

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, March 21, 2016 – 7:00 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Deputy Mayor Shane Cole.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Deputy Mayor: Shane Cole  
City Manager: Mark Heydlauff  
Recording Secretary: Linda Weller  
Members Present: Councilmembers Shirley Gibson, Luther Kurtz, Leon Perron, Bill Supernaw  
Absent: Mayor Gabe Campbell, Councilmember Aaron Hagen

**III. Inquiry Regarding Possible Conflicts of Interest**

Councilmember Kurtz recused himself from the Airport Attendant job descriptions item.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – March 7, 2016 Regular Meeting Minutes
- B. Regular Accounts Payable Check Register – March 22, 2016
- C. ACH Payments – March 4, 2016–March 15, 2016
- D. Tax Disbursement March 22, 2016
- E. Payroll Check Register – March 11, 2016
- F. Payroll Transmittal – March 11, 2016

**V. Public Hearings**

A. Lake Harbor Apartments PILOT Ordinance

City Manager Heydlauff explained that Lake Harbor Apartments requested a Payment in Lieu of Tax (PILOT) - a method to encourage the improvement and development of housing intended to serve persons of low to moderate income.

Tom Lapka, co-owner of Lake Harbor Apartments, shared the timeline, cost and details of the project. He stated that he will focus on local contractors when possible. The dumpster on the property will be enclosed.

In reply to Councilmember Supernaw, City Manager Heydlauff indicated that the PILOT practice is fairly common across the state.

Deputy Mayor Cole opened the item to public comment at 7:08 p.m. There was no comment, and the item was closed to the public.

B. St. Marys Challenger Propeller Donation

In December, Council considered whether to accept the donation of the *St. Marys Challenger* propeller. The Planning Commission suggested that if the City accepted the propeller, it might be placed along the Pine River Channel near the DNR Fish Hatchery. St. Marys offered to clean the propeller prior to display, provide cement and transportation. Council requested a public hearing. A Facebook poll indicated that the public was in favor of the donation.

Council discussed potential liability issues. City Manager Heydlauff said that permission would be obtained by the Army Corps of Engineers for final placement. Councilmember Gibson suggested that the propeller and buoy be placed together and Council agreed.

Deputy Mayor Cole opened the item to public comment at 7:16 p.m.

Don Seelye was in favor of the donation.

The item was closed to the public at 7:17 p.m.

**VI. Reports**

City Manager Heydlauff extended the City's condolences to the family of seasonal employee Dennis Curtis. Construction should commence on the infrastructure project in a couple of weeks. City Manager Heydlauff thanked Bo Boss at Mt. McSauba for a successful season and he congratulated him on 40 years of service. City Manager Heydlauff thanked Executive Assistant Weller for acting as the recording secretary at this meeting and congratulated her on receipt of the 2014 Customer Service award.

**VII. Requests, Petitions and Communications and Actions Thereon**

A. Purchase Two 1-ton Trucks

DPW Superintendent Elliott stated that at a previous Council meeting Council authorized \$60,000 to purchase two used 1-ton dump trucks. Since that approval, Staff was unable to locate two trucks in good condition. As an alternative, DPW Superintendent Elliott procured a \$63,572 quote from Berger Chevrolet for two new vehicles using the MIDEAL program. This amount is \$3,572 over the approved amount, but still within the Motor Pool Fund budget. He noted that local dealerships were unable to match this competitive bid.

Deputy Mayor Cole opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Kurtz, second by Councilmember Gibson, to approve the purchase of two 1-ton dump trucks, for a total amount of \$63,572 under the MIDEAL program.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: Hagen

B. 2016 Power Line Trimming Contract

Electric Superintendent Swem reported that trees are encroaching on the power lines. In addition, there is a new problem that is becoming an issue - the ash trees infected by the emerald ash borer. He stated that the electric industry as a whole, is proactively cutting down infected ash trees to protect lines and workers. The City budgeted \$190,000 for this project and received four bids for the work. Asplundh was low bidder.

Deputy Mayor Cole opened the item to public comment.

Don Seelye questioned Superintendent Swem regarding the infected trees.

The item was closed to the public.

