

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 17, 2014 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Shirley Gibson, Leon Perron, Jeff Porter, Peggy Brennan, Shane Cole, and Lyle Gennett
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – February 3, 2014 Regular Meeting Minutes
- B. Accounts Payable Check Register – February 18, 2014
- C. ACH Payments – February 3, 2014 – February 14, 2014
- D. Tax Disbursement – February 18, 2014
- E. Payroll Check Register – February 14, 2014
- F. Payroll Transmittal – February 14, 2014

V. Public Hearings

A. Public Hearing for 2013-14 Budget Amendment #1

City Treasurer Joe Zielinski presented the item and answered questions from Council. The proposed budget amendment will keep the City's budget process in compliance with Public Act 202 and update the estimated year end budget for 2013-14. Treasurer Zielinski briefly discussed the main reasons for the proposed changes, including: decrease in Water revenue due to lower customer usage; decrease in Airport revenue due to not pursuing federal grants for the terminal upgrade; expenses for Infrastructure projects were higher than budgeted; expenses for upgrades to the wastewater treatment plant were higher than anticipated; expenses for part-time employees for the Marina were higher than budgeted; expenses related to the hiring of a Community Economic Development Director and a new City Treasurer; City Attorney fees were higher than budgeted; and increased expenses in the DDA District for the non-budgeted purchase of tree lights, holiday decorations, and donated park benches. The Ordinance also calls out the bad debt expenses in the amount of \$45,663 which are being written off this year.

Mayor Carlson opened the public hearing at 7:04 p.m. There was no public comment, and the public hearing was closed at 7:04 p.m.

B. Public Hearing for 2014-15 Budget Ordinance

City Treasurer Joe Zielinski presented the item and answered questions from Council. This public hearing serves as the required Truth in Taxation Hearing for the 2014-15 Budget. The proposed 2014-15 millage rates are 0.1 mills higher than 2013-14, and total 12.1093. The proposed millage increase is for the Refuse millage, and will help cover the costs of this program. Treasurer Zielinski reviewed those specific items which have changed since the Budget Worksession, held January 13, 2014.

Councilmember Gibson asked about the "Self-fueling Operators Flowage Fee/Fuel" of \$0.25 per gallon, which has been removed since Council's budget Worksession in January. City Manager Straebel and Mayor Carlson explained that the decision to remove the fee from the rate schedule was a result of discussions which determined that the costs presented do not make sense. Fresh Air is considering purchasing a fueling trailer, and hopes to have that solution in place by early June. Manager Straebel recommended that Fresh Air be given time to implement a reasonable solution before implementing the surcharge. Councilmember Gibson stated that she would not approve the budget unless the fee was returned to the budget. She believes that the surcharge to use the fuel truck should be charged beginning April 1st, since without the surcharge Fresh Air has an unfair business advantage and the City has been losing money for years. Mayor Carlson stated that the number used for the labor cost of running the fuel truck cannot be accurate and asked Staff to determine a more accurate figure. At that point, Council could consider implementing the surcharge, but it is difficult to justify any cost when the figures are not clear and the actual cost has not been determined.

Airport Manager Scott Woody explained that the fee is meant to help cover the costs of running the fuel truck. Fresh Air and Island Airways receive a significant discount on fuel: they pay \$0.35/gallon; whereas the retail cost is \$0.90/gallon.

Councilmember Porter stated that 70% of the fuel on the truck was used by Fresh Air Aviation, so the Airport would need 30% distribution if Fresh Air gets their own fuel trailer. He asked if the City could have its own trailer rather than using the fuel truck. Mayor Carlson noted that the City would then need a truck to tow the trailer.

Councilmember Gennett believes that the meeting regarding the fuel truck issues should have been postponed until the Airport Manager was available to attend.

Treasurer Zielinski stated that, in regards to the 2014-15 budget for the Airport, there is no projected revenue from a surcharge reflected in the proposed budget.

Council continued to discuss the reasons that the fee was removed, and that Council could choose to implement a fee in March, following additional discussions with the Airport Manager, Staff, and the Self-Fueling Operator.

Mayor Carlson opened the public hearing at 7:23 p.m. There was no public comment and public hearing was closed at 7:23 p.m.

