

**CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, October 3, 2016 – 7:00 p.m.**

210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

1. Pledge of Allegiance

2. Roll Call

Mayor: Gabe Campbell
Members Present: Councilmembers Shane Cole, Shirley Gibson, Luther Kurtz, Leon Perron, Bill Supernaw
Members Absent: Councilmember Aaron Hagen
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

Mark Prein, Prein&Newhof, presented a final update for the Waste Water Treatment Plant Upgrade Project. He discussed the reasons for the project, its history, and how the scope of the project progressed. Mr. Prein also explained the intricacies of the treatment process and answered questions for Council and the audience. Mayor Campbell was presented with the Quality of Life Certificate of Merit Award from the American Society of Civil Engineers for the project.

4. Inquiry Regarding Conflicts of Interest

None.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – September 19, 2016 Regular Meeting
- B. Special Accounts Payable Check Register – September 21, 2016
- C. Special Accounts Payable Check Register – September 27, 2016
- D. Regular Accounts Payable Check Register – October 4, 2016
- E. ACH Payments – September 19, 2016 to September 26, 2016
- F. Payroll Check Register – September 23, 2016
- G. Payroll Transmittal – September 23, 2016
- H. Tax Disbursement – October 4, 2016

Motion by Councilmember Gibson, second by Councilmember Kurtz, to approve the Consent Agenda.

Yeas: Cole, Supernaw, Kurtz, Perron, Gibson
Nays: None
Absent: Hagen

6. Public Hearings & Actions Requiring Public Hearings

None.

7. All Other Actions & Requests

A. Road Salt Purchase

DPW Superintendent Elliott stated that in the 2016/17 budget, he allocated money to purchase winter maintenance materials including road salt. He indicated that he submitted a request for 200 tons of material this year at a price of \$51.32 per ton for a total of \$10,264. The money to purchase this material is budgeted through the Major and Local Street Funds.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Kurtz, second by Councilmember Cole, to authorize the purchase of 200 tons of road salt from North American Salt for \$51.32 per ton.

Yeas: Cole, Supernaw, Kurtz, Perron, Gibson
Nays: None
Absent: Hagen

B. Property & Liability Insurance Renewal

City Manager Heydlauff stated that it was time to renew the City's general liability and property insurance policy with the Michigan Township Participating Plan (Par Plan) for the year beginning November 1, 2016. The City has been with the Par Plan for the past

six years. He indicated that their renewal quote was \$92,231. City Manager Heydlauff stated that Par Plan included a dividend this year of approximately \$6,200. He noted that the City solicited quotes this year to check the rates from Michigan Municipal League Property and Liability Pool and Peterson McGregor of Harbor Springs and said that local agents normally do not write this type of insurance. The City Manager recommended renewing the Par Plan.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Supernaw, second by Councilmember Gibson, to authorize the renewal of the City's property and liability insurance policy with the Michigan Township Participating Plan for \$92,231 for one year.

Yeas: Cole, Supernaw, Kurtz, Perron, Gibson
Nays: None
Absent: Hagen

8. Reports & Communications

A. Public Comments

Del Terrill noted that in Council's agenda package was the petition asking the City to formalize and amend its noise ordinance to deal with a curfew at the Airport. He read the names listed on the petition. Mr. Terrill referenced items in the packet regarding the 2008 preferred runway which was unsuccessful. He discussed the current voluntary noise abatement plan initiated by the Airport Manager. Mr. Terrill also noted that he was unable to find anyplace with community-wide high speed Wi-Fi other than downtown Traverse City.

Don Exelby, Eaton Street, reiterated Mr. Terrill's point that the noise problem has been ongoing for eight years and he felt the problem has increased over the years. Mr. Exelby explained that the petition calls for a voluntary curfew from 11 pm – 7 am including higher landing fees charged to those that do not comply and it applies to less than 1% of airport traffic. He also discussed the particulars of the petition and the request for adoption. Mr. Exelby requested specific direction from the City Manager and Council to the Airport Manager to "get this going and get it done" by the end of the year. He suggested that the higher landing fees should be used to repay money borrowed from the Utility accounts.

