

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 16, 2015 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Gabe Campbell
City Manager: Robert Straebel
City Clerk: Joyce Golding
Members Present: Councilmembers Shane Cole, Shirley Gibson, Luther Kurtz, Leon Perron, Jeff Porter and Bill Supernaw
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – January 29, 2015 Special Meeting Minutes
- B. Approval of Minutes – February 2, 2015 Regular Meeting Minutes
- C. Regular Accounts Payable Check Register – February 17, 2015
- D. ACH Payments – February 2, 2015 – February 13, 2015
- E. Tax Disbursement – February 17, 2015
- F. Payroll Check Register – February 13, 2015
- G. Payroll Transmittal – February 13, 2015
- H. Proclamation – Sexual Assault Awareness Month
Mayor Campbell proclaimed that the City supports efforts to eliminate sexual assault and declared April 2015 to be Sexual Assault Awareness Month in the City of Charlevoix.

V. Public Hearings

A. Budget Amendment #1 for 2014-15

The proposed budget amendment will keep the City's budget process in compliance with Public Act 202 and update the estimated year end budget for 2014-15 to our best estimate. The changes are outlined in the ordinance. City Treasurer McGinn reviewed the main reasons for the proposed changes: DDA Fund Revenue Rents & Royalties was changed to add rents from the Round Lake Group for the 109 Bridge Park Drive brewery facility in the amount of \$1,166; DDA Fund Expense Contractual Service was increased by \$3,600 for the Public Wi-Fi Project; and PI#9 Industrial Park Fund Other Professional Services was increased from \$6,400 to \$7,400 total for the Industrial Park Fiber Expansion Cabling.

Mayor Campbell opened the public hearing at 7:08 p.m. There was no public comment, and the public hearing was closed at 7:08 p.m.

B. Public Hearing and Consideration to Adopt Budget Ordinance for the 2015-16 Budget

City Council is required to hold a public hearing for the 2015-16 Budget, which also sets the tax millage rates to support the budget. The budget needs to be in place prior to the start of the City's new fiscal year beginning on April 1, 2015. City Treasurer McGinn noted several changes that were made at the direction of Council as a result of the Council budget work session on January 12, 2015.

Mayor Campbell opened the public hearing at 7:10 p.m.

Councilmember Porter felt that Council should vote separately on the DDA budget and the City's general budget. He stated that a 1975 state statute requires a DDA development plan. Councilmember Porter felt that Council should review the development plan prior to approving the DDA budget however; he did not request to see the plan prior to this meeting.

Treasurer McGinn clarified that \$15,000 was earmarked for the DDA Library Contribution along with \$17,600 from the Lake Charlevoix Brewing Company rent.

Councilmember Gibson requested that the wording for the DDA 'Library Contribution' be changed back to read 'Library Contribution for Debt Service' and Council agreed.

Councilmember Porter felt that some of the DDA's \$667,000 cash savings should be used to pay the Library Contribution for Debt Service. Councilmember Supernaw reminded Councilmember Porter that Council agreed to direct the DDA and Library to work together to create a contribution plan for the 2015-16 fiscal year, which was accomplished. The Library Contribution issue would then be revisited for the 2016-17 fiscal year.

City Manager Straebel suggested that a joint work session with Council and the DDA could be scheduled at a later date to discuss the DDA budget, development plan and the need for such a large cash balance.

City Manager Straebel stated that the DDA budget has been included in the City's budget for the last fifteen to twenty years and the ordinance was written to include the DDA's budget. If Council doesn't agree with the DDA budget, they would have to vote down the ordinance which would include the City's budget as well. At the conclusion of the January 12th budget work session, City Manager Straebel requested comments and feedback from Council. He received none. City Manager Straebel voiced his concern that Council was just now bringing the idea forward to split the DDA and City's budget. City Treasurer McGinn recommended passing the budget in its entirety for this fiscal year after which Council could discuss how to proceed in the future. She confirmed that amendments could be made to the DDA budget once it was passed.

Councilmember Kurtz stated that the Library and DDA were agreeable with the contribution arrangement for the 2015-16 fiscal year, and recommended that Council pass the budget tonight.

Councilmember Porter questioned the Marketing & Promotional Services line item in the DDA budget. City Manager Straebel stated that he reviewed this line item in detail with Council during the budget work session and he repeated the details. He stated that revenues from donations cover most of this expense. Phil Parr, Main Street Committee Chairman stated that the amount of this line item is increasing due to the City's involvement in the Main Street program, but would be offset by pledged contributions.

