

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, January 20, 2014 – 7:00 p. m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Norman L. Carlson, Jr.  
City Attorney: Bryan Graham  
City Manager: Rob Straebel  
City Clerk: Deputy Clerk Stephanie Brown  
Members Present: Council members Shane Cole, Lyle Gennett, Shirley Gibson, Leon Perron, and Jeff Porter  
Absent: None

**III. Inquiry Regarding Possible Conflicts of Interest**

Councilmember Perron disclosed that, as a downtown business owner, he would benefit from the offering of free Wi-Fi in the downtown area. Mayor Carlson assured Councilmember Perron that there was not a conflict of interest, as he was not supplying the Wi-Fi. Assistant City Attorney Bryan Graham agreed.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – January 2, 2014 Special Meeting Minutes
- B. Approval of Minutes – January 6, 2014 Regular Meeting Minutes
- C. Accounts Payable Check Register – January 8, 2014
- D. Accounts Payable Check Register – January 21, 2014
- E. ACH Payments – January 6, 2014 – January 17, 2014
- F. Tax Disbursement – January 21, 2014
- G. Payroll Check Register – January 17, 2014
- H. Payroll Transmittal – January 17, 2014

- I. Motion by Councilmember Cole, second by Councilmember Gennett, to accept the resignation of Greg Stevens as Second Ward Councilmember and from the Big Rock Point Citizens' Advisory Board.

Yeas: Cole, Gennett, Gibson, Perron, Porter  
Nays: None  
Absent: None

Mr. Stevens thanked Council and the citizens of the second ward for their support over the years.

**V. Public Hearings**

**A. Public Hearing Regarding Wastewater Treatment Plan Project and Proposed Sewer Rate Increases**

Mark Prein of Prein and Newhof gave a brief presentation to Council, recapping the need for the facility update and the progress of the project, including the milestone schedule. This project is being driven by the State of Michigan, who is mandating the need to reduce the amount of ammonia discharged by the plant through wastewater treatment plant improvements. During cold winter months, the temperature is too low to maintain bacteriological treatment of ammonia. Heating the water used to treat ammonia would be significantly more expensive than the proposed upgrades.

Dawn Lund of Utility Financial Solutions reviewed details of the Cost of Service Study and Financial Position. Ms. Lund also reviewed the financial impact of a 24.5% rate increase for residential, commercial, and industrial customers.

Mayor Carlson opened the item to public comment at 7:29 p.m.

Robert Timms asked if funds had been set aside over the years for depreciation. Ms. Lund explained that the Wastewater Treatment plant has not fully funded depreciation over the years, if they had, there would be a fund balance to help pay for the plant improvements.

The item was closed to public comment at 7:34 p.m.

**VI. Reports**

City Manager Straebel reported that he is working with MDOT and Charlevoix Township to move forward with the Lake to Lake Trail project. Due to cost overruns, Charlevoix Township is considering pulling out of the project but is allowing the City time to address their concerns. The City has contacted MDOT, and they are increasing project funding to 81.5%. The City is working on applying for additional grants as well. The project is expected to be bid in May 2014.

Manager Straebel also reported that the City's legal firm, Young, Graham, and Elsenheimer, will be submitting a letter of resignation to be effective on the appointment of a replacement. Manager Straebel noted that Jim Young has been working for the City for 25 years, and thanked both City Attorney Young and Assistant City Attorney Bryan Graham for their many years of service.

Manager Straebel asked Council's permission to miss the March 3 meeting, as he would like to take a vacation during that time. Council agreed.

## **VII. Requests, Petitions and Communications and Actions Thereon**

### **A. Discussion Regarding City Clerk Position**

Bryan Graham, Assistant City Attorney, reported that the City has received a legal opinion from the State Attorney General's office, stating that a person cannot hold both positions of County Commissioner and City Clerk, per both the City Charter and the Incompatibility of Offices Act.

Mayor Carlson asked Larry Sullivan to address Council with any questions, comments, or a decision.

Larry Sullivan stated that he would defer any decision until after the Compensation Commission had met, noting that it would be unfair to ask him to make a decision when compensation was undetermined.

