

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, December 21, 2015 – 7:00 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Gabe Campbell  
City Manager: Mark Heydlauff  
City Clerk: Joyce Golding  
City Attorney: Scott Howard  
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw  
Absent: None

**III. Inquiry Regarding Possible Conflicts of Interest**

Councilmember Hagen stated that he has a conflict of interest with item E, McSauba Recreation Area Special Event Request because his business caters events at McSauba and he may want to hold an event there one day.

Mayor Campbell disclosed that he used to work at St. Marys Cement, but thought that he did not have a conflict of interest with regards to item D *St. Marys Challenger Propeller Donation*.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – December 7, 2015 Regular Meeting Minutes
- B. Special Accounts Payable Check Register – December 9, 2015
- C. Regular Accounts Payable Check Register – December 22, 2015
- D. ACH Payments – December 4, 2015–December 18, 2015
- E. Tax Disbursement – December 22, 2015
- F. Payroll Check Register – December 18, 2015
- G. Payroll Transmittal – December 18, 2015
- H. Certificate of Appreciation – Jeff Porter

Mayor Campbell thanked Dr. Porter for his service to the City over the years as First Ward Councilmember and DDA member.

**V. Public Hearings**

**A. Public Hearing on Request to Vacate Portion of Division Street**

City Manager Heydlauff stated that the Krist Oil Company has purchased a lot in Charlevoix Township at the corner of Mercer and US-31 to build a gas station. There is a small portion of Division Street running through this land. The north half of this portion of Division is in Charlevoix Township and the southern half is in the City. The Krist Oil Company, through Jim Malewitz of Performance Engineers, has filed a request with the City to abandon our portion of Division Street as outlined on the drawing in the agenda packet. Staff has reviewed the plan and the Company has agreed to recommendations regarding reconfiguring the intersection. MDOT has approved the proposed plans and believes intersection safety will be improved. In addition, Krist Oil Company will be donating 15 trees to the City.

Jim Malewitz, Performance Engineers, stated that Charlevoix Township has vacated their portion of Division Street. He confirmed that MDOT is agreeable with the plan.

DPW Superintendent Elliott indicated that he has reviewed the project and is satisfied.

Mayor Campbell opened the item to public comment.

Kip Linklater lives in the condos adjacent to the Charlevoix Inn. He does not object to the project but requested that Council consider planting a screen of cedar trees between the gas station and their property as a part of the vacation.

The item was closed to the public.

Action by Resolution.

**VI. Reports**

City Manager Heydlauff stated that Council received a draft budget this evening and suggested dates that were available for Council to discuss in a Work Session. Mayor Campbell stated that the Budget Work Session would be held on January 4, 2016 at 5:00 p.m.

City Manager Heydlauff extended his best wishes to Dr. Porter on his retirement and for his contributions to the City.

## VII. Requests, Petitions and Communications and Actions Thereon

### A. Authorize Purchase of Two One-Ton Dump Trucks

DPW Superintendent Elliott stated that \$60,000 is allocated in the current Motor Pool budget for the purchase of two one-ton dump trucks. This purchase would replace the two oldest dump trucks in the fleet. He indicated that his goal would be to purchase two used vehicles versus new to contain costs. Superintendent Elliott requested Council to pre-authorize the expenditure of up to \$60,000 to purchase these two vehicles. Pre-authorizing would allow Superintendent Elliott to shop for the best two trucks and make a real-time commitment to the dealership once selected.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Cole, to authorize the DPW Superintendent and City Manager to purchase two one-ton dump trucks at a combined price not to exceed \$60,000.

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

### B. Purchase of ½ Ton Truck for the DPW

DPW Superintendent Elliott stated that \$25,000 was allocated in the current budget for the purchase of a ½ ton two-wheel drive pickup truck. This truck will replace a 1995 Ford ½ ton truck that is at the point of being unsafe and unreliable. He indicated that a used truck was located at Jim Wernig Chevrolet of Gaylord. The truck was inspected by the City's Mechanic Mike Hodge and he felt that the truck was very solid and worth the price of \$18,229.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Hagen, second by Councilmember Kurtz, to authorize the purchase of one Chevrolet ½ ton truck from Jim Wernig Chevrolet in the amount of \$18,229.