Motion by Councilmember Supernaw, second by Councilmember Perron, to award the tree trimming contract to Asplundh Tree Expert Co. at the hourly rates as bid and authorize the Mayor and Clerk to sign the contract with Asplundh.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: Hagen

C. Consideration to Approve the Airport Attendant (seasonal), Airport Attendant (part-time), Electric Department Technician, Foreman/Spray Tech, Mt. McSauba Camp Counselor, Mt. McSauba Junior Camp Counselor, and Water Distribution System Operator Job Descriptions

City Manager Heydlauff requested the approval of changes to the Airport Attendant (part-time), Foreman/Spray Tech, Mt. McSauba Camp Counselor, Mt. McSauba Junior Camp Counselor and Water Distribution System Operator job descriptions and new positions of Airport Attendant (seasonal) and Electric Department Technician.

Deputy Mayor Cole opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Perron, second by Councilmember Gibson, to approve the Airport Attendant (seasonal), Airport Attendant (part-time), Electric Department Technician, Foreman/Spray Tech, Mt. McSauba Camp Counselor, Mt. McSauba Junior Camp Counselor, and Water Distribution System Operator job descriptions as presented.

Yeas: Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: Hagen  
Abstain: Kurtz

D. USCG Acacia Buoy Donation

City Manager Heydlauff was contacted by representatives of the United States Coast Guard in Sault Ste. Marie, who offered to give the City of Charlevoix the last service buoy from the USCGC Acacia once stationed in Charlevoix. Pursuant to the Donation Acceptance Policy, the donation proposal was referred to the Planning Commission which recommended the City accept the buoy and place it along the Pine River Channel near the DNR Fish Hatchery or the Beaver Island Boat Company in Robert Bridge Memorial Park.

Deputy Mayor Cole opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Cole, second by Councilmember Gibson, to accept the *Acacia* buoy donation to be located near the DNR Fish Hatchery.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: Hagen

E. Bike Rack Donation

City Manager Heydlauff stated that the LaBlance family offered to donate a second bike rack to Charlevoix. Pursuant to the Donation Acceptance Policy, the proposed donation was referred to the Planning Commission who recommended an 18-place bike rack be placed in Robert Bridge Memorial Park of consistent color.

Councilmember Kurtz recalled that Main Street was tasked with bike rack design and placement. City Manager Heydlauff thought that Main Street did not make progress with this task.

Deputy Mayor Cole opened the item to public comment.

Maureen Owens questioned the details of powder coating the bike rack.

Don Seelye was against powder coating the bike rack and suggested "bike" signage.

The item was closed to the public.

Council discussed the pros and cons of painted versus galvanized bike racks and the fact that the bike rack could be painted at a later date.

Motion by Councilmember Gibson, second by Councilmember Perron, to accept the LaBlance family bike rack for placement in Bridge Park.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: Hagen

**VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

**IX. Resolutions**

None.

**X. Ordinances**

A. Lake Harbor Apartments PILOT Ordinance

Motion by Councilmember Supernaw, seconded by Councilmember Cole, to approve Ordinance No. 777 of 2016, as follows:

**CITY OF CHARLEVOIX  
ORDINANCE NO. 777 of 2016**

AN ORDINANCE TO AUTHORIZE THE PAYMENT OF AN ANNUAL SERVICE CHARGE IN LIEU OF TAXES FOR RESIDENTIAL UNITS SERVING LOW INCOME OR MODERATE INCOME PERSONS IN ACCORDANCE WITH THE STATE HOUSING DEVELOPMENT AUTHORITY ACT 346 OF THE PUBLIC ACTS OF MICHIGAN OF 1966, AS AMENDED, AND MATTERS RELATED THERETO

THE CITY OF CHARELVOIX ORDAINS:

**Section 1.**

**Purpose.** This Ordinance authorizes and approves an annual service charge in lieu of taxes for residential housing developments that: (a) serve Low Income or Moderate Income Persons (as defined in the State Housing Development Authority Act, Act 346 of the Public Acts of Michigan of 1966, as amended, and this Ordinance); (b) are financed or assisted by USDA-RD or the Authority in accordance with Act 346; (c) are located within the City of Charlevoix; and (d) comply with this Ordinance.

