

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, December 16, 2013 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Shirley Gibson, Greg Stevens, Leon Perron, Jeff Porter, Shane Cole, and Lyle Gennett
Absent: None.

III. Inquiry Regarding Possible Conflicts of Interest:

None

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – December 2, 2013 Regular Meeting Minutes as corrected
- B. Accounts Payable Check Register – December 4, 2013
- C. Accounts Payable Check Register – December 17, 2013
- D. ACH Payments – December 2, 2013 – December 9, 2013
- E. Tax Disbursement – December 17, 2013
- F. Payroll Check Register – December 6, 2013
- G. Payroll Transmittal – December 6, 2013

V. Public Hearings

None

VI. Reports

Manager Straebel reported that the City has been tentatively granted \$429,000 from the State Transportation Program in funding for renovations on State Street from Hurlbut to Clinton and includes a major restructuring of the intersection at Antrim and State Street. Once the grant has been formalized, the project will be scheduled for Fall, 2014.

Manager Straebel reminded Council that there will be an open house to celebrate Rick Brandi's retirement on Wednesday, December 18, 2013 from 9:00 to 11:00 a.m. at City Hall, informed Council that Mt. McSaubia will be opening on Friday, December 20, and thanked Council and the Mayor for the City's Christmas party, which was December 12 and very well attended.

VII. Requests, Petitions and Communications and Actions Thereon

A. Discussion Regarding Improvements and Rate Study for Wastewater Treatment Plant Improvements

1. Update on Progress of Wastewater Treatment Plant Improvements

Mark Prein of Prein & Newhof began the presentation and answered questions from Council. The Wastewater Treatment Plant, which has not had a major upgrade in over 40 years, must meet new effluent ammonia standards by December of 2015. Because the City is using grant dollars, the State has required the City to meet a milestone schedule, which is also considered the compliance schedule. Staff and project engineers have finalized both project cost estimates and on-going operation/maintenance/replacement estimates for the coming years. Two advanced treatment options are being considered, and once staff and engineers have a recommendation, the item will be brought back to Council. Mr. Prein reported that the State will only fund the most cost-effective solution, and stated that the latest information shows that the "attached growth" concept is the more cost-effective solution. Future maintenance costs are included in the overall assessment of which plan is more cost-effective, but those costs are not included in the construction estimate. The State of Michigan determines what level of toxicity is acceptable, and the City's Wastewater Treatment Plant currently exceeds that acceptable level.

Mayor Carlson opened the item to public comment.

John Haggard suggested that, instead of bonding through the State of Michigan, Council consider financing the project through "self-bonding" to avoid a prevailing wage requirement.

There was no comment, and the item was closed to public comment.

2. Discussing Regarding Funding of Wastewater Treatment Plant Improvements

Dawn Lund of Utility Financial Solutions discussed the impact on rates. Ms. Lund reported that rates have increased over the past several years, but need to continue to increase to meet financial needs without considering the cost of improvements.

Additionally, Ms. Lund noted that that the current fee structure is different from that used by most wastewater utilities and suggested that, as the City implements rate changes, moving to a base rate plus usage system. Concurrent to engineering work on the Wastewater plant upgrades, staff has been collaborating with Utility Financial Solutions to devise a sewer rate structure that covers the debt service needed to fund the project. Currently, total estimated costs are \$10,895,000. Sewer rates will need to increase approximately 71% to achieve sufficient cash flows to cover debt service, a debt coverage ratio of 1.4. Rate increases can be made over one, two, three, or five years. It is important to remember that the improvements are largely being driven by ammonia compliance standards with the 2015 DEQ discharge permit.

Mayor Carlson opened the item to public comment.

Mr. Haggard asked Council to determine how commercial rates would be impacted. Mr. Haggard also stated that a prevailing wage job normally runs 10-15% higher than a non-prevailing rate job.

Mayor Carlson closed the item to public comment.

