

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, December 18, 2017 – 7:00 p.m.**  
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Luther Kurtz.

**1. Pledge of Allegiance**

**2. Roll Call**

Mayor: Luther Kurtz  
Members Present: Councilmembers Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron  
Members Absent: None  
City Manager: Mark L. Heydlauff  
City Clerk: Joyce Golding

**3. Presentations**

**A. Public Services Facility Conceptual Design**

City Manager Heydlauff stated that in September of 2016, the City entered into an agreement with Northwest Design Group (NDG) to perform engineering services for the proposed Public Services Facility. These services were to include site selection and conceptual design based on the needs of the Electric and Public Works Departments. The condition of the existing facilities was discussed. Amanda Porath, NDG, facilitated a presentation and ensuing discussion regarding the conceptual designs. City Manager Heydlauff reviewed possible financing scenarios and he noted that this topic will be included on the January 15<sup>th</sup> agenda for action.

Mayor Kurtz opened the item to public comment.

Maureen Owens inquired about the skate park.

The item was closed to the public.

**4. Inquiry Regarding Conflicts of Interest**

**5. Consent Agenda**

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. Grant Application for Grand Traverse Band of Ottawa and Chippewa Indians – Approve applications
- B. City Council Meeting Minutes – December 4, 2017
- C. MDOT Performance Resolution for Annual Permit – Approve resolution

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2017-12-04**  
PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

**RESOLVED WHEREAS**, the City of Charlevoix hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

**NOW THEREFORE**, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

- 1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
- 2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

**BE IT FURTHER RESOLVED**, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY:

City Manager Mark L. Heydlauff  
Electric Superintendent Don Swem  
DPW Superintendent Patrick Elliott  
City Clerk Joyce Golding.

**RESOLVED** this 18th day of December, 2017 A.D.

Resolution was adopted by the following ye and nay vote:

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

- D. Accounts Payable and Payroll Check Registers
  - a. Regular Accounts Payable Check Register – December 19, 2017
  - b. ACH Payments – December 4, 2017 to December 15, 2017
  - c. Payroll Check Register – December 15, 2017
  - d. Payroll Transmittal – December 15, 2017
  - e. Tax Disbursement – December 19, 2017

Motion by Councilmember Hagen, second by Councilmember Kalbfell, to approve the Consent Agenda.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

## **6. Public Hearings & Actions Requiring Public Hearings**

### **A. Level B Site Plan Review 2017-11 SP: Wojan Aluminum Products Corporation**

Interim Zoning Administrator Sullivan stated that Wojan was proposing an expansion of their facility on Stover Road for storage purposes. The Planning Commission approved the site plan with conditions. The property on which the expansion is proposed is zoned industrial but it is surrounded by residential properties.

Mayor Kurtz opened the item to public comment.

Dennis Halverson, 104 Overlook Drive, is a Planning Commission member and neighboring property owner. He voiced concerns regarding: four residences sharing an unreliable electric service feed with Wojan, site plan not approved by the Fire Chief, and noise from the manufacturing facility.

The item was closed to the public.

Aaron Nordman, Performance Engineering, and Shawn Worden attorney representing Wojan, felt there would be minimal increase in electrical usage, noted that fire lanes were approved by the Police Chief, and felt the location of the proposed building would actually lessen the noise impact. They requested that the Planning Commission's conditions for a berm and curbing around the new parking area be waived. Mr. Worden noted that Wojan would be willing to pay their fair share of any necessary electrical upgrade. He also stated that going forward; Wojan will keep their doors and windows closed during production to mitigate noise issues.

Council discussed curbing required by the ordinance, Fire Chief approval, and a review/study by the Electric Department to see if removing the four residences from the Wojan feed would be beneficial.

Motion by Councilmember Kalbfell, second by Councilmember Perron, to approve the Level B Site Plan Review 2017-11 SP for Wojan Aluminum Products Corporation with the [contingent upon] approval from Fire Chief Thorp and [Electrical Superintendent] Don Swem with the conditions from the Planning Commission with the exception of giving two years to complete the curb and gutter [allowing the Planning Commission time to re-evaluate the curb requirement.]

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

## 7. All Other Actions & Requests

### A. State and Antrim Intersection

During this fall's construction on Antrim Street, we temporarily reversed the stop signs at the intersection with State Street by giving State Street traffic the right-of-way and requiring Antrim Street traffic to stop while Council considered whether this traffic pattern should remain as such. Chief Doan felt a four-way stop may be effective and he felt that we could safely change the stops on a temporary basis when the highway was closed. To date, there have been no accidents at the intersection while the right-of-way has been changed but there have been some "near misses."