**Section 2.**

**Title.** This Ordinance shall be known and cited as the "City of Charlevoix Tax Exemption Ordinance."

**Section 3.**

**Preamble.** It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for low income citizens and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with Act 346. The City is authorized by Act 346 and this Ordinance to establish or change the annual service charge to be paid in lieu of taxes by any and all classes of housing exempt from taxation under Act 346 at any amount it chooses not to exceed the taxes that would be paid but for Act 346. It is further acknowledged that housing for low income persons and families is a public necessity, and as the City will be benefitted and improved by such housing, the encouragement of the same by providing certain real estate tax exemptions for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such tax exemption. The City acknowledges that Watermark II Limited Dividend Housing Association Limited Partnership (the "Sponsor" as defined in Section 4 of this Ordinance) has committed to rehabilitate, own and operate a housing development identified as "Lake Harbor Apartments" on certain property located on 637 Petoskey Avenue, Charlevoix, Michigan, which is legally described in Section 4.G. of this Ordinance, to serve Low Income or Moderate Income Persons, and that the Sponsor has offered to pay and will pay to the City, on account of the Housing Development, an annual service charge for public services in lieu of all taxes.

**Section 4.**

**Definitions.** The terms used within this Ordinance shall have the following meanings:

- A. "Act" means the State Housing Development Authority Act, being Act 346 of the Public Acts of Michigan of 1966, as amended.
- B. "Annual Shelter Rents" means the total actual collections during each calendar year from all occupants of a housing development representing rents or occupancy charges, which rental amounts shall be exclusive of charges for gas, electricity, heat, or other utilities furnished to the occupants.
- C. "Authority" means the Michigan State Housing Development Authority.
- D. "Class" means the Housing Development known as Lake Harbor Apartments for Low Income or Moderate Income Persons.
- E. "Contract Rents" are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to the U.S. Housing Act of 1937, as amended.
- F. "Federally-Aided Mortgage" means any of the following:
  - (i) A below market interest rate mortgage insured, purchased, or held by the Secretary of the Department of Housing and Urban Development (HUD) or United States Department of Agriculture - Rural Development (USDA-RD);
  - (ii) A mortgage receiving interest reduction payments provided by the HUD or USDA-RD;
  - (iii) A Housing Development to which the Authority allocates low income housing tax credits under Section 22b of the Act; or
  - (iv) A mortgage receiving special benefits under other federal law designated specifically to develop low and moderate-income housing, consistent with the Act.
- G. "Housing Development" means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines to improve the quality of the development as it relates to housing for persons of low income. For the purposes of this Ordinance, "Housing Development" means Lake Harbor Apartments located on the property legally described as:

Land located in the City of Charlevoix, County of Charlevoix, and State of Michigan, described as: Commencing at a 1 inch, iron bar (set by Robinson) at the East quarter of Section 23, Town 34 North, Range 8 West; thence on a bearing of West along the East and West quarter line of said section, as monumented, 1320.32 feet to a nail on the East eighth line of said section, as monumented; thence South 0°12'44" West along said eighth line, 297.34 feet (recorded as 297.0 feet) to a concrete monument, being the point of Beginning of this description; thence continuing along said eighth line, as monumented, South 0°58'24" West 33.20 feet to a concrete monument recorded as being 1321.0 feet West and 330.0 feet South of the quarter corner between Sections 23 and 24, Town 34 North, Range 8 West; thence North 89°46'01" West 161.20 feet (recorded as 161.62 feet) to a concrete monument; thence South 0°34'28" East along the Easterly line of the former A. D. Cruickshank property 320.75 feet (recorded as 321.38 feet) to a concrete monument on the Northwestern line of Highway U.S. 31; thence North 6°40'46" East along said highway line, 340.27 feet (recorded as 339.37 feet) to a ½ inch rod on the Westerly line of "CHEZ CHARLEVOIX" Condominium as recorded in Liber 232, Page 955, Charlevoix County Records; thence North 0°04'56" West along said Westerly condominium line 295.21

feet (recorded as 294.99 feet) to a ½ inch rod; thence South 69°25'38" West 171.03 feet (recorded as 169.73 feet) to the point of beginning; being a part of the West Half of the Southeast Quarter of Section 23, Town 34 North, Range 8 West.