Manager Straebel asked Council for direction on how to budget rate increases in the first year, and recommended that Council hold a public hearing to educate the public and get public input.

Treasurer Brandi reported that they have discussed bonding with the City's financial advisor and other financial experts, all of whom agreed that they cannot get a similar or better rate than offered by the State's SRF program. The issue of prevailing wage was not discussed, but bonding counsel is aware of the increased cost and recommended bonding through the SRF program. If the City doesn't bond through the State then there are other costs related to self-bonding, including increased legal expenses, obtaining a bond rating, and other costs.

Manager Straebel reported that the difference between the State program's interest rate and the current market rate will save the City over two million dollars. He believes this savings significantly outweighs the increased cost due to prevailing wage.

Mr. Prein confirmed that 65-75% of the construction cost was in equipment, not labor.

Council discussed the benefits and disadvantages of spreading the increase over two or three years. Council directed the Manager to budget for an increase of 24.5% for the first year and directed Staff to do a comparative rate survey for commercial wastewater rates in the area.

Motion by Councilmember Gennett, second by Councilmember Cole, to set a public hearing to discuss sewer rate increases on January 20, 2014, at 7:00 p.m. in City Hall

Yeas:	Gibson, Stevens, Perron, Porter, Cole, Gennett
Nays:	None
Absent:	None

B. Discussion Regarding Incompatibility of Offices for City Clerk/Charlevoix County Commissioner

Assistant City Attorney Bryan Graham gave a brief history on this item and answered questions from Council. When dealing with ethics in government, the goal is to foster public confidence by avoiding both actual and perceived breaches of ethics. Charlevoix County Commissioner Larry Sullivan has stated his intention of becoming the City Clerk on January 6, 2014, and that he will not be relinquishing his County Commissioner position. Legal counsel's opinion is that, due to the relationship between the City Clerk and the County Clerk, who reports to the County Commissioners, there is a conflict of interest in one person holding both positions as County Commissioner and City Clerk. Mr. Sullivan proposes changing that relationship to eliminate any conflict of interest; however, that decision must come from the County Clerk and cannot be initiated by the City or Commissioner Sullivan. Legal counsel believes that additional research needs to be done regarding: 1) the legal consequences of a County Commissioner taking the position of City Clerk if no changes are made to the current relationship between the City and County Clerks, and 2) the intention of Section 2.16 of the City Charter which states that "...no elected official shall hold any other office or City employment..." Mr. Graham noted that, when interpreting the City Charter, it is necessary to use the rules of statutory construction to determine the intended meaning of the Charter. Legal counsel is requesting direction from City Council to research these issues, given Mr. Sullivan's intention to hold both positions.

Assistant Attorney Graham noted that the issue of ownership of election equipment should be permanently resolved by either the County or the City issuing a bill of sale to the other party.

Councilmember Gennett stated that the best solution would be to avoid spending additional taxpayer dollars by having Mr. Sullivan choose between the two positions; however, Mayor Carlson pointed out that solution is not an option for Council. Council must proceed under the assumption that Mr. Sullivan intends to accept the position as City Clerk while retaining his position as County Commissioner.

Upon questioning, Assistant Attorney Graham stated that he does not know if the Attorney General intends to issue a ruling on this matter.

Councilmember Porter noted that Attorney Graham is the County's Counsel of Record, that Attorney Young is the City's Counsel of Record, and that they both work at the firm Young, Graham, and Elsenheimer. Attorney Graham responded that at the beginning of this process, Young, Graham, and Elsenheimer spoke to the County Commissioners and the City Council regarding dual representation and both parties passed resolutions accepting the dual representation. Councilmember Porter stated that these relationships are a conflict of interest, regardless of any a resolution, and suggested that City Council retain different counsel for this item.

Mayor Carlson noted that hiring new counsel would mean restarting this process from the beginning, and would be costly.

Councilmember Porter believes that Council was given bad advice in the past and that the recommendation to do further research only benefits the legal firm. Councilmember Porter also suggested that Mr. Sullivan be sworn into office, Council could make clarification to the Charter, and that Council could reassess the situation at that time.

