

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, June 15, 2015 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Gabe Campbell
Interim City Manager: Mike Spencer
City Clerk: Joyce Golding
Members Present: Councilmembers Shane Cole, Shirley Gibson, Luther Kurtz, Leon Perron, Jeff Porter, Bill Supernaw
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – June 1, 2015 Regular Meeting Minutes
- B. Special Accounts Payable Check Register – May 29, 2015
- C. Special Accounts Payable Check Register – June 4, 2015
- D. Regular Accounts Payable Check Register – June 16, 2015
- E. ACH Payments – June 1, 2015 – June 9, 2015
- F. Payroll Check Register – June 5, 2015
- G. Payroll Transmittal – June 5, 2015

V. Public Hearings

None.

VI. Reports

Interim City Manager Spencer stated that the Donation Acceptance Committee will be meeting on Thursday, June 18, at 5:00 p.m.

VII. Requests, Petitions and Communications and Actions Thereon

- A. Request for Financial Assistance to Pay for Signage During the Closure of Bridge Street on Saturday, July 25, 2015
Venetian Festival President Dan Barron requested that City Council increase its monetary contribution for the 2015 Venetian Festival from \$12,000 to \$15,000 to assist in funding the signage required for the Bridge Street closure on Saturday, July 25th. Last year's street closure was very well received from a safety standpoint. The festival organizers would like to close the highway again this year for a longer period of time. Mr. Barron and Chief Doan have created a mutually agreeable closure plan.

Councilmember Gibson questioned whether Beaver Island Boat Company (BIBCO) was agreeable to the plan. Mr. Barron indicated that the closure plan should accommodate BIBCO traffic. President Barron assured Councilmember Gibson that the additional \$3,000 will be used for the road closure signage. Interim City Manager Spencer stated that the money was available in the General Fund.

Mr. Barron suggested that the Main Street initiative may provide means to purchase signage for future events.

Councilmember Porter stated that the City spends approximately \$73,000 toward the Venetian Festival. Mr. Barron felt the expense was closer to \$20,000.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Supernaw, second by Councilmember Kurtz, to increase the 2015 Venetian Festival monetary contribution from \$12,000 to \$15,000 and approve the Bridge Street road closure [on July 25, 2015].

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

- B. Request to Build Second Volleyball Court at Ferry Beach

The volleyball court at Ferry Beach is a highly utilized recreational asset. John Winn, Barney Way, and Kevin Moussaeu offered to donate another volleyball court at Ferry Beach. They have agreed to donate the sand and equipment needed to complete the installation of the court, as well as the labor involved. Recreation Advisory Board members are recommending the approval of the donation.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Cole, second by Councilmember Gibson, to accept the donation of a new volleyball court at Ferry Beach.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

C. Consideration of Weathervane Restaurant's Use of Pine River Lane

Interim City Manager Spencer reported that the Weathervane Restaurant is requesting to redesign the parking spaces on City property adjacent to the restaurant. The proposed design requires that Council approve the removal of one parking space. City Attorney Howard recommended a license agreement with Stafford's.

Mayor Campbell opened the item to public comment.

John Cupps, Cupps Masonry, stated the concrete color would blend with the stone and structure of the building.

The item was closed to the public.

Motion by Councilmember Perron, second by Councilmember Cole, to approve the redesign of the parking spaces on City property adjacent to the Weathervane Restaurant including the removal of one space for a handicap ramp and authorize the Interim City Manager to sign a license agreement [with Stafford's.]

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

D. Request for Free Dockage at City Marina – Sea Scouts

John Young, Sea Scout Ship 11 Executive Officer, would like the City to consider waiving docking fees for the summer months for the 30-foot sloop Korn on the Kob. The Sea Scouts program is consistent with Charlevoix's maritime values and has educational and character building benefits for Charlevoix youth.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Kurtz, second by Councilmember Perron, to approve free dockage for the Sea Scouts for the 2015 boating season when the marina is not full, contingent upon approval from the DNR Waterways Commission.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

E. Industrial Park Substation Maintenance Contract

Electric Superintendent Swem stated that an inspection and maintenance program should be established at the Industrial Park substation. GRP Engineering facilitated a bid request for the work and recommended that the contract be awarded to Premier Power Maintenance, the low bidder.