Mary Eveleigh, 1st Ward, agreed with Councilmember Porter and would like to see the DDA development plan. She stated that we need to follow the law with regards to separating the DDA and City budgets.

City Manager Straebel stated that the City and the auditing team are in compliance with the law regarding the budget.

Councilmember Porter cited page 29 of the City's Financial Audit Fiscal Year Ended March 31, 2014 and discussed the definitions of reporting entities.

Mayor Campbell recommended passing the budget ordinance at this meeting. He also suggested scheduling a meeting with the DDA to review their development plan and then going forward, decide whether to create two separate budgets. Councilmembers Cole and Kurtz along with the City Manager voiced their agreement.

Councilmember Perron noted that three Councilmembers attempted to hold a joint meeting with the DDA approximately three weeks ago, but a quorum of the Council could not be met due to scheduling conflicts.

Greg Stevens, 2nd Ward, shared his experience as a Councilmember and discussed the transparency of the auditors, City Manager and City Treasurer. He indicated that the DDA answered any questions that he asked during their meetings. Mr. Stevens felt that these Council proceedings were being tripped up at the last minute. He recommended that if Council has a question or concern, Council should do their homework prior to coming to the Council meeting.

The public hearing was closed at 7:45 p.m.

VI. Reports

City Manager Straebel stated that the City Manager application deadline date was March 6th. Council agreed to discuss the steps necessary for the interview process with City Attorney Howard at the March 2nd Council Meeting.

A water line on an interior wall froze at the Airport which caused some damage.

DPW Superintendent Elliott and City Manager Straebel have issued a mandatory run water order effective February 16, 2015 due to the extreme temperatures.

VII. Requests, Petitions and Communications and Actions Thereon

A. ForeUp Golf Management Software

The ForeUp Golf Management Software with a Tee Time Reservation System is a powerful application that allows for customers to reserve golf tee times online. It will provide a new interactive website, full report of sales and inventory management as well as the ability to capture customer information for marketing purposes.

Golf Director Heid stated that approximately 12,000 rounds of golf were played in 2014, one third of the rounds played during the 1990's peak seasons.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Motion by Councilmember Perron, second by Councilmember Gibson, to authorize the City Manager to enter into a contract with ForeUp Golf for the next 24 months in which ForeUp Golf will receive two tee time trades/day as payment.

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

B. Consideration of Paddleworks Mobile Rental of Kayaks and Paddleboards at City Beaches

Schulman Paddleworks is requesting to have a mobile rental service for kayaks and standup paddleboards for the third year at Depot Beach. This year, the contract calls for a monthly fee of \$50. Staff is recommending that the mobile rental be located along the southern property line of Depot Beach. The rental stand will be open daily from 8am – 5pm and will include the rental of kayaks and boards as well as the sale of clothing and miscellaneous items.

Councilmember Gibson stated that she was in favor of the rental service at Depot Beach.

Mayor Campbell opened the item to public comment.

Rick Golding, Chicago Club Manager speaking on behalf of the Chicago Club membership, stated that the Club would like Council to reconsider the location of the mobile rental stand and relocate it to north end of Depot Beach. He stated that the proposed location was along the fence line of the Chicago Club and will block an access gate that the Club uses to reach their dock area. Mr. Golding added that if the location is not moved, the Club would like its name added to paragraph 8 of the agreement in case of damage to Chicago Club property.

The item was closed to the public.

Motion by Councilmember Kurtz, second by Councilmember Cole, to direct Tom Kirinovic, Bill Schulman and Rick Golding to set up a meeting convenient to them to discuss [and amend] the agreement and resubmit to Council at a March Council meeting.

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

C. Liquor License Application – Round Lake Group LLC dba Lake Charlevoix Brewing Company

The Round Lake Group LLC is seeking support from City Council to obtain a Class C transfer liquor license for the Lake Charlevoix Brewing Company located at 109 Bridge Park Drive. In addition to the Class C transfer, they have applied for an Off Premise SDM license and an On Premise Brewpub license with the Michigan Liquor Control Commission (MLCC). Phil Parr, Round Lake Group LLC partner, presented an update regarding the Lake Charlevoix Brewing Company.

