

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, December 7, 2015 – 7:00 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Gabe Campbell  
City Manager: Mark Heydlauff  
City Clerk: Joyce Golding  
Members Present: Councilmembers Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw (arrived 7:10 p.m.)  
Absent: Councilmember Shane Cole

**III. Inquiry Regarding Possible Conflicts of Interest**

None.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – November 16, 2015 Regular Meeting Minutes
- B. Approval of Minutes – November 23, 2015 City Council and DDA/Main Street Special Meeting Minutes
- C. Special Accounts Payable Check Register – November 19, 2015
- D. Regular Accounts Payable Check Register – December 8, 2015
- E. ACH Payments – November 16, 2015–December 4, 2015
- F. Tax Disbursement – December 8, 2015
- G. Payroll Check Register – November 20, 2015
- H. Payroll Transmittal – November 20, 2015
- I. Payroll Check Register – December 4, 2015
- J. Payroll Transmittal – December 4, 2015

**V. Public Hearings**

None.

**VI. Reports**

City Manager Heydlauff reported that he participated in Career Day at the Charlevoix High School. There is a public meeting scheduled for December 17<sup>th</sup> at 5:00 p.m. to discuss upcoming infrastructure projects. City Manager Heydlauff encouraged everyone to participate in the Shop Local campaign.

**VII. Requests, Petitions and Communications and Actions Thereon**

**A. Consideration to Support Grant Applications to Grand Traverse Band of Ottawa and Chippewa Indians**

The Grand Traverse Band of Ottawa and Chippewa Indians require a local unit of government to endorse all grant submittals. Council considered a \$12,500 grant for the Charlevoix Circle of Arts to assist in the funding of their arts education programs, a \$5,000 grant for Colorado Challenge to assist in funding their week long adventure camp to the Rocky Mountains, and a \$15,500 grant for Joppa House Ministries for its women's transitional home.

Mayor Campbell opened the item to public comment.

Roger Cyr, Colorado Challenge, explained the philosophy of the organization and how Colorado Challenge helps local youths.

The item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Hagen, to support the grant applications from the Charlevoix Circle of Arts, Colorado Challenge, and Joppa House Ministries and to forward the grant applications to the Grand Traverse Band of Ottawa and Chippewa Indians for their consideration.

Yeas: Kurtz, Perron, Gibson, Hagen  
Nays: None  
Absent: Cole, Supernaw

**B. Proposed Revisions to the Employee Handbook and Title VI Policy and Plan**

City Manager Heydlauff presented revisions to the City of Charlevoix Title VI Policy and Plan updated on November 10, 2015 which included updating the Title VI coordinator and organizational chart. He also discussed revisions to the Employee Handbook. These revisions are due to a recent change in federal law regarding HSAs, a desire to afford non-union employees similar benefits as union members, and other miscellaneous changes/corrections.

Councilmember Gibson suggested that "it would be prudent for all Councilmembers to review periodically the Code of Ethics in the Handbook, especially Resolution 2009-06-03 which is our Code of Ethics and Conflict of Interest policy".

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Perron, second by Councilmember Gibson, to approve the revisions to the City of Charlevoix Employee Handbook with a revision date of December 7, 2015 and to approve the City of Charlevoix Title VI Policy and Plan, dated November 10, 2015.

Yeas: Kurtz, Perron, Gibson, Hagen

Nays: None

Absent: Cole, Supernaw

C. Charlevoix Main Street Executive Director / Grants Specialist Job Description

With Charlevoix's admission into the Michigan Main Street Program and the reorganization of the former Planning Director position, it was necessary to update the Community Economic Development job description. The DDA Board along with the incumbent unanimously approved the new job description. Annie Doyle will continue in this role with the modified title. She will primarily serve as DDA Director and be the point-person for all downtown activities. Additionally, she will assist in various grant requests, research and related work when needed. The position will continue to be funded 75% by the DDA and 25% by the City. City Manager Heydlauff stated that there are certain tasks and responsibilities that will fall directly under his supervision.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Kurtz, to approve the Charlevoix Main Street Executive Director / Grant Specialist job description as presented.