Motion by Councilmember Gibson, second by Councilmember Cole, to award the contract for Industrial Park Substation Equipment Maintenance, Project No. 15-0750.01, to Premier Power Maintenance for a total price of \$14,921.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

F. Opt In/Out of PA 95

Michigan's Public Act 95 creates the Low-Income Energy Assistance Fund (UEAF) within the State Treasury. This fund provides money to low income households for heating assistance. The Act requires the City electric utility to either participate in the fund or to officially opt out of participation. To participate, the City would be required to collect a surcharge of a dollar from retail billing meters every month and forward the money to the State fund. The second option is to opt out, which means the City would not collect any money and would not be a part of this fund. As a result, from November 1 to April 15, our customers would not be eligible for emergency assistance with their utility bills from this fund, and at the same time the City would be prevented from shutting off any residential service for non-payment. In 2014, Charlevoix opted out of this fund. City Staff is recommending opting out of this legislation.

Councilmember Supernaw discussed the ramifications of not having enough monetary assistance available for residents. Councilmember Kurtz suggested that the City collect a dollar from each customer and create a City specific fund. Electric Superintendent Swern stated that there is additional assistance available this year.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Kurtz, to opt out of Michigan's Public Act 95 [in 2015, saving our electric customers a dollar each month.]

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

G. Approval of Charlevoix Renewable Energy Biennial Plan Update

In 2008, the State of Michigan implemented Public Act 295, The Clean, Renewable and Efficient Energy Act requiring the City to obtain at least 10% of its energy from renewable resources by the year 2015. In order to be compliant, the City invested in landfill gas plants, which provide a nearly constant power output 24 hours a day. Electric Superintendent Swern stated that the City is meeting the requirements of the Act and he reviewed the newly updated plan.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Porter, second by Councilmember Supernaw, to approve the Updated Renewable Energy Plan with all public comments being forwarded to the Michigan Public Service Commission.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

H. Discussion of City of Charlevoix Parking Meter Fines

Chief Doan stated that at the end of the 2014/2015 fiscal year, there were discussions at Staff Meetings regarding ways to increase the revenue in the General Fund, which included increasing parking meter fines from \$10 to \$15. The increased fines were discussed at the annual Council budget work session and the increase was ultimately approved.

As of May 30, 2015, the Parking Enforcement Officer has been issuing parking tickets at the increased rate and Chief Doan has received several complaints regarding the new fee schedule. This agenda item was presented for discussion at the request of Councilmember Porter.

Councilmember Porter questioned whether a projected \$7,500 increase in revenue over last year, was worth the hassle of dealing with irritated downtown visitors. Chief Doan replied that he will support any decision Council makes with regards to parking fines.

Councilmember Supernaw suggested the meter times should be 11:00 a.m. to 8:00 p.m.

Councilmember Gibson stated that there are three lots with free parking. The purpose of raising the fines was to create turnover on Bridge Street. Councilmember Kurtz and Cole agreed.

Councilmember Perron would like to see the fine revert back to \$10.

Mayor Campbell opened the item to public comment.

Lyle Gennett, 1st Ward, stated that if people are concerned with a potential ticket, they should park in the free lots.

Tim Fore distributed his parking study document to Council and discussed parking fees in surrounding municipalities.

The item was closed to the public.

Discussion continued regarding alternative solutions to the parking meter fine. Councilmember Supernaw suggested adding 'free' to the directional parking signs downtown. The general consensus was to lower the fine, add 'free' to the parking signs, research meters similar to those used in Petoskey, as well as other options, and discuss again in the future.

Motion by Councilmember Perron, second by Councilmember Supernaw, to amend the agenda [to add a resolution to reduce metered parking fines.]

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None

Absent: None

Action by Resolution.

I. Amend City of Charlevoix Ambulance Rates

The 2015/2016 budget for the ambulance rates contains a resident and non-resident fee schedule. In an effort to become more cost effective, Chief Doan has reviewed the budget as well as neighboring ambulance services. He recommended the elimination of the resident and non-resident rate structure and proposed to use the current non-resident rates for Basic Life Support and Advance Life support services.

Mayor Campbell opened the item to public comment.

Barry Wood, Eveline Township, questioned whether the contracted EMS rate would change. Chief Doan stated that the contract price would not change and surrounding township supervisors were agreeable with the change to the non-resident rate.

The item was closed to the public.

Action by Resolution.

J. Volunteer EMS/Fire Staffing

Chief Doan recapped the progress and recommendations of the Volunteer EMS/Fire Staffing Committee established to provide discussion and solutions to the challenge of recruitment and retention of the City's paid on-call fire and EMS volunteers.

The main challenge presented to the committee was to develop a plan to fund the EMS Department. The department was below the norm for paying their employees and, due to the lower wages, volunteer staff was leaving to work for other EMS departments in the area. Chief Doan presented the committee with six different options for review.