VI. Reports

City Manager Straebel reported that Staff has been monitoring the condition of the water lines on a daily basis, but does not believe that the situation calls for a community-wide run water order. The City has sent out additional "water-run" notices, and has asked all downtown businesses to run water. To date, there have been 16 homes with frozen water lines and Water Department staff has assisted homeowners with thawing service lines and/or obtaining water from the neighbors. Some lines cannot be serviced until warmer weather.

VII. Requests, Petitions and Communications and Actions Thereon

A. Resolution to Adopt Rates and Fees Associated with the 2014-15 Budget

City Treasurer Joe Zielinski presented the item and answered questions from Council. The proposed Resolution adopts the rates and fees necessary to support the 2014-15 Budget, and would be effective on April 1, 2014. Treasurer Zielinski stated that the service charges for meter sizes and the commodity factor or rate associated with the 24.5% increase in sewer rates has been added. He noted that the budget is dependent on the rates and fees as presented in the Resolution.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Action by resolution.

B. Consideration to Approve Kayak/Paddleboard Rentals at Depot and Ferry Beach

Recreation Director Amanda Wilkin presented the item and answered questions from Council. Schulman Paddleworks is proposing an agreement similar to the agreement in 2013, with the addition of a 10'x10' pop-up tent staked in at the south end of Depot Beach for the summer season. Irish Boat Shop would also like to offer paddleboards and kayaks, and would operate from a 10'x10' pop-up tent at Ferry Beach, in the grass near the sand. Schulman Paddleworks would use a trailer which would be removed every evening, and Irish would like to construct a locking rack on their break wall adjacent to Ferry Beach. The City Planning Commission is not supportive of allowing the tents to stay up during the season.

Councilmember Gennett is concerned that allowing tents will set a precedent and result in many requests for tents in the parks and at the beaches. Councilmember Brennan agreed.

Bill Schulman stated that their primary request this year is to move their set-up closer to the Chicago Club entrance area, away from the swimming and parking areas. He stated that the tent would be a sun shade; however, not having the tent is acceptable.

Councilmember Porter stated that trailers, which will be used to store the equipment, should be kept in a parking lot. Councilmember Gibson agreed. Councilmember Brennan stated that she is opposed to having any tents in the parks, even if they are taken down each night.

Mayor Carlson questioned if anything in the City's Ordinances prohibited a 10' x 10' pop-up tent in a City park. City Planner Mike Spencer noted that tents are considered a temporary structure and are not regulated in the zoning ordinance; however, allowing a commercial operation with signage is different than personal use of a tent.

Councilmember Gennett stated that he was in favor of the request, without the tents.

Mayor Carlson opened the item to public comment.

Jodi Laurent recommended against moving the trailer to the parking lot in Depot Beach, as there is limited parking. Ms. Laurent noted that the proposed location is unusable for parking or beach use.

Mayor Carlson closed the item to public comment.

Councilmember Porter noted that, last year, Schulman's had the patrons sign a release of liability prior to renting kayaks or paddleboards. He questioned if these releases also indemnified the City. Mayor Carlson reported that Schulman's give the City a release of liability.

Councilmember Perron asked if the businesses had considered delivery of the equipment on an as-needed basis. Recreation Director Wilkin reported that the business was originally run that way; however, due to summer traffic and last-minute orders, delivery of equipment is both time-consuming and hazardous.

Motion by Councilmember Cole, second by Councilmember Gennett, to authorize both Schulman Paddleworks and Irish Boat Shop to rent kayaks and paddleboards from City beaches, with the conditions that they (1) name the City of Charlevoix as a co-insured on liability insurance policy of at least one million dollars; (2) have all patrons sign a release of liability form, including the City, prior to rental; (3) acquire all necessary licenses from the Clerk's office; (4) conform to all City zoning ordinances and sign regulations, and; (5) that the proposed tents are not allowed.

Yeas: Brennan, Cole, Gennett
Nays: Gibson, Perron, Porter
Absent: None

TIE VOTE.

Mayor: yea
MOTION PASSED.