Upon questioning, Assistant Attorney Graham suggested that the research should take five or six hours, and would cost approximately \$750.

Councilmember Gibson believes that Mr. Sullivan knew from the beginning that there may be a problem. Now there is. Ms. Gibson recommends that Mr. Sullivan choose one position to resolve the issue and alleviate any question of impropriety, and noted that the Clerk position pays significantly more than the Commissioner position.

Councilmember Stevens believes that Mr. Sullivan should choose one position or the other, stop trying to get the City and/or County to change the facts, and avoid additional taxpayer expense. Member Stevens believes that it was not the intent of the voters to cause a Charter amendment when they elected Mr. Sullivan.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to the public.

Manager Straebel asked the Mayor to invite Mr. Sullivan to comment. Mr. Sullivan consented.

Mr. Sullivan noted that, when he was elected, the voters knew that he was a County Commissioner. Before he chose to run, he asked three attorneys to investigate, and all three determined that there was no conflict of interest. Mr. Sullivan has spoken to the Charlevoix County Clerk and to other county clerks and determined that the contractual/bailment relationship that exists between the County Clerk and City Clerk is not customary nor legally required, but rather done as a courtesy and for convenience. Mr. Sullivan reported that he is resigning his positions from the ~~Planning Commission~~ [Zoning Board of Appeals](#) and the Historic District Commission. As for the Charter's stipulation that "...no elected official shall hold any other office or City employment...", Mr. Sullivan believes that the Charter is too vague, and stated that it is unclear whether the intention was "any other office" or "any other elected office." Mr. Sullivan believes that the Charter should be amended to make this clear. Finally, Mr. Sullivan stated that he is hoping that the Attorney General will provide an opinion.

Upon questioning, Mr. Sullivan stated that he had asked three attorneys to investigate the issue of incompatibility. All three verbally reported that there was no conflict. None of the attorneys provided a written opinion. One of the attorneys has since passed away. Mr. Sullivan noted that he does not have standing to request an Attorney General opinion, that request must come from a county prosecutor or an State-level elected official.

City Manager Straebel stated that he firmly believes that there is an incompatibility of office between a County Commissioner and City Clerk, and reiterated that the issue has nothing to do with Mr. Sullivan personally. The State not only encourages collaboration between cities, townships, and counties, but has mandated that collaboration take place to be eligible for State funds such as revenue sharing. To dissolve a current cooperative relationship is contrary to the State's intentions. Additionally, there will be additional direct and indirect costs to the City if the relationship is dissolved.

Mayor Carlson noted that Council has a recommendation from its legal counsel, and that in the past, when the City has not followed its attorney's advice, that decision has cost the City. He believes that Council owes it to the residents of the City to follow through with additional research to protect the best interests of the City.

Assistant Attorney Graham confirmed that the legal costs related to this issue are shared between the City and the County.

Motion by Councilmember Gibson, second by Councilmember Stevens, to authorize the City attorneys to further research the two legal issues [identified during the meeting] and provide supplemental opinions on those issues.

Yeas: Gibson, Stevens, Perron, Cole, Gennett
Nays: Porter
Absent: None

C. Extension of 2013 Power Line Trimming Contract

Electric Department Superintendent Don Swem presented the item and answered questions from Council. In the Spring of 2013, the power line trimming project was bid out and the bid awarded to Asplundh Tree Expert Company for an amount not-to-exceed \$120,000. The work is approximately two thirds complete; however, the contract expires 12/31/2013 and cost is nearing the approved limit. Staff proposes extending the contract through 2014 and adding \$50,000 to the current fiscal year budget to ensure completion of the work. Trimming drastically reduces outages and call-outs and should not be needed again for approximately five years. There is funding available in the Electric Department budget to complete this work. If the contract is extended, Asplundh has committed to hold prices and maintain the current crew in Charlevoix.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to the public.