Mayor Campbell stated that he supported the brewpub, but he had a problem with the outdoor patio space because it wasn't a sidewalk. Mr. Parr indicated that Beaver Island Boat Company (BIBCO) and Keweenaw Star representatives did not have any issues with the use of the outdoor space.

Councilmember Porter felt that there was a need for a public hearing due to the 'intensified' use of the property. Mr. Parr stated that the property is zoned for A-2 which permits restaurants. Mr. Parr indicated that there was an opportunity for public comment at the December 1st Council meeting and again at the January 12th Planning Commission meeting.

Councilmember Porter then questioned the traffic violation noted on Mr. Parr's MLCC application. Mr. Parr explained the details of the occurrence, has accepted responsibility for it and that the violation had not adversely affected Round Lake Group's ability to obtain a liquor license from the MLCC.

Councilmember Kurtz commented on Mr. Parr's successful ability to work with BIBCO and Keweenaw Star to find solutions to logistical problems on Bridge Park Drive.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Action by Resolution.

D. Purchase Recloser Controls

Charlevoix's Westenbroek substation contains eight reclosers with each having its own individual control unit preventing the entire City from losing power if one circuit goes down. The recloser controls are old and out of date with no capability to be upgraded to today's standards. GRP Engineering is recommending replacement with new Schweitzer controls for a total cost of \$31,160. This amount is covered in the 2015-16 budget.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Motion by Councilmember Porter, second by Councilmember Kurtz, to allow the purchase of eight SEL-351R controls from Schweitzer [Engineering Laboratories] for a total of \$31,160.

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

E. Purchase Capacity

The Michigan Public Power Agency (MPPA) is recommending that the City purchase future blocks of energy in accordance with the City's Risk Management and Hedge Policies. According to MPPA predictions, the City needs to purchase extra capacity from 2016 through 2025 at a maximum cost of \$552,000. The purpose of this transaction is to provide a hedge against rising prices for capacity in future years.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Cole, for approval to spend up to a maximum of \$552,000 to purchase blocks of capacity through MPPA for the years 2016 through 2025.

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

F. Discussion Regarding Burying Utilities

Electric Superintendent Swem discussed the pros and cons of burying electric utilities when the City is reconstructing City streets. He cited that the City's current electric system is very reliable and relatively affordable. Many questions need to be addressed if Council directs Staff to move forward with underground utilities. Electric Superintendent Swem stated that the cost to bury utilities for a typical City block would be \$100,000 - \$300,000.

Councilmember Gibson stated aesthetics is the primary reason she is interested in pursuing the burying of utilities.

Electric Superintendent Swem indicated that there was no immediate need to make a decision and Council agreed to discuss this item again in the future.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

G. Purchase of Pickup Truck Through MiDEAL

The Electric Department is requesting to replace an old pickup truck in their fleet with a new ¾ ton, 4 wheel drive truck. The new F-250 truck is available through the MiDEAL program with the low bidder being Signature Ford at a cost of \$24,242.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Motion by Councilmember Supernaw, second by Councilmember Perron, to allow the purchase of a new [F-250] pickup truck from Signature Ford for a maximum price of \$24,242.

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

H. Discussion Regarding Army Corps of Engineers Initial Findings for Dock Expansion Project

The City received initial comments from the Army Corps of Engineers (ACE) on February 2, 2015, regarding the City's proposed dock expansion project. ACE requested the City to address these comments by March 4, 2015, which include alleged safety concerns from the Beaver Island Boat Company (BIBCO) as well as other users of our local waterways.

City Manager Straebel presented three options to Council for their consideration:

1. Discuss a possible compromise with BIBCO which may substantially reduce the length of the dock expansion project, but would not compromise safety in their navigational routes.
2. Reply to the February 2nd ACE letter to the best of Staff's ability.
3. Discuss whether Council wants to proceed with the current review by both ACE and the Department of Environmental Quality.

Mayor Campbell felt that the dock expansion was a foolish venture because commercial captains have a problem with the plan and he doesn't see a real need for the expansion.

Councilmember Kurtz would like the opportunity to research the financial feasibility of the project further and ask questions of the BIBCO captains. He requested that Council wait sixty days before they vote on the matter. Councilmember Kurtz stated that a lot of time and money has gone into this project and it seemed logical to him to receive a final conclusion from ACE before taking a vote.

