

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, February 3, 2014 – 7:00 p. m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Norman L. Carlson, Jr.  
City Attorney: Bryan Graham  
City Manager: Rob Straebel  
City Clerk: Deputy Clerk Stephanie Brown  
Members Present: Council members Lyle Gennett, Shirley Gibson, Leon Perron, Jeff Porter, and Shane Cole  
Absent: None

**III. Inquiry Regarding Possible Conflicts of Interest**

None.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – January 20, 2014 Regular Meeting Minutes
- B. Accounts Payable Check Register – January 22, 2014
- C. Accounts Payable Check Register – February 4, 2014, except check #108778, payable to Young, Graham, Elsenheimer & Wendling
- D. ACH Payments – January 21, 2014 – January 31, 2014
- E. Tax Disbursement – February 4, 2014
- F. Payroll Check Register – January 31, 2014
- G. Payroll Transmittal – January 31, 2014

**V. Public Hearings**

None.

**VI. Reports**

City Manager Straebel reported that the Human Resources Assistant, Jennifer Nash, has submitted a letter of resignation. It is her intent to stay with the City until a replacement is hired, or early May 2014. Manager Straebel noted that Ms. Nash has been an important part of the team, working closely with staff in filling seasonal and permanent positions and in union negotiations, and thanked Ms. Nash for her service to the City of Charlevoix.

City Manager Straebel reminded Council that their proposed Charter revisions are due to his office by February 17, 2014, in writing.

**VII. Requests, Petitions and Communications and Actions Thereon**

**A. Consideration to Fill Second Ward City Council Vacancy**

Due to the recent resignation of Greg Stevens, Council needs to appoint a Second Ward resident to fill the vacant City Council seat. This appointment will be for the remaining portion of the term, which expires in November 2014.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Perron, second by Councilmember Gibson, to appoint Peggy Brennan to fill the Second Ward [City Council] vacancy, to fill the remainder of the term expiring in November 2014.

Yeas: Gennett, Gibson, Perron, Porter, Cole  
Nays: None  
Absent: None

At the Mayor's request, Ms. Brennan took the Oath of Office and then joined Council on the dais.

**B. Redevelopment Liquor License Application, 202 Bridge Street**

Phil Parr, Aaron Hagen, Adam Engleman, and Rich Bergman, all partners of The Round Lake Group LLC, presented the item and answered questions from Council. The Round Lake Group is proposing to open the Bridge Street Tap Room at 202 Bridge Street. The restaurant will be year round business featuring more than 30 microbrews and serving small plates and locally sourced gourmet offerings. The Round Lake Group has submitted paperwork and is eligible for a redevelopment liquor license from the State of Michigan, pending Council approval.

Upon questioning, Mr. Parr stated that the budgeted improvement to install a ramp would meet any American with Disabilities Act (ADA) requirement. The ramp will be built if it is required. Mayor Carlson stated that if any part of the ramp were to be built on City

property, the Group would be required to return to Council for permission to construct. Mr. Parr also stated that they would like to expand their license for take-out at some point in the future, but that is not being requested now.

CED Director Pearson reported that the DDA had reviewed this application, and unanimously supports it. The Group is working toward a May 2014 opening date. Mayor Carlson briefly reviewed the Liquor Control Commission's process for approving liquor license applications.

Mayor Carlson opened the item to public comment.

County Commissioner Sullivan asked about the number of restrooms and the lack of a building permit. Mayor Carlson assured Mr. Sullivan that, if the Liquor License is approved, the Round Lake Group will be applying for a building permit and meet any requirements of the permit, including the number of available restrooms.

Mayor Carlson closed the item to public comment.

Council generally agreed to not set a public hearing. Action by resolution.

C. Liquor License Application, 100 Belvedere

Deputy Clerk Stephanie Brown presented the item and answered questions from Council. Julia, Inc, is requesting Council approval for the transfer of an existing liquor license at 100 Belvedere (formerly 7-Eleven) from Garb-ko Inc. to Julia Inc. The proposed business is a party store, with offerings similar to the former 7-Eleven.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Council generally agreed to not set a public hearing. Action by resolution.