Mayor Carlson reported that the previous Clerk's wage was \$41,543, and that it was not tied to set hours; however, in 2008 the Compensation Commission passed a motion recommending that any new clerk be given a base salary of 90% of the "last elected City Clerk." Mayor Carlson noted that the Compensation Commission sets the salary but that Council could provide recommendations to the Commission. The Compensation Commission is scheduled to meet on Thursday, January 23, at 4:00 p.m. at City Hall.

Mayor Carlson suggested that the Compensation Commission address issues of hierarchy reporting and posting scheduled hours.

Councilmember Gibson believes the position should require between 28-30 hours per week, no benefits, a timesheet should be required, and that there should be a posted, set schedule. Councilmember Gibson addressed the issue of salary, stating that it is unreasonable to pay an unexperienced, part time worker \$37,000 annually. She also noted that a significant amount of training will be necessary, and that training costs money.

Councilmember Porter noted that the salary changed from \$15,000 in 2000 to \$33,600 in 2004 and believes that was when an error occurred. Mayor Carlson noted that the change in salary was due to an increase in hours, which resulted in significant changes in the responsibilities of the Clerk.

Councilmember Gibson restated that she believes that the wage is too high, and that a time sheet, a posted schedule, no benefits, and required work hours be required.

Councilmember Gennett noted that any person that chose to run for the position of Clerk would only be able to make assumptions on salary, based on the previous Clerk's wage.

Mayor Carlson noted that any person that took on the job would be unable to work a second job for additional wages or benefits. Mayor Carlson also stated that, while required work hours would be beneficial, flexibility would also be an important factor for this job.

Councilmember Porter noted the difference between new Councilmember's pay and more experienced Councilmembers pay, and stated that a new, inexperienced Clerk should make significantly less than 90% of the previous Clerk.

Councilmember Gennett noted that some of the differences in Councilmember's pay is due in part to additional meetings that various Councilmembers took on. Upon questioning, Deputy Clerk Brown stated that Councilmembers receive an additional \$120/year for consecutive years of service.

Councilmember Cole stated that he agrees with both Councilmembers Gibson and Gennett: the pay is too high, but the job does not allow a person to supplement income with a second job. Additionally, Councilmember Cole believes that required work hours, accountability to the City Manager, and a set schedule should be a requirement for the position.

Manager Straebel reported that, due to the Affordable Health Care Act and that the position was developed as a non-benefited position, any required work hours would need to average less than 30 hours per week. Mayor Carlson summarized Council's recommendations: that a new Clerk be required to work 29 hours per week, submit a [bi-]weekly timesheet, and have posted hours. Council agreed. Manager Straebel also stated, for the record, that the compensation of the position was set at 90% of the previous Clerk's salary, unless the Commission should change it.

Mr. Sullivan recommended that Council not require a set schedule. He acknowledged that there needed to be set hours for the Clerk's office, but if the Clerk is required to keep his or her hours under 30 per week, it makes it difficult to cover the office if the Deputy were to be absent for any length of time. The Clerk should be responsible for keeping the office manned during office hours.

Manager Straebel asked to be allowed to address Council about the challenges of having an elected Clerk, which he was given. Manager Straebel clarified that his statements were not directed at Mr. Sullivan, but at the situation: there has been a lot of legal issues and dissent among the community. The City has spent thousands of dollars on legal issues and the Attorney General eventually gave a determination which agreed with the City's legal counsel. He strongly recommends that the position be made into an appointed position to avoid conflict in the future.

B. Sewer Maintenance Agreement with Charlevoix Public Schools

Water/Wastewater Superintendent Steven Teunis presented the item and answered questions from Council. The City of Charlevoix Wastewater Department has maintained the lift station located on the Charlevoix High School property for the past 12 years. This work has been performed under an agreement which expired on January 1, 2014. The Superintendent of the Charlevoix Public Schools, Robert Gendron, would like to renew the agreement, and City staff is agreeable to a five year extension.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Perron, second by Councilmember Gennett, to approve the Sewer Maintenance Agreement [between] the City of Charlevoix and Charlevoix Public Schools as outlined on pp. 44 – 45 of the [agenda] packet.