While the committee held their three meetings, two of the three full-time Fire Department Shift Commanders resigned from their positions. The resignations created an opportunity to restructure the Fire and EMS Departments from a full-time Fire Department – volunteer EMS Department to a volunteer Fire Department – full-time EMS Department. The committee met on June 9, 2015 to discuss the resignations, the restructuring of the Fire and EMS Departments, and funding options.

The committee approved a motion to support the following recommendations, taking effect in August 2015:

- Transition the full-time Fire Department toward a volunteer Fire Department. Utilize those funds to pay for the on-call EMS personnel.
- Hire an EMS Director to manage the department.
- Cross train police officers in fire and EMS and transition to a Public Safety Department.
- Hire a part-time fireman to work no more than 29 hours per week to maintain the fire equipment, the fire records and perform general maintenance in City Hall.
- Increase the pay for the paid on-call EMS personnel.

Mayor Campbell opened the item to public comment.

Lyle Gennett, clarified that the plan would be put in place in August, volunteer fireman would receive a wage increase now and EMS personnel wage increases would take effect in August.

Doug Bergmann, Bergmann Marine, quoted the newspaper regarding the transition to a volunteer department. He discussed what the City potentially overpaid for ambulance runs and offered suggestions on how to save money. Mr. Bergmann cited areas within the City that were susceptible to fire and the need for quick fire response time.

Barry Wood, Eveline Township, stated that the contract for fire and EMS service between Eveline Township and the City was based on a manned fire station. He was concerned that the township's insurance rates would increase due to a volunteer department. Mr. Wood felt that there were other alternatives to be found. Chief Doan stated that the Eveline Township Supervisor, as well as other area supervisors, was agreeable with the proposed volunteer Fire Department. Chief Doan would be willing to negotiate a new contract, if necessary.

Lyle Gennett, felt that the need to change the fire/EMS staffing was due to a lack of funding for the Fire and EMS Departments and he supported the proposed option.

Dan Thorp, Charlevoix Township Fire Chief, stated that his understanding of fire ratings has to do with distance from the fire station and not whether the fire station is voluntary. Chief Thorp indicated that Charlevoix Township was willing to cooperate with the City and provide fire assistance when needed.

Sherm Chamberlain, 3rd Ward, expressed his concerns regarding sufficient manpower to sustain both the City and Charlevoix Township's volunteer Fire Departments. Chief Doan stated that there is sufficient staffing and mutual aid contracts are in place with surrounding municipalities.

The item was closed to the public.

Councilmember Supernaw requested that the EMS wage increase immediately as opposed to waiting until August. Chief Doan responded that it will take time to determine competitive pay rates.

Councilmember Perron commended Staff and the committee for their ability to come up with a viable solution.

Motion by Councilmember Porter, second by Councilmember Gibson, to accept the Volunteer EMS/Fire Staffing Committee recommendation as follows:

- Transition the full-time Fire Department toward a volunteer Fire Department. Utilize those funds to pay for the on-call EMS personnel.
- Hire an EMS Director to manage the department. A new job description will be brought to Council in the near future.
- Transition the police officers to be crossed trained in fire and EMS and transition to a Public Safety Department.
- Hire a part-time fireman to work no more than 29 hours per week to maintain the fire equipment, the fire records and perform general maintenance in City Hall.
- Increase the pay for the paid on-call EMS personnel at a rate of pay consistent with what other municipalities offer.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter

Nays: None

Absent: None

K. Consideration to Approve Asphalt Paving Agreement

DPW Superintendent Elliott stated that approximately 8,598 square feet of road needs repaving where roadways were disturbed to fix broken water mains in 2015. Olstrom Excavating and Paving was the low bidder in the amount of \$25,794. DPW Superintendent Elliott is recommending that the City accept their proposal for the work with an expected completion date for most of the work prior to July 4, 2015.

Mayor Campbell opened the item to public comment.

Tim Fore, questioned whether Olstrom guarantees that the work will be completed by July 4th. Superintendent Elliott stated that there were no guarantees due to potential weather issues.

The item was closed to the public.

Motion by Councilmember Supernaw, second by Councilmember Kurtz, to accept the proposal from Olstrom Excavating and Paving in the amount of \$25,794 and have the company commence work.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter

Nays: None

Absent: None

L. Consideration to Apply for Charlevoix County Recreation Funds: Lake to Lake Trail and Lake Michigan Beach Playground

Interim City Manager Spencer and Recreation Director Kirinovic requested approval for two grants applications that would be submitted to Charlevoix County who will be allocating a portion of the recently adopted recreation millage to municipality grant applicants.