Motion by Councilmember Stevens, second by Councilmember Cole, that the 2013 power line trimming contract [with Asplundh Tree Expert Company] be extended through the year 2014 and that an additional \$50,000 be provided in the 2013-14 budget for power line trimming in the current fiscal year.

Yeas: Gibson, Stevens, Perron, Porter, Cole, Gennett
Nays: None
Absent: None

D. Consideration of Rate Changes for Recreation and Water

Recreation Director Amanda Wilkin and Water/Wastewater Treatment Plant Superintendent Teunis presented the item and answered questions from Council.

Recreation staff has carefully evaluated the comparable programs, the cost to the City, price segmentation for City residents, and the commitment to keep our programs and services affordable. Rate changes include a new weekend pavilion rate, a "wedding on public property" rate, increases to day camp fees, decreases to Northern Kids Club rates, a new weeknight winter recreation rate, and changes to the cross country, snowshoe, ski, and snowboard rental rates.

Water Department staff has contacted other entities that provide water testing. The City of Petoskey charges \$20 per sample, and the State charges \$16 per sample. Superintendent Teunis recommends increasing the water testing rate to \$20 per sample.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

Action by Resolution.

E. Approval of Job Descriptions

City Manager Rob Straebel presented the item and answered questions from Council. The Farmers Market Assistant Manager is a new position which required the creation of a job description, whereas the Utility Billing Clerk's job description has been updated to more accurately reflect the position responsibilities and minimum qualifications.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to public comment.

Motion by Councilmember Cole, second by Stevens, to approve the Farmers Market Assistant Manager job description, as corrected, and the Utilities Billing Clerk job description as written.

Yeas: Gibson, Stevens, Perron, Porter, Cole, Gennett
Nays: None
Absent: None

F. Organizational Meeting

This meeting serves as the annual post-election organizational meeting, during which Council must appoint a Deputy Mayor and determine City Council's meeting schedule for the coming year.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to public comment.

Motion by Councilmember Stevens, second by Councilmember Gennett, to continue hold Council's regular bi-monthly meetings on the first and third Monday of each month at 7:00 p.m., except that when that day is a holiday to hold the meeting on the following day at the same time.

Yeas: Gibson, Stevens, Perron, Porter, Cole, Gennett
Nays: None
Absent: None

Motion by Councilmember Gibson, second by Councilmember Cole, to reappoint Councilmember Lyle Gennett as Deputy Mayor.

Yeas: Gibson, Stevens, Perron, Porter, Cole, Gennett
 Nays: None
 Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action
 None.

IX. Resolutions

A. Consideration of Rate Changes for Recreation and Water

Motion by Councilmember Stevens, second by Councilmember Perron, to adopt Resolution 2013-12-02 as follows:

RESOLUTION 2013-12-02
RESOLUTION TO REVISE AND ADOPT RATES & FEES ASSOCIATED WITH THE 2013-14 BUDGET

WHEREAS, the City of Charlevoix annually must adopt a balanced budget to comply with the City Charter; and

WHEREAS, the City of Charlevoix, in preparing the budget, assumes the adoption of rates for various services they provide in order to pay for those services in whole or in part as proposed in their annual budget; and

WHEREAS, the City of Charlevoix defined all of charges and rates in the rate section of the 2013-14 budget; and

WHEREAS, the City of Charlevoix has determined that rate changes are necessary in the areas of water testing and Recreation user fees and rates

NOW, THEREFORE, IT IS RESOLVED that the City of Charlevoix adopts changes to the rates for the following areas: Utility rates and Recreation user fees and rates, as follows:

	Current		Proposed	
	Resident	Non	Resident	Non
RECREATION RATES				
Pavilions & Public Property				
Picnic Pavilion *weekday	30.00	50.00	no change ----->	
Picnic Pavilion *weekend or Holiday	30.00	50.00	50.00	75.00
Picnic Pavilion (Non Profit); Follow mission of Non-Profit	0.00	0.00	no change ----->	
Performance Pavilion (case by case basis)	50.00	100.00	no change ----->	
Use of public property (must be approved)	50.00	100.00	no change ----->	
Wedding on public property (must be approved)			150.00	250.00
Sports Fees				
Team Fees	125.00	125.00	no change ----->	
Youth Sport (per participant)	20.00	25.00	no change ----->	
Day Camp				
Camp McSauba	85.00	85.00	95.00	110.00
Northern Kids Club				
*mornings (Monday - Friday, inclusive)	20.00	20.00	15.00	15.00
*afternoons (Monday - Wednesday, inclusive)	30.00	30.00	25.00	25.00
*Friday afternoon	30.00	30.00	no change ----->	
Skate Park				
Skate Park daily pass	5.00	5.00	no change ----->	
Skate Park seven day punch card	25.00	25.00	no change ----->	
Mt McSauba Winter Recreation				
*weeknight daily	13.00	18.00	10.00	15.00
*weekend daily	13.00	18.00	no change ----->	
Season Pass (1 person)	110.00	165.00	no change ----->	
Each additional family member add \$60				
Ski team pass			50.00	60.00
Daily Ice Rink fee	1.00	2.00	no change ----->	
Ice Skating season pass	10.00	15.00	no change ----->	
Rentals				
X Country or Snowshoes (8 hour)	8.00	8.00	5.00	8.00

X Country or Snowshoes (24 hour)	12.00	12.00	10.00	no change
Downhill Skis or Snowboard (any age: daily rate)			10.00	12.00
Downhill Skis (adult)	12.00	15.00	eliminate ----->	
Downhill Skis	10.00	12.00	eliminate ----->	
Downhill Snowboard	20.00	24.00	eliminate ----->	
Ice Skates	2.00	3.00	no change ----->	
Lessons				
Group Ski or Snowboard (per person)	40.00	45.00	no change ----->	
Individual Lesson 1/2 hour	25.00	30.00	no change ----->	
Individual Lesson 1 hour	35.00	40.00	no change ----->	
WATER RATES	Current		Proposed	
Water Bacteriological Test	13.00		20.00	

BE IT FURTHER RESOLVED that the City of Charlevoix adopts changes to the rates effective immediately: December 17, 2013.

RESOLVED, this 16th day of December, A.D. 2013.

Yeas: Gibson, Stevens, Perron, Porter, Cole, Gennett
 Nays: None
 Absent: None

X. Ordinances
 None

XI. Miscellaneous Business
 None

XII. Audience - Non-agenda Input (written requests take precedent)
 None

XIII. Adjourn
 The Mayor stated if there were no objections, the meeting would adjourn.
 There were no objections.
 Meeting adjourned at 8:39 p. m.

Stephanie Brown Deputy City Clerk Norman L. Carlson, Jr. Mayor

Accounts Payable – 12/04/2013
 DTE ENERGY 6,270.32 **TOTAL 6,270.32**

Accounts Payable – 12/17/2013

ACE HARDWARE	1,202.42	CITY OF CHARLEVOIX - UTILITIES	25,472.24
ALL-PHASE ELECTRIC SUPPLY CO.	1,354.69	CROOK, EDWIN	28.00
ARGETSINGER, NICHOLE	48.00	DeGROW, LYNN	52.00
ARROW UNIFORM-TAYLOR L.L.C.	1,040.54	DENBOER, MARK	4.00
ASPLUNDH TREE EXPERT CO	11,113.20	DeWILDT, DEAN	80.00
AT&T	4,700.30	DORNBOSS SIGN INC.	230.47
AUTO VALUE	964.15	DUERR, JOHN	8.00
AVFUEL CORPORATION	25,030.23	DUNN, JANET	80.00
BIO-ONE INC.	452.00	EJ USA INC.	311.62
BRADFORD'S	45.50	ELLSWORTH FARMER'S EXCHANGE	770.20
CHAMPION CHARTER	2,080.00	EMERGENCY MEDICAL PRODUCTS INC	733.87
CHARLEVOIX AREA	775.00	EWING, JACK	76.00
CHARLEVOIX COUNTY FIRE	850.00	FAMILY FARM & HOME	92.52
CHARLEVOIX DISTRICT LIBRARY	22.50	FLECK, WILLIAM	48.00
CHARLEVOIX GLASS INC.	30.90	GEMPLER'S	158.90
CHARLEVOIX TOWNSHIP	15.23	GOVERNMENTAL PRODUCTS INC.	513.44
CINTAS CORPORATION	105.10	HACH COMPANY	344.20