Councilmember Perron felt that the project should end tonight.

Councilmember Gibson stated that the Marina Expansion Committee had no members with navigational experience and therefore was a waste of time. She indicated that the project should be over.

Councilmember Cole agreed with Councilmember Kurtz and wanted to discuss project options with BIBCO.

Councilmember Supernaw stated that 2nd Ward constituents that he has spoken to are not in favor of the expansion.

City Manager Straebel agrees that there may be some legitimate safety concerns with the dock length and that a discussion with BIBCO would be beneficial to determine if a compromise could be found. He stated that if the political support for the project is not there, Staff's time would be better spent on other tasks.

Councilmember Porter stated that the City has wasted time and money on the project.

Mayor Campbell opened the item to public comment.

Bob Timms, 1st Ward, felt that no more time should be wasted and the project should not be pursued.

Mary Eveleigh, 1st Ward, stated that a vote should be taken to shut down the project tonight.

Bill Henne, Water and Air Team Charlevoix president, indicated that his group agrees that the project should be voted down.

The item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Perron, to discontinue the Marina Expansion Project and to withdraw the City's application to the Army Corps of Engineers and the Department of Environmental Quality.

Yeas: Perron, Porter, Supernaw, Gibson

Nays: Cole, Kurtz

Absent: None

I. Resolution to Adopt Rates & Fees Associated with the 2015-16 Budget

The 2015-16 budget is dependent on rates and fees to maintain the proposed financial positions presented in the various budget documents. By passing the proposed resolution, rates and fees will become effective on April 1, 2015, the start of the City's new fiscal year.

Councilmember Gibson suggested removing the Off-Airport Part 135 Operator fee of \$10,000.

Councilmember Porter recommended changing the Daily Skating Rink fee from \$2.00 to \$1.00.

Mayor Campbell opened the item to public comment. There was no comment and the item was closed to the public.

Action by Resolution.

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

IX. Resolutions

A. Liquor License Application – Round Lake Group LLC dba Lake Charlevoix Brewing Company

City Manager Straebel stated that the Lake Charlevoix Brewing Company is a commercial use in a commercial zoning district and there is no requirement for a public hearing. He reminded Council that when the Round Lake Group approached Council in December 2014 with the idea, Council was largely supportive of their proposal. The Round Lake Group is making a substantial financial investment, creating jobs and bringing vitality to the downtown area. City Manager Straebel stated that Council needs to show strong support for businesses that are investing in the community and the brewpub is a prime example of the types of businesses the City wants to have downtown. He sees no reason to delay the vote on this resolution.

Motion by Councilmember Cole, second by Councilmember Kurtz, to adopt Resolution 2015-02-02, Local Government Approval of Liquor License Transfer for the Round Lake Group LLC, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2015-02-02
LOCAL GOVERNMENT APPROVAL OF LIQUOR LICENSE TRANSFER
(Authorized by MCL 436.1501)**

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Gabe Campbell, on February 16, 2015 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Cole and supported by Councilmember Kurtz that the application from Round Lake Group LLC dba Lake Charlevoix Brewing Company for the following license(s): On Premise Liquor License, Class C, off Premise SDM License and On Premise Brewpub License to be located at 109 Bridge Park Drive, Charlevoix, MI 49720

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 16th day February, A.D. 2015.

Resolution was adopted by the following yea and nay vote:

Yeas: Porter, Supernaw, Cole, Gibson, Kurtz
Nays: Perron
Absent: None

B. Resolution to Adopt Rates & Fees Associated with the 2015-16 Budget

Motion by Councilmember Gibson, second by Councilmember Cole, to adopt Resolution 2015-02-03, Rates and Fees Associated with the 2015-16 Budget, but removing the Off-Airport Part 135 Operator fee [of \$10,000] and reducing the Skating Rink fee from \$2.00 to \$1.00, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2015-02-03
RATES & FEES ASSOCIATED WITH THE 2015-16 BUDGET**

WHEREAS, the City of Charlevoix annually must adopt a balanced budget to comply with the City Charter; and

WHEREAS, the City of Charlevoix in preparing the budget, assumes the adoption of rates and fees for various services they provide in order to pay for those services in whole or in part as proposed in their annual budget; and

WHEREAS, the City of Charlevoix defines all of their rates and fees in the rate section of the proposed budget; and

WHEREAS, the City of Charlevoix proposes to make these rates and fees effective on April 1, 2015.