The first grant application would be \$10,000 for the Lake to Lake Trail. Charlevoix Township has also approved a \$10,000 grant application and the two applications will be filed jointly. The second grant application would be \$10,000 to assist with the local match for playground equipment at Michigan Beach.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Action by Resolution.

M. Boards and Committees Appointment

The Airport Advisory Committee has one Airport User membership unfilled. The Airport Manager and the Committee agreed to recommend David Guanci to fill the seat. This is a Council appointment.

Motion by Councilmember Gibson, second by Councilmember Perron, to appoint Scott Woody to the Airport Advisory Committee.

Councilmember Kurtz questioned why Mr. Guanci was not being discussed. Councilmember Gibson stated that she is a member of the Airport Advisory Committee and she changed her mind, offering Scott Woody to fill the vacant seat instead of Mr. Guanci. She stated that Mr. Guanci is not in the area all year, where Mr. Woody is and Mr. Woody knows the airport. Councilmember Gibson indicated that Mr. Guanci would have a conflict of interest on most issues because he is an operator at the airport.

City Attorney Howard confirmed that there was the potential for a conflict on an issue, but there would be no way to estimate how often a conflict may arise. Councilmember Gibson agreed that Airport User Member Don Seelye may have a conflict of interest as well.

Clerk Golding confirmed that the vacant seat was an Airport User, without any residential requirements.

Councilmember Supernaw stated that Mr. Woody's name was offered previously and there was an issue with the Airport Manager. Councilmember Kurtz indicated that he would like to have an opinion from the Airport Manager before appointing Mr. Woody. Councilmember Gibson stated that "it was really not her decision".

Councilmember Porter called for the question.

Yeas: Perron, Gibson, Cole, Porter
Nays: Kurtz, Supernaw
Absent: None

The Historic District Commission has two members, Chair Ken Polakowski and Mary Adams, with terms expiring at the end of June 2015. Members are appointed/re-appointed with a recommendation from the Mayor and approval by Council. Mayor Campbell stated that he did not speak to either Mr. Polakowski or Ms. Adams, but recommended re-appointing both.

Motion by Councilmember Perron, second by Councilmember Kurtz, to re-appoint Ken Polakowski and Mary Adams to the Historic District Commission, terms expiring June 2018.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

A. Amend City of Charlevoix Ambulance Rates

Motion by Councilmember Porter, second by Councilmember Perron, to adopt Resolution 2015-06-02 Amend City of Charlevoix Ambulance Rates, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2015-06-02
AMEND CITY OF CHARLEVOIX AMBULANCE RATES**

WHEREAS, the City of Charlevoix City Council approved the 2015/2016 budget for the ambulance service rates; and

WHEREAS, the City of Charlevoix ambulance service currently has separate rates for residents and non-residents; and

WHEREAS, the neighboring ambulance services do not differentiate between resident and non-resident, having a single rate structure; and

WHEREAS, declassifying the resident/non-resident rates and charging the non-resident ambulance rate for Basic Life Support and Advanced Life Support would be cost effective.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council increase the resident rate to that of the non-resident rate for Basic Life Support and Advanced Life Support services.

RESOLVED this 15th day of June, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

B. Consideration to Apply for Charlevoix County Recreation Funds: Lake to Lake Trail

Motion by Councilmember Kurtz, second by Councilmember Cole, to adopt Resolution 2015-06-03 A Resolution in Support of Charlevoix County Parks Millage for the Lake to Lake Multi-Use Trail, as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2015-06-03
A RESOLUTION IN SUPPORT OF CHARLEVOIX COUNTY PARKS MILLAGE
FOR THE LAKE TO LAKE MULTI-USE TRAIL

WHEREAS, the City of Charlevoix wishes to construct, operate and maintain the Lake to Lake Multi-Use Trail; and

WHEREAS, the City of Charlevoix is requesting a \$10,000 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, the City of Charlevoix desires to build, operate and maintain a new multi-use trail stretching from Fisherman's Island State Park to Ferry Beach Park to meet the recreation needs of users in Charlevoix County.

NOW THEREFORE BE IT RESOLVED by the City of Charlevoix that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the Interim City Manager of the City of Charlevoix is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix.