Mayor Kurtz opened the item to public comment.

Maureen Owens was in favor of Antrim being the right-of-way.

Dennis Halverson suggested a traffic volume study to determine the road with the most volume.

Larry Sullivan noted the increase speed on State Street.

The item was closed to the public.

Motion by Councilmember Perron, second by Councilmember Bryan, to affirm the return of the State Street and Antrim Street intersection to its previous configuration with Antrim Street having the right-of-way.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

### B. Rules of Procedure for City Council Amendment

City Manager Heydlauff recalled that at the November 20, 2017 Council directed the City Manager to draft an amending resolution to the Rules of Procedure for City Council to enable the Council to set regular Council meeting dates and times by resolution in accordance with the Open Meetings Act. Per Rule 20 of the Rules of Procedure, the amending resolution shall be introduced and then tabled until the next regular meeting where it shall be voted upon. Resolution 2017-12-02 was introduced at the December 4th Council meeting.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2017-12-02**  
AMENDMENT TO THE RULES OF PROCEDURE FOR CITY COUNCIL

**WHEREAS,** the Charlevoix City Council adopted "Rules of Procedure for City Council" on November 4, 1996; and

**WHEREAS,** the Council subsequently adopted several amendments to the "Rules of Procedure for City Council" on May 16, 2016; and

**WHEREAS,** pursuant to Rule 20 of the Rules, they may be amended by resolution voted upon at any meeting but shall be tabled until the next regular meeting thereof or at such other time as the Council shall determine; and

**WHEREAS,** on November 20, 2017 City Council directed the City Manager to draft an amending resolution enabling the Council to set the dates and times for regular City Council meetings and the Council first introduced this resolution on December 4, 2017.

**NOW THEREFORE BE IT RESOLVED,** Rule 1(c) of the "Rules of Procedure for City Council" shall be amended as follows:

Strike all language so that Rule 1(c) should read:

The City Council shall from time to time establish, by resolution, dates and times for *regular* meetings of the Council in accord with the Open Meetings Act.

**RESOLVED** this 18th day of December, 2017 A.D.

Resolution was adopted by the following yeas and nays vote:

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

Motion by Councilmember Hagen, second by Councilmember Kalbfell, to approve Resolution 2017-12-02 Amendment to the Rules of Procedure for City Council.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

C. Set City Council Regular Meeting Schedule

At the November 20, 2017 meeting, Council expressed a desire to change the start time of the Council meetings from 7:00 p.m. to 6:00 p.m. With the passage of Resolution 2017-12-02, they can now set the dates and times of regular scheduled meetings by way of resolution. Meetings will remain on the first and third Mondays.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2017-12-03**  
ADOPT CITY COUNCIL REGULAR MEETING SCHEDULE

**WHEREAS,** Section 2.15(b) of the City Charter for the City of Charlevoix states that regular meetings of the Council shall be held at least twice each month; and

**WHEREAS,** City Council adopted Resolution 2017-12-02 amending the Rules of Procedure for City Council enabling them to establish, by resolution, dates and times for regular meetings of the Council in accord with the Open Meetings Act; and

**WHEREAS,** the Council desires to establish their regular meeting schedule; and

**WHEREAS,** the Mayor, Deputy Mayor or any three Council members may call special meetings when necessary.

**NOW THEREFORE BE IT RESOLVED,** that the City Council shall meet on the first and third Mondays of each month in Council Chambers at City Hall convening at 6:00 p.m. local time; and

**BE IT FURTHER RESOLVED,** that when such Monday is a holiday effective upon City Staff, the Council shall meet on the Tuesday next following.

**RESOLVED** this 18th day of December, 2017 A.D.

Resolution was adopted by the following yeas and nays vote:

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

Motion by Councilmember Cole, second by Councilmember Kalbfell, to approve Resolution 2017-12-03 to Adopt the City Council Regular Meeting Schedule.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
Nays: None

D. Mayoral and Council Appointments

Motion by Councilmember Hagen, second by Councilmember Perron, to reappoint Conrad "Bud" Klooster to the Compensation Commission, term expiring December 2022.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Kalbfell, second by Councilmember Oleksy, to appoint Mitts Lee to the Housing Commission, term expiring April 2020.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Cole, second by Councilmember Kalbfell, to appoint Brian Gelb to the Planning Commission, term expiring April 2019.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Hagen, second by Councilmember Perron, to reappoint Jennifer Vollmer to the Recreation Advisory Committee, term expiring December 2020.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Cole, second by Councilmember Kalbfell, to appoint Jennifer Muladore to the Shade Tree Commission, term expiring December 2020.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Cole, second by Councilmember Kalbfell, to reappoint Ann Gorney to the Zoning Board of Appeals, term expiring December 2020.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

Motion by Councilmember Kalbfell, second by Councilmember Perron, to reappoint Greg Withrow to the Zoning Board of Appeals, term expiring December 2020.

