

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, October 21, 2013 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham, Assistant City Attorney
City Manager: Rob Straebel
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Gabe Campbell, Shane Cole, Lyle Gennett, Shirley Gibson, and Greg Stevens
Absent: Council member Jeff Porter

III. Inquiry Regarding Possible Conflicts of Interest:

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – October 7, 2013 Regular Meeting Minutes
- B. Accounts Payable Check Register – October 22, 2013
- C. ACH Payments – October 7, 2013 – October 17, 2013
- D. Tax Disbursement – October 22, 2013
- E. Payroll Check Register – October 11, 2013
- F. Payroll Transmittal – October 11, 2013

G. Presentation of Michigan Fitness Promoting Active Communities Award

Mayor Carlson read a short statement describing the award and the efforts needed to achieve the Silver Level award, including the City's "Ride the Path to Health Program", and thanking the following individuals for their efforts: Janine Warner, Jennifer Nash, Robert Straebel, Erika VanDam, Jennifer Kenney, Kris Krumrey, William Brodin, Amanda Wilkins, Patrick Elliott, Keith Carey, and Mike Spencer.

V. Public Hearings

None.

VI. Reports

City Manager Rob Straebel reported that the Lewis Street infrastructure project has been delayed due to weather, and will hopefully be completed next week, depending on weather. Upon questioning, Department of Public Works (DPW) Superintendent Pat Elliott reported that there is some minor milling that will need to be done, but it will not impact the schedule.

VII. Requests, Petitions and Communications and Actions Thereon

A. Consideration to Approve Final Engineering Design and a Financial Services Rate Study for Improvements to the Wastewater Treatment Plant

Mark Prein of Prein and Newhof presented the item and answered questions from Council. To date, the City has approved engineering services for the Wastewater Treatment Plant in phases. This agenda item is to have City Council approve final engineering design and a rate study analysis, for which the City has been awarded up to \$819,000. The City will need to contribute 10% of the grant, \$91,000, for a total project cost of \$910,000. Additionally, the Michigan Department of Environmental Quality (MDEQ) has added the Wastewater Treatment Plant improvements to the list of fundable projects. This is very beneficial, as the rate for this loan will be 2.5%.

Mr. Prein also advised that a rate study has been started by the City's financial advisor. Mr. Prein reported completion of two additional grant requests through the State. Unfortunately, the grants were turned down as not qualifying for the funds, as the State is looking for a minimum of a 20% decrease in energy use through the project. The firm is also pursuing Rural Development funding as another possible funding source.

Mr. Prein stated that the City recently received notice of the fundable range for the State Revolving Fund (SRF) loan. The next step is for a Milestone Schedule to be prepared with the State. Projected critical dates include preliminary plans being required in February 2014, final plans by April 2014, and starting construction in the fall of 2014. Mr. Prein is looking for direction to proceed with the final design, using the S2 grant application funding as the City's primary funding source.

The Mayor called for public comments. There was no comment. The Mayor closed the item to public comment.

Motion by Councilmember Campbell, second by Councilmember Cole, to approve final engineering and design along with a financial services rate study, per the memo dated October 14, 2013 from Mark Prein of Prein and Newhof.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

B. Charlevoix Historical Society Request to Place a Historic Train Caboose at the Depot Property Adjacent to Depot Beach

City Planner Mike Spencer presented the item and answered questions from Council. The Charlevoix Historical Society would like to place a 1916 train caboose on their property at 305 Chicago Avenue in the grassy area on the south side of the Depot building. The 10'x30' caboose would be located on railroad ties and a track, and not be on a foundation. The caboose may be used for presentations of railroad history. The Planning Commission reviewed this item on October 14 and unanimously approved the proposal, noting that it would be a wonderful tourist attraction and is in keeping with the historic theme of the Depot. Due to the location of the caboose, (dense trees, vegetation, and slope of the hill), views from the property above the Depot will not be impacted. Planner Spencer also noted that, since this property is in the City's historic district, the proposal will also need to go to the Historic District Commission for review.