Yeas: Cole, Gennett, Gibson, Perron, Porter  
Nays: None  
Absent: None

C. Consideration of a Resolution to Allow Credit Card Transactions

In the past, the Charlevoix Farmers' Market has accepted credit cards for payment, which has significantly increased vendor profitability and the number of customers. Effective the summer of 2014, the Charlevoix Downtown Development Authority (DDA) will be taking over operation of the Farmers' Market, and would like to continue to offer the ability to accept credit cards. Additionally, the Recreation Department would like the ability to accept credit cards for all of its services.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Action by Resolution.

D. Consideration of a Collaborative Downtown Wi-Fi Study

Community Economic Development Director Bethany Pearson presented the item and answered questions from Council. The City of Charlevoix, Charlevoix Chamber of Commerce, and Charlevoix DDA have been working with Childs Consulting Associates to develop a proposal to study the feasibility of offering free public Wi-Fi throughout the downtown area and to some of the City's public beaches. These organizations believe that free Wi-Fi could be a vehicle for economic development. At this point, the three organizations would like to move forward with Stage one, which includes concept development, field assessment, technical feasibility, determining the proper Wi-Fi type, capacity, and implementation issues and developing cost estimates. Cost of the study would be split equally by the three organizations.

Councilmember Gibson noted that many people have internet on their phones. CED Director Pearson stated that many people do not have "smart" phones, and that "smart" phones do not have Wi-Fi, but rather access to a 3G or 4G Network. The 3G/4G Network is not as secure as Wi-Fi. At this point, Staff does not know the cost of offering Wi-Fi. That is the purpose of Stage One of this process. If the project moves forward, Stage Two would bid out the process, and Stage Three would be oversight of the project. Answers determined during Stage One will help determine if Council wants to move forward with the project.

Mayor Carlson opened the item to public comment.

Michael Doherty noted that there is free Wi-Fi available at the library and suggested that the City work with the Library to cut costs as a larger customer.

Mayor Carlson closed the item to public comment.

Motion by Councilmember Porter, second by Councilmember Cole, to approve the expenditure of \$700 per organization/for the City's share, for Childs Consulting Associates to complete Stage One of the feasibility study.

Yeas: Cole, Gennett, Gibson, Porter  
Nays: Perron  
Absent: None

E. Discussion of Second Ward Councilmember Vacancy

City Manager Rob Straebel presented the item and answered questions from Council. Council must take action to ensure the seat is filled within 30 days. Staff recommends that Council authorize the acceptance of applications for the position through January 29. Council could review the applications at the February 3 meeting, and take action no later than February 17.

Councilmember Porter suggested that Council should not be looking for volunteers, they should be recruiting for the position. Councilmember Porter feels that, in general, recruits are better qualified than volunteers. If someone is interested in serving on Council they can submit petitions in May. Additionally, Councilmember Porter feels the process should be expedited to ensure full representation for Second Ward.

Mayor Carlson noted that the City can do both, recruiting and asking for applications, to ensure that the process is transparent and open to all individuals. Ultimately, the decision will be made by Council appointment.

Councilmember Perron stated that he was aware of Mr. Stevens pending resignation and has been attempting to find someone to fill the vacancy. He noted that it is very difficult to find a willing, competent person; however, he knows of a person, Peggy Brennan, who is both qualified and willing. Councilmember Perron stated that, after hearing public comment, he is planning to make a motion to appoint Ms. Brennan to the position immediately.

Mayor Carlson suggested that Council wait to see who else might be interested, especially since the vacancy was just made public knowledge this evening. Councilmember Gibson stated that any other interested parties could express their interest in May by submitting petitions for the November election. Mayor Carlson stated that he believes Ms. Brennan could and would do the job well, but that public perception is important and that Council should wait two weeks to find out if anyone else is interested.

Councilmember Gennett stated that, while he is sure Ms. Brennan would do a "fine job", Council should wait until the vacancy becomes public knowledge to see if there are other interested parties.