- H. "Low Income or Moderate Income Persons" shall be as defined in the Act, as amended.
- I. "Sponsor" means person(s) or entities which have applied to the Authority for the Tax Credits to finance a Housing Development. For the purposes of this Ordinance, the Sponsor is Watermark II Limited Dividend Housing Association Limited Partnership.
- J. "Tax Credits" means the low income housing tax credits made available by the Authority to the Sponsor for rehabilitation of the Housing Development by the Sponsor in accordance with the Low Income Housing Tax Credit Program administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.
- K. "USDA-RD" means the United States Department of Agriculture, Rural Services Division.
- L. "Utilities" means fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.

**Section 5. Class of Housing Development.** This Ordinance shall apply only to the Housing Development to the extent that the Housing Development provides housing for Low Income and Moderate Income Persons and is financed or assisted by USDA-RD or the Authority pursuant to the Act.

**Section 6. Establishment of Annual Service Charge.**

A. The City acknowledges that the Sponsor and USDA-RD and/or the Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Development for exemption from all property taxes and payment of an annual service charge in lieu of taxes in an amount established in accordance with this Section. In consideration of the Sponsor's offer to rehabilitate, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all ad valorem property taxes that would otherwise be assessed to the Housing Development under Michigan law.

(1) Effective upon the adoption of this Ordinance and subject to the receipt by the City of the "Notification of Exemption" (or such other similar notification) by the Sponsor and/or the Authority, the annual service charge shall be the greater of eleven point one eight percent (11.18%) percent of Annual Shelter Rents; or \$13,080.00 increased at the rate of 2% per year (as detailed in the schedule below). The property shall not benefit from this Ordinance until the property has transferred to the Sponsor and the planned renovations have commenced. The PILOT Ordinance shall commence for the next calendar year following the commencement of renovations. Until such time the property shall continue to pay ad valorem taxes.

| Year of Agreement | Calendar Year | Annual Charge | 2% Annual Increase | Year of Agreement | Calendar Year | Annual Charge | 2% Annual Increase |
|-------------------|---------------|---------------|--------------------|-------------------|---------------|---------------|--------------------|
| 1                 | 2016          | \$13,080.00   | --                 | 10                | 2025          | 15,632.40     | 306.60             |
| 2                 | 2017          | 13,341.60     | \$261.60           | 11                | 2026          | 15,945.10     | 312.70             |
| 3                 | 2018          | 13,608.50     | 266.90             | 12                | 2027          | 16,264.10     | 319.00             |
| 4                 | 2019          | 13,880.70     | 272.20             | 13                | 2028          | 16,589.40     | 325.30             |
| 5                 | 2020          | 14,158.40     | 277.70             | 14                | 2029          | 17,259.70     | 331.80             |
| 6                 | 2021          | 14,441.60     | 283.20             | 15                | 2030          | 17,604.90     | 345.20             |
| 7                 | 2022          | 14,730.50     | 288.90             | 16                | 2031          | 17,957.00     | 352.10             |
| 8                 | 2023          | 15,025.20     | 294.70             | 17                | 3032          | 18,316.14     | 359.14             |
| 9                 | 2024          | 15,325.80     | 300.60             | 18                | 3033          | 18,682.46     | 366.32             |

B. The Housing Development, and the property on which it is constructed, shall be exempt from all property taxes from and after the commencement of rehabilitation of the Housing Development by the Sponsor under the terms of this Ordinance.

**Section 7. Limitation on the Payment of Annual Service Charge.** Notwithstanding Section 6, if any portion of the Housing Development is occupied by other than Low Income and Moderate Income Persons, the full amount of the taxes that would be paid on those units of the Housing Development if the Housing Development were not tax exempt shall be added to the service charge in lieu of taxes.

**Section 8.** **Contractual Effect of Ordinance.** Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, and subject to the terms of this Ordinance including, but not limited to Section 11 herein, this Ordinance constitutes a contract between the City and the Sponsor to provide an exemption from ad valorem property taxes and to accept the payment of an annual service charge in lieu of such taxes, as previously described in this Ordinance. It is expressly recognized that the Authority and USDA-RD are third party beneficiaries to this Ordinance. By accepting a service charge in lieu of taxes, the Sponsor and its successors in interest in the property shall be deemed to have agreed, as a matter of contract, to all of the provisions of this Ordinance.