Yeas: Kurtz, Perron, Gibson, Hagen

Nays: None

Absent: Cole, Supernaw

Councilmember Supernaw arrived at 7:10 p.m.

D. Amend the Definition of Resident in the City of Charlevoix Mt. McSauba Recreation Rates

City Manager Heydlauff stated that at the November 16, 2015 City Council meeting, it was decided to offer City rates to Charlevoix Township residents at Mt. McSauba as an act of good faith for the township's agreement to provide water at McSauba. In order to change the rate schedule, the 2015/2016 Fiscal Year Fee Schedule for McSauba needs to be amended by striking "City Residents" and inserting "City and Charlevoix Township Residents".

Mayor Campbell opened the item to public comment.

John Haggard, Charlevoix Township resident, felt that the definition of "resident" should include property owners, not just people residing in the Township. City Manager Heydlauff will research how residency is defined.

The item was closed to the public.

Action by Resolution.

E. Mayoral and Council Appointments

Mayor Campbell facilitated the following appointments to various City boards and committees:

Motion by Councilmember Supernaw, second by Councilmember Perron, to re-appoint Bob Timms to the Board of Review, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen

Nays: None

Absent: Cole

Motion by Councilmember Gibson, second by Councilmember Kurtz, to appoint Rick Wertz to the Compensation Commission, term expiring December 2020.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen

Nays: None

Absent: Cole

Motion by Councilmember Hagen, second by Councilmember Gibson, to re-appoint Brandon Stevens to the Recreation Advisory Committee, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Perron, second by Councilmember Hagen, to re-appoint Amy Putman to the Recreation Advisory Committee, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Kurtz, second by Councilmember Gibson, to re-appoint Ben Boss to the Recreation Advisory Committee, term expiring December 2016.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Gibson, second by Councilmember Hagen, to re-appoint Ken Polakowski to the Shade Tree Commission, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Kurtz, second by Councilmember Gibson, to re-appoint Greg Bryan to the Zoning Board of Appeals, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Gibson, second by Councilmember Supernaw, to re-appoint Art Nash to the Zoning Board of Appeals, term expiring December 2018.

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

Motion by Councilmember Gibson, second by Councilmember Hagen, to re-appoint Councilmember Perron to the Board of Review, term expiring December 2016.

Yeas: Kurtz, Gibson, Supernaw, Hagen  
Nays: None  
Abstain: Perron  
Absent: Cole

Motion by Councilmember Kurtz, second by Councilmember Gibson, to re-appoint Councilmember Supernaw to the Board of Review, term expiring December 2016.

Yeas: Kurtz, Perron, Gibson, Hagen  
Nays: None  
Abstain: Supernaw  
Absent: Cole

F. Vacate Portion of Division Street

City Manager Heydlauff recalled that at the Special Council meeting held last week, Council set a public hearing for December 21 with the intent to abandon a portion of Division Street. As a matter of procedure, it is necessary for Council to formally pass a

resolution of intent which includes setting the public hearing.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Action by Resolution.

**VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

**IX. Resolutions**

A. Consideration to Amend McSauba Recreation Fees for Charlevoix Township Residents

Motion by Councilmember Gibson, second by Councilmember Perron, to adopt Resolution 2015-12-01 amending the 2015/2016 City of Charlevoix Fee Schedule by defining "Resident" as "City and Charlevoix Township Resident" for the categories of Day Camp, Northern Kids Club, Mt. McSauba Ski Hill, Equipment Rental, Lessons and Skating Rink, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2015-12-01  
AMEND CITY OF CHARLEVOIX RECREATION RATES DEFINITION OF RESIDENT**

**WHEREAS,** the City of Charlevoix City Council approved the 2015/2016 budget for the Recreation rates; and

**WHEREAS,** the City of Charlevoix recreation services currently have separate rates for residents and non-residents; and

**WHEREAS,** the definition of "resident rate" for Day Camp, Northern Kids Club, Mt. McSauba Ski Hill, Equipment Rental, Lessons, and Skating Rink will now include City and Charlevoix Township Residents.