D. Consideration of Contributing to Additional Petunia Baskets

Aaron Wilkin of Keep Charlevoix Beautiful (KCB) presented the item and answered questions from Council. Keep Charlevoix Beautiful has been approached by a generous donor who wishes to place additional petunia baskets in the downtown area. The baskets would be added to the light posts in the four block area of State Street from Antrim to Park, as well as the first blocks of Antrim, Mason, Clinton, and Park west of Bridge Street. The donor will pay for the necessary baskets and installation hardware along with the petunias to fill the baskets. The donor has also offered to pay for one half of the additional expenses related to watering costs, estimated at \$5,566 for staff time and fringes. Keep Charlevoix Beautiful would like the City of Charlevoix to pay the other half of these annual costs. If, at any point in the future, KCB is unable to fund its portion of the watering expense, the City can choose to remove the baskets; the baskets are not a permanent fixture.

Mayor Carlson noted that this would not be an addition to the budget, and that KCB would reimburse the City for one half of the related watering expenses.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Brennan, second by Councilmember Gibson, to support the Keep Charlevoix Beautiful's additional petunia basket displays with half of the watering expenses, estimated at \$2,783.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole

Nays: None

Absent: None

E. Discussion Regarding Filling Vacant City Clerk Position

Mayor Carlson presented the item and answered questions from Council. Due to Mr. Sullivan's decision to not accept his elected position of City Clerk, there is a vacancy. Even when appointing a person to this position, because the City Clerk is an elected office, the appointee must be a City resident. Staff recommends soliciting applications for the position over the next few weeks and creating an interview committee to make a recommendation to Council. Although Council is considering ballot language to change the position from elected to appointed, the position should be filled until that change is made.

The Charlevoix Compensation Commission met on January 23, setting a salary of \$37,888, which is 90% of the previously elected Clerk's salary, and recommending approval of the job description, which was drafted in 2013. If Council wishes to accept the salary recommendation, no action is necessary. If Council chooses to reject the salary recommendation, the salary will revert to \$41,542.

Councilmember Brennan does not believe that the salary is appropriate, considering the cut in hours from 1,664 to 1,500 annually, and noted that the Human Resources Assistant had done a survey and recommended that the wage be set at \$21.48 per hour. If the salary were to be compared to an hourly rate, the wage of \$37,888 for 1,500 hours would be a rate of \$24.96 per hour. Councilmember Brennan believes that, if the City has a Human Resources Assistant, that her recommendations should be given

more weight. For these reasons, Councilmember Brennan would like to send the item back to the Compensation Commission for additional consideration.

Attorney Graham reiterated that, if Council rejects the recommendation made by the Compensation Commission, the salary would revert to the original salary of \$41,542.

On further questioning, the Mayor stated that hours worked, accountability, and work performed are specified in the Charter. Neither the Compensation Commission nor City Council has the authority to make requirements that are not specified in the Charter. This is one reason that Council is asking the public to consider a Charter amendment, changing the Clerk's position from elected to appointed.

Motion by Councilmember Cole, second by Councilmember Perron, to accept the City Clerk's job [description] as outlined in the agenda packet.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
Nays: None  
Absent: None

F. Discussion Regarding 100LL Fuel Truck Surcharge Proposal

Airport Manager Scott Woody presented the item and answered questions from Council. The City receives grants to help the airport in various areas; these grants require the City to make the airport as self-sufficient as possible. The estimated annual cost of the 100LL aviation fuel truck is \$15,000. In an attempt to defer some of this cost, staff proposes a \$0.25 surcharge for all users, which would generate approximately \$6,000 annually. This type of fuel is also available 24/7 at the self-serve cabinet, where no surcharge would be imposed. Fresh Air is contesting the fee, stating it is illegal. Staff is checking on the legality of the fee with the airport consultant and the Federal Aviation Administration (FAA).

Mayor Carlson opened the item to public comment.

Rachel Teague of Fresh Air Aviation read a prepared statement, noting multiple avenues from which the City receives revenue from Fresh Air. Given their location on the airfield, and the fact that there is not space in the terminal, Fresh Air believes that the proposed surcharge is a discriminatory charge. Ms. Teague suggested that, with further discussion and cooperation, there are ways to resolve the issue at hand without imposing the \$0.25 surcharge. One idea from Ms. Teague was to turn over the fuel truck to Fresh Air for their sole use and operation during the seven months that they are the only user. This would eliminate the expense for the City if there are no other users during those months.

The item was closed to public comment.

Council requested that the Airport Manager work with Fresh Air Aviation to find an equitable solution.