NOW THEREFORE BE IT RESOLVED that the City of Charlevoix adopts all rates and fees included in the 2015-16 Proposed Budget with changes to the rates and fees for the following areas: Utility rates for electric, sewer and water and fees for the following services: airport, golf, parking fines, fees and spaces, Ferry Beach boat launch ramp parking fees, miscellaneous fees, FOIA requests, golf, planning and zoning and recreation.

RESOLVED, this 16th day of February, 2015 A.D.

Resolution adopted by the following yea and nay votes:

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
Nays: None
Absent: None

X. Ordinances

A. Budget Amendment #1 for 2014-15

Motion by Councilmember Supernaw, seconded by Councilmember Cole, to approve Ordinance No. 769 of 2015, as follows:

**CITY OF CHARLEVOIX
ORDINANCE NO. 769 OF 2015
2014-15 BUDGET AMENDMENT #1**

The Budget for the fiscal year beginning April 1, 2014 shall be amended for operating the City of Charlevoix. Ordinance # 764-2014, the Budget Appropriation Act of 2014-2015 is hereby amended as follows:

		Original Budget	Amended Budget	Net Change
General Fund	RV Total	3,718,700	3,446,668	(272,032)
Major Street Fund	RV Total	818,300	298,202	(520,098)
DDA Fund	EX Total	492,700	527,162	34,462
PI#2 - Sewer Capital Fund - Tap In Fees	RV Total	11,000	6,100	(4,900)
PI#6 - Infrastructure Improvements Fund	RV Total	457,500	451,109	(6,391)
PI#7 - Street Improvements	RV Total	248,150	220,795	(27,355)
PI#9 - Industrial Park Fund	RV Total	400	35	(365)
	EX Total	5,000	12,400	7,400
Sewer Fund	RV Total	5,355,700	4,206,213	(1,149,487)
Marina Fund	RV Total	724,100	713,931	(10,169)
	EX Total	1,366,700	1,403,254	36,554
Employee Fringe Benefit Fund	RV Total	2,312,500	2,283,507	(28,993)
	EX Total	2,116,200	2,203,350	87,150
Motor Pool Fund	EX Total	948,400	1,028,208	79,808
Perpetual Care Trust	RV Total	6,000	4,750	(1,250)

Bad Debt Write-Offs

General Fund	39,726	ambulance
Motor Pool Fund	-	
Electric Fund	12,407	
Water Fund	1,628	
Sewer Fund	1,963	
2014-2015 TOTAL:	\$55,724	
2013-14:	\$45,663	
2012-13:	\$76,613	
2011-12:	\$31,720	
2010-11:	\$36,536	

Ordinance # 769 was enacted on the 16th day of February, A.D. 2015, by the Charlevoix City Council as follows:

Motion by: Councilmember Supernaw

Second by: Councilmember Cole

YEAS: Perron, Porter, Supernaw, Cole, Gibson, Kurtz

NAYS: None

ABSENT: None

State of Michigan)
) ss
 City of Charlevoix)

 Joyce M. Golding Clerk

 Gabriel Campbell, Mayor Mayor

B. Budget Ordinance for the 2015-16 Budget

Council agreed to schedule a meeting with the City auditors and the DDA to discuss the DDA budget and development plan. The DDA will furnish their development plan to Council for their review prior to the meeting.

Motion by Councilmember Kurtz, seconded by Councilmember Cole, to approve Ordinance No. 770 of 2015, as follows, with three modifications: 1) changing all references to the DDA "Library Contribution" to read "Library Contribution for Debt Service; 2) reducing the Skating Rink fee from \$2.00 to \$1.00; and 3) removing the Off-Airport Part 135 Operator fee of \$10,000:

**CITY OF CHARLEVOIX
 ORDINANCE NO. 770 of 2015
 BUDGET APPROPRIATION ACT**

THE CITY OF CHARLEVOIX ORDAINS:

WHEREAS, the City Council of the City of Charlevoix did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 7.8, Article VII of the City Charter, which Public Hearing was duly held pursuant to said notice and in conformity therewith.