RESOLVED this 15th day of June, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

C. Consideration to Apply for Charlevoix County Recreation Funds: Lake Michigan Beach Playground

Motion by Councilmember Kurtz, second by Councilmember Cole, to adopt Resolution 2015-06-04 A Resolution in Support of Charlevoix County Parks Millage for Playground Equipment at Lake Michigan Beach Park, as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2015-06-04
A RESOLUTION IN SUPPORT OF CHARLEVOIX COUNTY PARKS MILLAGE FOR PLAYGROUND EQUIPMENT
AT LAKE MICHIGAN BEACH PARK

WHEREAS, the City of Charlevoix wishes to erect new playground equipment at Lake Michigan Beach Park; and

WHEREAS, the City of Charlevoix is requesting a \$10,000 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, the City of Charlevoix desires to enhance and build a new playground at Lake Michigan Beach Park to meet the recreation needs of users in Charlevoix County.

NOW THEREFORE BE IT RESOLVED by the City of Charlevoix that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the Interim City Manager of the City of Charlevoix is hereby authorized and directed to cause the necessary data to be prepared and the application to be signed and filed with the County of Charlevoix.

RESOLVED this 15th day of June, 2015 A.D.

Resolution was adopted by the following yea and nay vote.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

D. City of Charlevoix Parking Meter Fines

Motion by Councilmember Cole, second by Councilmember Perron, to adopt Resolution 2015-06-05 Amend City of Charlevoix Expired Meter Violation Fine, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2015-06-05
AMEND CITY OF CHARLEVOIX EXPIRED METER VIOLATION FINE**

WHEREAS, the City of Charlevoix City Council approved the 2015/2016 budget for the Police Department's parking violation fines; and

WHEREAS, the City of Charlevoix City Council approved to maintain the parking violation fine for Non-Metered All Violations of \$15; and

WHEREAS, the City of Charlevoix City Council approved to increase the Expired Meter Violation fine from \$10 to \$15, if paid within 24 hours; and

WHEREAS, after consideration by City Staff and City Council, the fine of \$15 for Expired Meter Violations was determined to be inequitable.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council amends the Expired Meter Violation fine to \$10, if paid within 24 hours.

RESOLVED this 15th day of June, 2015 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Kurtz, Perron, Cole, Supernaw, Porter
Nays: Gibson
Absent: None

X. Ordinances

None.

XI. Miscellaneous Business

Mayor Campbell stated that he volunteered to participate in a dunk tank during the Venetian Festival and he requested that Council pay for the expense of the tank. All proceeds from the dunk tank would benefit the City.

Motion by Councilmember Kurtz, second by Councilmember Cole, to direct the City to pay for a dunk tank to dunk the Mayor.

Yeas: Kurtz, Perron, Gibson, Cole, Supernaw, Porter
Nays: None
Absent: None

Councilmember Supernaw stated that a 2nd Ward resident wanted to plant native dune grass on his residential property. Interim City Planner suggested that the resident could plant other species of grass available that would conform to the City's ordinance and recommended contacting a landscape architect for suggestions.

Councilmember Supernaw thanked Recreation Director Kirinovic and City Staff for their work involving the softball and trout tournaments over the past weekend.

Councilmember Porter felt that the Chamber raffle car parked in Bridge Park is was a travesty and it should be moved to the street.

Councilmember Porter discussed the outdoor dining ordinance and stated that it doesn't include cooking on the streets. Councilmember Porter stated that the Lake Charlevoix Brewing Company has a grill on the City sidewalk. He wanted to "make it clear that the sidewalks

of Charlevoix are not to be like a hobo convention where we are out grilling on the street” and felt that cooking should be done inside. Interim City Manager Spencer corrected Councilmember Porter and stated that it was an Outdoor Dining Policy approved by Council, not an ordinance, and said the policy does not speak to outdoor grilling. He does not feel that outdoor grilling is a violation of any policies or ordinances. Interim City Manager Spencer noted that there are outdoor grills on City property used by businesses, at the fire hall, in the parks, clubs and residential areas. He stated that if Council would like to adopt a separate policy prohibiting outdoor grilling on City property, that topic can be addressed. Councilmember Cole was in favor of outdoor grilling in an effort to support downtown businesses.

Councilmember Supernaw questioned whether food trucks were competing with downtown restaurants during events. Executive Assistant Weller stated that for any given event it is specified whether there will be food trucks. Councilmember Kurtz felt that there was a fine balance between local businesses and temporary food trucks, creating a vibrant atmosphere downtown. Councilmember Kurtz stated he would like to continue the discussion at a later date.