G. Airport Consultant Selection Process

Airport Manager Scott Woody presented the item and answered questions from Council. The FAA requires airport sponsors to go through a Consultant Section every five years. Charlevoix's last selection was 2006. The Airport Advisory Committee met on January 28 to discuss the process and voted unanimously to approve proceeding with a Request for Qualification advertisement. Mayor Carlson opened the item to public comment. There was no public comment, and the item was closed to public comment.

Motion by Councilmember Porter, second by Councilmember Brennan, to approve advertising of a Request for Qualifications for an airport consultant.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
Nays: None  
Absent: None

H. Authorized Bank Signatures

City Manager Straebel presented the item and answered questions from Council. Due to the retirement of City Treasurer Rick Brandi, effective February 14, his name will need to be removed as an approved signatory on our bank accounts. The banks we use require a City Council resolution to approve the staff allowed to be on signature cards and write checks on City accounts.

Mayor Carlson opened the item to public comment. There was no public comment, and the item was closed to public comment.

Action by resolution.

I. Request to Apply for Michigan Department of Transportation Permits

City Manager Straebel presented the item and answered questions from Council. The State of Michigan Department of Transportation (MDOT) requires various permits during the year for work performed in the US 31 right-of-way. The proposed resolution would allow City Manager Straebel, DPW Superintendent Elliott, and Electric Superintendent Swem to apply for the necessary permits during the year.

Mayor Carlson opened the item to public comment. There was no public comment, and the item was closed to public comment.

Action by resolution.

VIII. **Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

IX. **Resolutions**

A. Redevelopment Liquor License Application, 202 Bridge Street

Motion by Councilmember Brennan, seconded by Councilmember Cole, to approve Resolution 2014-02-01, Local Governing Body Approval of Redevelopment Liquor License Application at 202 Bridge Street, as follows:

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2014-02-01**  
LOCAL GOVERNING BODY APPROVAL OF REDEVELOPMENT LIQUOR LICENSE APPLICATION  
(Authorized by MCL 436.1501)

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Norman L. Carlson, Jr., on February 3, 2014 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Brennan and supported by Councilmember Cole that the application from Round Lake Development LLC, d/b/a/ Bridge Street Tap Room for the following license(s): On Premise Redevelopment Liquor License with Sunday sales, to be located at 202 Bridge St., Charlevoix, MI 49720

and the following permit, if applied for: \_\_\_ Banquet Facility Address of Banquet Facility: N/A

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 3<sup>rd</sup> day of February, A.D. 2014.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole

Nays: None

Absent: None

B. Liquor License Application, 100 Belvedere

Motion by Councilmember Cole, seconded by Councilmember Gennett, to approve Resolution 2014-02-02, Local Governing Body Approval of Liquor License Application at 100 Belvedere, as follows:

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2014-02-02**  
LOCAL GOVERNING BODY APPROVAL OF LIQUOR LICENSE APPLICATION  
(Authorized by MCL 436.1501)

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Norman L. Carlson, Jr., on February 3, 2014 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Cole and supported by Councilmember Gennett that the application from Julia Inc. for the following license(s): SDM and SDD Liquor License with Sunday sales, to be located at 100 Belvedere Avenue, Charlevoix, MI 49720

and the following permit, if applied for: \_\_\_ Banquet Facility Address of Banquet Facility: N/A

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 3<sup>rd</sup> day of February, A.D. 2014.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
Nays: None  
Absent: None

C. Authorization of Bank Signature Card

Motion by Councilmember Gennett, seconded by Councilmember Gibson, to approve Resolution 2014-02-03, Authorized Bank Signatories, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2014-02-03  
AUTHORIZED BANK SIGNATORIES**

WHEREAS, the City Council has approved the Charlevoix State Bank and FirstMerit Bank (formerly Citizen's Bank) as depositories for the City business accounts during the City Council meeting of February 4, 2013,

WHEREAS, these banks are required to comply with Michigan P.A. 20 and have agreed to follow our adopted investment policy,

WHEREAS, the retirement of the City Treasurer has required changes be made to the staff which are allowed to authorize receipts and payments to these banks,

THEREFORE, BE IT RESOLVED, that any and all funds standing to the credit of the City of Charlevoix with these banks in their main checking and/or sweep accounts may be withdrawn with checks, drafts, notices for the payment of money, when signed by any of the following:

- Joseph A. Zielinski, City Treasurer
- Robert Straebel, City Manager
- Alida K. Klooster, Payroll Administrator
- Stephanie C. Brown, Deputy Clerk

RESOLVED this 3<sup>rd</sup> day of February, A.D. 2014.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
Nays: None  
Absent: None