C. Discussion and Consideration to Set a Public Hearing for Expansion to the City Marina on Dock A

City Manager Rob Straebel presented the item and answered questions from Council. On November 18, 2013, City Council directed Staff to further research the feasibility of expanding Dock A for larger, 60'-80' boats. There appears to be some interest in "pre-leasing" some of the slips, and the project could be funded by a combination of "pre-leasing" revenues and City funds. Both the Planning Commission and the DDA have recommended that City Council approve the dock expansion. Staff recommends that Council solicit additional input from the community by holding a public hearing on the proposed expansion.

Councilmember Gibson noted that she had asked for an environmental impact study about three months ago. She asked if that had been completed. Manager Straebel stated that it had not, but that this project would have to go through full permitting with the DNR and Army Corps of Engineers and they would be looking at any environmental impacts associated with the dock expansion.

Councilmember Porter suggested that additional options be researched to determine if Dock A is the best option for an expansion, and recommended contacting local marinas, such as Irish and Northwest Marine, for input. City Manager Straebel reported that Jim Muschell, a leading expert in this area, has determined that very few options exist if the goal is to attract 60'-80' boats. Councilmember Porter proposed that, while the Planning Commission and the Downtown Development Authority (DDA) both recommended approval of the Dock A expansion, additional input is needed from other sources as well as one or two public hearings. Planner Spencer reported that other options had been explored by the Planning Commission, and there had already been public meetings of the DDA and Planning Commission along with several articles in the paper about the project.

Councilmember Gibson asked Planner Spencer if expanding the dock would impact the size of docks on the north side of the lake. Planner Spencer believes that north-side property owners will propose dock expansions based on what they want, not on what the City has done with the Marina.

Councilmember Gibson questioned if all of the proposed total of ten 80' boat slips would be utilized at the same time. Manager Straebel stated that he could not predict exactly how often all the boat slips would be filled, but both the City's Harbormaster and Jefferson Yacht Sales believe that there is a demand for slips for 60' to 80' boats.

Motion by Councilmember Brennan, second by Councilmember Cole, to set a Public Hearing for March 3, 2014 at 7:00 p.m. in Council Chambers to solicit input on the dock expansion proposal.

Yeas: Gibson, Porter, Brennan, Cole, Gennett
Nays: Perron
Absent: None

D. Consideration to Approve an Engineering Contract for the Remaining Two Phases of the Apron Rehabilitation Project

Airport Manager Scott Woody presented the item and answered questions from Council. The proposed contract will split the remaining engineering for the ramp rehabilitation project into two phases, which the FAA calls Phase 1A and Phase 2. Phase 1 has been completed. Airport Manager Woody noted that Phase 1A is starting as soon as the snow clears and Phase 2 has not been bid yet.

The services are covered under the FAA grant approved by Council on September 3, 2013, and is necessary due to the deterioration of the current asphalt surfaces. The project funding is 90% Federal, 5% State, and 5% Local match. The local match has been paid for Phases 1 and 1A; however, the third phase has not gone out to bid yet, so the amount of the local match is unknown at this time. The City Attorney is currently reviewing the contracts.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Gennett, to approve the engineering contract documents to QOE Consulting in the amount of \$32,885 for the apron rehabilitation projects, pending the City Attorney's approval.

Yeas: Gibson, Perron, Porter, Brennan, Cole, Gennett
Nays: None
Absent: None

E. Discussion on US Department of Agriculture (USDA) Grant Application for a Fiber Optic Loop in the Ance Industrial Park

City Planner Mike Spencer presented the item and answered questions from Council. While a fiber optic network was installed through part of the Ance Industrial Park, portions of Gibbons Drive, Ance Road, Martin Road, and a portion of US 31 do not have fiber optic capabilities. There are existing companies in the area that are interested in connecting to the fiber to help grow their businesses, and Staff feels this infrastructure would be an important tool to attract new business. Staff is working with the Northern Lakes Economic Alliance on a potential grant through the USDA for up to \$100,000 with a 50% local match. The Industrial Park fund has approximately \$100,000 in available funds, and the existing road, water and sewer infrastructure is adequate. Staff recommends pursuing grant dollars to help construct a fiber optic loop in the Industrial Park.

All lots in the Industrial Park have sold; however, not all the lots are developed. Planner Spencer reviewed specifics of which lots are available for development and stated that a master plan needs to be completed for this area. Council discussed ownership and maintenance of the lines, which is still being determined. If the City wishes to proceed, the grant application is due by February 28; otherwise the next grant series will be in 2015.

