

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, December 2, 2013 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Lyle Gennett, Shirley Gibson, Greg Stevens, Leon Perron, and Jeff Porter
Absent: Council member Shane Cole

III. Inquiry Regarding Possible Conflicts of Interest:

Councilmember Stevens reported that he has a conflict of interest on Item VII.B., Discussion Regarding Grant Traverse Band of Ottawa & Chippewa Indians Grant Applications, as he is affiliated with two of the organizations applying for grants. Councilmember Stevens will step down when that agenda item is presented.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – November 18, 2013 Regular Meeting Minutes, approved as corrected.
- B. Accounts Payable Check Register – November 21, 2013
- C. Accounts Payable Check Register – December 3, 2013
- D. ACH Payments – November 18, 2013 – November 25, 2013
- E. Tax Disbursement – December 3, 2013
- F. Payroll Check Register – November 22, 2013
- G. Payroll Transmittal – November 22, 2013

V. Public Hearings

None.

VI. Reports

Manager Straebel reminded Council that there would be an Economic Development forum on December 4, 2013 from 4:30 to 8:00 p.m. at the Charlevoix Public Library, and asked how many councilmembers plan to attend as food will be served. Five councilmembers responded affirmatively. Manager Straebel also asked for an attendance count for the holiday party; all members plan to attend.

Deputy Clerk Brown reported that the December Board of Review, which is a regular meeting, will be held Tuesday, December 10. She also reported that several appointments will be expiring at the end of the month and appointments/reappointments will be on the agenda for the first meeting in January 2014. Mayor Carlson requested that notices be sent out to those whose seats will be up for renewal to ensure they are willing to continue to serve.

VII. Requests, Petitions and Communications and Actions Thereon

A. Review of the Fireworks Permit for the New Year's Bridge Drop

Dan Barron, representing the Charlevoix New Year's Bridge Drop Committee, presented the item and answered questions from Council. The Committee is requesting approval to hold a fireworks display on December 31 to celebrate the New Year. Fire Chief Ivan has reviewed the application and determined that the plans and setbacks proposed accommodate bystander, fireworks crew, and emergency personnel safety. Although the first "land shoot" in Charlevoix in many years, the proposal meets all current NFPA standards. Chief Ivan recommends this permit be approved, pending approval by the US Coast Guard Sector Sault Captain of the Port.

In response to questioning, Member Barron stated that the committee would consider an earlier fireworks display in future years, but that the intent is to celebrate the New Year, which begins at midnight. While the timing may be too late for young children, older children and adults look forward to staying up late to welcome the New Year.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to public comment.

Motion by Councilmember Stevens, second by Councilmember Gennett, to approve the fireworks permit, subject to approval by the U.S. Coast Guard Sector Sault Ste. Marie.

Yeas: Gennett, Gibson, Stevens, Perron, Porter
Nays: None
Absent: Cole

B. Discussion Regarding Grand Traverse Band of Ottawa & Chippewa Indians Grant Applications
Councilmember Stevens stepped down from the dais.

City Manager Rob Straebel presented the item and answered questions from Council. Over the last five or six years, the City has successfully submitted numerous grant applications to the Grand Traverse Band of Ottawa and Chippewa Indians. All grant applications must be approved by the local governing body before they are submitted to the Tribe. The City has received the following grant applications:

- 1) Colorado Challenge - \$10,000 in grant funds requested for Colorado Challenge, an eight day outdoor adventure camp created to benefit teens from under-privileged homes.
- 2) Third Day Fellowship and Outreach - \$15,000 in grant funding to offset annual operating costs of Third Day Fellowship and Outreach.
- 3) Joppa House - \$20,916 requested in grant funding to pay for non-personnel costs including insurance, utilities, maintenance and educational material for the Joppa House.
- 4) St. Mary's School - \$2,500 in grant funding to offset costs of purchasing ten iPad minis and software.

Additionally, the City would like to submit the following application for a grant:

- 5) Recreation Department - \$15,000 for upgrading playground equipment and basketball courts at Rotary Park on Carpenter Avenue.

Upon questioning, Mayor Carlson reported that the Colorado Challenge provides disadvantaged youth the opportunity to travel, bond, and grow. Grant funds would be used to benefit youth from our area.