The Mayor called for public comments. There was no comment. The Mayor closed the item to public comment.

Motion by Councilmember Gennett, second by Councilmember Gibson, to recommend that the Historic District Commission approve the [request to place a historic train caboose at the Depot property adjacent to Depot Beach] proposal as presented.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

C. Consideration of a Resolution to Create a City of Charlevoix Review Process and Standards for Public Infrastructure Projects

City Planner Mike Spencer presented the item and answered questions from Council. The Planning Commission has been working on a Resolution/Policy that would clarify what capital improvement projects should be reviewed by the Planning Commission before consideration by City Council. The policy is intended to provide the public, staff, and elected officials clear guidance on new infrastructure projects or new uses to satisfy the requirements of the Michigan Planning Enabling Act, and clarify the appropriate local review process for infrastructure projects in parks or other public lands. This Resolution/Policy was introduced to Council at the October 7, 2013 meeting, and no comments have been received thus far.

The Mayor called for public comments. There was no comment. The Mayor closed the item to public comments.

Action by Resolution.

D. Second Discussion Regarding an Adopt-a-Brick Program for Plaza B in East Park

City Manager Rob Straebel presented the item and answered questions from Council. Council needs to determine whether or not to adopt the program, the cost of bricks, and the designated use of proceeds. Staff has prepared an application and suggested a cost of \$100 per brick. Manager Straebel stated that his office has not received any additional comments regarding the proposed program.

Councilmember Gennett supported the program and stated that he would like to see the money go toward East Park and the Interactive Water Fountain. Councilmember Gennett also suggested that a fund be set up for anyone who wants to donate to the future of the park.

Councilmember Stevens agreed that the funds should go towards maintenance of the park.

Councilmember Gibson noted that at the last meeting there were two residents who indicated their support for leaving the bricks without etching. At the time she had agreed with them; but since then she has spoken with a number of residents who are in favor of the program. Mayor Carlson reported that he had the same reaction from people during Apple Fest, in support of the Adopt-a-Brick Program.

The Mayor called for public comments.

Jodi Bingham questioned the actual dollar amount that will be "profit" and Mayor Carlson responded \$75.00.

The Mayor closed the item to public comments.

Motion by Councilmember Cole, second by Councilmember Stevens, to implement the Adopt-a-Brick Program as described in the October 21, 2013 Council packet, earmarking program proceeds towards East Park maintenance, including costs associated with the Interactive Water Fountain.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

E. Consideration to Approve Road Salt Purchase for 2013/14

Department of Public Works (DPW) Superintendent Pat Elliott reviewed the item and answered questions from Council. This is a budgeted item for the annual purchase of road salt. The item was competitively bid by the State of Michigan through the MI DEAL program.

The Mayor called for public comments. There was no comment and the item was closed to public comment.

Motion by Councilmember Campbell, second by Councilmember Stevens, to accept the unit cost of \$54 per ton and that Council approve a maximum expenditure of \$13,500 for the purchase of bulk road salt from North American Salt Company.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

F. Consideration to Approve Refuse Collection Bid

DPW Superintendent Pat Elliott presented the item and answered questions from Council. On October 10, 2013, the City Clerk's office opened sealed bids for refuse collection services, including supplying dumpsters to the various different departments, pick up and disposal for the compactor located downtown, and the Monday curbside refuse pickup. American Waste, our current provider for these services, meets all bid specifications and was the only bidder. Overall, American Waste has done a good job over the last six years providing these refuse services and has resolved any issues that have come up in a timely fashion. The total cost of services is lower than the current cost by approximately \$3,000. If approved by Council, these bid numbers will be included in the 2014/15 budget.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Stevens, second by Councilmember Gibson, to enter into a three-year agreement with American Waste, according to their bid amounts submitted on October 10, 2013 as outlined on page 44 of the agenda packet.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