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

### C. Request to Apply for Michigan Department of Transportation Permits

City Manager Heydlauff explained that the State of Michigan Department of Transportation (MDOT) requires various permits to be obtained to work in the highway right-of-way. Staff desires to apply for an annual permit to plant and maintain petunias, plant, remove and trim trees, work on various overhead and underground utilities, do survey work and soil borings, emergency hazardous spill/clean up, host parades and other day to day maintenance operations in the US-31 right-of-way.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Action by Resolution.

### D. St. Marys Challenger Propeller Donation

City Manager Heydlauff recalled that in late summer he was contacted by the Operations Manager from St. Marys Cement wishing to donate the bronze propeller from the retired freighter *SS St. Marys Challenger*. At the direction of Council, the City Manager presented the proposal to the Planning Commission which endorsed the donation. The City has received preliminary approval from the Army Corps of Engineers and the DNR for placing the propeller along the Pine River Channel near the DNR Fish Hatchery. St. Marys has offered to clean the bronze and cover costs for cement needed to place the propeller.

Councilmember Perron likes the idea but, expressed his concern regarding potential liability issues with people climbing on the propeller. Councilmembers Cole and Supernaw agreed. Councilmember Supernaw suggested that Council find out what citizens think of the idea. City Manager Heydlauff confirmed that the Planning Commission also discussed safety issues.

Councilmember Gibson felt the propeller was ugly.

Mayor Campbell commented positively on other port cities in the area that have propellers on display.

Councilmember Kurtz suggested an online survey similar to the downtown mural survey. After considerable discussion, the general consensus was to hold a public hearing on March 21, 2016 to receive public input. An online survey will be created to obtain additional feedback.

Councilmember Kurtz proposed that Council should discuss better ways to engage public opinion.

Mayor Campbell opened the item to public comment.

Birdie Whitley, Donation Acceptance Committee member, stated that the committee felt that St. Marys has been as a good neighbor and Charlevoix is their home port therefore, the City should find a place for the propeller donation.

The item was closed to the public.

Motion by Councilmember Kurtz, second by Councilmember Hagen, to set a public hearing [to be held on March 21, 2016] for the possible acceptance of the propeller and request that Staff create a Facebook survey requesting different location ideas.

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

E. McSauba Recreation Area Special Event Request

City Manager Heydlauff discussed the need to establish a consistent policy governing requests to use the Mt. McSauba Recreation Area for private events. Staff drafted a policy for Council's review and consideration. The policy would be in effect when McSauba is operational: mid-December through mid-March and mid-June through mid-August. City Manager Heydlauff stated that Staff will be required for all events and the base fee would be \$150 for the first two-hour block of time.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Cole, second by Councilmember Gibson, to authorize [the Request for Event at Mt. McSauba Recreation Area] as presented.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None  
Abstain: Hagen

**VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

**IX. Resolutions**

A. Resolution to Vacate Portion of Division Street

City Manager Heydlauff questioned City Attorney Howard whether the condition of planting a living screen could be a part of the vacation. City Attorney Howard responded that he didn't think that could be a requirement of the vacation, but Staff could request the applicant to plant a screen. Mr. Malewitz indicated that the Krist Oil Company would not be in favor of blocking their frontage.

Motion by Councilmember Supernaw, second by Councilmember Perron, to adopt Resolution 2015-12-03 Abandon Portion of Division Street in the City of Charlevoix, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2015-12-03  
ABANDON PORTION OF DIVISION STREET IN THE CITY OF CHARLEVOIX**

**WHEREAS,** the City of Charlevoix has received a request to abandon a portion of Division Street located between Mercer Boulevard and US 31 (Petoskey Avenue); and

**WHEREAS,** the procedures have been followed for the vacation of a public street under the applicable City Code; and

**WHEREAS,** after a public hearing, the City Council has determined that it is advisable to vacate, discontinue and abolish a portion of Division Street located between Mercer Boulevard and US 31 (Petoskey Avenue). The section is described below:

*PORTION OF DIVISION STREET IN THE CITY OF CHARLEVOIX TO BE ABANDONED: In the City of Charlevoix, Charlevoix County, Michigan, Commencing at the West 1/4 corner of Section 24, Town 34 North, Range 8 West; thence along the East and West 1/4 line of said section, South 89°42'03" East 33.00 feet to the East line of Mercer Road, being the POINT OF BEGINNING of this description; thence continuing along said 1/4 line, South 89°42'03" East 197.09 feet to the Northwesterly line of Highway U.S. 31; thence along said highway line, South 63°36'13" West 73.46 feet; thence North 89°42'03" West 131.63 feet to the East line of said Mercer Road; thence along said road line, North 00°35'19" East 33.00 feet to the Point of Beginning; being a part of the Northwest 1/4 of the Southwest 1/4 of Section 24, Town 34 North, Range 8 West.*

**NOW THEREFORE BE IT RESOLVED**, that the portion of Division Street that lies between Mercer Boulevard and US 31 (Petoskey Avenue) in the City of Charlevoix is hereby abandoned with the condition that the City of Charlevoix shall retain a 20' wide utility easement along the west boundary of the Krist site for the maintenance of existing sanitary sewer and water main.

**RESOLVED** this 21st day of December, 2015 A.D.

Resolution was adopted by the following yeas and nays vote:

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

A. MDOT Performance Resolution

Motion by Councilmember Gibson, second by Councilmember Hagen, to adopt Resolution 2015-12-04 Performance Resolution for Governmental Agencies, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2015-12-04  
PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES**

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipality an "Individual Permit for Use of State Highway Right of Way" or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".*

RESOLVED WHEREAS, the City of Charlevoix hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting

governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL

AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

NAME AND/OR TITLE:

Mark L. Heydlauff, City Manager  
Pat Elliott, DPW Superintendent  
Don Swem, Electric Superintendent  
Linda Jo A. Weller, Executive Assistant

RESOLVED this 21st day of December, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

**X. Ordinances**  
None.

**XI. Miscellaneous Business**

A. Discussion on Conflict of Interest Procedures

City Attorney Howard explained that conflict of interest is an important and evolving topic and Council should be sensitive to potential conflicts. He stated that he is always happy to discuss possible conflicts ahead of time if possible. City Attorney Howard indicated that it was an important part of the process for individual Councilmembers to disclose potential conflicts in advance or if necessary, Council as a whole can vote (with a majority) whether a Councilmember has a conflict.

City Attorney Howard recalled some outside parameters involving conflicts of interest:

- There is always a conflict when there is a pecuniary interest, i.e., make money from a decision before Council. This is the basis for conflicts of interest. For example, you cannot vote on your own contract with the City, or if you will be the sub-contractor or a bidder
- An example of a no conflict scenario – no need for recusal if you own a City residence when making zoning decisions. Being a City business owner does not necessarily require you to recuse yourself from making a decision regarding what

rules will be imposed on businesses.

- There are several gray areas: if a decision involves regulating your business or your type of business specifically, a recusal should be the norm.

City Attorney Howard stated that all conflicts are fact dependent and should be discussed ahead of time. He answered specific scenario questions from Council and explained that conflicts of interest are governed by the federal constitution and statutory provisions. The placement of the inquiry regarding possible conflicts of interest on the agenda is up to the municipality.

City Attorney Howard advised Councilmember Hagen that he would look at his particular situation further to determine whether Councilmember Hagen has a conflict with regards to food trucks. Mayor Campbell stated that the Food Truck Committee membership includes both restaurant owners and food truck operators. City Attorney Howard stated case law that "if everyone has a conflict, then no one has a conflict". He indicated that policies that affect everyone equally are not likely to create a conflict. City Attorney Howard reiterated that it was important to review the agenda and discuss potential conflicts with him prior to the Council meeting.

Councilmember Kurtz informed City Attorney Howard that he decided to recuse himself from any future Airport decisions because of his business relationship there. City Attorney Howard stated that he respected Councilmember Kurtz's concern and sometimes recusal makes the most sense because the issue has become so factually dynamic with questions of conflict for each discussion.

Councilmember Gibson believed that if you have a personal interest or "skin in the game" there is a conflict of interest.