HANSEN, STEVEN	16.00	OZIMKOWSKI, DENNIS	75.00
HASELHUHN, SILVIA	75.00	PALMETTO GBA LLC.	29.22
HEALTH DEPT OF NW MICHIGAN	220.00	PELLSTON A.R.F.F. INC.	250.00
INDEPENDENT DRAFTING SERVICES	3,840.00	PERFORMANCE ENGINEERS INC	2,951.50
J & B MEDICAL SUPPLY INC.	543.77	PHYSICIAN'S CLINIC OF CHARLEVOIX	146.00
JACKLIN STEEL SUPPLY CO	168.64	PHYSIO-CONTROL INC.	568.00
JEMS	44.00	POSA, JOHN	80.00
JOBA, ROBERT	12.00	POSTMASTER - CHARLEVOIX	4,200.00
KELLER, MYRL	12.00	POWER LINE SUPPLY	6,471.18
KEYS, WENDY	20.00	PRECISION DATA PRODUCTS	223.69
KOBET, KEITH	80.00	PREFERRED WASTE 2 LLC	425.00
KORNACKER, JAMIE	75.00	PRIEST, ELIZABETH	22.22
KSS ENTERPRISES	79.18	PRIMAK, JUDITH	8.00
KUHLMAN FLAGS & POLES	193.50	PURITY CYLINDER GASES INC	141.26
LAKESHORE TIRE & AUTO SERVICE	96.85	R B LYONS INC	2,730.00
LAKESIDE TOWING	1,600.00	RELIABLE OFFICE SUPPLIES	131.03
LAVOIE, RICHARD	14.00	RICHARDS, JUANITA	75.00
LENHART, STEVE	60.00	RTI LABORATORIES INC.	598.00
LERMA INC.	35.00	SCHMUCKAL OIL CO	138.47
MARTIN, RICHARD	4.00	SCHODDE, JOE	80.00
MARTIN, STAN	56.00	SEELEY'S PRINTING SERVICE	86.00
McGREGOR, DAVID	32.00	SPARTAN STORES LLC	40.04
MD SOLUTIONS	534.93	STATE OF MICHIGAN	315.00
MDC CONTRACTING LLC	64,111.11	STATE OF MICHIGAN	3,000.00
MI MUNICIPAL TREASURERS ASSOC	150.00	STEVENS, BRANDON	14.00
MICHIGAN DOWNTOWN ASSOCIATION	400.00	SUPERIOR MECHANICAL	240.00
MICHIGAN OFFICEWAYS INC	897.44	SWIDORSKI, RAYMOND	60.00
MICHIGAN RECREATION & PARK	418.00	T & R SERVICE INC	4,019.82
MICHIGAN WATER ENV ASSOC	60.00	TELE-RAD INC	111.98
MISS DIG SYSTEM INC	401.20	TERMINAL SUPPLY CO	138.93
MITCHELL GRAPHICS INC.	490.50	TRUCK & TRAILER SPECIALTIES	770.30
MITTAG, BARBARA	100.00	UNITED STATES GOLF ASSOC	110.00
NETSOURCE ONE INC.	144.00	VILLAGE GRAPHICS INC.	250.00
NORTH CENTRAL EMS COOPERATIVE	75.00	WARD BROTHERS BOATS INC	97.52
NORTHERN FIRE & SAFETY INC.	325.00	WHITLEY, ANDREW	14.00
NORTHERN MICHIGAN REVIEW INC.	528.82	WILBERT BURIAL VAULT CO	143.36
NORTHERN SAFETY CO INC	278.16	WINNELL, CHARLES	90.00
NORTHWEST DESIGN GROUP	2,268.50	WORK & PLAY SHOP	77.31
NORTHWEST MICHIGAN	55.00		
OLESON'S FOOD STORES	24.61	TOTAL	186,294.26