Manager Straebel reported that there are two grant cycles per year; the winter grant cycle is geared towards municipalities and the summer grant cycle towards school districts.

Upon questioning, Mr. Stevens advised Council that the Joppa House is nearing completion and more funds are needed to complete the project; the occupancy permit cannot be issued until work is complete.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to the public.

Motion by Councilmember Perron, second by Councilmember Gennett, to submit grant applications for funding of the following: Colorado Challenge, Joppa House, Third Day, St. Mary's School, and new playground equipment for the City of Charlevoix at Rotary Park.

Yeas: Gennett, Gibson, Perron, Porter
Nays: None
Abstain: Stevens
Absent: Cole

Councilmember Stevens returned to the dais.

C. Consideration to Approve a Notice of Intent Resolution Relating to Issuance of Bonds for Wastewater Plant Improvements

City Manager Rob Straebel presented the item and answered questions from Council. City Council needs to pass a Notice of Intent Resolution related to the issuance of bonds through the Michigan Finance Authority State Revolving Fund Program. The resolution is the first step in solidifying financing for the Wastewater Treatment Plant. The proposed bonding has a 20 year term at 2 ½% interest. This resolution, if passed, will result in the publication of Exhibit A, informing residents of the City's intention to finance this project through bonding. Residents have 45 days after publication to seek a referendum, placing the bonding issue on a ballot for a public vote. An in depth look at this project and the related rate increase will be discussed at the next Council meeting. At this time, the City is requesting approval to bond \$12,000,000; once the request is submitted the amount cannot be increased. While it is believed that this project will cost between \$9,000,000 and \$11,500,000, bids have not yet been sought.

Council discussed whether or not the Notice of Intent should be published in both the Charlevoix Courier and the Petoskey News Review. Manager Straebel suggested that he could obtain input from bond counsel regarding the terminology "the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed." The Courier is the City's paper of record; however, the terminology may require publication in the Petoskey News Review. Council generally agreed that the item should be published in both papers, to ensure the public is properly notified.

Mayor Carlson opened the item to public comment.

Art Nash asked if the bonds would be general obligation bonds or revenue bonds. City Treasurer Brandi reported that the bonds are "junior" bonds, but that the bonds would be paid through service fees, not property taxes. Treasurer Brandi also stated that when it comes time to sell the bonds, the process is very fast. Bond counsel will have advertised the availability of bonds and buyers will have already expressed their interest.

Mayor Carlson closed the item to public comment.

Action by Resolution.

D. Review of Draft 2014-15 Department Head Goals

City Manager Straebel presented the item and answered questions from Council. Comments from Councilmembers Porter and Stevens were incorporated into the document. Comments from Councilmember Gibson were provided just prior to the meeting; additionally, Councilmember Gibson noted that the Voter files need to be updated, and asked for input from the Deputy Clerk.

Deputy Clerk Brown stated that there are many reasons why the files are out of date: when people move and do not reregister at their new location, they remain an active voter at the original location. When the Clerk's office has reason to expect that a person is no longer a qualified voter due to a move, action can be taken to put the person on a "cancellation countdown". If the person does not vote or otherwise contact the Clerk's office, the voter is removed from the qualified voter files after two even-year November elections. The process, while very slow, protects voters who are temporarily away from home or only interested in "major" elections. Upon further questioning, Ms. Brown reported that deceased voters can be immediately removed based on information from the County Clerk, an obituary, or an immediate family member. Work can be done on the qualified voter file to "clean up" the files, but it is a time consuming and drawn-out process.

Councilmember Gennett stated that several community members have remarked that the playground equipment at Michigan Beach is old and insufficient. City Manager Straebel noted that there a goal under "Recreation and Mt. McSauba" for funding to update that equipment.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed.

E. Discussion Regarding Clarification of Airport Committee Members

Airport Manager Scott Woody presented the item and answered questions from Council. At the October 7, 2013, Council meeting, three airport committees were disbanded, leaving the Airport Advisory Committee. Airport Manager Woody would like Council to remove the following members: City Attorney Jim Young, QOE representatives, the Federal Aviation Administration (FAA), and the Michigan Department of Transportation (MDOT). Remaining members would include: the Mayor, two Councilmembers (currently Councilmembers Gennett and Gibson), the City Manager, the Airport Manager, the Community Economic Development Director, and Don Seelye.