Yeas: Bryan, Cole, Oleksy, Kalbfell, Hagen, Perron  
 Nays: None

**8. Reports & Communications**

A. Public Comments

B. City Manager Comments

City Manager Heydlauff reported on the following:

- City Attorney responded to the question of whether a Councilmember could be a member of the Planning Commission or Zoning Board of Appeals; Council concurred that a Councilmember should not be on the Planning Commission or ZBA
- City Attorney is verifying the completeness of the charter boat slip application package with the appropriate entities
- John Campbell is retiring from the Shade Tree Commission after 40 years of service.

C. Mayor & Council Comments

Council discussed the graphic representation of the proposed new sign ordinance with regards to maximum allowable signage.

**9. Other Council Business**

The Mayor called for a Budget Work Session on January 29, 2018 at 5:00 p.m.

Councilmembers Oleksy and Perron re-addressed the location of the stop sign on Park Avenue from a safety perspective. The City Manager will discuss this item with Chief Doan.

**10. Adjourn**

The Mayor adjourned the meeting at 9:20 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
<b>Regular Accounts Payable – 12/19/2017</b>			
ABILITA	487.50	AMERICINN	330.00
ABRAMOWSKI, DWAIN M.	25.00	ARCADIA BENEFITS GROUP INC	25.00
ACCESS LOCKSMITHING INC	525.00	AT YOUR SERVICE PLUS INC	575.00
ACE HARDWARE	2,197.80	AUTO VALUE	3,613.88
ALTA CONSTRUCTION EQUIP LLC	1,098.00	AVFUEL CORPORATION	49,551.75
ALTEC INDUSTRIES INC	516.29	B & L SOUND INC	65.97
AMERICAN WASTE INC.	46.76	BARUZZINI GENERAL CONTRACTORS	3,010.00

