

CITY OF CHARLEVOIX
SPECIAL CITY COUNCIL MEETING MINUTES
Tuesday, January 17, 2017 – 5:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 5:00 p.m. by Deputy Mayor Shane Cole.

1. Pledge of Allegiance

2. Roll Call

Deputy Mayor: Shane Cole
Members Present: Councilmembers Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: Mayor Luther Kurtz
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

None.

4. Inquiry Regarding Conflicts of Interest

None.

5. Consent Agenda

None.

6. Public Hearings & Actions Requiring Public Hearings

None.

7. All Other Actions & Requests

A. Discussion and Implementation of EMS Review

City Manager Heydlauff stated that the City's auditor Rehmann conducted an independent external review of the EMS Department last fall. He indicated that EMS Director Roloff tendered his retirement this morning and it was accepted.

City Manager Heydlauff highlighted several of Rehmann's recommendations as a result of the audit, most specifically time keeping methods and payroll review procedures, as well as the EMS Director's compensation structure. He stated that Chief Doan and he would address the recommendations. The Chief would address staffing issues. City Manager Heydlauff noted that most of the Department was in attendance at this meeting and thanked them for their hard work.

Deputy Mayor Cole opened the item to public comment.

Sandra Bennett, 1st Ward, ER Manager and Medical Control Coordinator for Charlevoix County, questioned whether there was a plan in place to provide continued excellent coverage for Charlevoix. Chief Doan responded that he began working on scheduling last evening and commented that current staff were "stepping up to the plate" to have proper coverage.

The item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Hagen, to direct the City Manager and the Police/Fire Chief to implement all recommendations of the Rehmann internal review of the EMS group and Director Mr. Robert Roloff.

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

8. Reports & Communications

A. Public Comments

None.

B. City Manager Comments

None.

C. Mayor & Council Comments

None.

9. Other Council Business

- A. Closed Session for the Discussion of Personnel Matters - MCL 15.268(a)
The Closed Session was not called for.

10. Adjourn

Motion by Councilmember Hagen, second by Councilmember Gibson, to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 5:06 p.m.

Joyce M. Golding

City Clerk

Shane Cole

Deputy Mayor