THEREFORE, BE IT RESOLVED, that the revenues and expenditures for the fiscal year commencing on April 1, 2015 and ending March 31, 2016 are hereby appropriated on a fund level basis (a detailed breakdown by activity level can be found in the Budget Details document) as summarized by the following:

GENERAL FUND

REVENUE:

TOTAL REVENUES: \$3,988,100
 =====

EXPENSE:

TOTAL EXPENSE: \$3,988,100
 =====

BE IT FURTHER RESOLVED, that the City Council of the City of Charlevoix does hereby levy a tax of 11.1093 mills (9.05 mills operating and 2.0593 mills infrastructure) for the period of April 1, 2015 through March 31, 2016 on all real and eligible personal property in the City of Charlevoix according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Charlevoix and for infrastructure improvements, and is levied pursuant to Section 8.1, Article VIII of the City Charter; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1.3631 mills for the period April 1, 2015 through March 31, 2016 on all real and eligible personal property in the Downtown Development District, according to the valuation of the same within the district; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1 mill for the period April 1, 2015 through March 31, 2016 on all real and eligible personal property in the City of Charlevoix, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of rubbish collection and other related services provided citizens allowed by the act, and is levied pursuant to Michigan Public Act 213 of 1969; and

BE IT FURTHER RESOLVED, that the City Council does hereby approve the following budgets for the period April 1, 2015 through March 31, 2016 in the amounts set forth below by fund:

FUND	REVENUE	EXPENSE
Major Street Fund	\$1,179,605	\$1,178,600
Local Street Fund	118,693	115,300
Electric Fund	8,049,200	8,049,200
Sewer Fund	9,942,700	9,942,700
Water Fund	1,636,400	1,636,400
Marina Fund	1,354,300	1,354,300

Airport Fund	3,158,300	1,753,500
Downtown Development Auth	584,100	563,500
Employee Fringe Benefit	2,283,400	2,242,300
Motor Vehicle Fund	1,084,500	1,084,500
Perpetual Care Trust Fund	10,000	10,000
Fire/Ambulance Fund	76,500	0
Sewer Tap-in Fund*	8,100	0
Northside/Southside Sewer Fund*	100	0
Infrastructure Improvement	703,600	703,600
Road Improvements	270,100	270,100
Public Works Site Fund	187,500	4,000
Industrial Park Fund	81,500	81,500
Mt. McSauba Recreation Fund	5,700	4,000

* These funds are part of the Sewer Fund.

Ordinance # 770 was enacted on the 16th day of February, A.D. 2015, by the Charlevoix City Council as follows:

Motion by: Councilmember Kurtz
 Second by: Councilmember Cole

YEAS: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
 NAYS: None
 ABSENT: None

State of Michigan)
) ss
 City of Charlevoix)

 Joyce M. Golding Clerk

 Gabriel Campbell Mayor

XI. Miscellaneous Business

Board of Review Member June Cross informed the Clerk that due to unforeseen circumstances, she is unable to serve on the Board of Review at this time. Mayor Campbell recommended Mary Eveleigh to replace Ms. Cross.

Motion by Councilmember Gibson, second by Councilmember Perron, to appoint Mary Eveleigh to the Board of Review [term expiring 12/31/2017].

Yeas: Perron, Porter, Supernaw, Cole, Gibson, Kurtz
 Nays: None
 Absent: None

Councilmember Supernaw recommended that the City should be well represented at the Charlevoix Board of Commissioners public hearing regarding the recently approved Parks Millage on February 25th.

Councilmember Porter requested a full accounting of each festival that the City has a financial interest in, including City expenses such as cleanup. The DDA events should be disclosed as well. The City Treasurer will provide this information to Council.

City Manager Straebel expressed his thanks to Phil Parr and Luther Kurtz for their efforts in the Select Level Main Street program presentation held in Lansing last week.

The work session with the Council and DDA will be scheduled for some time in April.

XII. Audience - Non-agenda Input (written requests take precedent)

JoAnne Beemon, 1st Ward, shared her enjoyment of the Groundhog Shadow Fest. She appealed to Council to stand behind the Lake to Lake Trail project.

Councilmember Kurtz announced that his liquor license for the Charlevoix Cinema has finally been approved by the Michigan Liquor Control Commission and thanked Council.

XIII. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections. Meeting adjourned at 9:41 p.m.