Motion by Councilmember Gennett, second by Councilmember Brennan, to approve Staff to work with the Northern Lakes Economic Alliance to finalize a grant application to the USDA and, if received, authorize payment of the local match not to exceed \$50,000.

Yeas: Gibson, Perron, Porter, Brennan, Cole, Gennett
Nays: None
Absent: None

F. General Discussion on the City Nuisance Ordinance and Blight

City Planner Mike Spencer presented the item and answered questions from Council. Charlevoix, like most cities, has a Nuisance Ordinance that empowers police to reduce community blight such as tall grass, junk vehicles, trash, old building materials, rubbish, etc. In the past six years, the City has made progress on numerous blight properties, and has had to take two property owners to court. On both occasions, the City was successful in court. There are many difficult questions that cities have to deal with when considering the issue of blight: what standard should be applied to private property maintenance? At what point should the government intrude on a person's use and enjoyment of their property? What specific items does the public consider offensive or public blight? These issues can be very subjective.

Councilmember Porter stated that the gas station on the north side has been abandoned and is almost a derelict building. He questioned what it takes for the City to condemn something or have the building demolished. He used the gas station as an example only, stated that it is only one issue, and that he believes that the City Nuisance Ordinance needs to be tightened. Planner Spencer explained all the steps that had been taken with regard to the Phillip' gas station and noted that in 2004 there were more than 50 vehicles on the lot, now there was one or two.

Assistant City Attorney Graham reported that many Cities have ordinances that deal with dangerous structures. If the ordinance defines a dangerous structure similarly to what is defined in State law, then there are processes whereby the City can force the property owner to secure or remove the dangerous structure. He stated an unsightly building is a different situation, as that would be subject to interpretation.

Council discussed various concerns related to blight, including weeds, trash, and derelict buildings. Councilmember Gibson discussed the latest blight laws passed by the State in December, and asked that someone research the laws and how they can impact the City.

Mayor Carlson opened the item to public comment, there was no public comment and the item was closed to public comment.

G. Consideration to Approve Request for Proposal for City Attorney/Legal Services and to Set Up an Interview Committee

City Manager Rob Straebel presented the item and answered questions from Council. Staff has developed a Request For Proposal (RFP) for City Attorney/Legal services and proposes a due date of March 17, 2014. Staff would like approval of the RFP and to set up an interview committee comprised of up to three Councilmembers, the City Manager, the City Planner, and the City Human Resource Assistant.

Mayor Carlson opened the item to public comment.

Mary Eveleigh asked about the role of staff members in this process. Manager Straebel stated that Staff would be part of the Interview Committee and the Interview Committee would make a recommendation to City Council. City Council would ultimately vote on which firm or individual it wanted to select for the position. He stated that meetings of the Interview Committee would be open to the public.

The item was closed to public comment.

Motion by Councilmember Gibson, second by Councilmember Brennan, to approve the Request for Proposal for City Attorney/Legal Services.

Yeas: Gibson, Perron, Porter, Brennan, Cole, Gennett
Nays: None
Absent: None

Motion by Councilmember Gennett, second by Councilmember Perron, to appoint Councilmembers Brennan, Gibson, and Porter, along with Staff members Mike Spencer, Jennifer Nash, and Rob Straebel to the Interview Committee, which will bring a recommendation to City Council.

Yeas: Gibson, Perron, Porter, Brennan, Cole, Gennett
Nays: None
Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

A. Resolution to Adopt Rates & Fees Associated with the 2014-15 Budget

Motion by Councilmember Cole, seconded by Councilmember Gennett, to approve Resolution 2014-02-05, Resolution to Adopt Rates and Fees Associated with the 2014-15 Budget, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2014-02-05**

RESOLUTION TO ADOPT RATES AND FEES ASSOCIATED WITH THE 2014-15 BUDGET

WHEREAS, the City of Charlevoix annually must adopt a balanced budget to comply with the City Charter; and

WHEREAS, the City of Charlevoix in preparing the budget, assumes the adoption of rates and fees for various services they provide in order to pay for those services in whole or in part as proposed in their annual budget; and

WHEREAS, the City of Charlevoix defines all of their rates and fees in the rate section of the proposed budget; and

WHEREAS, the City of Charlevoix proposes to make these rates and fees effective on April 1, 2014; and

NOW, THEREFORE, IT IS RESOLVED that the City of Charlevoix adopts all rates and fees included in the 2014-15 Proposed Budget with changes to the rates and fees for the following areas: Utility rates for electric, sewer and water and fees for the following services: airport, ambulance, golf, marina, parking spaces and FOIA Requests.