**NOW THEREFORE BE IT RESOLVED,** that the City of Charlevoix City Council will change the definition of "resident rate" for Day Camp, Northern Kids Club, Mt. McSauba Ski Hill, Equipment Rental, Lessons, and Skating Rink to include City and Charlevoix Township Residents.

**RESOLVED** this 7th day of December, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

B. Resolution of Intent to Vacate Portion of Division Street

Motion by Councilmember Kurtz, second by Councilmember Gibson, to adopt Resolution 2015-12-02 Intent to Vacate Portion of Division Street, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2015-12-02  
INTENT TO VACATE PORTION OF DIVISION STREET**

**WHEREAS,** the Krist Oil Company is requesting that a portion of Division Street be abandoned. The street is located between Mercer Boulevard and US 31 and is situated in the southwest quarter of Section 24 of the City of Charlevoix; and

**WHEREAS,** the City of Charlevoix deems it advisable to consider the request and hold a public hearing to consider abandonment of the street.

**NOW THEREFORE BE IT RESOLVED,** that the City of Charlevoix City Council shall hold a public hearing on Monday, December 21, 2015 at 7:00 p.m. in Council Chambers of Charlevoix City Hall to consider the abandonment of a portion of Division Street.

**RESOLVED** this 7th day of November, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Kurtz, Perron, Gibson, Supernaw, Hagen  
Nays: None  
Absent: Cole

**X. Ordinances**

None.

**XI. Miscellaneous Business**

Councilmember Hagen stated that the idea of protecting the McSauba property through changing the Charter in lieu of a conservancy was discussed amongst some Councilmembers and the City Manager. In theory, this could protect the properties, but allow for unforeseen changes in the long term. City Manager Heydlauff explained the arduous process for amending the Charter.

Councilmember Gibson did not agree and felt that the property should be protected by a conservation easement. Councilmember Perron supported Councilmember Gibson and stated "the conservancy is protection for the future".

City Manager Heydlauff explained that the Charter could be amended in theory to place a higher level of protection on the properties as an alternative to the conservation easement and require a 3/5 majority (for example) for any future modifications to the property.

Councilmember Kurtz expressed his concern with regards to the perpetuity of the proposed conservation easement, not knowing what a future Council and residents may want to do with the property fifty years from now.

Councilmember Gibson stated that the proposed referendum on placing the properties into conservancy will be decided by the people.

Councilmember Kurtz recalled that the Council received an opinion from the City Attorney regarding the referendum and suggested that Attorney Howard could also provide an opinion on how a change to the Charter may work. Councilmember Supernaw supported this idea.

Councilmember Supernaw recalled comments made during the November 16<sup>th</sup> Council meeting. City Manager Heydlauff reminded Council that certain portions of the McSauba property would be excluded from the proposed easement and at the direction of Council; the topic was laid on the table until February to be discussed at that time. Discussion continued.

Marell Staffel indicated that the mountain was not part of the proposed easement, only the beaches and woods were included. Ms. Staffel voiced her opinion regarding the disc golf course.

Mayor Campbell stated that there will be a public hearing in February therefore he did not want to continue a "hearing" at this meeting.

Councilmember Kurtz felt that investigating the idea of changing the Charter had some merit. He asked whether Council was agreeable to have the City Attorney provide an opinion. Mayor Campbell indicated that he was.

Motion by Councilmember Kurtz, second by Councilmember Hagen, to ask the City Attorney to look into how the City Charter might be used to protect these areas with a greater level of protection than is current and what similarities there may be to the conservancy and what options would still be open for future generations to make some changes.

Yeas: Kurtz, Hagen  
Nays: Perron, Gibson, Supernaw  
Absent: Cole

Motion failed.

**XII. Audience - Non-agenda Input (written requests take precedent)**

None.