City Attorney Howard explained that when you recuse yourself because of a conflict of interest, you should refrain from participating in the discussion and step down from the dais however, a Councilmember may address the public body as a citizen during public comment (but not at the same level as if they were participating in the discussion at the Council level.)

It was noted that employees of establishments that do business with the City do not have a conflict of interest because they are not business owners.

Councilmember Gibson felt that elected officials should be held to the highest standard of conduct and "if you have skin in the game you should recuse yourself and step down."

City Attorney Howard will research Michigan Senate Bill 571 at the request of Councilmember Supernaw.

Mayor Campbell opened the item to public comment regarding conflicts of interest.

Don Seeyle, Airport Advisory Committee member, questioned whether conflicts of interest pertain to his committee. City Attorney Howard responded that it depended upon the subject matter, but the same rules would apply as for Council.

Mary Eveleigh, 1<sup>st</sup> Ward, recalled her time on the Zoning Board of Appeals and how the Board handled conflict of interest. She stated that to be on the safe side, if there was a question whether there is a conflict or not, the Board member recused themselves.

The conflict of interest item was closed.

Councilmember Supernaw questioned the attendance of the first Food Truck Committee meeting. City Manager Heydlauff responded that there were extenuating circumstances why several members did not attend. Councilmember Supernaw also commented how spectacular Ben Cunningham's Christmas star looked over the Chicago Club boathouse as well as the lighted boathouses on Round Lake.

Councilmember Kurtz requested clarification regarding Adam and Jill Kline's appointment to the Food Truck Committee as to whether they were both appointed as individuals or only one should participate. General consensus was that only one Kline should participate on the Committee.

Motion by Councilmember Kurtz, second by Councilmember Cole, to let Adam and Jill Kline decide which of them will be a participating member of the Food Truck Committee.

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
Nays: None  
Absent: None

## **XII. Audience - Non-agenda Input (written requests take precedent)**

None.

**XIII. Closed Session**

A. Pending Litigation and City Attorney Consultation – Section 15.268 8(e)

Motion by Councilmember Gibson, second by Councilmember Cole, to go into Closed Session [under Section 15.268 8(e) of the Open Meetings Act, to consult with the City Attorney regarding litigation.]

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
 Nays: None  
 Absent: None

Council agreed to a five minute recess.

Council moved into closed session at 8:26 p.m. Council resumed open session at 9:11 p.m.

Motion by Councilmember Cole, second by Councilmember Gibson, to authorize City Attorney Howard and his firm to file a request for intervention in the matter of the Little Traverse Bay Band of Odawa Indians versus Governor Rick Snyder.

Councilmember Supernaw disclosed that his niece was a member of Little Traverse Bay Band (LTBB) and City Attorney Howard replied that this did not pose a conflict of interest.

Yeas: Hagen, Kurtz, Perron, Gibson, Cole, Supernaw  
 Nays: None  
 Absent: None

**XIV. Adjourn**

It was generally agreed to adjourn at 9:13 p.m.

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Joyce Golding City Clerk Gabe Campbell Mayor

	<b>Special Accounts Payable – 12/09/2015</b>		
CHARLEVOIX BRIDGE DROP	2,500.00	<b>TOTAL</b>	<b>2,500.00</b>