**Section 9.** **Payment of Service Charge.** The service charge in lieu of taxes shall be payable to the City in the same manner as ad valorem property taxes are payable, except that the annual payment shall be paid on or before May 1 of each year for the previous calendar year.

**Section 10.** **Duration/Failure to Pay.**

- A. Subject to subsection B, below, this Ordinance shall remain in effect and shall not terminate for a maximum term of 18 years and so long as the Housing Development remains subject to a Federally Aided Mortgage and so long as the Housing Development submits the required annual notification of exemption pursuant to M.C L. 125.1415a(1), as amended. The term of this Ordinance shall commence upon the issuance of the Notification to Local Assessor of Exemption as issued by the Authority.
- B. This Ordinance may be terminated if rehabilitation of the Housing Development does not commence within two (2) years from the effective date of this Ordinance; or if the renovations are not completed within one year from the start of rehabilitation.
- C. Notwithstanding anything contained herein to the contrary, if the Sponsor fails to pay the final adjusted service charge in lieu of taxes granted hereunder, or fails to provide the verification of the calculations used to make the payment, and such failure continues after thirty (30) days of written notice of such failure to the Sponsor, the service charge in lieu of taxes granted by this Ordinance will automatically be terminated. Written notice shall be sent to:

Watermark II LDHA LP  
Attn: Tom Lapka  
605 S. Capitol Avenue  
Lansing, MI 48933

AND

MSHDA  
Attn: Director of Legal Affairs  
735 East Michigan Avenue  
Lansing, MI 48909

If the Sponsor or its successors do not correct the failure or failures as provided in the written notice, the effective date of termination shall be thirty (30) days from the date of mailing of the written notice. The City shall file a Notice of Termination to the Sponsor of the Housing Development and the Authority, by certified mail. If the service charge in lieu of taxes is terminated, then, in addition to the termination of the service charge, the City in its discretion shall have the right to either (a) prospectively impose upon the property all taxes which would have been applicable to the property if the service charge in lieu of taxes had not been granted or (b) place a lien on the property for all unpaid service charges and record a notice of the lien with the Register of Deeds. The lien may be enforced as if the amount of the lien were a mortgage and shall include the right to foreclose by advertisement. The amount of the unpaid service shall accrue interest at the maximum interest rate authorized by law for an unsecured debt with interest beginning on the effective date of termination. Nothing in this Ordinance shall restrict the rights of the City to exercise other remedies authorized by law for the collection of unpaid monies authorized by law for breach of contract. Regardless of the remedy chosen by the City, all costs, including attorney fees, incurred by the City after the effective date of termination, which relate to the exercise of its rights under this Ordinance or as otherwise provided by law, shall be added to the lien amount or any court judgment.

**Section 11.** **Filing of Annual Audit.** The Sponsor, or its successor, shall file a copy of any and all annual audits required to be provided to the federal government, the State of Michigan, and/or the Authority simultaneously with the City. The audit shall include detail with respect to occupancy of the Housing Development, Annual Shelter Rents received from the Housing Development, and the cost for utilities during the audit period.

**Section 12.** **Publication: Effective Date.** This Ordinance shall become effective the day following its publication or the day following publication of a summary of its provisions in a newspaper of general circulation in the City.

**Section 13.** **Repeal.** City of Charlevoix Ordinance 761 of 2013 is expressly repealed by the enactment of this Ordinance, and all ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

Ordinance No. 777 of 2016 was enacted on the 21st day of March 2016, by the Charlevoix City Council as follows:

Motion by: Councilmember Supernaw

Seconded by: Councilmember Cole

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw



Council discussed the project contracts and the potential that some money would be lost when breaking said contracts. The grant money could be returned.

Yeas: Perron  
 Nays: Kurtz, Gibson, Cole, Supernaw  
 Absent: Hagen

Motion failed.

City Manager Heydlauff will report to Council with a status of the project.