Councilmember Supernaw felt that if the number of violators is minimal, there would be no reason not to put the voluntary curfew in place. Mr. Exelby approximated the number of offending planes at 50-60. Councilmember Supernaw noted that the City has a problem with offenders where "money is no object." Mr. Exelby stated that he wanted to publicly disclose the names of those not complying with the curfew.

City Manager Heydlauff clarified that the Airport Manager was conferring with the FAA regarding placing a complaint form on the City website, putting a voluntary curfew in place from 11 pm – 7 am, and implementing additional landing fees for violators.

Mr. Terrill stated that a jet coming into Charlevoix is charged a \$930 landing fee per season and suggested a review of market base rates at airports in the area.

Don Seeyle, Airport Advisory Committee, stated that the Committee has had a lot of discussion over the last year. He clarified that the jets are paying taxes which ultimately supports the Airport. He noted that he hears the noise at his home on the east end of the runway but, also hears road noise on the highway and his family deals with it. He felt that jets generate money for the City; over \$20 million per year for the local economy. Mr. Seeyle is not opposed to putting something in place but he felt that the number of offending jets was closer to 10. He felt they were "making a mountain out of a molehill." He explained the progress that the Airport Advisory Committee has made thus far and how landings/take-offs occur in various wind conditions.

Councilmember Gibson stated that she is on the Airport Advisory Committee and she felt that the Committee is finally getting somewhere albeit slowly. She suggested that one way to handle the situation would be to send a letter to the offending pilots first rather than going to the FAA. Councilmember Gibson noted that the Committee wanted the Airport's informational brochure to emulate Harbor Springs which zoned in on noise abatement.

Mr. Terrill suggested that Council request a profit and loss statement for the Airport to see what has been going on for the last five years. He stated that "Those 10-15 people that come in during the curfew, we've tracked a few of them...They go right to the peninsula at Bay Harbor." Therefore, Mr. Terrill felt that there is no economic development for the City of Charlevoix "from the people that don't care and are not good neighbors." He stated that they are abusers and don't spend a dime here.

Shelley Ireland, Talula Boutique, stated that she owns several boutiques and displaying merchandise outside her stores attracts customers. She felt that the City would do better to display one item on a mannequin or stand outside each business. She requested that Council consider changing the zoning ordinance.

B. City Manager Comments

City Manager Heydlauff reported that the City Audit would be presented at the next meeting. At the ICMA Convention he spoke with the Department of Commerce regarding high speed internet and he will continue his fact-finding. City Manager Heydlauff shared a quote from David Brooks regarding bridging gaps to create a stronger community.

C. Mayor & Council Comments

Mayor Campbell commented that the City would do well to have high speed internet.

9. **Other Council Business**

None.

10. **Adjourn**

Motion by Councilmember Kurtz, second by Councilmember Cole to adjourn. Motion passed by unanimous voice vote. Council adjourned at 8:09 p.m.

Joyce M. Golding	City Clerk	Gabe Campbell	Mayor
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Special Accounts Payable – 09/21/2016

AT&T	2,647.39	GREAT LAKES ENERGY	192.59
AT&T MOBILITY	87.99	METLIFE SMALL BUSINESS CENTER	727.93
CHARTER COMMUNICATIONS	805.37	US BANK	636,877.50
DELTA DENTAL	3,523.02	TOTAL	644,861.79

Special Accounts Payable – 09/27/2016

CHARLEVOIX STATE BANK	3,427.89	VERIZON WIRELESS	56.72
MJS PAINTING INC	9,950.00	VISION SERVICE PLAN	511.77
STATE OF MICHIGAN	225.00	TOTAL	14,171.38