D. Performance Resolution for Governmental Agencies

Motion by Councilmember Brennan, seconded by Councilmember Gibson, to approve Resolution 2014-02-04, Performance Resolution for Governmental Agencies, as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2014-02-04  
PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES**

*This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way" (form 2205B)*

RESOLVED WHEREAS, the City of Charlevoix hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any

- other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
  4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
  5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
  6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
  7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

<u>Name</u>	<u>and/or</u>	<u>Title</u>
Robert Straebel		City Manager
Patrick Elliott		DPW Superintendent
Don Swem		Electric Superintendent

RESOLVED this 3<sup>rd</sup> day of February, A.D. 2014.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
Nays: None  
Absent: None

**X. Ordinances**

None.

**XI. Miscellaneous Business**

Councilmember Porter discussed the payment which was pulled from the consent agenda. This payment was to be made to Young, Graham, Eisenheimer & Wendling. Councilmember Porter argued that our legal firm has billed over \$14,000, approximately 105 hours, and that it is unreasonable to expect that this amount of time was spent on the issues in question. Mayor Carlson noted that the work was done over eight months.

Attorney Graham reminded Council that there were two issues: the Incompatibility of Offices Act, and the City Charter. The cost of legal research on the Incompatibility of Offices Act will be shared with Charlevoix County; however, the cost of research on the City Charter is the sole responsibility of the City.

Mayor Carlson noted that the Attorney General's office ruled on both issues, and agreed with the City's legal counsel on both counts.

Motion by Councilmember Gennett, second by Councilmember Cole, to approve the Young, Graham, Eisenheimer & Wendling invoice# 17349 [check #108778] for payment.

Yeas: Gennett, Gibson, Perron, Brennan, Cole  
Nays: Porter  
Absent: None

**XII. Audience - Non-agenda Input (written requests take precedent)**

Mary Eveleigh encouraged Council to resolve the issue of ownership of the election equipment, and noted that if the equipment belongs to the City, there would have been no bailment issue preventing Mr. Sullivan from taking office. Ms. Eveleigh also noted that both the City Manager and the City Attorney have stated that they have successfully worked with Mr. Sullivan in the past.

Michael Doherty stated that the "Sullivan issue" was not handled properly and that legal fees could have been avoided by the Manager's office working with Mr. Sullivan to postpone action until the Attorney General's office had reached a decision.

Mayor Carlson reminded the audience that the bailment issue was not the only issue preventing Mr. Sullivan from taking office, and that City Council's first responsibility is to uphold the Charter. Council's decisions are not always easy, and they are not always popular, but Councilmembers do their best to meet their responsibilities.

**XIII. Closed Session**

**A. POLC Union Negotiations**

Motion by Member Gennett, second by Member Gibson, to go into closed session to discuss the POLC (Police Officers Labor Council) contract negotiation strategy.

Yeas: Gennett, Gibson, Perron, Porter, Brennan, Cole  
 Nays: None  
 Absent: None

Council moved into closed session at 8:39 p.m.

Council resumed open session at 8:49 p.m.

**XIV. Adjourn**

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 8:49 p. m.

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Stephanie Brown Deputy City Clerk Norman L. Carlson, Jr. Mayor

**Accounts Payable – 01/22/2014**

AT&T MOBILITY	72.09	STANDARD INSURANCE CO	1,409.39
CHARLEVOIX STATE BANK	2,537.87	VERIZON WIRELESS	56.72
DELTA DENTAL	4,514.90	VISION SERVICE PLAN	517.80
GREAT LAKES ENERGY	226.70		
PRIORITY HEALTH	45,459.77	<b>TOTAL</b>	<b>54,795.24</b>