**XIII. Adjourn**

Motion by Councilmember Supernaw, second by Councilmember Perron to adjourn.  
Motion passed by unanimous voice vote. Meeting adjourned at 7:40 p.m.

**Special Accounts Payable – 11/19/2015**

AT&T	2,010.22	MEADOWBROOK INSURANCE GROUP	868.75
AT&T LONG DISTANCE	76.67	METLIFE SMALL BUSINESS CENTER	748.33
AT&T MOBILITY	74.29	PREIN & NEWHOF	32,523.74
CHARLEVOIX STATE BANK	4,499.69	PRIORITY HEALTH	43,233.40
DELTA DENTAL	3,925.74	VERIZON WIRELESS	56.72
DEVERE CONSTRUCTION COMPANY	321,888.21	VISION SERVICE PLAN	516.37
GREAT LAKES ENERGY	183.11	<b>TOTAL</b>	<b>410,605.24</b>

**Regular Accounts Payable – 12/08/2015**

AIRGAS USA LLC	1,253.41	HOLIDAY COMPANIES	6,251.53
ALL-PHASE ELECTRIC SUPPLY CO.	458.86	HYDE SERVICES LLC	1,455.08
AMCOMM TELECOMMUNICATIONS INC	4,245.00	IDEXX DISTRIBUTION INC.	192.58
AMERICAN WASTE INC.	2,210.36	INDUSTRIAL MARKETING	185.16
ARCADIA BENEFITS GROUP INC	25.00	INTERWATER FARMS INC	245.00
AVFUEL CORPORATION	7,622.17	JERRY'S TIRE	1,238.96
BAKER COLLEGE OF CADILLAC	55.00	JOBA, ROBERT	111.50
BARNES & THORNBUR LLP	690.00	JTHOMAS PARTS	60.98
BEAUVAIS, PAUL	75.00	KIRINOVIC, THOMAS	41.00
BELDING TANK TECHNOLOGIES	129.00	KLOOSTER, ALIDA K.	41.00
BENNETT, LEE	75.00	KSS ENTERPRISES	323.88
BILL'S FARM MARKET	1,732.50	LAKE, AMY	100.00
BLUETARP FINANCIAL	39.99	LANDSCAPE FORMS INC.	10,440.00
BULBS.COM	104.80	LEESE, M. CHRIS	126.50
CARDINAL CARPET CLEANING	280.00	LEWIS, KRISTEN	187.00
CENTRAL DRUG STORE	81.52	LIGHT, BRAD	16.50
CHARLEVOIX COLLISION INC.	245.00	LOTTIE'S BAGELS	24.00
CINTAS CORPORATION	116.54	MATELSKI LUMBER CO	775.92
CINTAS CORPORATION #729	79.98	MCCARDEL CULLIGAN-PETOSKEY	50.00
CITY OF CHARLEVOIX - UTILITIES	24,629.62	McGINN, KELLY	41.00
COOK FAMILY FARMS	15.00	MDC CONTRACTING LLC	6,623.33
COVEYOU FARMS LLC	42.00	MDS OF MICHIGAN INC	521.98
CUMMINS BRIDGEWAY LLC	2,791.98	MEIER III, CHARLES A.	35.50
DCASSESSING SERVICES	4,371.08	MICHIGAN MUNICIPAL LEAGUE	49.50
DeROSIA, PATTY	41.00	MICHIGAN MUNICIPAL LEAGUE	10,436.00
DeWILDT, DEAN	128.82	MICHIGAN WATER ENV ASSOC	275.00
DHASELEER, CARL	10.00	MIDSTATE SECURITY	459.00
DOAN, GERARD	41.00	MYER, ELIZABETH A.	63.37
DORAN, JUSTIN J.	203.54	NEOFUNDS BY NEOPOST	11.10
DOSKOCH, JOHN	21.18	NETSOURCE ONE INC.	534.00
DOYLE, ANNIE	41.00	NMFCA	25.00
DUERR, JOHN	33.00	NORTHERN FIRE & SAFETY INC.	66.00
DXE MEDICAL INC	314.00	ORBAN, BARBARA	14.00
EJ EQUIPMENT INC	243.51	OTEC	327.10
ELHORN ENGINEERING COMPANY	1,006.00	OTSEGO CRANE & HOIST CO.	145.20
ELLIOTT, PATRICK M.	41.00	PANOFF, ZACH	41.00
ELLSWORTH FARMER'S EXCHANGE	16.50	PAPINEAU, CHRIS	78.00
EMERGENCY MEDICAL PRODUCTS INC	705.55	PELKY, WALTER	61.75
ENERCO CORPORATION	700.00	POLLARD WATER	831.36
EVANS, HAL	41.00	POND HILL FARM LLC	21.00
FARMER WHITE'S	52.00	POWER LINE SUPPLY	1,893.29
FASTENAL COMPANY	23.84	PROVIDENCE FARM LLC	41.00
FISHER SCIENTIFIC	511.90	RIETH-RILEY CONST CO INC	1,224.81
FOX CHARLEVOIX FORD	377.60	ROLOFF, ROBERT	41.00
FREIDINGER, REED	33.00	ROSIN, GLENN	220.00
GOLDING, JOYCE	41.00	RUSTIC BAKER	33.00
GOVERNMENTAL PRODUCTS INC.	592.00	SECURITY SANITATION INC.	177.42
GREAT LAKES ELEVATOR LLC	319.50	SELPH, EMILY	235.00
GREAT LAKES PIPE & SUPPLY	623.37	SHARROW, JACOB	1,000.00
GRP ENGINEERING INC.	1,081.54	SHORELINE POWER SERVICES INC.	694.63
HACH COMPANY	981.00	SIEGRIST, DAVID	20.00
HANKINS, SCOTT	41.00	STATE OF MICHIGAN	38,517.73
HARRIS, RUTH	51.64	SUPERIOR MECHANICAL	253.39
HARWOOD GOLD	13.00	SWEM, DONALD L.	41.00
HEAVEN SENT ADOPTION SERVICES	76.03	SYSTEMS SPECIALISTS INC	1,000.00
HEID, THOMAS J.	41.00	TEDDY, MICHAEL	27.27
HEP'S HOMEBAKED GRANOLA	13.00	TERMINAL SUPPLY CO	248.26
HERBSTER, ROBERT	27.50	TEUNIS, STEVEN	41.00
HEYDLAUFF, MARK L	41.00	THE ANTENNA FARM	109.45