Regular Accounts Payable – 10/04/2016

AIRGAS USA LLC	63.22	GOLF ASSOCIATION OF MICHIGAN	100.00
ALTEC INDUSTRIES INC	347.00	GREAT LAKES ELEVATOR LLC	335.48
AMERICAN WASTE INC.	46.76	GREAT LAKES ENVIRONMENTAL	650.00
ARCADIA BENEFITS GROUP INC	25.00	GREENSKEEPER LANDSCAPE MAINT.	1,015.00
ASPLUNDH TREE EXPERT CO	3,367.50	GRP ENGINEERING INC.	161.06
AT&T LONG DISTANCE	47.05	HANKINS, SCOTT	41.00
AVFUEL CORPORATION	35,279.50	HEID, THOMAS J.	41.00
B & L SOUND INC	383.89	HEYDLAUFF, MARK L	126.35
BEHAN WINDOW CLEANING	245.00	HOLIDAY COMPANIES	4,129.79
BEIJO DE CHOCOLAT LLC	22.00	HOLIDAY LIGHTING SERVICES INC.	10,160.00
BERG, REBECCA	122.00	HOOKER, HARRY	3.83
BROPHY, GEORGE	51.14	INTERWATER FARMS INC	562.00
CENTRAL DRUG STORE	61.04	J & B MEDICAL SUPPLY INC.	61.03
CHARLEVOIX TOWNSHIP	15.00	JACK DOHENY SUPPLIES INC	242.17
CINTAS CORPORATION	163.33	JACOBSEN	284.30
CINTAS CORPORATION #729	66.74	KEVIN'S METER TESTING	1,472.12
CITY OF CHARLEVOIX - MISC	9,445.53	KEYSER, LELAND	9.00
COCA-COLA REFRESHMENTS	159.90	KIRINOVIC, THOMAS	41.00
COOK FAMILY FARMS	95.00	KLOOSTER, ALIDA K.	609.60
DCASSESSING SERVICES	4,371.08	KMart	58.43
DELL MARKETING L P	1,206.80	KSS ENTERPRISES	544.20
DENNIS FARM'S VINEYARD/	15.00	LOTTIE'S BAGELS	20.00
DeROSIA, PATTY	41.00	MARTIN, TAYLOR	20.87
DHASELEER, CARL	139.00	MAYER, SHELLEY L.	41.00
DOAN, GERARD	41.00	McGINN, KELLY	41.00
DORNBOS SIGN INC.	278.62	MDC CONTRACTING LLC	456,557.74
EATON CORPORATION	1,321.85	MICHIGAN MUNICIPAL LEAGUE	5,249.92
EJ USA INC.	2,323.34	MICHIGAN MUSHROOM MARKET LLC	35.00
ELLIOTT, PATRICK M.	41.00	MICHIGAN NURSERY LANDSCAPE ASSOC	130.00
ETNA SUPPLY	1,200.00	MYER, ELIZABETH A.	73.80
EVANS, HAL	41.00	NORTH COUNTRY CRITTERS	20.00
FARMER WHITE'S	97.00	NORTHERN CREDIT BUREAU	305.11
FASTENAL COMPANY	15.98	NORTHERN FIRE & SAFETY INC.	387.00
GINOP SALES INC	331.30	NORTHERN MICHIGAN DUST CONTROL	1,632.00
GOLDING, JOYCE	41.00	NORTHERN MICHIGAN TRUCK &	226.77