BEAR EARTH HERBALS	5.00	MICHIGAN MUSHROOM MARKET LLC	11.00
BEIJO DE CHOCOLAT LLC	33.00	MICHIGAN OFFICEWAYS INC	1,938.52
BELL EQUIPMENT COMPANY	652.87	MICHIGAN WATER ENV ASSOC	745.00
BRADFORD'S	61.75	MISS DIG SYSTEM INC	1,164.61
BRADY'S CARPET CLEANING	390.00	MUNICIPAL UNDERWRITERS OF MICH	55.00
BY THE BAY WINDOW CLEANING SVCS.	357.00	NEALIS ENGINEERING	270.00
CARQUEST OF CHARLEVOIX	1,929.35	NETSOURCE ONE INC.	416.00
CHARLEVOIX AREA CHAMBER OF COMM	250.00	NORTHERN A-1 ENVIRONMENTAL SVCS	1,540.00
CHARLEVOIX COUNTY TREASURER	313.78	NORTHERN CREDIT BUREAU	56.80
CHARLEVOIX GLASS INC.	1,597.09	NORTHERN MICHIGAN REVIEW INC.	2,085.85
CHARLEVOIX SCREEN MASTERS INC	113.00	NORTHWEST HYDRAULICS & ENGRG.	244.77
CHARLEVOIX SEWER & DRAIN	95.00	NYE UNIFORM CO	597.45
CHARLEVOIX TOWNSHIP	33,099.25	OLESON'S FOOD STORES	197.35
CHARTER COMMUNICATIONS	1,006.37	OLSON BZDOK & HOWARD	1,031.00
CINTAS CORPORATION #729	30.00	OTEC	32.50
CITY OF CHARLEVOIX - UTILITIES	30,113.88	PARASTAR INC.	1,471.76
COOK FAMILY FARMS	192.00	PARKER, MICHAEL	22.00
DERRER OIL & PROPANE CO	283.25	PERFORMANCE ENGINEERS INC	5,791.00
DHASELEER, CARL	5.00	PERSONAL GRAPHICS	200.00
DITCH WITCH SALES OF MICHIGAN	2,587.32	POND HILL FARM LLC	126.00
ELLSWORTH FARMER'S EXCHANGE	3,575.08	POWER LINE SUPPLY	4,268.82
ENERCO CORPORATION	700.00	PRESTON FEATHER	753.86
FAMILY FARM & HOME	806.49	PRO WEB MARKETING LLC	20.00
FARMER WHITE'S	62.00	PROVIDENCE FARM LLC	624.00
FISHER SCIENTIFIC	259.36	R B LYONS INC	6,400.00
FLICKEMA, ANDREW M.	23.43	RANGE TELECOMMUNICATIONS	177.60
GERBER HOMEMADE SWEETS	36.00	RIETH-RILEY CONST CO INC	342,099.00
GRAINGER	26.70	ROWE PROFESSIONAL SERVICES CO	595.00
GRAND TRAVERSE DIESEL INC.	2,041.67	RS&H MICHIGAN INC	4,980.00
GRAND TRAVERSE GARAGE DOOR	137.50	RUSTIC BAKER	49.00
GREAT LAKES ELEVATOR LLC	353.25	SHORELINE POWER SERVICES INC.	8,219.25
GRULER'S FARM SUPPLY INC	9.99	SIEGRIST, DAVID	44.00
HACH COMPANY	2,330.78	SIKORSKI, CHRIS	100.00
HARBOR SPRINGS EXCAVATING	1,041.79	SPOK INC	21.99
HOSLER, REBECCA	39.70	STATE OF MICHIGAN	10.00
HYDE SERVICES LLC	326.62	STATE OF MICHIGAN	3,201.00
HYDRO CORP	530.00	SULLIVAN, LAWRENCE R	4,300.00
J & N CONSTRUCTION	6,850.00	TELEDYNE INSTRUMENTS INC	1,508.00
JANE'S SASSY SALSA	20.00	TERMINAL SUPPLY CO	588.14
JOE'S PROFESSIONAL SERVICES LLC	225.00	TRAVERS, MANUEL J.	81.30
KOORSEN FIRE & SECURITY	625.00	TRUCK & TRAILER SPECIALTIES	1,611.69
KSS ENTERPRISES	233.27	UNIFIRST CORPORATION	532.59
LAKESHORE TIRE & AUTO SERVICE	20.00	UP NORTH PROPERTY SERVICES LLC	870.00
LAMOREAUX, JAMES	100.00	VILLAGE GRAPHICS INC.	2,061.94
LANDSCAPE FORMS INC.	2,405.00	WARKENTIEN, SARAH	25.00
LEESE, M. CHRIS	312.29	WATTA COOKIE LLC	48.00
LEWIS, TERRY	248.91	WILBERT BURIAL VAULT CO	149.76
LOTTIE'S BAGELS	36.00	WIN-911 SOFTWARE	495.00
MCCARDEL CULLIGAN-PETOSKEY	50.00		
MICHIGAN ASSN OF MUNICIPAL CLERKS	120.00	<b>TOTAL</b>	<b>560,560.24</b>

**ACH Payments – 12/04/2017 to 12/15/2017**

MI PUBLIC POWER AGENCY	19,972.37	ALERUS FINANCIAL (HCSP)	420.00
PAYMENT SERVICE NETWORK	234.90	STATE OF MI (WITHHOLDING TAX)	4,719.88
MI PUBLIC POWER AGENCY	14,770.69	VANTAGEPOINT (401 ICMA PLAN)	742.50
DTE ENERGY	5,129.44	VANTAGEPOINT (457 ICMA PLAN)	12,611.41
STATE OF MI (SALES TAX)	18,910.99	VANTAGEPOINT (ROTH IRA)	1,186.53
IRS (PAYROLL TAX DEPOSIT)	32,074.76	<b>TOTAL</b>	<b>110,773.47</b>

**Payroll Net Pay – Pay Period Ending 12/09/2017 (Paid 12/15/2017)**

WELLER, LINDA JO	1,496.32	SCHLAPPI, JAMES L.	945.72
HEYDLAUFF, MARK L.	2,259.85	UMULIS, MATTHEW T.	1,256.85
GOLDING, JOYCE M.	1,132.69	HANKINS, SCOTT A.	1,515.76
DEROSIA, PATRICIA E.	1,163.16	ORBAN, BARBARA K.	1,326.98
DOTSON, LINDSEY J.	1,444.92	FLICKEMA, ANDREW M.	1,441.01
LOY, EVELYN R.	1,048.93	MATELSKI, KIMBERLY A.	1,185.34
KLOOSTER, ALIDA K.	1,567.40	RILEY, DENISE M.	428.45
GOLOVICH, KAREN J.	948.18	MATELSKI, RYAN G.	873.32
SPENCLEY, PATRICIA L.	850.89	WURST, RANDALL W.	1,478.00
MILLER, FAITH G.	11.70	MAYER, SHELLEY L.	1,651.99
LEESE, MERRI C.	83.11	HILLING, NICHOLAS A.	1,246.80
MCGINN, KELLY A.	1,616.81	MEIER III, CHARLES A.	1,071.50
DOAN, GERARD P.	1,596.21	ZACHARIAS, STEVEN B.	1,307.91