	<b>Regular Accounts Payable – 12/22/2015</b>		
ACE HARDWARE	1,912.13	CHARTER COMMUNICATIONS	947.88
AIRGAS USA LLC	159.66	CHEMICAL SYSTEMS INC.	1,872.00
ALL-PHASE ELECTRIC SUPPLY CO.	243.96	CINTAS CORPORATION #729	37.87
AMERICAN LEGION AUXILIARY	304.00	CIVIC SYSTEMS	2,000.00
AMERICAN WASTE INC.	3,250.76	COALLIER, ARMAND	84.38
ANYBATTERY INC.	36.65	CROOK, EDWIN	55.00
ARROW UNIFORM-TAYLOR L.L.C.	1,073.99	DXE MEDICAL INC	99.00
AUTO VALUE	417.28	EJ EQUIPMENT INC	125.87
AVFUEL CORPORATION	1,520.00	ELLSWORTH FARMER'S EXCHANGE	184.00
BARNARD, SUSAN	44.00	ENMET CORP	228.11
BENSON, CHRIS	121.00	FAMILY FARM & HOME	777.47
BLODGETT, TINA	152.00	FASTENAL COMPANY	52.19
BOB MATHERS FORD	21.00	FISHER SCIENTIFIC	478.37
BRADFORD'S	42.25	FREEDOM MAILING SERVICES INC.	2,262.40
BREATHING AIR SYSTEMS	1,277.00	GALLS AN ARAMARK COMPANY	311.98
BRUDER, JUSTIN C.	920.00	GRAINGER	102.00
BUNTING, ELAINE	71.00	HACH COMPANY	522.07
CARQUEST OF CHARLEVOIX	851.18	HEALTH DEPT OF NW MICHIGAN	230.00
CHARLEVOIX DISTRICT LIBRARY	232.50	HECKENDORN, KIRK & KATHRYN	76.50
CHARLEVOIX GLASS INC.	272.53	HEID, RALPH	126.50
CHARLEVOIX SCREEN MASTERS INC	1,161.00	HERZOG ELECTRIC	657.81
CHARLEVOIX STATE BANK	488.00	HOLIDAY COMPANIES	4,675.49
CHARLEVOIX TOWNSHIP	15.23	HOLIDAY LIGHTING SERVICES INC.	1,800.00

HYDRO CORP	515.00	PRO WEB MARKETING LLC	140.00
HYDRODYNAMICS INC.	4,242.71	PTM DOCUMENT SYSTEMS	142.18
IDEXX DISTRIBUTION INC.	1,234.37	QUICK CARE MEDICAL CENTER	80.00
INDUSTRIAL MARKETING	128.18	R B LYONS INC	3,895.00
J & B MEDICAL SUPPLY INC.	287.40	RAMSEY, KYLE	55.00
JACK DOHENY SUPPLIES INC	130.00	RANGE TELECOMMUNICATIONS	153.60
KASSBOHRER ALL TERRAIN VEHICLE	1,085.72	RICK-BIDDICK, MICHELLE	812.50
KING PAR LLC	225.87	RILEY, DENISE	6.99
KLOOSTER, ELOISE	16.50	ROSENTHAL, JOSHUA	22.41
KMart	410.41	SCHMUCKAL OIL CO	677.60
KSS ENTERPRISES	120.79	SCIENTIFIC BRAKE & EQUIP CO	212.08
LAKESHORE TIRE & AUTO SERVICE	393.90	SEARS COMMERCIAL ONE	799.99
MAUNEY, AMBER	60.09	SECURITY SANITATION INC.	148.89
MDS OF MICHIGAN INC	2,117.18	STATE OF MICHIGAN	180.00
MICHIGAN MUNICIPAL LEAGUE	49.00	STATE OF MICHIGAN	70.00
MICHIGAN OFFICEWAYS INC	4,030.36	SYSTEMS SPECIALISTS INC	175.00
MICHIGAN WATER ENV ASSOC	800.00	TERMINAL SUPPLY CO	362.28
MISS DIG SYSTEM INC	1,164.61	TRAEGER, JASON	52.00
NORTH CENTRAL MICHIGAN COLLEGE	2,200.00	UP NORTH PROPERTY SERVICES LLC	560.00
NORTHERN MICHIGAN REVIEW INC.	405.61	UTILITY FINANCIAL SOLUTIONS	3,000.00
OLESON'S FOOD STORES	2.09	WALTERS SHARPENING SVC. INC.	56.00
OLSON BZDOK & HOWARD	3,797.10	WATERBURY, STEPHEN	22.00
PERFORMANCE ENGINEERS INC	2,074.64	WHITLEY'S FLOOR COVERING	2,500.73
PERSONAL GRAPHICS	50.00	WILLCOME TREE SERVICE	4,410.00
PREFERRED WASTE 2 LLC	605.00	WINDER POLICE EQUIPMENT	89.10
PREIN & NEWHOF	1,731.25	WORK & PLAY SHOP	86.92
PRESTON FEATHER	35.87	<b>TOTAL</b>	<b>78,917.93</b>