Councilmember Cole agreed: Ms. Brennan is a qualified candidate and he has been unable to find anyone else interested, but Council should wait two weeks to find out if there are any other interested candidates.

Councilmember Gibson noted that Councilmember Perron is proposing to fill the vacancy in the same manner as its been done in the past: Council recruits a replacement and does not take applications.

Mayor Carlson opened the meeting to public comment.

Gabe Campbell noted that, in the past, Council has appointed someone they have in mind. He encouraged Council to act this evening, to ensure that his ward has full representation.

Jodi Laurent suggested that Council should wait to find out who else might be interested, rather than appointing someone that Council has selected, and she suggested that if Council did not wait the public perception would that Council is practicing "cronyism".

Michael Doherty suggested that Council wait, and that it won't hurt anything to wait.

Mayor Carlson closed the item to public comment.

Mayor Carlson restated that this is not a matter of "cronyism"; Ms. Brennan is a very qualified candidate who has served the City well in the past. He encouraged Council to wait two weeks to find out if there were other interested candidates and to ensure that the process is not rushed; he also stated that the Councilmember appointment could be the first item on the agenda and that the appointee could be sworn in at the beginning of the meeting and participate in the meeting.

Councilmember Perron stated that, based on public comment, he would wait until the next meeting to make a motion to appoint someone.

Motion by Councilmember Gennett, second by Councilmember Cole, to authorize the City Manager's office to accept applications for Second Ward Councilmember.

Yeas: Cole, Gennett  
Nays: Gibson, Perron, Porter  
Absent: None

MOTION FAILED.

F. Consideration to Approve EVIP Collaboration Plan for 2014

City Manager Rob Straebel presented the item and answered questions from Council. To receive a third of the City's allotment of

revenue sharing dollars, the City must annually submit a Cooperation, Collaboration, Consolidation Plan to the State Treasurer's Office. Total revenue sharing dollars amount to approximately \$24,000. These collaborative efforts must be achievable and a final report must be sent to the State regarding the status of each effort. Manager Straebel reviewed the details of the City of Charlevoix's proposed 2014 Cooperation, Collaboration, Consolidation Plan.

Mayor Carlson opened the item to public comment. There was no public comment, and the item was closed to public comment.

Motion by Councilmember Cole, second by Councilmember Porter, to approve the City of Charlevoix's 2014 Cooperation, Collaboration, Consolidation Plan.

Yeas: Cole, Gennett, Gibson, Perron, Porter  
Nays: None  
Absent: None

G. Discussion to Amend the City Charter

Manager Rob Straebel presented the item and answered questions from Council. At the January 7 meeting, Council directed staff to look into possibilities to amend the City Charter. There are two different forms of charter changes: revisions or amendments. A revision implies the examination, and rewrite, of the entire document. This type of change must be done through a nine-member, elected, Charter Commission and would take a minimum of two years. A Charter Amendment is the correction and/or clarification of one or more sections of the Charter, and may be submitted to the electors at the next election. Staff recommends that Council review the Charter, identify areas that may need to be amended, and discuss said changes.

Councilmember Gennett gave an example of a gray area in the Charter.

Mayor Carlson opened the item to public comment.

Gabe Campbell recommended that any changes wait for the November ballot, to ensure the public understands the reason for the proposed change.

Larry Sullivan addressed Council, noting that the Charter addressing duties of a Fire Chief and duties of a Police Chief. He is aware that Council is considering consolidation of the two positions and suggested that Council look at these sections of the Charter to ensure the change is allowable under the Charter.

Mayor Carlson closed the item to public comment.

Mayor Carlson addressed Mr. Sullivan's concern, stating that legal counsel had already looked into the issue and that there is nothing in the Charter to preclude one person from holding both titles of Fire Chief and Police Chief.

**VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

**IX. Resolutions**

A. Consideration of a Resolution to Allow Credit Card Transactions

Motion by Councilmember Gibson, seconded by Councilmember Gennett, to approve Resolution 2014-01-03 as follows:

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2014-01-03  
APPROVE CREDIT CARD PAYMENTS FOR FARMERS' MARKET TRANSACTIONS, RECREATION DEPARTMENT  
REGISTRATIONS AND RESERVATIONS**

WHEREAS, Act 280 of the Public Acts of Michigan of 1985 authorizes units of local government to accept payments by credit card, or other electronic funds transfer card; and

WHEREAS, the City has in the past accepted credit card payments for services provided by the City Golf Course, the City Airport, the City Marina, the Electric Car Charging Station and certain City Recreational services to strengthen internal controls and provide improved customer service; and

WHEREAS, the City currently has an agreement to accept Visa and Mastercard with direct verification and validation of cards at a negotiated rate per transaction;

WHEREAS, except for the items mentioned in this resolution, the City does not wish to accept credit cards at this time for any additional services provided citizens, due to the cost; and

WHEREAS, the City has internal controls in place to monitor credit card transactions to verify the proper recording of non-cash transactions; and

NOW THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF CHARLEVOIX authorizes staff to provide for acceptance of payments by credit card, debit card or other electronic funds transfer card for purchasing goods at the Charlevoix Farmer's Market, for payment of services in Golf, Airport, Marina, and Electric Car Charging, and for payment of registrations and reservations in Recreation.

RESOLVED this 20<sup>th</sup> day of January, A.D. 2014.

Yeas: Cole, Gennett, Gibson, Perron, Porter  
 Nays: None  
 Absent: None

**X. Ordinances**  
 None.

**XI. Miscellaneous Business**

Councilmember Gibson asked if the Chamber of Commerce is subletting a portion of the building to the Convention and Visitor's Bureau (CVB) and noted that would be a violation of the lease. Manager Straebel stated that the Chamber is subletting a portion of the building, and recommended a discussion with a representative of the Chamber.

Manager Straebel asked for clarification on how Council is handling the vacant Second Ward position. Mayor Carlson reported that staff should not take applications. If an individual is interested in serving, they should contact a Councilmember, the Mayor, or the City Manager's office.

**XII. Audience - Non-agenda Input (written requests take precedent)**

Peggy Brennan asked if she should complete an application. Mayor Carlson stated that it was optional.

Greg Stevens addressed Council, stating his goal in his resignation had been to prevent rumors. There had not been a moving van at his house, though there was a trailer parked in the front yard since last fall. He has been anticipating the move since last November, but did not make the final move until last week.

Jodi Laurent suggested that since Council had voted to not authorize Staff to take applications for the vacant Second Ward position, that members who had voted it down should make a motion to appoint someone this evening.

**XIII. Adjourn**

The Mayor stated if there were no objections, the meeting would adjourn.  
 There were no objections.  
 Meeting adjourned at 9:05 p. m.

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Stephanie Brown Deputy City Clerk Norman L. Carlson, Jr. Mayor

**Accounts Payable – 01/08/2014**

STATE OF MICHIGAN	95.00		
		<b>TOTAL</b>	<b>95.00</b>

**Accounts Payable – 01/21/2014**

ACE HARDWARE	964.96	AVFUEL CORPORATION	18,716.96
ALTEC INDUSTRIES INC	792.00	B & L SOUND INC	101.82
AMERICAN TOTAL SECURITY INC	235.00	BARRETT'S AUTO & MARINE TRIM	295.00
AMERICAN WASTE INC.	2,120.20	BIOTECH AGRONOMICS INC	14,272.44
APOLLO FIRE EQUIPMENT	857.26	BRADFORD'S	52.00
APX INC.	53.01	BY THE BAY CLEANING LLC	1,114.00
ARROW UNIFORM-TAYLOR L.L.C.	1,241.85	CARQUEST OF CHARLEVOIX	988.57
ASPEN PUBLISHERS INC.	465.00	CASSIDY, THOMAS	56.00
ASPLUNDH TREE EXPERT CO	5,556.60	CENTRAL DRUG STORE	35.49
AT&T	4,692.16	CHAIN O' LAKES DISC GOLF CLUB	1,125.00
AUTO VALUE	1,078.22	CHARLEVOIX COUNTY TREASURER	789.88