**XIII. Adjourn**

It was generally agreed to adjourn at 8:07 p.m.

| Joyce M. Golding                             | City Clerk | Shane Cole                     | Deputy Mayor      |
|--|------------|--------------------------------|-------------------|
| <b>Regular Accounts Payable – 03/22/2016</b> |            |                                |                   |
| ACE HARDWARE                                 | 1,221.93   | INDEPENDENT DRAFTING SERVICES  | 840.00            |
| AHI ASSOCIATES                               | 13.37      | J & B MEDICAL SUPPLY INC.      | 442.74            |
| ALL-PHASE ELECTRIC SUPPLY CO.                | 277.16     | KLOOSTER, ALIDA K.             | 251.30            |
| AMERICAN TOTAL SECURITY INC                  | 813.24     | KMart                          | 18.96             |
| AMERICAN WASTE INC.                          | 345.56     | KSS ENTERPRISES                | 73.93             |
| ANYBATTERY INC.                              | 107.81     | MATYE, ELIZABETH               | 679.81            |
| ARROW UNIFORM-TAYLOR L.L.C.                  | 1,026.44   | MCCARDEL CULLIGAN-PETOSKEY     | 50.00             |
| AUTO VALUE                                   | 458.72     | MICHIGAN OFFICEWAYS INC        | 1,217.50          |
| AVFUEL CORPORATION                           | 20.00      | NETSOURCE ONE INC.             | 2,641.30          |
| AVSURANCE CORPORATION                        | 2,957.00   | NORTH COUNTRY POWER GENERATION | 757.00            |
| BARRETT'S AUTO & MARINE TRIM                 | 400.00     | NORTHERN CREDIT BUREAU         | 934.09            |
| BEHAN WINDOW CLEANING                        | 410.00     | NORTHERN FIRE & SAFETY INC.    | 86.00             |
| BOLLINI, PIER                                | 28.00      | NORTHERN MICHIGAN REVIEW INC.  | 1,748.07          |
| BRADFORD'S                                   | 39.00      | NYE UNIFORM CO                 | 419.68            |
| BRIAN DIXON PAINTING                         | 1,160.00   | OLSON BZDOK & HOWARD           | 4,859.21          |
| BULBS.COM                                    | 94.75      | PERFORMANCE ENGINEERS INC      | 15,512.30         |
| CARQUEST OF CHARLEVOIX                       | 1,298.07   | POWER LINE SUPPLY              | 2,512.90          |
| CENTRAL DRUG STORE                           | 123.75     | PREIN & NEWHOF                 | 33,023.02         |
| CERILLIANT                                   | 268.92     | PRO WEB MARKETING LLC          | 80.00             |
| CHANNING BETE COMPANY INC.                   | 177.89     | RANGE TELECOMMUNICATIONS       | 114.00            |
| CHARLEVOIX WRESTLING CLUB                    | 174.18     | REHMANN-ROBSON & CO            | 3,518.90          |
| CHARTER COMMUNICATIONS                       | 109.98     | RIETH-RILEY CONST CO INC       | 1,922.20          |
| CHEMICAL SYSTEMS INC.                        | 1,912.00   | SEELYE, DON                    | 71.83             |
| CROSSROADS MOBILE MAINTENANCE                | 356.00     | SPARTAN STORES LLC             | 10.47             |
| CRYSTAL FLASH ENERGY                         | 658.27     | STATE OF MICHIGAN              | 22,906.81         |
| DEAN, JENNIFER                               | 511.50     | STATE OF MICHIGAN              | 1,243.57          |
| EJ EQUIPMENT INC                             | 544.28     | STATE OF MICHIGAN              | 205.62            |
| ELLSWORTH FARMER'S EXCHANGE                  | 462.00     | STATE OF MICHIGAN              | 300.00            |
| ETNA SUPPLY                                  | 520.97     | SUPERIOR MECHANICAL            | 300.00            |
| FAMILY FARM & HOME                           | 243.70     | SYSTEMS SPECIALISTS INC        | 675.00            |
| FISHER SCIENTIFIC                            | 837.91     | T & R ELECTRIC                 | 8,156.00          |
| FREEDOM MAILING SERVICES INC.                | 2,276.29   | TERMINAL SUPPLY CO             | 20.50             |
| GALLS AN ARAMARK COMPANY                     | 11.02      | TRUCK & TRAILER SPECIALTIES    | 377.24            |
| GOLDING, JOYCE                               | 104.21     | UPPER CASE PRINTING INK.       | 94.30             |
| GRAND TRAVERSE GARAGE DOOR                   | 415.10     | US BANK                        | 88,097.50         |
| GROESSER, BETTY                              | 150.00     | USA BLUE BOOK                  | 121.31            |
| HACH COMPANY                                 | 530.68     | VERIBANC INC.                  | 432.00            |
| HAGGARD'S INC                                | 810.00     | VILLAGE GRAPHICS INC.          | 508.67            |
| HART, RICHARD                                | 210.00     | WHITLEY, ANDREW                | 65.00             |
| HEALTH DEPT OF NW MICHIGAN                   | 1,307.00   | WORK & PLAY SHOP               | 162.84            |
| HODNEY, DONALD                               | 71.93      | ZACHARIAS, STEVEN B.           | 70.00             |
| HOLIDAY COMPANIES                            | 3,323.40   |                                |                   |
| HYDRO CORP                                   | 515.00     | <b>TOTAL</b>                   | <b>222,818.60</b> |