Mayor Carlson opened the item to public comment. There was no comment, and the item was closed to public comment.

Motion by Councilmember Porter, second by Stevens, to affirm the following individuals are members of the Airport Advisory Committee: Mayor Carlson, Councilmembers Gennett and Gibson, the City Manager, the Airport Manager, the Community Economic Development Director, and Don Seelye..

Yeas: Gennett, Gibson, Stevens, Perron, Porter
Nays: None
Absent: Cole

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

- A. Consideration to Approve a Notice of Intent Resolution Relating to Issuance of Bonds for Wastewater Plant Improvements
Motion by Councilmember Stevens, second by Councilmember Gibson, to adopt Resolution 2013-12-01 as follows:

RESOLUTION 2013-12-01
NOTICE OF INTENT RESOLUTION

WHEREAS, the City of Charlevoix, County of Charlevoix, State of Michigan (the "City"), has determined that it is necessary for the public health, safety and welfare of the City to acquire, construct, furnish and equip improvements to the City's Sewage Disposal System (the "System") including improvements to the Charlevoix Wastewater Treatment Plan, together with all related appurtenances and attachments (the "Project"); and

WHEREAS, the City has been advised by the Michigan Department of Environmental Quality ("MDEQ") that financial assistance to accomplish the acquisition and construction of the Project is available through the State Revolving Fund ("SRF") Loan Program administered by the Michigan Department of Environmental Quality (the "MDEQ") and the Michigan Finance Authority (the "MFA"); and

- WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and
- WHEREAS, the issuance of bonds payable from revenues of the System under Act 94 in a total amount not to exceed Twelve Million Dollars (\$12,000,000) (the "Bonds") for the purpose of financing all or part of the Project represents the most practical means to that end; and
- WHEREAS, the City has made application for participation in the SRF loan program; and
- WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94; and
- WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in the *Charlevoix Courier*, a newspaper of general circulation in the City.
2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.
3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the electors of the City and users of the System, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.
4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:
 - a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
 - b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.
 - c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$12,000,000.
 - d) A reimbursement allocation of the expenditures described in b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

RESOLVED, this 2nd day of December, A.D. 2013.

Resolution was adopted by the following yea and nay vote:

Yeas: Gennett, Gibson, Stevens, Perron, Porter
Nays: None.
Absent: Cole

EXHIBIT A
NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF CHARLEVOIX AND TO USERS
OF THE CITY'S SEWER SYSTEM OF INTENT TO ISSUE REVENUE BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Charlevoix, Charlevoix County, Michigan, intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series in a total amount not to exceed Twelve Million Dollars (\$12,000,000), for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the City's Sewage Disposal System (the "System"), including improvements to the Charlevoix Wastewater Treatment Plant, together with all related appurtenances and attachments.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS SHALL BE PAYABLE from the revenues received by the City from the operations of the Water and Sewer system except as provided below in the case of bonds sold to the Michigan Finance Authority in connection with the State of Michigan's State Revolving Fund program. The revenues will consist of rates and charges billed to the users of the system, a schedule of which is presently on file in the office of the City Clerk. The rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on the bonds and to pay other obligations of the system.

BOND DETAILS

THE REVENUE BONDS will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

ADDITIONAL SOURCES OF PAYMENTS FOR BONDS

SOLD TO MICHIGAN FINANCE AUTHORITY

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE FOR THE PAYMENT OF THE BONDS MONEY RECEIVED OR TO BE RECEIVED BY THE CITY DERIVED FROM IMPOSITION OF TAXES BY THE STATE AND RETURNED OR TO BE RETURNED TO THE CITY AS PROVIDED BY LAW, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment of taxes, which taxes are collected by the State and returned to the City as provided by law, to the Michigan Finance Authority or a trustee, and such funds may be pledged for the payment of the revenue bonds.