THORP, JOSEPH	138.83	WELLER, LINDA	41.00
TILLEY, MICHAEL	220.00	WHITLEY, ANDREW	14.00
TRAVERSE REPRODUCTION	148.51	WINDER POLICE EQUIPMENT	151.58
TRUCK & TRAILER SPECIALTIES	389.11	WOOD SHOP, THE	680.00
UMULIS, MATTHEW	128.00	WORK & PLAY SHOP	2.81
UP NORTH PROPERTY SERVICES LLC	714.00	WYMAN, MATTHEW A.	41.00
WAY, JOANN	33.00		
WEBER, KRISTAL	100.00	<b>TOTAL</b>	<b>151,043.70</b>

**ACH Payments – 11/16/2015 – 12/04/2015**

MI PUBLIC POWER AGENCY	7,651.76	MI PUBLIC POWER AGENCY	304,736.36
DTE	578.81	MI PUBLIC POWER AGENCY	8,460.66
IRS (PAYROLL TAX DEPOSIT)	32,526.01	IRS (PAYROLL TAX DEPOSIT)	31,495.30
ALERUS FINANCIAL (HCSP)	420.00	ALERUS FINANCIAL (HCSP)	420.00
STATE OF MI (WITHHOLDING TAX)	4,797.37	STATE OF MI (WITHHOLDING TAX)	4,597.17
VANTAGEPOINT (401 ICMA PLAN)	686.21	VANTAGEPOINT (401 ICMA PLAN)	686.22
VANTAGEPOINT (457 ICMA PLAN)	12,985.68	VANTAGEPOINT (457 ICMA PLAN)	13,213.34
MERS (DEFINED BENEFIT PLAN)	25,321.12		
MI PUBLIC POWER AGENCY	10,318.39	<b>TOTAL</b>	<b>458,894.40</b>