RESOLVED this 17th day of February, A.D. 2014.

Resolution adopted by the following yea and nay votes:

Yeas: Gibson, Perron, Porter, Brennan, Cole, Gennett
Nays: None
Absent: None

X. Ordinances

A. Budget Amendment #1 for 2013-14 Fiscal Year

**CITY OF CHARLEVOIX
 ORDINANCE NO. 763 OF 2014
 2013-14 BUDGET AMENDMENT #1**

The Budget for the fiscal year beginning April 1, 2013 shall be amended for operating the City of Charlevoix. Ordinance # 760-2013, the Budget Appropriation Act of 2013-2014 is hereby amended as follows:

	Original Budget	Amended Budget	Net Change
General Fund			
EX General Government	538,800	574,798	35,998
EX Health & Welfare	392,500	407,865	15,365
EX Fund Transfers	45,000	50,200	5,200
Local Street Fund			
EX Total	492,400	506,742	14,342
DDA Fund			
EX Total	746,600	753,468	6,868
PI#5 - Sewer Capital Fund - North Side/South Side			
RV Total	4,400	57	(4,343)
PI#6 - Infrastructure Improvements Fund			
EX Total	431,100	503,495	72,395
PI#9 - Industrial Park Fund			
EX Total	5,000	6,000	1,000
PI#12 - Mt. McSauba Recreation Improvement Fund			
RV Total	16,500	5,878	(10,622)
Airport Fund			
RV Total	1,902,900	1,443,915	(458,985)
Sewer Fund			
RV Total	1,346,500	1,329,984	(16,516)
EX Total	1,485,000	1,569,168	84,168
Water Fund			
RV Total	1,035,900	989,370	(46,530)
Marina Fund			
EX Total	1,329,700	1,353,964	24,264
Employee Fringe Benefit Fund			
RV Total	2,260,600	2,251,307	(9,293)
DPW Site Fund			
RV Total	178,000	177,300	(700)

Bad Debt Write-Offs

General Fund	24,809	ambulance
Motor Pool Fund	980	
Electric Fund	15,065	
Water Fund	2,479	
Sewer Fund	<u>2,330</u>	
2013-14 TOTAL:	\$45,663	

2012-13: \$76,613
 2011-12: \$31,720

Ordinance # 763 was enacted on the 17th day of February, A.D. 2014, by the Charlevoix City Council as follows:

Motion by: Councilmember Gibson

Second by: Councilmember Brennan

YEAS: Gibson, Perron, Porter, Brennan, Cole, Gennett

NAYS: None.

ABSENT: None.

B. 2014-15 Budget Ordinance

**CITY OF CHARLEVOIX
 ORDINANCE NO. 764 OF 2014
 BUDGET APPROPRIATION ACT**

THE CITY OF CHARLEVOIX ORDAINS:

WHEREAS, The City Council of the City of Charlevoix did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 7.8, Article VII of the City Charter, which Public Hearing was duly held pursuant to said notice and in conformity therewith;

THEREFORE, BE IT RESOLVED, That the revenues and expenditures for the fiscal year commencing on April 1, 2014 and ending March 31, 2015 are hereby appropriated on a fund level basis (a detailed breakdown by activity level can be found in the Budget Details document) as summarized by the following:

<u>GENERAL FUND</u>	
TOTAL REVENUES:	<u>\$3,807,500</u>
TOTAL EXPENSE:	<u>\$3,807,500</u>

BE IT FURTHER RESOLVED, that the City Council of the City of Charlevoix does hereby levy a tax of 11.1093 mills (9.05 mills operating and 2.0593 mills infrastructure) for the period of April 1, 2014 through March 31, 2015 on all real and eligible personal property in the City of Charlevoix according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Charlevoix and for infrastructure improvements, and is levied pursuant to Section 8.1, Article VIII of the City Charter; and,