**Accounts Payable – 02/04/2014**

ACCESS LOCKSMITHING INC	240.00	DTE ENERGY	2,604.87
AIRGAS USA LLC	1,016.37	ELLIOTT, PATRICK M.	41.00
ALL-PHASE ELECTRIC SUPPLY CO.	272.46	ETNA SUPPLY	246.52
ARGUS/HAZCO	196.61	EVANS, HAL	41.00
ASPLUNDH TREE EXPERT CO	2,778.30	FREIDINGER M.D., REED K.	85.00
AT&T LONG DISTANCE	827.49	GALLS AN ARAMARK COMPANY	216.20
AVFUEL CORPORATION	1,400.00	GEMPLER'S	106.30
B & L SOUND INC	190.96	HACH COMPANY	270.37
BEHAN WINDOW CLEANING	200.00	HAND, HEATHER	41.00
BLARNEY CASTLE OIL CO	1,373.26	HANKINS, SCOTT	41.00
BOUND TREE MEDICAL LLC	1,490.00	HARBOR HOUSE PUBLISHERS	1,175.00
BRANDI, RICHARD	41.00	HEID, THOMAS J.	41.00
BROIDA, EDWARD	3.17	HYDE SERVICES LLC	220.17
CCP INDUSTRIES INC	326.12	INDEPENDENT DRAFTING SERVICES	1,984.00
CHARLEVOIX TOWNSHIP	15.23	INTERMARK	122.75
CINTAS CORPORATION	108.62	IRONWOOD OIL COMPANY	960.00
CROSSROADS MOBILE MAINTENANCE	3,233.38	IVAN, PAUL	41.00
CRYSTAL FLASH ENERGY	1,548.20	JACK DOHENY SUPPLIES INC	1,353.29
CSI EMERGENCY APPARATUS LLC	4,366.73	KSS ENTERPRISES	182.26
DCASSESSING SERVICES	4,291.92	LAVOIE, RICHARD	28.00
DOAN, GERARD	41.00	MICHIGAN MUNICIPAL ELECTRIC	9,137.00

MICHIGAN SCIENTIFIC CORPORATION	1,420.44	SIMMONS, RICHARD	60.33
MID STATES BOLT & SCREW CO	266.37	SPENCER, MICHAEL	41.00
MONTIETH, DANIEL	20.00	STATE OF MICHIGAN	407.59
NASH, JENNIFER	41.00	STEVENS, BRANDON	28.00
NETSOURCE ONE INC.	207.16	STRAEBEL, ROBERT J.	41.00
NFPA	165.00	SWEM, DONALD L.	41.00
NORTH COAST FASTENERS LLC	36.19	TANK, JAMES	12.27
NORTH COUNTRY POWER GENERATION	1,722.50	TERMINAL SUPPLY CO	292.97
NORTHERN MICHIGAN JANITORIAL	113.55	TEUNIS, STEVEN	41.00
NYE UNIFORM CO	126.12	TRUCK & TRAILER SPECIALTIES	1,932.65
OTEC	203.00	USA BLUE BOOK	135.24
PEARSON, BETHANY	41.00	WELLER, LINDA	59.59
PERFORMANCE ENGINEERS INC	8,987.50	WHITLEY, ANDREW	28.00
PLUNKETT & COONEY	160.00	WILKIN, AMANDA	41.00
POWER LINE SUPPLY	3,420.05	WINDER POLICE EQUIPMENT	541.28
PREIN & NEWHOF	45,414.90	WOODY, SCOTT	41.00
RELIABLE OFFICE SUPPLIES	321.37	YOUNG GRAHAM	6,443.50
RIZE, KEVIN	225.00	ZIELINSKI, JOSEPH A.	41.00
SCHMUCKAL OIL CO	1,335.15		
SEIDEL, AMANDA	34.31	<b>TOTAL</b>	<b>117,387.58</b>

**Tax Disbursement – 02/04/2014**

CHARLEVOIX COUNTY TREASURER	84,932.12	CHARLEVOIX PUBLIC SCHOOLS	15.30
CHARLEVOIX DISTRICT LIBRARY	34,000.83	CITY OF CHARLEVOIX - TAXES DUE	20,134.22
CHARLEVOIX PUBLIC SCHOOLS	226.82	RECREATIONAL AUTHORITY	6,050.85
CHARLEVOIX PUBLIC SCHOOLS	31.45		
CHARLEVOIX PUBLIC SCHOOLS	1.48	<b>TOTAL</b>	<b>145,393.07</b>

**ACH Payments – 01/06/2014 – 01/17/2014**

MI PUBLIC POWER AGENCY	22,378.74	VANTAGEPOINT (401 ICMA Plan)	728.06
MI PUBLIC POWER AGENCY	272,066.68	VANTAGEPOINT (457 ICMA Plan)	12,837.92
IRS (Payroll Tax Deposit)	30,804.80	MERS (Defined Benefit Plan)	38,921.56
ALERUS FINANCIAL (HCSP)	380.00		
STATE OF MI (Withholding Tax)	4,376.16	<b>TOTAL</b>	<b>382,493.92</b>