**Tax Disbursement – 12/08/2015**

CHARLEVOIX COUNTY TREASURER	3,547.43	CHARLEVOIX PUBLIC SCHOOLS	308.72
CHARLEVOIX COUNTY TREASURER	49.06	CHARLEVOIX PUBLIC SCHOOLS	66.26
CHARLEVOIX DISTRICT LIBRARY	8.87	CITY OF CHARLEVOIX - TAXES DUE	4,137.06
CHARLEVOIX PUBLIC SCHOOLS	4,127.61	RECREATIONAL AUTHORITY	1.61
CHARLEVOIX PUBLIC SCHOOLS	634.44		
CHARLEVOIX PUBLIC SCHOOLS	30.13	<b>TOTAL</b>	<b>12,911.19</b>

**PAYROLL: NET PAY**

**Pay Period Ending 11/14/2015 – Paid 11/20/2015**

WELLER, LINDA JO	1,648.71	WELLS JR., DONALD E.	1,385.26
HEYDLAUFF, MARK L.	2,098.90	BRADLEY, KELLY R.	1,246.04
GOLDING, JOYCE M.	1,059.15	HART II, DELBERT W.	832.38
DEROSIA, PATRICIA E.	880.34	JONES, ROBERT F.	1,079.08
DOYLE, ANNE E.	1,361.40	DORAN, JUSTIN J.	1,409.45
LOY, EVELYN R.	1,029.34	MANKER JR, DAVID W.	493.95
KLOOSTER, ALIDA K.	1,441.45	MANKER SR, DAVID W.	653.30
GOLOVICH, KAREN J.	987.71	BECKER, MICHAEL S.	510.23
SPENCLEY, PATRICIA L.	1,391.14	BUTLER, SEAN C.	257.25
PANOFF, ZACHARY R.	1,026.91	MCGHEE, ROBERT R.	943.00
MILLER, FAITH G.	73.11	STANTS, JACOB W.	484.11
LEESE, MERRI C.	323.70	BLOOMER, GABRIELLE J.	186.18
MCGINN, KELLY A.	1,455.86	MCCLANATHAN, BRANDON R.	471.88
DOAN, GERARD P.	1,514.74	STEWART, SAMUEL D.	327.49
SHRIFT, PETER R.	1,144.87	KIRINOVIC, THOMAS F.	589.18
SCHLAPPI, JAMES L.	1,133.85	FORRESTER, KATHERINE A.	196.68
UMULIS, MATTHEW T.	1,406.41	HEID, THOMAS J.	1,244.00
HANKINS, SCOTT A.	1,466.07	MASSON, DONALD J.	367.66
ORBAN, BARBARA K.	1,302.22	MYER, ELIZABETH A.	1,622.72
TRAEGER, JASON A.	1,098.96	VANLOO, JOSEPH G.	564.67
ROLOFF, ROBERT P.	3,699.17	WYMAN, MATTHEW A.	988.10
RILEY, DENISE M.	377.22	SCHRADER, LOU ANN	429.42
LOPER II, GARY D.	559.43	BOSS, RYDER S.	356.16
TEUNIS, STEVEN L.	1,665.09	MILLER, WILLIAM S.	941.42
WURST, RANDALL W.	1,110.69	FUNKEY, KRAIG R.	108.51
MAYER, SHELLEY L.	1,325.94	MEGGISON, JERRY B.	148.00
HILLING, NICHOLAS A.	1,333.25	RILEY, CASEY W.	261.56
MEIER III, CHARLES A.	1,412.79	THORMAN, MIKAYLA R.	370.61
ZACHARIAS, STEVEN B.	1,305.94	JONES, LARRY M.	1,128.55
NISWANDER, JOSEPH F.	1,373.26	WILLSON, BRENDA R.	411.43
EATON, BRAD A.	1,816.61	OCHS, THOMAS F	62.33
WILSON, TIMOTHY J.	1,962.70	TRAVERS, MANUEL J.	559.49
LAVOIE, RICHARD L.	1,662.79	RILEY, DANIEL A.	1,319.02
STEVENS, BRANDON C.	1,599.94	DROST, PATRICIA A.	165.38
DRAVES, MARTIN J.	1,695.19	CARLSON, JOANNE E.	160.00
BROWN, STEPHANIE C.	1,020.34	COLT, JUDITH C.	160.00
ELLIOTT, PATRICK M.	1,738.75	FRANCIS, CATHERINE A.	65.00
SCHWARTZFISHER, JOSEPH L.	1,187.30	HUNTLEY, ROSALYNN R.	152.50