IN THE EVENT THAT THE REVENUE BONDS ARE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY PLEDGE ITS LIMITED TAX FULL FAITH AND CREDIT AS SECURITY FOR THE REVENUE BONDS, IN WHICH EVENT DEBT SERVICE ON THE BONDS SHALL BE PAYABLE EITHER FROM REVENUES OF THE SYSTEM OR FROM AD VALOREM TAXES THAT MAY BE LEVIED ON ALL TAXABLE PROPERTY IN THE CITY, SUBJECT HOWEVER, TO CONSTITUTIONAL, STATUTORY AND CHARTER TAX RATE LIMITATIONS.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

X. Ordinances

None.

XI. Miscellaneous Business

Chuck Shering noted that there are wooden retaining walls at the corners of Stover/Ferry and ~~Stover~~Ferry/Eaton that are disintegrating and need repair and suggested that the item be budgeted for next year.

XII. Audience - Non-agenda Input (written requests take precedent)

None.

XIII. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 7:43 p. m.

Accounts Payable – 11/21/2013

AT&T MOBILITY	70.67	STANDARD INSURANCE CO	1,409.39
CHARLEVOIX STATE BANK	4,058.55	VERIZON WIRELESS	56.72
DELTA DENTAL	4,457.33	VISION SERVICE PLAN	504.26
GREAT LAKES ENERGY	236.03		
PRIORITY HEALTH	43,375.06	TOTAL	54,168.01

Accounts Payable – 12/03/2013

ACAT GLOBAL	3,187.80	KSS ENTERPRISES	102.99
AIRGAS USA LLC	1,016.37	LAKESHORE TIRE & AUTO SERVICE	90.45
ALTEC INDUSTRIES INC	159.85	LOUIS A. HOFFMAN NURSERY INC	9,750.00
AMERICAN WASTE INC.	2,260.40	LSL PLANNING INC.	32.50
ARTFORM FABRICATING &	250.00	MDC CONTRACTING LLC	11,062.62
ASPLUNDH TREE EXPERT CO	7,038.36	MEDICARE REFUNDS	303.30
AT&T LONG DISTANCE	514.55	MICH DEPT OF COMMUNITY HEALTH	25.00
AVFUEL CORPORATION	18,885.23	MICHIGAN CAT	642.71
BC/BS OF MI REFUNDS	138.10	MICHIGAN LOCAL GOVERNMENT	110.00
BERGMANN MARINE	205.92	MISS DIG SYSTEM INC	438.79
BRANDI, RICHARD	41.00	MURRAY'S CREATIONS	40.00
CENTRAL DRUG STORE	126.27	NASH, JENNIFER	41.00
CHARLEVOIX CONVENTION &	5,000.00	NATIONAL CRIME PREVENTION	316.05
CHARLEVOIX COUNTY CLERK	2,235.00	NEOPOST INC	1,454.90
CHARLEVOIX SCREEN MASTERS INC	198.00	NORTH COUNTRY POWER GENERATION	2,825.00
CITY OF CHARLEVOIX TREASURER	3,350.00	NORTHERN MICHIGAN JANITORIAL	113.70
CRA Payment Center	370.83	OTEC	625.25
CUTLER, AMY	75.00	PARASTAR INC.	1,293.95
DCASSESSING SERVICES	4,291.92	PEARSON, BETHANY	41.00
DOAN, GERARD	41.00	POLLARDWATER.COM - EAST	176.93
DORNBOS SIGN INC.	328.10	POWER LINE SUPPLY	1,634.18
EJ USA INC.	671.75	PREIN & NEWHOF	1,970.00
ELLIOTT, PATRICK M.	41.00	RELIABLE OFFICE SUPPLIES	155.89
ELLSWORTH FARMER'S EXCHANGE	1,264.29	RGM SERVICES	65.16
EMERGENCY MEDICAL PRODUCTS INC	332.13	ROBINSON, STEVEN	22.93
ENERCO CORPORATION	700.00	RUPERT, BARRIE & VICKIE	75.00
EVANS, HAL	41.00	SECURITY SANITATION INC.	190.00
FISHER SCIENTIFIC	159.74	SPENCER, MICHAEL	41.00
FOX CHARLEVOIX FORD	25,604.25	STATE INDUSTRIAL PRODUCTS	524.01
GALLS AN ARAMARK COMPANY	20.00	STRAEBEL, ROBERT J.	41.00
GEMPLER'S	275.85	SUPERIOR MECHANICAL	391.84
GORDON FOOD SERVICE	23.98	SWEM, DONALD L.	41.00
GRAINGER	152.10	T & R ELECTRIC	13,927.00
GREAT LAKES ELEVATOR LLC	289.80	TERMINAL SUPPLY CO	138.55
GREAT LAKES ENVIRONMENTAL	600.00	TEUNIS, STEVEN	41.00
GREAT LAKES PIPE & SUPPLY	612.29	TURNOUT RENTAL	950.00
GRP ENGINEERING INC.	1,690.33	TUV RHEINLAND INDUSTRIAL	928.50
HAND, HEATHER	41.00	UP NORTH PROPERTY SERVICES LLC	1,316.00
HANKINS, SCOTT	41.00	USA BLUE BOOK	904.61
HARVEY PHD., LYNN R.	3,155.05	VOSS LIGHTING	379.05
HEID, THOMAS J.	41.00	WELLER, LINDA	41.00
HOLIDAY COMPANIES	9,438.63	WILKIN, AMANDA	41.00
HOLIDAY LIGHTING SERVICES INC.	9,325.00	WOODY, SCOTT	580.99
ICMA	852.00	WORK & PLAY SHOP	120.44
ISLAND AIRWAYS	9.66	YOUNG GRAHAM	5,451.50
IVAN, PAUL	41.00	ZIELINSKI, JOSEPH A.	41.00
J & B MEDICAL SUPPLY INC.	453.10	TOTAL	165,088.44