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1.3631 mills for the period April 1, 2014 through March 31, 2015 on all real and eligible personal property in the Downtown Development District, according to the valuation of the same within the district; and,

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1 mill for the period April 1, 2013 through March 31, 2014 on all real and eligible personal property in the City of Charlevoix, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of rubbish collection and other related services provided citizens allowed by the act, and is levied pursuant to Michigan Public Act 213 of 1969; and,

BE IT FURTHER RESOLVED, that the City Council does hereby approve the following budgets for the period April 1, 2014 through March 31, 2015 in the amounts set forth below by fund:

FUND	REVENUE	EXPENSE
Major Street Fund	\$ 837,500	\$ 837,500
Local Street Fund	175,700	175,700
Electric Fund	7,914,200	7,914,200
Sewer Fund	5,355,700	5,008,500
Water Fund	1,305,600	1,305,600
Marina Fund	1,366,700	1,366,700
Airport Fund	1,704,600	1,704,600
Downtown Development Authority	508,200	492,700
Employee Fringe Benefit	2,132,500	2,116,200
Motor Vehicle Fund	948,400	948,400
Perpetual Care Trust Fund	10,000	10,000
Fire/Ambulance Fund	140,000	140,000
Sewer Tap-in Fund*	235,000	235,000
Northside/Southside Sewer Fund*	100	0
Infrastructure Improvement	457,500	434,000
Road Improvements	248,150	216,000
Public Works Site Fund	182,600	12,000
Industrial Park Fund	5,000	5,000
Mt. McSauba Recreation Fund	5,700	0

* These funds are part of the Sewer Fund.

Ordinance # 763 was enacted on the 17th day of February, A.D. 2014, by the Charlevoix City Council as follows:
 Motion by: Councilmember Brennan
 Second by: Councilmember Gennett

YEAS: Gibson, Perron, Porter, Brennan, Cole, Gennett
 NAYS: None.
 ABSENT: None.

XI. Miscellaneous Business
 None.

XII. Audience - Non-agenda Input (written requests take precedent)

Planner Spencer noted that the Community Survey done in 2010 was used as input in the City's Master Plan and the Parks & Recreation Master Plan and both of his agenda items tonight, high speed internet and community blight, were questions in the survey. This document was an attachment to the Master Plan, which covers everything from housing to economic development, and he had copies for anyone that would like one.

A citizen noted that she had had a problem related to blight and when she called the City and it was swiftly taken care off. However, but as she drives down Bridge Street, May Street, or Garfield Street, she see things sitting out at the curb for weeks. She doesn't understand why.

XIV. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.
 There were no objections.
 Meeting adjourned at 8:44 p. m.