LALONDE, SANDRA L.	70.00	ROLOFF, AUDREY M.	2,603.69
SWEM, DONALD L.	1,789.97	MATTER, DAWSON K.	2,194.45
WHITLEY, ANDREW T.	1,500.56	SCOTT JR., WINFIELD	83.69
MORRISON, KEVIN P.	1,149.46	RUDOLPH, JOELLEN B.	157.50
HODGE, MICHAEL J.	1,264.58	LEFT, LILLIAN M.	189.75
JOHNSON, STEVEN P.	989.22	BUDAY, JOAN E.	168.00
BISHAW, JAMES H.	614.52	STEPHAN, MARY ANN	40.00
HERRIMAN, COBY M.	490.81	CAMPBELL, KAREN L.	80.00
GILL, DAVID R.	956.81	PICOTTE, DIANE M.	168.00
STEVENS, JEFFREY W.	353.20	<b>TOTAL</b>	<b>88,207.44</b>

**PAYROLL: TRANSMITTAL – 11/20/2015**

4FRONT CREDIT UNION	248.46	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	166.74	COMMUNICATION WORKERS OF AMER	525.02
AMERICAN FAMILY LIFE	311.79	MI STATE DISBURSEMENT UNIT	401.83
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	2,040.41
CHARLEVOIX STATE BANK	1,361.16	<b>TOTAL</b>	<b>5,237.41</b>