**ACH Payments – 12/04/2015 – 12/18/2015**

PAYMENT SERVICE NETWORK	228.90	IRS (PAYROLL TAX DEPOSIT)	31,465.61
MI PUBLIC POWER AGENCY	7,206.13	ALERUS FINANCIAL (HCSP)	420.00
DTE	891.48	STATE OF MI (WITHHOLDING TAX)	4,636.82
STATE OF MI (SALES TAX)	17,833.95	VANTAGEPOINT (401 ICMA PLAN)	686.22
MI PUBLIC POWER AGENCY	7,433.86	VANTAGEPOINT (457 ICMA PLAN)	13,065.35
DTE	1,969.84	<b>TOTAL</b>	<b>85,838.16</b>

**Tax Disbursement – 12/22/2015**

CHARLEVOIX COUNTY TREASURER	130,398.19	CHARLEVOIX PUBLIC SCHOOLS	418.81
CHARLEVOIX COUNTY TREASURER	160.61	CHARLEVOIX PUBLIC SCHOOLS	89.03
CHARLEVOIX DISTRICT LIBRARY	47,563.58	CITY OF CHARLEVOIX - TAXES DUE	33,601.09
CHARLEVOIX PUBLIC SCHOOLS	3,971.76	JACOBSON, STUART & SHEILA	7,159.66
CHARLEVOIX PUBLIC SCHOOLS	860.47	RECREATIONAL AUTHORITY	8,671.96
CHARLEVOIX PUBLIC SCHOOLS	40.67	<b>TOTAL</b>	<b>232,935.83</b>

**PAYROLL: NET PAY**

**Pay Period Ending 12/12/2015 – Paid 12/18/2015**

WELLER, LINDA JO	1,648.71	RILEY, DENISE M.	406.90
HEYDLAUFF, MARK L.	2,098.91	LOPER II, GARY D.	420.24
GOLDING, JOYCE M.	1,059.15	TEUNIS, STEVEN L.	1,665.09
DEROSIA, PATRICIA E.	896.92	WURST, RANDALL W.	1,340.10
DOYLE, ANNE E.	1,361.40	MAYER, SHELLEY L.	1,489.73
LOY, EVELYN R.	1,029.35	HILLING, NICHOLAS A.	1,233.46
KLOOSTER, ALIDA K.	1,441.45	MEIER III, CHARLES A.	1,388.29
GOLOVICH, KAREN J.	978.59	ZACHARIAS, STEVEN B.	1,226.19
SPENCLEY, PATRICIA L.	1,066.75	NISWANDER, JOSEPH F.	1,373.26
PANOFF, ZACHARY R.	1,026.91	EATON, BRAD A.	1,725.97
MILLER, FAITH G.	146.24	WILSON, TIMOTHY J.	1,962.70
LEESE, MERRI C.	83.11	LAVOIE, RICHARD L.	1,674.42
MCGINN, KELLY A.	1,455.85	STEVENS, BRANDON C.	1,936.38
DOAN, GERARD P.	1,514.73	DRAVES, MARTIN J.	1,558.26
SHRIFT, PETER R.	1,252.23	BROWN, STEPHANIE C.	1,020.34
SCHLAPPI, JAMES L.	981.20	ELLIOTT, PATRICK M.	1,738.75
UMULIS, MATTHEW T.	1,219.53	SCHWARTZFISHER, JOSEPH L.	1,202.85
HANKINS, SCOTT A.	1,466.07	WELLS JR., DONALD E.	1,392.71
ORBAN, BARBARA K.	1,193.21	BRADLEY, KELLY R.	1,255.74
TRAEGER, JASON A.	1,196.23	JONES, ROBERT F.	1,176.96
MATELSKI, KIMBERLY A.	1,134.60	DORAN, JUSTIN J.	525.62
ROLOFF, ROBERT P.	3,713.38	MCGHEE, ROBERT R.	1,020.45