Tax Disbursement – 12/17/2013

CHARLEVOIX COUNTY TREASURER	6.64	CHARLEVOIX PUBLIC SCHOOLS	969.22
CHARLEVOIX COUNTY TREASURER	55,527.00	CITY OF CHARLEVOIX - TAXES DUE	20,063.99
CHARLEVOIX DISTRICT LIBRARY	10,349.46	CITY OF CHARLEVOIX/DDA	116,325.79
CHARLEVOIX PUBLIC SCHOOLS	18,380.18	RECREATIONAL AUTHORITY	7,786.52
CHARLEVOIX PUBLIC SCHOOLS	1,991.73		
CHARLEVOIX PUBLIC SCHOOLS	94.12	TOTAL	231,494.65

ACH Payments – 12/02/2013 – 12/09/2013

MI PUBLIC POWER AGENCY	14,282.85	VANTAGEPOINT (457 ICMA Plan)	12,953.12
IRS (Payroll Tax Deposit)	36,015.66	MI PUBLIC POWER AGENCY	17,238.73
ALERUS FINANCIAL (HCSP)	380.00	STATE OF MI (Sales Tax)	18,194.11
STATE OF MI (Withholding Tax)	5,122.70		
VANTAGEPOINT (401 ICMA Plan)	728.06	TOTAL	104,915.23

PAYROLL: NET PAY

Pay Period Ending 11/30/2013 – Paid 12/06/2013

WELLER, LINDA JO	500.52	SPENCER, MICHAEL D.	92.35
IVAN, PAUL M.	519.97	BLANCHARD, SCOTT W.	400.08
DOAN, GERARD P.	443.88	FRYE, EDWARD J.	438.92
BRANDI, RICHARD M.	422.42	LOY, EVELYN R.	356.25
HANKINS, SCOTT A.	344.32	MORRISON, KEVIN P.	392.56
HEID, THOMAS J	264.22	NISWANDER, JOSEPH F.	374.56
WARNER, JANINE M.	184.70	WELLS JR., DONALD E.	379.56
SWEM, DONALD L.	152.66	JONES, TERRI L.	291.03
ELLIOTT, PATRICK M.	92.35	WILSON, RICHARD J.	310.57
STRAEBEL, ROBERT J.	92.35	HODGE, MICHAEL J.	309.03