XII. Audience - Non-agenda Input (written requests take precedent)

Rich Bergmann and Aaron Hagen, Round Lake Group LLC, presented an update on the Lake Charlevoix Brewing Company and the Bridge Street Tap Room. Mr. Bergmann thanked Charlevoix for its support and shared positive statistics regarding their four entities as well as the Second Annual Craft Beer Festival. Mr. Bergmann stated that Round Lake Group is in abeyance of all ordinances. He questioned whether a consistent negative undertone from a member of Council was acceptable behavior. Interim City Manager Spencer indicated that City Staff was required to investigate all complaints whether from the public or from Council. He stated that he was asked to investigate 12-15 times over the past six months, issuing no written violations and he expressed his frustration at this use of Staff's time.

Motion by Councilmember Kurtz, second by Councilmember Supernaw, to recess for five minutes.

Motion carried by unanimous voice vote. Council recessed at 9:42. Council resumed session at 9:48.

XIII. Closed Session

A. City Attorney Consultation – Section 15.268 (8)(h)

Motion by Councilmember Porter, second by Councilmember Cole, to go into Closed Session for a consultation with the City Attorney, citing Section 15.268(8)(h) of the Open Meetings Act.

Yeas: Kurtz, Perron, Gibson, Cole, Porter
 Nays: None
 Absent: Supernaw

Council moved into closed session at 9:49 p.m. Council resumed open session at 10:21 p.m.

XIV. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn. There were no objections. Meeting adjourned at 10:21 p. m.

Joyce Golding	City Clerk	Gabe Campbell	Mayor
	Special Accounts Payable – 05/29/2015		
STATE OF MICHIGAN	50.00	TOTAL	50.00
	Special Accounts Payable – 06/04/2015		
ARCHAMBAULT, JON	400.00		
KELLERVILLE	300.00	TOTAL	700.00
	Regular Accounts Payable – 06/16/2015		
ACE HARDWARE	3,802.82	BLACK PEARL PLATINUM BRAND	29.00
ALL-PHASE ELECTRIC SUPPLY CO.	159.44	BLARNEY CASTLE OIL CO	1,661.26
AMERICAN TOTAL SECURITY INC	116.50	BOB MATHERS FORD	65.00
AMERICAN WASTE INC.	2,113.20	BOYNE AREA MEDICAL CENTER	100.00
AMERIGAS - PETOSKEY	333.31	BRADFORD'S	66.05
AT&T LONG DISTANCE	50.12	CARQUEST OF CHARLEVOIX	1,235.22
AUTO VALUE	873.09	CCP INDUSTRIES INC	596.06
AVFUEL CORPORATION	44,364.15	CHARLEVOIX CONVENTION &	1,000.00
BEAVER RESEARCH COMPANY	160.61	CHARLEVOIX COURIER	59.00