**ACH Payments – 03/04/2016 – 03/15/2016**

|                             |            |                               |                   |
|-----------------------------|------------|-------------------------------|-------------------|
| DEVERE CONSTRUCTION COMPANY | 142,890.01 | STATE OF MI (WITHHOLDING TAX) | 4,034.65          |
| PAYMENT SERVICE NETWORK     | 230.50     | VANTAGEPOINT (401 ICMA PLAN)  | 686.22            |
| MI PUBLIC POWER AGENCY      | 23,399.99  | VANTAGEPOINT (457 ICMA PLAN)  | 12,319.52         |
| STATE OF MI (SALES TAX)     | 19,160.60  | MI PUBLIC POWER AGENCY        | 29,401.77         |
| IRS (PAYROLL TAX DEPOSIT)   | 28,022.57  | DTE                           | 7,710.96          |
| ALERUS FINANCIAL (HCSP)     | 420.00     | <b>TOTAL</b>                  | <b>268,276.79</b> |

**Tax Disbursement – 03/22/2016**

|                             |           |                                |                  |
|-----------------------------|-----------|--------------------------------|------------------|
| CHARLEVOIX COUNTY TREASURER | 10,105.64 | CHARLEVOIX PUBLIC SCHOOLS      | 118.59           |
| CHARLEVOIX DISTRICT LIBRARY | 3,304.33  | CHARLEVOIX PUBLIC SCHOOLS      | 25.63            |
| CHARLEVOIX PUBLIC SCHOOLS   | 1,047.37  | CITY OF CHARLEVOIX - TAXES DUE | 43,972.65        |
| CHARLEVOIX PUBLIC SCHOOLS   | 243.62    | RECREATIONAL AUTHORITY         | 602.40           |
| CHARLEVOIX PUBLIC SCHOOLS   | 11.53     | <b>TOTAL</b>                   | <b>59,431.76</b> |