Tax Disbursement – 12/03/2013

CHARLEVOIX COUNTY TREASURER	59.93	CHARLEVOIX PUBLIC SCHOOLS	162.36
CHARLEVOIX COUNTY TREASURER	1,649.81	CITY OF CHARLEVOIX - TAXES DUE	2,133.60
CHARLEVOIX PUBLIC SCHOOLS	1,214.75	STATE OF MICHIGAN	382.52
CHARLEVOIX PUBLIC SCHOOLS	339.84		
CHARLEVOIX PUBLIC SCHOOLS	14.83	TOTAL	5,957.64

ACH Payments – 11/18/2013 – 11/25/2013

MI PUBLIC POWER AGENCY	15,388.81	VANTAGEPOINT (457 ICMA Plan)	12,796.27
IRS (Payroll Tax Deposit)	32,623.56	MERS (Defined Benefit Plan)	24,952.68
ALERUS FINANCIAL (HCSP)	380.00	MI PUBLIC POWER AGENCY	260,618.52
STATE OF MI (Withholding Tax)	4,673.23	MI PUBLIC POWER AGENCY	13,927.47
VANTAGEPOINT (401 ICMA Plan)	728.06	TOTAL	366,088.60

PAYROLL: NET PAY
Pay Period Ending 11/16/2013 – Paid 11/22/2013

WELLER, LINDA JO	1,338.23	BISHAW, JAMES H.	665.08
STRAEBEL, ROBERT J.	2,184.66	TOWSLEY, CALVIN J.	535.52
BRANDI, RICHARD M.	1,795.76	MANKER JR, DAVID W.	460.61
LOY, EVELYN R.	996.51	MANKER SR, DAVID W.	583.07
KLOOSTER, ALIDA K.	1,215.44	NEUMANN, DANA L.	258.38
BROWN, STEPHANIE C.	1,336.69	BECKER, MICHAEL S.	528.98
LALEWICZ, AMELIA	46.17	COLE, STEVEN D.	429.80
SPENCER, MICHAEL D.	1,514.20	MCGHEE, ROBERT R.	1,020.81
SPENCLEY, PATRICIA L.	1,051.81	WILKIN, AMANDA J.	669.20
NASH, JENNIFER B.	838.10	HEID, THOMAS J	1,245.15
PANOFF, ZACHARY R.	781.04	CURTIS, DENNIS E.	672.03
MILLER, FAITH G.	622.32	GILL, DAVID R.	903.85
PEARSON, BETHANY S.	1,229.02	WOODY, SCOTT R.	1,520.01
ZIELINSKI, JOSEPH A.	1,582.00	VANLOO, JOSEPH G.	467.62
DOAN, GERARD P.	1,210.88	LUNDHOLM, ROBERT A.	588.70
SHRIFT, PETER R.	1,187.50	HAND, HEATHER K.	791.21
SCHLAPPI, JAMES L.	1,273.21	TABER, HOLLY S.	532.60
UMULIS, MATTHEW T.	1,239.05	CROFT, JAMES E.	281.34
HANKINS, SCOTT A.	1,624.85	WYMAN, MATTHEW A.	671.94
ORBAN, BARBARA K.	1,381.34	STEVENS, JEFFREY W.	145.40
TRAEGER, JASON A.	1,154.57	ROLOFF, AUDREY M.	849.69
WARNER, JANINE M.	810.93	MATTER, DAWSON K.	598.81
IVAN, PAUL M.	1,689.17	MARSH JR., JAMES D.	31.40