CHARLEVOIX SEWER & DRAIN	530.00	NEPTUNE INDUSTRIES/PLANET SNOW	16,040.00
CHARTER COMMUNICATIONS	1,000.13	NORTH COUNTRY POWER GENERATION	574.40
CINTAS CORPORATION	67.80	NORTHERN CREDIT BUREAU	251.80
CIVIC SYSTEMS	8,279.00	NORTHERN MICHIGAN ELECTRIC	119.00
CLEAR WATER PLUMBING & HEATING	250.19	NORTHERN MICHIGAN REVIEW INC.	1,254.26
CNA SURETY	100.00	OLESON'S FOOD STORES	138.95
DAVE KRING CHEVROLET	42.68	ORTWINE, MICHAEL	20.00
DENBOER, MARK	76.00	PARASTAR INC.	1,126.88
DEWILDT, GARY	52.00	PARKWOOD PROPERTIES	80.00
DIXON ENGINEERING INC	2,000.00	PEARSON, BETHANY	568.20
DTE ENERGY	1,973.71	PERFORMANCE ENGINEERS INC	515.00
ELLSWORTH FARMER'S EXCHANGE	1,443.50	POWER LINE SUPPLY	4,112.97
EMERGENCY MEDICAL PRODUCTS INC	4.78	PURITY CYLINDER GASES INC	557.18
EXELBY, DON	32.00	QUILL CORP	79.45
FAMILY FARM & HOME	404.09	RAECKE, MICHAEL	4.00
FASTENAL COMPANY	32.71	ROTH, JULEE	8.00
FAYER, CHRIS	8.00	RTI LABORATORIES INC.	111.00
FELS, BARBARA	8.00	S&W HEALTHCARE CORPORATION	235.10
GINOP SALES INC	792.67	SCANTRON CORPORATION	101.67
GORDON FOOD SERVICE	174.36	SCHARRER, JAMI	100.00
GRP ENGINEERING INC.	937.17	SECURITY SANITATION INC.	12.68
HAMMERSMITH EQUIPMENT CO	2,725.00	SEELEY'S PRINTING SERVICE	133.04
HELNER, JOHN	16.00	SEELYE, DEBRA	80.00
HOLIDAY COMPANIES	11,671.46	SHACKET, SUSAN	24.00
HYDE SERVICES LLC	205.68	SIGNS LETTERS & GRAPHICS	340.00
HYDRO DESIGNS INC.	515.00	SIMPSON ELECTRIC INC.	375.13
INDEPENDENT DRAFTING SERVICES	1,856.00	SPENCER, MICHAEL	248.25
JACK DOHENY SUPPLIES INC	242.76	STATE OF MICHIGAN	25.00
JOHNSON, REBECCA	16.00	STATE OF MICHIGAN	70.00
KENNEDY, TOM	16.00	STATE OF MICHIGAN	75.00
KIRKPATRICK, TOM	80.00	STATE OF MICHIGAN	256.28
KIWANIS CLUB OF CHARLEVOIX	78.00	SUGDEN, BARBARA	12.00
KSS ENTERPRISES	176.84	SUPERIOR MECHANICAL	245.00
KUHN, DOUGLAS	80.00	SYSTEMS SPECIALISTS INC	125.00
LAKESHORE TIRE & AUTO SERVICE	12.50	T & R ELECTRIC	2,853.00
LAME, KATHLEEN	80.00	T & R SERVICE INC	1,908.10
LAME, MARC	80.00	TOP QUALITY GLOVE	232.50
LEADERSHIP CHARLEVOIX COUNTY	200.00	TRAEGER, LINDSEY	100.00
LEVIN, JOHATHAN	20.00	TRUCK & TRAILER SPECIALTIES	266.28
MADDIN, RICHARD	44.00	UP NORTH PROPERTY SERVICES LLC	592.00
MERIDIAN ADVISORY SERVICES	76.22	USA BLUE BOOK	610.77
MICH ASSOC OF MUNICIPAL CLERKS	50.00	UTILITY FINANCIAL SOLUTIONS	12,130.00
MICHIGAN LOCAL GOVERNMENT	275.00	VILLAGE GRAPHICS INC.	56.00
MICHIGAN OFFICEWAYS INC	561.61	WARNER, JANINE	75.56
MICHIGAN WATER ENV ASSOC	60.00	WILLCOME TREE SERVICE	15,910.00
MID STATES BOLT & SCREW CO	414.31	WILLIAMSON, HOLLY	75.00
MISS DIG SYSTEM INC	82.91	WOODY, SCOTT	246.34
MONCION, PIERRE	12.00	WORK & PLAY SHOP	1,124.77
MONTIETH, DANIEL	8.00	WYMAN, MATT	36.50
MURASKY, THOMAS	72.00	ZD METAL PRODUCTS	71.75
NEFF, JEROLD	8.00	<b>TOTAL</b>	<b>157,855.31</b>