SWEM, DONALD L.	1,875.30	BASSETT, FREDERICK A.	1,538.62
EATON, BRAD A.	1,905.37	WELLER, LINDA JO	461.87
WILSON, TIMOTHY J.	2,021.48	LOY, EVELYN R.	428.26
LAVOIE, RICHARD L.	1,626.62	KLOOSTER, ALIDA K.	264.30
STEVENS, BRANDON C.	1,810.24	SPENCLEY, PATRICIA L.	182.74
DRAVES, MARTIN J.	1,526.66	DOAN, GERARD P.	523.99
BROWN, STEPHANIE C.	1,018.43	SCHLAPPI, JAMES L.	384.59
ANDERSON, ELIZABETH A.	1,112.49	UMULIS, MATTHEW T.	262.22
ELLIOTT, PATRICK M.	2,000.49	HANKINS, SCOTT A.	501.87
SCHWARTZFISHER, JOSEPH L.	1,219.35	ORBAN, BARBARA K.	170.45
BRADLEY, KELLY R.	1,369.80	RILEY, DENISE M.	165.05
HART II, DELBERT W.	1,179.70	WURST, RANDALL W.	347.45
JONES, ROBERT F.	1,253.03	MAYER, SHELLEY L.	257.54
DORAN, JUSTIN J.	1,226.99	HILLING, NICHOLAS A.	159.90
FARRELL, MITCHELL L.	1,254.29	MEIER III, CHARLES A.	178.70
MCGHEE, ROBERT R.	670.57	SWEM, DONALD L.	328.94
KIRINOVIC, THOMAS F.	481.26	EATON, BRAD A.	138.91
ANZELL, BETH A.	721.49	WILSON, TIMOTHY J.	176.99
BOSS, BEAU J.	849.92	LAVOIE, RICHARD L.	89.35
HEID, THOMAS J.	1,246.88	STEVENS, BRANDON C.	89.35
VANLOO, JOSEPH G.	591.39	WHITLEY, ANDREW T.	85.23
WYMAN, MATTHEW A.	1,415.79	WHITLEY, ANDREW T.	1,967.90
BOSS, RYDER S.	223.78	DRAVES, MARTIN J.	84.38
MILLER, WILLIAM S.	1,006.85	BROWN, STEPHANIE C.	170.45
DOUGLAS, MARK	548.74	ELLIOTT, PATRICK M.	270.84
HASTINGS, MICHAEL A.	443.31	MORRISON, KEVIN P.	393.91
TRAVERS, MANUEL J.	1,637.63	MORRISON, KEVIN P.	1,108.27
STEVENS, JEFFREY W.	436.91	SCHWARTZFISHER, JOSEPH L.	310.96
RILEY, CASEY W.	733.99	BRADLEY, KELLY R.	140.45
JONES, LARRY M.	840.74	JOHNSON, STEVEN P.	255.68
WILLSON, BRENDA R.	1,583.79	JOHNSON, STEVEN P.	1,212.97
BEAN, PETER J.	1,064.83	JONES, ROBERT F.	85.23
FENNELL, DREW M.	363.23	BOSS JR, DALE E.	1,212.17
MCCALIB, RACHELLE L.	194.34	HOLM, ARTHUR R.	957.97
MCMULLEN, DONALD R.	1,102.67	HEID, THOMAS J.	421.46
BOYCE, REBECCA L.	1,013.22	MATTER, DAWSON K.	530.79
MCFARLAND, JONATHAN A.	184.06		
SILVA, JESSE L.A.	125.99	<b>TOTAL</b>	<b>86,691.17</b>

**Payroll Transmittal – 12/15/2017**

4FRONT CREDIT UNION	550.00	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	158.28	COMMUNICATION WORKERS OF AMER	541.06
AMERICAN FAMILY LIFE	380.52	MI STATE DISBURSEMENT UNIT	323.45
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	1,640.74
CHARLEVOIX STATE BANK	1,260.77	<b>TOTAL</b>	<b>5,063.82</b>

**Tax Disbursement – 12/19/2017**

TIMPAYMENT CORP	101.51	<b>TOTAL</b>	<b>101.51</b>
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