CHARLEVOIX TOWNSHIP	16.21	NORTHERN PUMP SERVICE INC.	3,313.22
CHARTER COMMUNICATIONS	999.20	NORTHERN SAFETY CO INC	246.56
CINTAS CORPORATION	104.53	NORTHWEST DESIGN GROUP	1,393.25
CINTAS CORPORATION #729	90.00	NYE UNIFORM CO	201.68
CITY OF CHARLEVOIX - UTILITIES	30,986.80	OLESON'S FOOD STORES	444.67
COOK FAMILY FARMS	203.00	OTEC	1,340.00
CRE8TIVE CUPCAKE	300.00	PERFORMANCE ENGINEERS INC	13,488.75
DELL MARKETING L P	1,116.50	PIGS EATIN' RIBS	11.00
DITCH WITCH SALES OF MICHIGAN	101.34	POLLARD WATER	418.24
EJ USA INC.	2,214.14	POLLUTION CONTROL SERVICES INC	8,600.00
ELHORN ENGINEERING COMPANY	800.00	POND HILL FARM LLC	116.00
EMERGENCY MEDICAL PRODUCTS INC	168.45	POWER LINE SUPPLY	9,957.50
ETNA SUPPLY	1,909.14	QUICK CARE MEDICAL CENTER	160.00
FAMILY FARM & HOME	357.46	QUILL CORP	139.97
FARMER WHITE'S	47.00	RAMEY, PAUL	20.00
FREEDOM MAILING SERVICES INC.	2,273.73	REVOLUTION BIKE LLC	382.28
GILLESPIE, DAN	30.00	RIETH-RILEY CONST CO INC	1,577.79
GORDON FOOD SERVICE	33.74	ROCKY TOP FARMS	39.00
GRABOWSKI, JENNY	39.00	RUSSELL, RICHARD	75.00
GRIFFIN BEVERAGE CO	40.00	S&W HEALTHCARE CORPORATION	219.40
GUNTZVILLER, RHONDA	50.00	SCHLAPPI, JOSEPH	100.00
HACH COMPANY	1,092.18	SEARS COMMERCIAL ONE	139.99
HARRELL'S	2,887.78	SEELY'S PRINTING SERVICE	1,585.93
HOGARTH'S PEST CONTROL INC.	225.00	SHORELINE POWER SERVICES INC.	423.00
HYDE SERVICES LLC	218.88	SOUND ENVIRONMENTS	716.78
IDEXX DISTRIBUTION INC.	1,234.37	SPARTAN DISTRIBUTORS INC	422.74
J & B MEDICAL SUPPLY INC.	359.74	SPAULDING MFG. INC.	48.10
JAMES, MAYA	13.18	STATE OF MICHIGAN	84.29
JOE'S PROFESSIONAL SERVICES LLC	135.00	STATE OF MICHIGAN	190.00
JTHOMAS PARTS	94.30	STRICKER'S OUTDOOR POWER	
KLOOSTER, VINCENZA	60.50	EQUIPMENT	242.20
KSS ENTERPRISES	264.08	SUTPHEN CORPORATION	1,400.00
LAKESHORE TIRE & AUTO SERVICE	5.00	SWANK MOTION PICTURES	1,967.00
LEESE, M. CHRIS	10.00	SWEM, DONALD L.	250.35
LOTTIE'S BAGELS	109.00	T & R ELECTRIC	5,074.00
LOUIS A. HOFFMAN NURSERY INC	33,172.00	THAT FRENCH PLACE	180.00
MANAGEMENT AND BEHAVIOR	535.00	UP NORTH PROPERTY SERVICES LLC	2,478.00
MI GOLF COURSE SUPERINTENDENTS	100.00	USA BLUE BOOK	75.09
MICHIGAN MUNICIPAL ELECTRIC	75.00	VANLOO, JORDAN	47.65
MICHIGAN MUNICIPAL LEAGUE	1,702.00	VILLAGE GRAPHICS INC.	125.15
MICHIGAN OFFICEWAYS INC	1,585.08	WAGNER, BRIAN	88.00
MICHIGAN POLICE EQUIPMENT	267.45	WARD BROTHERS BOATS INC	150.30
MID STATES BOLT & SCREW CO	61.49	WILBERT BURIAL VAULT CO	191.12
MORRISON INDUSTRIAL	45,900.00	WILLCOME TREE SERVICE	385.00
NORTHERN LAKES	3,500.00	WORK & PLAY SHOP	228.41
NORTHERN MICHIGAN HARDWOODS	140.00	YOUNCE, RYAN	25.00
NORTHERN MICHIGAN REVIEW INC.	688.82	TOTAL	251,863.33

ACH Payments – 06/01/2015 – 06/09/2015

MI PUBLIC POWER AGENCY	4,727.62	VANTAGEPOINT (457 ICMA PLAN)	13,617.91
PAYMENT SERVICE NETWORK	222.90	MI PUBLIC POWER AGENCY	4,179.29
IRS (PAYROLL TAX DEPOSIT)	34,707.33	STATE OF MI (SALES TAX)	18,242.87
ALERUS FINANCIAL (HCSP)	370.00		
STATE OF MI (WITHHOLDING TAX))	5,023.62	TOTAL	81,091.54

PAYROLL: NET PAY

Pay Period Ending 05/30/2015 – Paid 06/05/2015

WELLER, LINDA JO	1,620.71	LEESE, MERRI C.	257.63
GOLDING, JOYCE M.	1,059.15	MCGINN, KELLY A.	1,585.98
DEROSIA, PATRICIA E.	938.33	DOAN, GERARD P.	1,556.74
DOYLE, ANNE E.	1,385.05	SHRIFT, PETER R.	1,178.16
LOY, EVELYN R.	1,017.73	SCHLAPPI, JAMES L.	1,175.95
KLOOSTER, ALIDA K.	1,675.15	UMULIS, MATTHEW T.	1,352.70
SPENCER, MICHAEL D.	2,457.72	HANKINS, SCOTT A.	1,750.82
SPENCLEY, PATRICIA L.	1,493.28	ORBAN, BARBARA K.	1,264.51
PANOFF, ZACHARY R.	626.91	TRAEGER, JASON A.	1,184.40
MILLER, FAITH G.	15.05	WARNER, JANINE M.	1,079.61