SCHWARTZFISHER, JOSEPH L.	1,246.92	RILEY, TIMOTHY C.	38.16
ROLOFF, ROBERT P.	1,870.07	RAMSEY, KYLE J.	52.86
BRODIN, WILLIAM C.	1,082.20	RILEY, CASEY W.	27.70
RILEY, DENISE M.	382.97	THORMAN, MIKAYLA R.	39.12
TEUNIS, STEVEN L.	1,774.51	JONES, LARRY M.	805.33
WURST, RANDALL W.	1,264.47	TRAVERS, MANUEL J.	91.02
MAYER, SHELLEY L.	1,226.52	SILVA, JESSE L.	63.44
HILLING, NICHOLAS A.	1,488.76	KITELEY, FISHER L.	52.86
MEIER III, CHARLES A.	1,231.73	COLLINS, CHAD M.	614.40
ZACHARIAS, STEVEN B.	1,445.23	RILEY, DANIEL A.	668.11
NISWANDER, JOSEPH F.	1,251.38	BERGMANN, DOUGLAS M.	52.86
BLANCHARD, SCOTT W.	1,596.85	SCHOOOF, WILLIAM R.	549.91
FRYE, EDWARD J.	960.28	BRENNAN, PEGGY L.	195.50
JONES, TERRI L.	971.69	DROST, PATRICIA A.	57.50
SWEM, DONALD L.	1,626.83	STALEY, ARLENE L.	80.00
EATON, BRAD A.	1,570.75	DZIEDZIC, MARY ALICE	80.00
WILSON, TIMOTHY J.	1,926.34	CARLSON, JOANNE E.	80.00
LAVOIE, RICHARD L.	1,096.68	VON HELLENS, BENNIE L.	5.00
STEVENS, BRANDON C.	1,274.65	LEFT, LILLIAN M.	165.00
WHITLEY, ANDREW T.	1,173.63	BUDAY, JOAN E.	173.25
DRAVES, MARTIN J.	1,722.42	STEPHAN, MARY ANN	30.00
ELLIOTT, PATRICK M.	1,583.33	CAMPBELL, KAREN L.	95.00
MORRISON, KEVIN P.	1,129.57	LEWIS, LOIS E.	90.00
HODGE, MICHAEL J.	1,064.07	PICOTTE, DIANE M.	195.50
WELLS JR., DONALD E.	1,326.17	DOAN, CECELIA E.	85.00
BRADLEY, KELLY R.	1,221.99	COLT, JUDITH C.	82.50
WILSON, RICHARD J.	1,085.30	FIEDLER, ANNE J.	85.00
HART II, DELBERT W.	706.70	LEWIS, LORNA MAE	65.00
JOHNSON, STEVEN P.	1,101.86	TRIMPER, MARCIA L.	85.00
JONES, ROBERT F.	1,061.43		
DORAN, JUSTIN J.	1,205.43	TOTAL	86,930.40

PAYROLL: TRANSMITTAL
11/05/2013

AMERICAN FAMILY LIFE	158.34	COMMUNICATION WORKERS OF AMER	566.53
AMERICAN FAMILY LIFE	269.17	MI STATE DISBURSEMENT UNIT	674.57
BAY WINDS FEDERAL CREDIT UNION	50.00	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	200.00	PRIORITY HEALTH	938.61
CHAR EM UNITED WAY	76.54		
CHARLEVOIX STATE BANK	1,016.16	TOTAL	4,099.92