WURST, RANDALL W.	262.14	MAYER, SHELLEY L.	1,697.83
MAYER, SHELLEY L.	256.50	HILLING, NICHOLAS A.	1,106.50
JOHNSON, STEVEN P.	170.45	MEIER III, CHARLES A.	1,707.44
BROWN, STEPHANIE C.	170.45	ZACHARIAS, STEVEN B.	1,581.54
KLOOSTER, ALIDA K.	85.23	NISWANDER, JOSEPH F.	1,257.63
EATON, BRAD A.	53.69	BLANCHARD, SCOTT W.	1,558.04
BRADLEY, KELLY R.	55.23	FRYE, EDWARD J.	960.28
HILLING, NICHOLAS A.	83.99	JONES, TERRI L.	1,109.79
WILSON, TIMOTHY J.	89.35	SWEM, DONALD L.	1,626.82
MEIER III, CHARLES A.	89.35	EATON, BRAD A.	1,773.97
JONES, ROBERT F.	85.23	WILSON, TIMOTHY J.	2,303.10
SHRIFT, PETER R.	310.57	LAVOIE, RICHARD L.	1,241.80
ROLOFF, ROBERT P.	334.03	STEVENS, BRANDON C.	1,091.91
SCHLAPPI, JAMES L.	235.04	WHITLEY, ANDREW T.	1,569.24
SCHWARTZFISHER, JOSEPH L.	235.04	ELLIOTT, PATRICK M.	1,583.33
UMULIS, MATTHEW T.	176.91	MORRISON, KEVIN P.	1,075.76
BRODIN, WILLIAM C.	83.99	HODGE, MICHAEL J.	1,303.85
CAMPBELL, GABRIEL M.	163.64	WELLS JR., DONALD E.	1,569.69
WELLER, LINDA JO	1,338.23	BRADLEY, KELLY R.	1,221.27
STRAEBEL, ROBERT J.	2,489.18	WILSON, RICHARD J.	1,304.70
BRANDI, RICHARD M.	1,795.76	JOHNSON, STEVEN P.	1,226.99
LOY, EVELYN R.	996.51	JONES, ROBERT F.	1,332.27
KLOOSTER, ALIDA K.	1,472.94	DORAN, JUSTIN J.	1,426.66
BROWN, STEPHANIE C.	1,150.18	BISHAW, JAMES H.	505.72
SPENCER, MICHAEL D.	1,711.07	TOWSLEY, CALVIN J.	470.61
SPENCLEY, PATRICIA L.	1,259.43	MANKER JR, DAVID W.	333.91
NASH, JENNIFER B.	761.99	MANKER SR, DAVID W.	548.55
PANOFF, ZACHARY R.	436.04	NEUMANN, DANA L.	258.38
MILLER, FAITH G.	382.33	BECKER, MICHAEL S.	398.34
PEARSON, BETHANY S.	1,229.03	COLE, STEVEN D.	429.80
ZIELINSKI, JOSEPH A.	1,582.00	MCGHEE, ROBERT R.	833.09
DOAN, GERARD P.	1,548.61	WILKIN, AMANDA J.	807.36
SHRIFT, PETER R.	1,091.94	BOSS JR, DALE E.	1,112.75
SCHLAPPI, JAMES L.	1,352.65	BOSS, JAMES W.	918.57
UMULIS, MATTHEW T.	1,500.26	BERTINELLI, DAVID P.	189.41
HANKINS, SCOTT A.	1,441.77	HOLM, ARTHUR R.	242.73
ORBAN, BARBARA K.	1,848.08	HEID, THOMAS J	1,245.15
TRAEGER, JASON A.	1,579.95	CURTIS, DENNIS E.	365.01
WARNER, JANINE M.	1,069.21	WOODY, SCOTT R.	1,520.02
IVAN, PAUL M.	1,689.17	VANLOO, JOSEPH G.	674.73
SCHWARTZFISHER, JOSEPH L.	1,091.46	LUNDHOLM, ROBERT A.	685.20
ROLOFF, ROBERT P.	1,936.34	HAND, HEATHER K.	791.21
BRODIN, WILLIAM C.	1,572.31	TABER, HOLLY S.	674.60
RILEY, DENISE M.	379.12	CROFT, JAMES E.	384.40
TEUNIS, STEVEN L.	1,807.63	WYMAN, MATTHEW A.	302.48
WURST, RANDALL W.	1,778.55	TOTAL	93,917.30

PAYROLL: TRANSMITTAL
12/06/2013

AMERICAN FAMILY LIFE	158.34	COMMUNICATION WORKERS OF AMER	537.18
AMERICAN FAMILY LIFE	269.17	MI STATE DISBURSEMENT UNIT	674.57
BAY WINDS FEDERAL CREDIT UNION	50.00	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	170.00	POLICE OFFICERS LABOR COUNCIL	372.00
CHAR EM UNITED WAY	76.54	PRIORITY HEALTH	893.29
CHARLEVOIX STATE BANK	1,016.16	TOTAL	4,367.25