EVANS JR, HALBERT K.	1,442.49	DUTCHER, ROBERT G.	255.48
BINGHAM, LARRY E.	1,010.19	HEID, THOMAS J	1,252.44
VANLOO, JORDAN C.	604.20	STEIN, DONNA E.	220.25
GREYERBIEHL, KELLY M.	304.06	BOOTHE, STEVEN A.	293.87
SCHWARTZFISHER, JOSEPH L.	1,474.83	GRUNCH, RONALD J.	285.28
ROLOFF, ROBERT P.	1,469.16	RYPSTRA III, BART	289.44
BRODIN, WILLIAM C.	1,326.64	DAVIS, RONALD L.	149.23
RILEY, DENISE M.	386.64	MACLEOD, SAMUEL R.	363.61
TEUNIS, STEVEN L.	1,681.69	DAKROUB, JOSEPH E.	71.14
WURST, RANDALL W.	1,211.94	MASSON, DONALD J.	165.67
MAYER, SHELLEY L.	1,443.17	MYER, ELIZABETH A.	1,850.79
HILLING, NICHOLAS A.	1,190.98	VANLOO, JOSEPH G.	752.02
MEIER III, CHARLES A.	1,906.93	WYMAN, MATTHEW A.	1,066.65
ZACHARIAS, STEVEN B.	1,374.01	DRAVES, MICHAEL J.	391.04
NISWANDER, JOSEPH F.	1,283.76	SCHRADER, LOU ANN	459.67
EATON, BRAD A.	1,700.81	SCHWAGER, EDWARD J.	729.44
WILSON, TIMOTHY J.	2,599.20	LALEWICZ, AMELIA	46.17
LAVOIE, RICHARD L.	1,748.48	SHRIFT, PETER R.	158.75
STEVENS, BRANDON C.	1,738.78	SCHLAPPI, JAMES L.	872.25
DRAVES, MARTIN J.	1,797.37	UMULIS, MATTHEW T.	654.63
BROWN, STEPHANIE C.	1,023.65	ORBAN, BARBARA K.	632.71
ELLIOTT, PATRICK M.	1,762.40	TRAEGER, JASON A.	158.75
WELLS JR., DONALD E.	1,683.83	KLOOSTER, PATRICK H.	382.94
BRADLEY, KELLY R.	1,374.88	LABELLE, DAVIS B.	241.63
WILSON, RICHARD J.	1,089.32	KLINGER, LUCAS D.	580.41
HART II, DELBERT W.	714.01	SCHWARTZFISHER, JOSEPH L.	451.63
JONES, ROBERT F.	1,259.39	ROLOFF, ROBERT P.	332.89
DORAN, JUSTIN J.	1,521.27	BRODIN, WILLIAM C.	308.66
MANKER JR, DAVID W.	423.59	SWEM, DONALD L.	1,808.24
MANKER SR, DAVID W.	653.30	WHITLEY, ANDREW T.	1,527.21
NEUMANN, DANA L.	493.13	MORRISON, KEVIN P.	1,289.94
BECKER, MICHAEL S.	571.45	HODGE, MICHAEL J.	1,270.62
SHEPARD, ZACHARY N.	507.34	JOHNSON, STEVEN P.	1,211.95
BUTLER, SEAN C.	597.91	BISHAW, JAMES H.	544.03
HAWKINS, JAMES S.	375.75	HERRIMAN, COBY M.	478.39
MCGHEE, ROBERT R.	1,014.49	HALL, CHASE D.	50.22
STANTS, JACOB W.	361.10	PETERS, MEGAN M.	16.73
BLOOMER, GABRIELLE J.	503.72	CURTIS, DENNIS E.	879.97
KIRINOVIC, THOMAS F.	682.20	GILL, DAVID R.	959.55
STEBE, LAURA A.	176.88	TODD, RICHARD D.	393.63
FORRESTER, KATHERINE A.	553.74		
AMSTUTZ, LINDA J.	207.40	TOTAL	93,769.58

PAYROLL: TRANSMITTAL – 06/05/2015

4FRONT CREDIT UNION	218.46	COMMUNICATION WORKERS OF AMER	496.16
AMERICAN FAMILY LIFE	145.20	MI STATE DISBURSEMENT UNIT	502.40
AMERICAN FAMILY LIFE	271.20	POLICE OFFICERS LABOR COUNCIL	343.00
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	1,685.60
CHARLEVOIX STATE BANK	1,021.16		
CHEMICAL BANK	150.00	TOTAL	4,865.18