NORTHWEST DESIGN GROUP	2,617.75	RUSTIC BAKER	38.00
OLSON BZDOK & HOWARD	1,938.30	SECURITY SANITATION INC.	95.00
OLSTROM EXCAVATING AND PAVING	2,466.00	SHINDORF BUILDERS	320.00
OMS COMPLIANCE SERVICES INC	210.00	SITE PLANNING DEVELOPMENT INC	1,815.00
PANOFF, ZACH	130.64	SPARTAN DISTRIBUTORS INC	372.62
PERFORMANCE ENGINEERS INC	13,944.00	STRICKER'S OUTDOOR POWER EQUIPMENT	30.20
PHONE GUIDE	291.00	SWEM, DONALD L.	41.00
PIGS EATIN' RIBS	275.00	SYN-TECH SYSTEMS INC.	266.00
POLYDYNE INC	379.50	TERMINAL SUPPLY CO	94.30
POND HILL FARM LLC	64.00	UP NORTH PROPERTY SERVICES LLC	2,319.50
POWER LINE SUPPLY	3,815.97	VENETIAN FESTIVAL	250.00
PREFERRED WASTE 2 LLC	250.00	WASHBURNE, BRENDA	30.00
PRIORITY HEALTH	418.40	WELLER, LINDA	41.00
PRO WEB MARKETING LLC	60.00	WILBERT BURIAL VAULT CO	367.36
PVS TECHNOLOGIES INC	6,316.03	WURST, RANDALL W.	41.00
RESIDEX LLC	592.80	WYMAN, MATTHEW A.	41.00
RIZE, KEVIN N.	200.00	TOTAL	587,071.51
ROLOFF, ROBERT	41.00		

ACH Payments – 09/19/2016 to 09/26/2016

MI PUBLIC POWER AGENCY	43,204.70	VANTAGEPOINT (ROTH IRA)	911.53
IRS (PAYROLL TAX DEPOSIT)	37,283.36	MERS DEFINED BENEFIT PLAN	28,634.84
ALERUS FINANCIAL (HCSP)	420.00	MI PUBLIC POWER AGENCY	15,003.28
STATE OF MI (WITHHOLDING TAX))	5,338.86	MI PUBLIC POWER AGENCY	257,733.41
VANTAGEPOINT (401 ICMA PLAN)	699.94	TOTAL	402,207.65
VANTAGEPOINT (457 ICMA PLAN)	12,977.73		

Payroll Net Pay – Pay Period Ending 09/17/2016 (Paid 09/23/2016)

WELLER, LINDA JO	1,481.58	SCHWARTZFISHER, JOSEPH L.	1,378.32
HEYDLAUFF, MARK L.	2,118.59	BRADLEY, KELLY R.	1,614.57
GOLDING, JOYCE M.	1,082.62	HART II, DELBERT W.	1,544.42
DEROSIA, PATRICIA E.	1,029.35	JONES, ROBERT F.	1,299.00
LOY, EVELYN R.	1,047.66	DORAN, JUSTIN J.	1,564.52
KLOOSTER, ALIDA K.	1,554.09	MANKER JR, DAVID W.	436.30
GOLOVICH, KAREN J.	977.04	MANKER SR, DAVID W.	642.95
SPENCLEY, PATRICIA L.	1,155.98	BECKER, MICHAEL S.	482.43
PANOFF, ZACHARY R.	1,180.04	MCGHEE, ROBERT R.	953.42
LEESE, MERRI C.	389.77	STEWART, SAMUEL D.	289.81
MCGINN, KELLY A.	1,492.91	KIBLER, RYLEE A.	255.69
JONES, JANET M.	429.94	KIRINOVIC, THOMAS F.	552.71
DOAN, GERARD P.	1,558.34	BITELY, KATHERINE A.	459.18
SCHLAPPI, JAMES L.	1,200.25	CRANDELL, ZACKARY R.	468.92
UMULIS, MATTHEW T.	1,621.45	HEID, THOMAS J	1,272.04
HANKINS, SCOTT A.	1,508.59	LEESE, ALAN K.	427.12
ORBAN, BARBARA K.	1,569.22	GRUNCH, RONALD J.	231.47
TRAEGER, JASON A.	1,329.10	DAVIS, RONALD L.	54.02
FLICKEMA, ANDREW M.	1,458.92	FAIRCHILD, GALEN W.	226.60
MATELSKI, KIMBERLY A.	1,118.60	DAKROUB, JOSEPH E.	128.13
EVANS JR, HALBERT K.	1,468.90	MASSON, DONALD J.	496.84
KLOOSTER, PATRICK H.	802.25	KUSINA, DENNIS W.	123.56
CARLSON, JOSHUA A.	212.69	LABLANCE, MAUREEN J.	234.90
ZAHNER, ANNA O.	191.40	GLOWNEY, TRAVIS T.	190.23
FUCHS, TYLER S A	107.05	MYER, ELIZABETH A.	1,653.03
GREYERBIEHL, KELLY M.	183.80	VANLOO, JOSEPH G.	522.66
ROLOFF, ROBERT P.	3,875.47	WYMAN, MATTHEW A.	1,171.38
RILEY, DENISE M.	418.25	SCHRADER, LOU ANN	664.97
WURST, RANDALL W.	1,493.67	BOSS, RYDER S.	667.31
MAYER, SHELLEY L.	1,602.88	MILLER, WILLIAM S.	1,070.88
HILLING, NICHOLAS A.	1,154.28	FUNKEY, KRAIG R.	73.88
MEIER III, CHARLES A.	2,082.80	MEGGISON, JERRY B.	228.17
ZACHARIAS, STEVEN B.	1,307.44	RILEY, CASEY W.	345.11
EATON, BRAD A.	2,257.07	JONES, LARRY M.	1,298.47
WILSON, TIMOTHY J.	2,019.81	WILLSON, BRENDA R.	225.54
LAVOIE, RICHARD L.	1,626.34	BEAN, PETER J.	1,291.19
STEVENS, BRANDON C.	2,111.47	FAUSER, HOPE E.	362.02
DRAVES, MARTIN J.	1,586.75	WHITLEY, TYLER J.	206.19
BROWN, STEPHANIE C.	1,039.07	OCHS, THOMAS F	23.09
SOMERVILLE, DAVID A.	1,316.78	TRAVERS, MANUEL J.	686.47
ELLIOTT, PATRICK M.	1,961.37	RILEY, DANIEL A.	490.08