**Tax Disbursement – 01/21/2014**

CHARLEVOIX COUNTY TREASURER	383.85	CHARLEVOIX PUBLIC SCHOOLS	2,542.89
CHARLEVOIX COUNTY TREASURER	211,902.34	CITY OF CHARLEVOIX - TAXES DUE	76,757.12
CHARLEVOIX COUNTY TREASURER	1,269.31	HUNTINGTON NATIONAL BANK	245.64
CHARLEVOIX DISTRICT LIBRARY	73,732.47	PNC MORTGAGE	389.58
CHARLEVOIX PUBLIC SCHOOLS	30,826.88	RECREATIONAL AUTHORITY	13,121.52
CHARLEVOIX PUBLIC SCHOOLS	5,278.89		
CHARLEVOIX PUBLIC SCHOOLS	276.32	<b>TOTAL</b>	<b>416,726.81</b>

**ACH Payments –01/06/2013 – 01/17/2014**

MI PUBLIC POWER AGENCY	13,520.48	STATE OF MI (Withholding Tax)	5,346.68
MI PUBLIC POWER AGENCY	14,480.67	VANTAGEPOINT (401 ICMA Plan)	728.06
STATE OF MI (Sales Tax)	19,082.28	VANTAGEPOINT (457 ICMA Plan)	12,928.64
IRS (Payroll Tax Deposit)	36,487.81		
ALERUS FINANCIAL (HCSP)	380.00	<b>TOTAL</b>	<b>102,954.62</b>