Joyce M. Golding	City Clerk	Gabe Campbell	Mayor
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Accounts Payable – 02/17/2015

ACE HARDWARE	1,793.10	KEVIN'S METER TESTING	3,909.48
ALL-PHASE ELECTRIC SUPPLY CO.	334.78	MATTER, DAWSON	53.00
ALTEC INDUSTRIES INC	1,267.00	MICHIGAN CAT	675.37
AMERICAN WASTE INC.	2,131.20	MICHIGAN OFFICEWAYS INC	1,571.65
APOLLO FIRE EQUIPMENT	251.96	MID STATES BOLT & SCREW CO	55.55
ARROW UNIFORM-TAYLOR L.L.C.	1,031.35	MINE SAFETY APPLIANCES CO. LLC	324.92
AUTO VALUE	433.29	MYER, ELIZABETH A.	210.11
AVFUEL CORPORATION	16,509.85	NCL OF WISCONSIN INC.	173.42
B & L SOUND INC	187.35	NEOPOST INC	60.00
BAKER COLLEGE OF CADILLAC	55.00	NORTHERN MICHIGAN REVIEW INC.	1,118.68
BIOTECH AGRONOMICS INC	12,484.42	NORTHERN SAFETY CO INC	81.83
BRADLEY, KELLY R.	114.00	OTEC	337.50
BY THE BAY WINDOW CLEANING SVCS	357.00	PERFORMANCE ENGINEERS INC	6,036.25
CARQUEST OF CHARLEVOIX	1,155.75	PLYMKRAFT INC	2,145.00
CHARLEVOIX CHAMBER OF COMMERCE	225.00	POWER LINE SUPPLY	682.65
CHARLEVOIX SCREEN MASTERS INC	10.50	PRESTON FEATHER	387.21
CHARTER COMMUNICATIONS	891.68	RESCO	590.00
CHILDS CONSULTING ASSOC. INC.	10,490.00	ROLOFF, ROBERT	93.46
DOAN, GERARD	388.40	SCHMUCKAL OIL CO	1,217.55
DORAN, JUSTIN J.	357.80	SCHULTZ, STACEY	165.00
DTE ENERGY	12,120.85	SEARS COMMERCIAL ONE	809.98
EATON, BRAD A.	60.00	STANDARD ELECTRIC CO	814.36
ELLIOTT, PATRICK M.	360.10	STATE OF MICHIGAN	746.38
ETNA SUPPLY	2,498.56	SWIDORSKI, RAYMOND	66.00
FAMILY FARM & HOME	825.81	TRUCK & TRAILER SPECIALTIES	980.48
FOX CHARLEVOIX FORD	733.60	VILLAGE GRAPHICS INC.	20.00
FREIGHTLINER OF GRAND RAPIDS	174.22	WALKER, TRUMAN	42.00
GINOP SALES INC	134.47	WARNER, JANINE	20.03
GRAINGER	280.10	WELLS JR., DONALD E.	361.25
HYDRO DESIGNS INC.	515.00	WHITLEY, ANDREW	8.47
IDEXX DISTRIBUTION INC.	1,056.45	WINTER EQUIPMENT COMPANY INC.	699.22
INDEPENDENT DRAFTING SERVICES	1,440.00	WOLTERS KLUWER LAW & BUSINESS	495.00
J & B MEDICAL SUPPLY INC.	118.00	TOTAL	95,738.39

ACH Payments – 02/02/2015 – 02/13/2015

MI Public Power Agency	16,231.01	Alerus Financial (HCSP)	370.00
Payment Service Network	224.50	State of MI (Withholding Tax)	4,306.67
MI Public Power Agency	26,921.43	Vantagepoint (401 ICMA Plan)	742.62
State of MI (Sales Tax)	23,258.07	Vantagepoint (457 ICMA Plan)	12,999.10
IRS (Payroll Tax Deposit)	29,953.50	TOTAL	115,006.90

Tax Disbursement – 02/17/2015

CHARLEVOIX COUNTY TREASURER	138,619.05	CHARLEVOIX PUBLIC SCHOOLS	487.69
CHARLEVOIX DISTRICT LIBRARY	50,463.89	CITY OF CHARLEVOIX - TAXES DUE	36,559.69
CHARLEVOIX PUBLIC SCHOOLS	2,606.40	RECREATIONAL AUTHORITY	9,150.79
CHARLEVOIX PUBLIC SCHOOLS	1,059.06		
CHARLEVOIX PUBLIC SCHOOLS	78.00	TOTAL	239,024.57