<hr/> Stephanie Brown	<hr/> Deputy City Clerk	<hr/> Norman L. Carlson, Jr.	<hr/> Mayor
Accounts Payable – 02/18/2014			
ACCESS LOCKSMITHING INC	155.00	INDEPENDENT DRAFTING SERVICES	1,792.00
ACE HARDWARE	699.77	JERRY'S TIRE	1,492.74
AIRGAS USA LLC	924.10	KSS ENTERPRISES	2.92
AIS CONSTRUCTION EQUIPMENT	207.50	MAFC	90.00
ALL-PHASE ELECTRIC SUPPLY CO.	1,852.60	MD SOLUTIONS	69.99
AMERICAN PUBLIC WORKS ASSN	342.00	MICHIGAN ASSN/CHIEFS OF POLICE	115.00
AMERICAN WASTE INC.	2,156.00	MID STATES BOLT & SCREW CO	59.93
ASPLUNDH TREE EXPERT CO	9,724.05	MORROW, TARA	47.87
AT&T	5,221.24	N M A C P	50.00
AUTO VALUE	882.23	NATIONAL SAFETY COUNCIL	346.63
AVFUEL CORPORATION	19,885.69	NETSOURCE ONE INC.	102.00
B & L SOUND INC	118.95	NORTH COUNTRY POWER GENERATION	2,821.50
BLARNEY CASTLE OIL CO	1,940.71	NORTHERN CREDIT BUREAU	69.52
BRADFORD'S	35.75	NORTHERN FIRE & SAFETY INC.	144.00
CHARLEVOIX AREA	60.00	NORTHERN MICHIGAN REVIEW INC.	1,190.80
CHARLEVOIX COUNTY TREASURER	13.65	NORTHERN PUMP SERVICE INC.	409.70
CHARLEVOIX SCREEN MASTERS INC	283.00	NYE UNIFORM CO	110.12
CHARLEVOIX STATE BANK	75.00	OLESON'S FOOD STORES	11.77
CHARTER COMMUNICATIONS	1,125.15	ORBAN, BARBARA	106.00
CITY OF CHARLEVOIX - UTILITIES	36,834.30	OTEC	1,400.00
CITY OF HARBOR SPRINGS	500.00	PEARSON, BETHANY	319.20
DOAN, GERARD	124.00	PERFORMANCE ENGINEERS INC	10,604.00
DORNBOS SIGN INC.	192.19	PETOSKEY NEWS-REVIEW	173.45
DTE ENERGY	11,292.66	POWER LINE SUPPLY	4,705.23
EJ USA INC.	286.43	PRESIDENT FORD FIELD SVC COUNCIL	190.00
ELLIOTT, PATRICK M.	352.56	PRO WEB MARKETING LLC	60.00
ELLSWORTH FARMER'S EXCHANGE	260.00	QoE CONSULTING PLC	450.00
FAMILY FARM & HOME	477.37	QUILL CORP	109.95
FREIGHTLINER OF GRAND RAPIDS	197.05	RTI LABORATORIES INC.	93.00
GALLS AN ARAMARK COMPANY	129.76	SEELEY'S PRINTING SERVICE	236.00
GARAGE DOOR SERVICES INC.	992.79	SIGMA-ALDRICH RTC	305.50
GINOP SALES INC	1,024.88	SPARTAN DISTRIBUTORS INC	138.51
GRAY MANUFACTURING CO. INC.	98.72	STRAEBEL, ROBERT J.	353.20
GREAT LAKES PIPE & SUPPLY	612.29	SUPERIOR MECHANICAL	543.97
HACH COMPANY	1,592.04	T & R SERVICE INC	15.00
HOLIDAY COMPANIES	368.04	TRUCK & TRAILER SPECIALTIES	559.82
IDEXX DISTRIBUTION INC.	990.96	VILLAGE GRAPHICS INC.	166.04

VISION MARKETING	42.75	WORK & PLAY SHOP	55.18
WELLS JR., DONALD E.	354.80		
WILKIN, AMANDA	100.58	TOTAL	132,037.10

Tax Disbursement – 02/18/2014

CHARLEVOIX COUNTY TREASURER	214,788.78	CHARLEVOIX PUBLIC SCHOOLS	259.33
CHARLEVOIX COUNTY TREASURER	32.36	CITY OF CHARLEVOIX - TAXES DUE	53,201.56
CHARLEVOIX DISTRICT LIBRARY	84,976.12	HECKENDORN, KIRK & KATHRYN	1,351.15
CHARLEVOIX PUBLIC SCHOOLS	21.13	RECREATIONAL AUTHORITY	15,122.84
CHARLEVOIX PUBLIC SCHOOLS	529.58		
CHARLEVOIX PUBLIC SCHOOLS	24.94	TOTAL	370,307.79

ACH Payments –02/03/2014 – 02/14/2014

MI Public Power Agency	25,583.37	STATE OF MI (Withholding Tax)	4,780.74
FirstMerit Bank	48.37	VANTAGEPOINT (401 ICMA Plan)	728.06
MI Public Power Agency	23,772.91	VANTAGEPOINT (457 ICMA Plan)	13,244.10
IRS (Payroll Tax Deposit)	34,182.90		
Alerus Financial (HCSP)	380.00	TOTAL	382,493.92