**PAYROLL: NET PAY**

**Pay Period Ending 11/28/2015 – Paid 12/04/2015**

PORTER, JEFFREY L.	254.86	MCCLANATHAN, BRANDON R.	225.26
WELLER, LINDA JO	1,648.71	STEWART, SAMUEL D.	168.17
HEYDLAUFF, MARK L.	2,382.86	KIRINOVIC, THOMAS F.	403.12
GOLDING, JOYCE M.	1,059.15	FORRESTER, KATHERINE A.	211.91
DEROSIA, PATRICIA E.	880.34	BERTINELLI, DAVID P.	870.74
DOYLE, ANNE E.	1,361.40	HEID, THOMAS J	1,244.00
LOY, EVELYN R.	1,029.34	MYER, ELIZABETH A.	1,850.79
KLOOSTER, ALIDA K.	1,669.52	VANLOO, JOSEPH G.	446.95
GOLOVICH, KAREN J.	978.59	WYMAN, MATTHEW A.	930.30
SPENCLEY, PATRICIA L.	1,066.75	SCHRADER, LOU ANN	242.20
PANOFF, ZACHARY R.	1,026.91	BOSS, RYDER S.	391.29
MILLER, FAITH G.	8.60	MILLER, WILLIAM S.	1,171.71
LEESE, MERRI C.	262.02	JONES, LARRY M.	10.05
MCGINN, KELLY A.	1,456.03	RILEY, DANIEL A.	243.70
DOAN, GERARD P.	1,514.73	WELLER, LINDA JO	461.68
SHRIFT, PETER R.	1,364.26	LOY, EVELYN R.	428.07
SCHLAPPI, JAMES L.	1,499.17	KLOOSTER, ALIDA K.	176.20
UMULIS, MATTHEW T.	1,766.19	SPENCLEY, PATRICIA L.	92.35
HANKINS, SCOTT A.	1,466.07	DOAN, GERARD P.	445.50
ORBAN, BARBARA K.	1,572.47	SHRIFT, PETER R.	384.40
TRAEGER, JASON A.	1,375.34	SCHLAPPI, JAMES L.	310.96
MATELSKI, KIMBERLY A.	570.64	UMULIS, MATTHEW T.	176.99
ROLOFF, ROBERT P.	1,643.59	HANKINS, SCOTT A.	423.58
RILEY, DENISE M.	406.90	ORBAN, BARBARA K.	85.23
LOPER II, GARY D.	206.15	ROLOFF, ROBERT P.	423.58
TEUNIS, STEVEN L.	1,665.09	RILEY, DENISE M.	86.95
WURST, RANDALL W.	1,760.22	WURST, RANDALL W.	262.22
MAYER, SHELLEY L.	1,261.07	MAYER, SHELLEY L.	257.35
HILLING, NICHOLAS A.	1,070.52	HILLING, NICHOLAS A.	84.38
MEIER III, CHARLES A.	1,677.24	MEIER III, CHARLES A.	89.35
ZACHARIAS, STEVEN B.	1,398.90	NISWANDER, JOSEPH F.	375.72
NISWANDER, JOSEPH F.	1,662.28	SWEM, DONALD L.	152.74
EATON, BRAD A.	1,657.97	SWEM, DONALD L.	1,789.96
WILSON, TIMOTHY J.	2,190.77	EATON, BRAD A.	138.91
LAVOIE, RICHARD L.	1,957.37	WILSON, TIMOTHY J.	89.35
STEVENS, BRANDON C.	1,599.94	WHITLEY, ANDREW T.	1,387.26
DRAVES, MARTIN J.	1,925.12	BROWN, STEPHANIE C.	170.45
BROWN, STEPHANIE C.	1,020.34	ELLIOTT, PATRICK M.	92.35
ELLIOTT, PATRICK M.	1,738.75	MORRISON, KEVIN P.	393.72
SCHWARTZFISHER, JOSEPH L.	959.10	MORRISON, KEVIN P.	984.78
WELLS JR., DONALD E.	1,500.30	SCHWARTZFISHER, JOSEPH L.	235.43
BRADLEY, KELLY R.	1,452.39	HODGE, MICHAEL J.	310.19
HART II, DELBERT W.	345.48	HODGE, MICHAEL J.	1,301.11
JONES, ROBERT F.	1,282.98	WELLS JR., DONALD E.	330.72
DORAN, JUSTIN J.	1,401.97	BRADLEY, KELLY R.	140.45
MANKER JR, DAVID W.	442.77	JOHNSON, STEVEN P.	255.68
BECKER, MICHAEL S.	229.83	JOHNSON, STEVEN P.	1,274.30
MCGHEE, ROBERT R.	943.00	JONES, ROBERT F.	85.23
STANTS, JACOB W.	215.85	BISHAW, JAMES H.	332.60

HERRIMAN, COBY M.	229.58	HOLM, ARTHUR R.	142.46
BOSS JR, DALE E.	1,116.30	HEID, THOMAS J	343.17
CRAIN, CODY A.	29.09	<b>TOTAL</b>	<b>84,130.37</b>

**PAYROLL: TRANSMITTAL – 12/04/2015**

4FRONT CREDIT UNION	248.46	COMMUNICATION WORKERS OF AMER	525.02
AMERICAN FAMILY LIFE	166.74	MI STATE DISBURSEMENT UNIT	401.83
AMERICAN FAMILY LIFE	311.79	POLICE OFFICERS LABOR COUNCIL	245.00
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	2,073.09
CHARLEVOIX STATE BANK	1,361.16	<b>TOTAL</b>	<b>5,515.09</b>
CHEMICAL BANK	150.00		