

CITY OF CHARLEVOIX  
SPECIAL CITY COUNCIL MEETING MINUTES  
Thursday, January 29, 2015 – 12:00 p.m.  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 12:05 p.m. by Mayor Gabe Campbell.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Gabe Campbell  
City Manager: Robert Straebel  
City Clerk: Joyce Golding  
Members Present: Councilmembers Shirley Gibson, Luther Kurtz, Leon Perron, Jeff Porter, and Bill Supernaw  
Absent: Shane Cole

**III. Inquiry Regarding Possible Conflicts of Interest**

None.

**IV. Miscellaneous Business**

**A. Discussion Regarding Appointment of an Interim City Manager and Strategy for Hiring a New City Manager**

In light of a pending letter of resignation from City Manager Straebel, the Mayor called a special meeting to discuss the possible appointment of an Acting City Manager. The City Charter states in Section 3.5 City Manager-Filling Vacancy, that the Council may select an Acting City Manager for a period not to exceed 6 months and the appointment shall be by a majority of Council. City Council has the choice to appointment a non-Staff member with city management experience or a member of City Staff to the position.

Councilmember Gibson feels that the City should appoint a Staff member who is familiar with current projects. The Mayor and Councilmember Kurtz agreed. Councilmember Gibson recommended City Planner Spencer for the position.

Motion by Councilmember Gibson, second by Councilmember Perron, to appoint Mike Spencer as Interim [Acting] City Manager and to be paid at the starting salary for the City Manager position for the City of Charlevoix contingent upon City Manager Rob Straebel's leaving date [last day worked].

Yeas: Supernaw, Gibson, Kurtz, Perron, Porter  
Nays: None  
Absent: Cole

Councilmember Porter stated that using the International City/County Management Association (ICMA) and the MML to post the City Manager position was a good idea. He recommended that the entire Council review all of the applicants with the support of the HR Assistant. Councilmember Porter suggested that HR Assistant DeRosia could categorize the applicants. HR Assistant DeRosia indicated that advertising costs with ICMA and MML would be minimal.

City Manager Straebel stated that recruiting would likely begin the week of February 2<sup>nd</sup> and continue for approximately one month.

Council agreed to a temporary increase in pay for Executive Assistant Weller while the Acting City Manager assumes his duties to recognize her additional responsibilities and administrative support during this time. City Manager Straebel and HR Assistant DeRosia will work within the personnel budget and establish an equitable temporary salary increase.

Councilmember Supernaw expressed his concern regarding accusations from citizens that he sabotaged attempts to hold a special Council meeting last week. The meeting was not held because it lacked a quorum. City Manager Straebel suggested that when meetings pertain to a contentious issue, Council work together to establish a mutually agreeable time so that all Councilmembers can participate in discussion and voting.

**V. Audience – Non-agenda input (written requests take precedent)**

None.

**VI. Adjourn**

Motion by Councilmember Supernaw, second by Councilmember Kurtz, to adjourn. Motion passed by unanimous voice vote.  
Meeting adjourned at 12:21 p.m.