, ZACKARY R.	678.49	ZIPP, BRANDON M.	605.49
SEESE, GARRETT R.	282.74	KLINGER, BRADLEY W.	572.51
FERGUSON, ROYCE L.	676.74	WILLIAMS, SYDNEY K.	479.56
BOSS, SHERRY M.	642.06	GILL, DAVID R.	1,577.83
SAYWARD, MADISON E.	590.58	STANLEY, MARK J.	60.95
ROSENTHAL, GABRIEL M.	852.86	TOTAL	113,748.91

Payroll Transmittal – 06/15/2018

4FRONT CREDIT UNION	558.84	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	158.28	COMMUNICATION WORKERS OF AMER	550.41
AMERICAN FAMILY LIFE	345.60	MI STATE DISBURSEMENT UNIT	679.30
CHAR EM UNITED WAY	52.00	PRIORITY HEALTH	1,749.22
CHARLEVOIX STATE BANK	1,200.77	TOTAL	5,444.42