PAYROLL: NET PAY

Pay Period Ending 02/08/2014 – Paid 02/14/2014

WELLER, LINDA JO	2,456.41	DRAVES, MARTIN J.	1,923.64
STRAEBEL, ROBERT J.	2,496.76	ELLIOTT, PATRICK M.	2,824.46
BRANDI, RICHARD M.	1,797.20	MORRISON, KEVIN P.	983.39
LOY, EVELYN R.	997.09	HODGE, MICHAEL J.	1,504.49
KLOOSTER, ALIDA K.	1,489.11	WELLS JR., DONALD E.	1,590.33
BROWN, STEPHANIE C.	1,567.85	BRADLEY, KELLY R.	1,276.33
SPENCER, MICHAEL D.	2,836.00	WILSON, RICHARD J.	1,341.61
SPENCLEY, PATRICIA L.	1,029.49	JOHNSON, STEVEN P.	1,335.40
NASH, JENNIFER B.	382.38	WILKIN, AMANDA J.	800.02
PANOFF, ZACHARY R.	820.00	BOSS JR, DALE E.	1,114.57
MILLER, FAITH G.	18.45	BOSS, JAMES W.	919.97
PEARSON, BETHANY S.	1,224.96	STEBE JR, JOHN M.	428.00
ZIELINSKI, JOSEPH A.	1,586.39	BOSS, SHERRY M.	362.32
DOAN, GERARD P.	1,211.69	MURPHY IV, MICHAEL J.	86.75
SHRIFT, PETER R.	1,133.21	BEHAN, DEAN T.	342.79
SCHLAPPI, JAMES L.	1,003.59	BEHAN, HALEY C.	149.23
UMULIS, MATTHEW T.	1,331.59	RAMSEY, MADISON L.	352.07
HANKINS, SCOTT A.	1,443.21	BERTINELLI, DAVID P.	469.43
ORBAN, BARBARA K.	1,698.26	STEBE, CATHERINE M.	319.90
TRAEGER, JASON A.	1,346.46	STEVENS, RODNEY M.	317.16
WARNER, JANINE M.	1,167.28	ARNOLD, HAILEE M.	317.79
IVAN, PAUL M.	1,693.56	WITTHOEFT, MARVIN J.	147.76
SCHWARTZFISHER, JOSEPH L.	980.04	HAGEN, AARON W.	129.29
ROLOFF, ROBERT P.	1,121.44	HOLM, ARTHUR R.	696.78
BRODIN, WILLIAM C.	1,011.20	HEID, THOMAS J.	1,248.98
RILEY, DENISE M.	320.61	STEIN, DONNA E.	112.14
TEUNIS, STEVEN L.	1,772.79	WOODY, SCOTT R.	1,523.84
WURST, RANDALL W.	1,634.44	VANLOO, JOSEPH G.	557.48
MAYER, SHELLEY L.	1,344.48	LUNDHOLM, ROBERT A.	103.16
HILLING, NICHOLAS A.	1,124.34	HAND, HEATHER K.	841.78
MEIER III, CHARLES A.	1,569.23	SCHNEIDER, DENNIS R.	303.08
ZACHARIAS, STEVEN B.	1,186.30	TABER, HOLLY S.	632.96
NISWANDER, JOSEPH F.	1,262.08	CROFT, JAMES E.	201.25
BLANCHARD, SCOTT W.	1,561.23	WYMAN, MATTHEW A.	616.55
FRYE, EDWARD J.	936.79	STEVENS, JEFFREY W.	187.49
JONES, TERRI L.	931.39	JONES, ROBERT F.	1,525.53
SWEM, DONALD L.	1,628.63	DORAN, JUSTIN J.	1,739.48
EATON, BRAD A.	1,572.19	STEVENS, BRANDON C.	1,256.28
WILSON, TIMOTHY J.	2,151.69	WHITLEY, ANDREW T.	1,548.16
LAVOIE, RICHARD L.	1,261.08	TOTAL	86,232.53

PAYROLL: TRANSMITTAL

02/14/2014

AMERICAN FAMILY LIFE	182.40	MI STATE DISBURSEMENT UNIT	596.19
AMERICAN FAMILY LIFE	269.17	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	200.00	POLICE OFFICERS LABOR COUNCIL	382.00
CHAR EM UNITED WAY	84.54	PRIORITY HEALTH	1,052.77
CHARLEVOIX STATE BANK	1,016.16	TENHOUTEN RINGSTROM, PLLC	185.83
COMMUNICATION WORKERS OF AMER	626.48	TOTAL	4,745.54