**PAYROLL: NET PAY**

**Pay Period Ending 01/25/2014 – Paid 01/31/2014**

STEVENS, GREGORY L	182.30	NISWANDER, JOSEPH F.	1,383.66
WELLER, LINDA JO	1,339.67	BLANCHARD, SCOTT W.	1,671.79
STRAEBEL, ROBERT J.	2,186.47	FRYE, EDWARD J.	936.79
BRANDI, RICHARD M.	1,797.20	JONES, TERRI L.	1,011.70
LOY, EVELYN R.	997.09	SWEM, DONALD L.	1,628.63
KLOOSTER, ALIDA K.	1,290.45	EATON, BRAD A.	1,700.03
BROWN, STEPHANIE C.	1,386.66	WILSON, TIMOTHY J.	1,928.15
SPENCER, MICHAEL D.	1,518.04	LAVOIE, RICHARD L.	1,225.35
NASH, JENNIFER B.	501.47	STEVENS, BRANDON C.	1,173.88
PANOFF, ZACHARY R.	820.00	WHITLEY, ANDREW T.	1,175.07
MILLER, FAITH G.	15.38	ELLIOTT, PATRICK M.	1,587.16
PEARSON, BETHANY S.	1,224.96	MORRISON, KEVIN P.	1,647.88
ZIELINSKI, JOSEPH A.	1,586.39	HODGE, MICHAEL J.	1,188.54
DOAN, GERARD P.	1,211.68	WELLS JR., DONALD E.	1,234.89
SHRIFT, PETER R.	1,141.71	BRADLEY, KELLY R.	1,309.00
SCHLAPPI, JAMES L.	1,256.58	WILSON, RICHARD J.	1,503.20
UMULIS, MATTHEW T.	1,287.03	JONES, ROBERT F.	1,558.84
HANKINS, SCOTT A.	1,443.21	DORAN, JUSTIN J.	1,591.52
ORBAN, BARBARA K.	1,244.31	WILKIN, AMANDA J.	734.22
TRAEGER, JASON A.	1,223.27	BOSS JR, DALE E.	1,114.57
WARNER, JANINE M.	939.21	BOSS, JAMES W.	919.97
IVAN, PAUL M.	1,693.56	STEBE JR, JOHN M.	399.16
SCHWARTZFISHER, JOSEPH L.	1,027.79	BOSS, SHERRY M.	329.11
ROLOFF, ROBERT P.	1,121.71	MURPHY IV, MICHAEL J.	227.33
BRODIN, WILLIAM C.	1,348.27	BEHAN, DEAN T.	217.83
RILEY, DENISE M.	320.61	BEHAN, HALEY C.	203.89
TEUNIS, STEVEN L.	1,772.79	RAMSEY, MADISON L.	305.43
MAYER, SHELLEY L.	1,234.31	BERTINELLI, DAVID P.	461.61
HILLING, NICHOLAS A.	1,109.76	STEBE, CATHERINE M.	310.54
MEIER III, CHARLES A.	1,946.19	STEVENS, RODNEY M.	277.51
ZACHARIAS, STEVEN B.	1,239.59	ARNOLD, HAILEE M.	261.57

WITTHOEFT, MARVIN J.	166.23	TABER, HOLLY S.	598.42
HAGEN, AARON W.	147.50	CROFT, JAMES E.	111.05
HOLM, ARTHUR R.	576.53	WYMAN, MATTHEW A.	794.61
HEID, THOMAS J	1,248.98	STEVENS, JEFFREY W.	235.10
STEIN, DONNA E.	112.14	WURST, RANDALL W.	1,293.57
WOODY, SCOTT R.	1,523.84	SPENCLEY, PATRICIA L.	1,077.77
VANLOO, JOSEPH G.	261.04	JOHNSON, STEVEN P.	1,596.45
LUNDHOLM, ROBERT A.	305.04	DRAVES, MARTIN J.	294.48
HAND, HEATHER K.	841.78	<b>TOTAL</b>	<b>79,811.01</b>

**PAYROLL: TRANSMITTAL**  
**01/31/2014**

AMERICAN FAMILY LIFE	182.40	MI STATE DISBURSEMENT UNIT	596.19
AMERICAN FAMILY LIFE	269.17	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	200.00	PRIORITY HEALTH	942.91
CHAR EM UNITED WAY	84.54	TENHOUTEN RINGSTROM, PLLC	86.98
CHARLEVOIX STATE BANK	1,016.16		
COMMUNICATION WORKERS OF AMER	566.53	<b>TOTAL</b>	<b>4,094.88</b>