**PAYROLL: NET PAY**  
**Pay Period Ending 01/11/2014 – Paid 01/17/2014**

BRANDI, RICHARD M.	720.46	SWEM, DONALD L.	1,628.63
DOAN, GERARD P.	566.28	EATON, BRAD A.	1,572.19
ELLIOTT, PATRICK M.	384.55	WILSON, TIMOTHY J.	2,136.73
HANKINS, SCOTT A.	184.96	LAVOIE, RICHARD L.	1,424.25
HEID, THOMAS J	484.55	STEVENS, BRANDON C.	1,126.66
IVAN, PAUL M.	452.00	WHITLEY, ANDREW T.	1,175.07
SPENCER, MICHAEL D.	551.53	ELLIOTT, PATRICK M.	1,587.17
WELLER, LINDA JO	549.66	MORRISON, KEVIN P.	1,113.50
BLANCHARD, SCOTT W.	957.73	HODGE, MICHAEL J.	1,077.23
HODGE, MICHAEL J.	234.62	WELLS JR., DONALD E.	1,279.96
LOY, EVELYN R.	485.80	BRADLEY, KELLY R.	1,366.93
MAYER, SHELLEY L.	807.66	WILSON, RICHARD J.	1,327.40
WILSON, RICHARD J.	740.91	JOHNSON, STEVEN P.	1,174.00
WURST, RANDALL W.	824.25	JONES, ROBERT F.	1,379.67
BRODIN, WILLIAM C.	793.78	DORAN, JUSTIN J.	1,423.67
ORBAN, BARBARA K.	808.14	WILKIN, AMANDA J.	757.26
ROLOFF, ROBERT P.	702.42	BOSS JR, DALE E.	1,114.57
SCHLAPPI, JAMES L.	672.18	BOSS, JAMES W.	919.97
SCHWARTZFISHER, JOSEPH L.	523.32	STEBE JR, JOHN M.	477.44
SHRIFT, PETER R.	600.41	BOSS, SHERRY M.	415.42
UMULIS, MATTHEW T.	315.91	BEHAN, DEAN T.	55.41
WELLER, LINDA JO	1,339.67	RAMSEY, MADISON L.	258.57
STRAEBEL, ROBERT J.	2,186.47	BERTINELLI, DAVID P.	461.61
BRANDI, RICHARD M.	1,797.20	STEBE, CATHERINE M.	369.90
LOY, EVELYN R.	997.09	STEVENS, RODNEY M.	330.37
KLOOSTER, ALIDA K.	1,506.26	ARNOLD, HAILEE M.	280.31
BROWN, STEPHANIE C.	1,258.79	HOLM, ARTHUR R.	534.70
SPENCER, MICHAEL D.	1,518.04	HEID, THOMAS J	1,248.98
SPENCLEY, PATRICIA L.	1,227.45	STEIN, DONNA E.	120.07
NASH, JENNIFER B.	345.73	WOODY, SCOTT R.	1,523.84
PANOFF, ZACHARY R.	395.89	LUNDHOLM, ROBERT A.	609.39
PEARSON, BETHANY S.	1,224.97	HAND, HEATHER K.	841.78
ZIELINSKI, JOSEPH A.	1,586.40	TABER, HOLLY S.	567.71
DOAN, GERARD P.	1,380.55	CROFT, JAMES E.	189.78
SHRIFT, PETER R.	1,220.21	WYMAN, MATTHEW A.	625.93
SCHLAPPI, JAMES L.	1,306.30	STEVENS, JEFFREY W.	485.07
UMULIS, MATTHEW T.	1,563.97	ROLOFF, AUDREY M.	1,065.28
HANKINS, SCOTT A.	1,443.20	MATTER, DAWSON K.	929.01
ORBAN, BARBARA K.	1,521.24	MARSH JR., JAMES D.	31.40
TRAEGER, JASON A.	1,288.68	RILEY, TIMOTHY C.	128.71
WARNER, JANINE M.	939.22	RAMSEY, KYLE J.	13.21
IVAN, PAUL M.	1,693.56	RILEY, CASEY W.	27.70
SCHWARTZFISHER, JOSEPH L.	971.85	THORMAN, MIKAYLA R.	171.81
ROLOFF, ROBERT P.	2,467.25	JONES, LARRY M.	427.55
BRODIN, WILLIAM C.	1,539.44	TRAVERS, MANUEL J.	150.65
RILEY, DENISE M.	320.61	SCOTT JR., WINFIELD	66.07
TEUNIS, STEVEN L.	1,772.79	SILVA, JESSE L.	49.32
WURST, RANDALL W.	1,329.95	KITELEY, FISHER L.	52.86
MAYER, SHELLEY L.	1,683.11	COLLINS, CHAD M.	562.64
HILLING, NICHOLAS A.	1,274.96	RILEY, DANIEL A.	893.44
MEIER III, CHARLES A.	1,518.10	BERGMANN, DOUGLAS M.	52.86
NISWANDER, JOSEPH F.	1,255.82	SCHOOFF, WILLIAM R.	477.96
BLANCHARD, SCOTT W.	1,722.73	VANLOO, JOSEPH G.	435.00
FRYE, EDWARD J.	936.79	ZACHARIAS, STEVEN B.	1,234.14
JONES, TERRI L.	1,011.70	<b>TOTAL</b>	<b>97,657.86</b>

**PAYROLL: TRANSMITTAL**  
**01/17/2014**

AMERICAN FAMILY LIFE	182.40	MI STATE DISBURSEMENT UNIT	596.19
AMERICAN FAMILY LIFE	269.17	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	170.00	PRIORITY HEALTH	942.91
CHAR EM UNITED WAY	84.54	TENHOUTEN RINGSTROM, PLLC	97.21
CHARLEVOIX STATE BANK	1,016.16		
COMMUNICATION WORKERS OF AMER	537.18	<b>TOTAL</b>	<b>4,045.76</b>