**PAYROLL: NET PAY**

**Pay Period Ending 03/05/2016 – Paid 03/11/2016**

|                       |          |                           |                  |
|-----------------------|----------|---------------------------|------------------|
| WELLER, LINDA JO      | 1,648.61 | BROWN, STEPHANIE C.       | 1,020.24         |
| HEYDLAUFF, MARK L.    | 2,363.72 | ELLIOTT, PATRICK M.       | 1,738.95         |
| GOLDING, JOYCE M.     | 1,061.95 | SCHWARTZFISHER, JOSEPH L. | 958.84           |
| DEROSIA, PATRICIA E.  | 878.25   | WELLS JR., DONALD E.      | 1,572.56         |
| DOYLE, ANNE E.        | 1,362.36 | BRADLEY, KELLY R.         | 1,371.75         |
| LOY, EVELYN R.        | 1,029.15 | JONES, ROBERT F.          | 1,078.98         |
| KLOOSTER, ALIDA K.    | 1,628.11 | DORAN, JUSTIN J.          | 1,446.15         |
| GOLOVICH, KAREN J.    | 1,000.87 | BITELY, KATHERINE A.      | 410.04           |
| SPENCLEY, PATRICIA L. | 1,302.39 | GREGORY, CHRISTOPHER I.   | 67.19            |
| PANOFF, ZACHARY R.    | 1,027.00 | BOSS, SHERRY M.           | 568.40           |
| LEESE, MERRI C.       | 110.82   | MURPHY IV, MICHAEL J.     | 358.94           |
| MCGINN, KELLY A.      | 1,456.33 | RAMSEY, MADISON L.        | 164.85           |
| DOAN, GERARD P.       | 1,514.92 | BERTINELLI, DAVID P.      | 870.74           |
| SCHLAPPI, JAMES L.    | 878.18   | BOSS, BEAU J.             | 440.18           |
| UMULIS, MATTHEW T.    | 1,328.93 | FICHTNER, KRISTIE S.      | 418.34           |
| HANKINS, SCOTT A.     | 1,600.99 | HEID, THOMAS J.           | 1,244.10         |
| ORBAN, BARBARA K.     | 1,329.73 | MYER, ELIZABETH A.        | 1,851.28         |
| TRAEGER, JASON A.     | 1,200.04 | VANLOO, JOSEPH G.         | 295.73           |
| FLICKEMA, ANDREW M.   | 927.30   | WYMAN, MATTHEW A.         | 930.30           |
| MATELSKI, KIMBERLY A. | 1,094.17 | SCHRADER, LOU ANN         | 222.39           |
| ROLOFF, ROBERT P.     | 1,643.48 | BOSS, RYDER S.            | 289.77           |
| RILEY, DENISE M.      | 410.66   | MILLER, WILLIAM S.        | 1,171.91         |
| LOPER II, GARY D.     | 607.01   | SWEM, DONALD L.           | 1,790.16         |
| TEUNIS, STEVEN L.     | 1,988.09 | WHITLEY, ANDREW T.        | 1,341.85         |
| WURST, RANDALL W.     | 1,128.45 | MORRISON, KEVIN P.        | 1,134.16         |
| MAYER, SHELLEY L.     | 1,324.50 | HODGE, MICHAEL J.         | 1,252.31         |
| HILLING, NICHOLAS A.  | 1,175.16 | JOHNSON, STEVEN P.        | 1,143.81         |
| MEIER III, CHARLES A. | 1,551.50 | BOSS JR, DALE E.          | 1,116.49         |
| ZACHARIAS, STEVEN B.  | 1,315.65 | STEBE JR, JOHN M.         | 428.38           |
| NISWANDER, JOSEPH F.  | 1,373.17 | BEHAN, DEAN T.            | 311.93           |
| EATON, BRAD A.        | 1,861.83 | STEBE, CATHERINE M.       | 351.52           |
| WILSON, TIMOTHY J.    | 2,190.96 | HOLM, ARTHUR R.           | 576.92           |
| LAVOIE, RICHARD L.    | 1,662.98 | STEVENS, JEFFREY W.       | 258.92           |
| STEVENS, BRANDON C.   | 1,758.77 | MATTER, DAWSON K.         | 101.31           |
| DRAVES, MARTIN J.     | 1,558.64 | <b>TOTAL</b>              | <b>74,594.06</b> |

**PAYROLL: TRANSMITTAL – 03/11/2016**

|                       |          |                               |                 |
|-----------------------|----------|-------------------------------|-----------------|
| 4FRONT CREDIT UNION   | 248.46   | CHEMICAL BANK                 | 150.00          |
| 4FRONT CREDIT UNION   | 2,136.00 | COMMUNICATION WORKERS OF AMER | 526.98          |
| AMERICAN FAMILY LIFE  | 166.74   | MI STATE DISBURSEMENT UNIT    | 323.45          |
| AMERICAN FAMILY LIFE  | 379.74   | POLICE OFFICERS LABOR COUNCIL | 201.00          |
| CHAR EM UNITED WAY    | 56.00    | PRIORITY HEALTH               | 2,047.09        |
| CHARLEVOIX STATE BANK | 1,336.16 | <b>TOTAL</b>                  | <b>7,571.62</b> |