WOLLETZ, JOSHUA D.	59.46	BISHAW, JAMES H.	627.23
GERBER, SAMUEL A.	9.23	GILL, DAVID R.	912.12
KLINGER, BRADLEY W.	196.48	TODD, RICHARD D.	352.33
SWEM, DONALD L.	1,833.27	STEVENS, JEFFREY W.	745.40
WHITLEY, ANDREW T.	2,264.88	ROLOFF, AUDREY M.	2,071.61
MORRISON, KEVIN P.	1,076.18	MATTER, DAWSON K.	2,093.76
HODGE, MICHAEL J.	1,274.60	SCOTT JR., WINFIELD	48.45
JOHNSON, STEVEN P.	1,257.30	TOTAL	95,253.47

Payroll Transmittal – 09/23/2016

4FRONT CREDIT UNION	228.46	MI STATE DISBURSEMENT UNIT	401.83
AMERICAN FAMILY LIFE	166.74	PRIORITY HEALTH	1,960.77
AMERICAN FAMILY LIFE	379.74	4FRONT CREDIT UNION	18,850.00
CHAR EM UNITED WAY	56.00	CHARLEVOIX STATE BANK	46,550.00
CHARLEVOIX STATE BANK	1,286.16	CHEMICAL BANK	2,500.00
CHEMICAL BANK	150.00		
COMMUNICATION WORKERS OF AMER	541.97	TOTAL	73,071.67

Tax Disbursement – 10/04/2016

AME MANAGEMENT LLC	71.65	CITY OF CHARLEVOIX - MISC	10.00
CHARLEVOIX COUNTY TREASURER	79,169.19	CITY OF CHARLEVOIX - TAXES DUE	91,107.62
CHARLEVOIX PUBLIC SCHOOLS	90,552.25	LERETA LLC	5,971.64
CHARLEVOIX PUBLIC SCHOOLS	12,826.63	SCHARRER, DAVID	58.32
CHARLEVOIX PUBLIC SCHOOLS	1,348.49		
CHARLEVOIX PUBLIC SCHOOLS	1,944.60	TOTAL	283,060.39