KIRINOVIC, THOMAS F.	403.12	ZACHARIAS, STEVEN B.	61.66
BITELY, KATHERINE A.	435.43	NISWANDER, JOSEPH F.	61.66
BERTINELLI, DAVID P.	870.74	SWEM, DONALD L.	64.64
HEID, THOMAS J	1,244.00	SWEM, DONALD L.	1,789.96
MYER, ELIZABETH A.	1,622.72	EATON, BRAD A.	61.66
VANLOO, JOSEPH G.	412.51	WILSON, TIMOTHY J.	64.64
WYMAN, MATTHEW A.	930.31	LAVOIE, RICHARD L.	64.64
SCHRADER, LOU ANN	147.50	STEVENS, BRANDON C.	64.64
BOSS, RYDER S.	297.57	WHITLEY, ANDREW T.	61.66
MILLER, WILLIAM S.	941.42	WHITLEY, ANDREW T.	1,520.97
MEGGISON, JERRY B.	123.34	DRAVES, MARTIN J.	61.66
RILEY, CASEY W.	208.29	BROWN, STEPHANIE C.	61.66
THORMAN, MIKAYLA R.	460.44	ELLIOTT, PATRICK M.	64.64
JONES, LARRY M.	1,013.06	MORRISON, KEVIN P.	61.66
WILLSON, BRENDA R.	506.57	MORRISON, KEVIN P.	1,008.13
TRAVERS, MANUEL J.	282.41	SCHWARTZFISHER, JOSEPH L.	61.66
RILEY, DANIEL A.	972.89	HODGE, MICHAEL J.	61.66
WELLER, LINDA JO	61.66	HODGE, MICHAEL J.	1,252.39
HEYDLAUFF, MARK L.	64.64	WELLS JR., DONALD E.	61.66
GOLDING, JOYCE M.	61.66	BRADLEY, KELLY R.	61.66
DEROSIA, PATRICIA E.	61.66	HART II, DELBERT W.	61.66
DOYLE, ANNE E.	64.64	JOHNSON, STEVEN P.	61.66
LOY, EVELYN R.	61.66	JOHNSON, STEVEN P.	982.89
KLOOSTER, ALIDA K.	61.66	JONES, ROBERT F.	61.66
GOLOVICH, KAREN J.	61.66	DORAN, JUSTIN J.	61.66
SPENCLEY, PATRICIA L.	64.64	BISHAW, JAMES H.	61.66
PANOFF, ZACHARY R.	64.64	MANKER JR, DAVID W.	64.64
LEESE, MERRI C.	64.64	MCGHEE, ROBERT R.	61.66
MCGINN, KELLY A.	64.64	STANTS, JACOB W.	61.66
DOAN, GERARD P.	64.64	KIRINOVIC, THOMAS F.	61.66
SHRIFT, PETER R.	61.66	BOSS JR, DALE E.	1,116.30
SCHLAPPI, JAMES L.	61.66	BITELY, KATHERINE A.	61.66
UMULIS, MATTHEW T.	64.64	HOLM, ARTHUR R.	404.54
HANKINS, SCOTT A.	61.66	HEID, THOMAS J	64.64
ORBAN, BARBARA K.	61.66	GILL, DAVID R.	61.66
TRAEGER, JASON A.	61.66	MYER, ELIZABETH A.	61.66
MATELSKI, KIMBERLY A.	61.66	VANLOO, JOSEPH G.	64.64
EVANS JR, HALBERT K.	61.66	WYMAN, MATTHEW A.	64.64
ROLOFF, ROBERT P.	61.66	SCHRADER, LOU ANN	64.64
RILEY, DENISE M.	61.66	BOSS, RYDER S.	61.66
LOPER II, GARY D.	61.66	MILLER, WILLIAM S.	64.64
TEUNIS, STEVEN L.	61.66	STEVENS, JEFFREY W.	306.08
WURST, RANDALL W.	64.64	ROLOFF, AUDREY M.	2,486.73
MAYER, SHELLEY L.	64.64	MATTER, DAWSON K.	2,073.40
HILLING, NICHOLAS A.	61.66		
MEIER III, CHARLES A.	64.64	<b>TOTAL</b>	<b>84,462.78</b>

**PAYROLL: TRANSMITTAL – 12/18/2015**

4FRONT CREDIT UNION	248.46	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	166.74	COMMUNICATION WORKERS OF AMER	525.02
AMERICAN FAMILY LIFE	311.88	MI STATE DISBURSEMENT UNIT	323.45
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	2,073.09
CHARLEVOIX STATE BANK	1,361.16	<b>TOTAL</b>	<b>5,191.80</b>