PAYROLL: NET PAY

Pay Period Ending 02/07/2015 – Paid 02/13/2015

WELLER, LINDA JO	1,316.97	ELLIOTT, PATRICK M.	1,743.91
STRAEBEL, ROBERT J.	2,581.46	WELLS JR., DONALD E.	1,606.13
GOLDING, JOYCE M.	1,048.92	BRADLEY, KELLY R.	1,275.68
DEROSIA, PATRICIA E.	880.67	WILSON, RICHARD J.	1,280.80
LOY, EVELYN R.	1,017.73	JONES, ROBERT F.	1,218.23
KLOOSTER, ALIDA K.	1,661.37	DORAN, JUSTIN J.	1,634.47
BROWN, STEPHANIE C.	1,067.97	KIRINOVIC, THOMAS F.	568.29
SPENCER, MICHAEL D.	1,526.21	FORRESTER, KATHERINE A.	645.05
SPENCLEY, PATRICIA L.	1,009.51	MURPHY IV, MICHAEL J.	336.87
PANOFF, ZACHARY R.	621.31	BERTINELLI, DAVID P.	870.74
MILLER, FAITH G.	34.41	ARNOLD, HAILEE M.	461.80
MCGINN, KELLY A.	1,639.36	WITTHOEFT, MARVIN J.	147.76
DOAN, GERARD P.	1,760.75	BOSS, BEAU J.	313.43
SHRIFT, PETER R.	1,078.52	BARNEVELD, VLADIMIR R.	346.21
SCHLAPPI, JAMES L.	923.90	THOMPSON, MONTANA J.	247.54
UMULIS, MATTHEW T.	1,159.96	FICHTNER, KRISTIE S.	330.24
HANKINS, SCOTT A.	1,491.60	HEID, THOMAS J	1,276.56
ORBAN, BARBARA K.	1,133.45	MYER, ELIZABETH A.	1,836.03
TRAEGER, JASON A.	1,047.88	VANLOO, JOSEPH G.	626.11
WARNER, JANINE M.	1,217.38	TABER, HOLLY S.	410.85
SCHWARTZFISHER, JOSEPH L.	1,064.52	WYMAN, MATTHEW A.	946.43
ROLOFF, ROBERT P.	1,249.17	DRAVES, MICHAEL J.	371.79
BRODIN, WILLIAM C.	1,220.50	SCHRADER, LOU ANN	477.91
RILEY, DENISE M.	386.85	SCHWAGER, EDWARD J.	593.88
TEUNIS, STEVEN L.	1,702.44	SWEM, DONALD L.	1,669.13
WURST, RANDALL W.	1,180.80	WHITLEY, ANDREW T.	1,415.83
MAYER, SHELLEY L.	1,315.70	MORRISON, KEVIN P.	970.20
HILLING, NICHOLAS A.	1,311.67	HODGE, MICHAEL J.	1,238.60
MEIER III, CHARLES A.	1,644.32	JOHNSON, STEVEN P.	1,134.39
ZACHARIAS, STEVEN B.	1,178.88	BOSS JR, DALE E.	1,116.30
NISWANDER, JOSEPH F.	1,283.76	STEBE JR, JOHN M.	432.70
FRYE, EDWARD J.	923.02	BOSS, SHERRY M.	533.76
JONES, TERRI L.	961.45	BEHAN, DEAN T.	358.79
EATON, BRAD A.	1,723.43	STEBE, CATHERINE M.	341.79
WILSON, TIMOTHY J.	2,264.52	HOLM, ARTHUR R.	723.51
LAVOIE, RICHARD L.	1,291.07	STEVENS, JEFFREY W.	387.48
STEVENS, BRANDON C.	2,244.89	ROLOFF, AUDREY M.	35.24
DRAVES, MARTIN J.	1,547.85	TOTAL:	78,638.60

PAYROLL: TRANSMITTAL

02/13/2015

4FRONT CREDIT UNION	198.46	COMMUNICATION WORKERS OF AMER	539.79
AMERICAN FAMILY LIFE	182.40	MI STATE DISBURSEMENT UNIT	424.02
AMERICAN FAMILY LIFE	236.11	POLICE OFFICERS LABOR COUNCIL	392.00
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	1,965.16
CHARLEVOIX STATE BANK	1,131.16		
CHEMICAL BANK	150.00	TOTAL:	5,251.10