G. Property and Liability Insurance Renewal

City Manager Rob Straebel presented the item and answered questions from Council. The City of Charlevoix is in the fourth year of coverage for property and liability insurance from Municipal Underwriters of Michigan, a Michigan PAR plan. The quote for the coming year is a 5.6% increase, which is in line with other insurer's increases. This policy covers property and equipment valued at over \$60,000,000 and fleet coverage for vehicles valued over \$4,800,000. The City has increased values by 5% and fleet coverage went up more than \$600,000 with the addition of the newest bucket truck and other new vehicles. The coverage is quoted for \$5 million of liability and property coverage and has deductibles of zero on liability and \$250 on fleet, property, inland marine and computer equipment (EDP). This premium again includes boiler insurance with a \$2,500 deductible, the same coverage as the past year. The current budget for all insurance coverage is \$88,600. Other coverage purchased by the City is for underground storage tank coverage, airport management liability insurance, volunteer fireman coverage, lighthouse liability and a policy for day camp. Our current cost is still significantly lower than our last year with the Michigan Municipal League.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Gennett, second by Councilmember Campbell, to approve the renewal of the Liability and Property Insurance with the Michigan PAR Plan (from Municipal Underwriters of Michigan), beginning November 1, 2013 for \$86,004 for one year.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

H. Consideration to Approve a Resolution Supporting a Solution to the Asian Carp Issue

City Manager Rob Straebel presented the item and answered questions from Council. Freshwater Future is asking the City to pass a resolution in support of a solution to keep Asian Carp out of the Great Lakes. This issue has the potential to drastically change the ecology of the Great Lakes as well as having a detrimental effect on our local economy.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Action by Resolution.

VIII. **Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None.

IX. **Resolutions**

A. A Resolution to Create a City of Charlevoix Review Process and Standards for Public Infrastructure Projects

Motion by Councilmember Campbell, second by Councilmember Gennett, to adopt Resolution 2013-10-02 as follows:

RESOLUTION 2013-10-02
A RESOLUTION TO CREATE A CITY OF CHARLEVOIX REVIEW PROCESS AND STANDARDS
FOR PUBLIC INFRASTRUCTURE PROJECTS

WHEREAS, the City of Charlevoix Planning Commission and City Council find that the public interest is best served when there are clear standards for review and decision making processes on public infrastructure projects and the use of public lands; and

WHEREAS, the Michigan Planning Enabling Act, Article IV, Section 125.3861 states:

125.3861. New Construction of certain projects in area covered by municipal master plan; approval; initiation of work on project; requirements; report and advice.

(1) A street; square, park, playground, public way, ground, or other open space; or public building or other structure shall not be constructed or authorized for construction in an area covered by a municipal master plan unless the location, character, and extent of the street, public way, open space, structure, or utility have been submitted to the planning commission by the legislative body or other body having jurisdiction over the authorization or financing of the project and has been approved by the planning commission. The planning commission shall submit its reasons for approval or disapproval to the body having jurisdiction. If the planning commission disapproves, the body having jurisdiction may overrule the planning commission by a vote of not less than 2/3 of its entire membership for a township that on the enactment date of this act had a planning commission created under former 1931 PA 285, or for a city or village, or by a vote of not less than a majority of its membership for any other township. If the planning commission fails to act within 35 days after submission of the proposal to the planning commission, the project shall be considered to be approved by the planning commission.

WHEREAS, the Planning Enabling Act does not define "structure" which can be subject to interpretation and/or litigation and does not provide municipalities clear guidance; and

WHEREAS, the City of Charlevoix does review and make a recommendation on the Draft Capital Improvement Plan (CIP) on an annual basis prior to adoption by City Council¹ in accordance with MCL 125.3865; however, infrastructure projects and new uses may arise throughout the year that are not included in the budget or CIP; and

WHEREAS, the City of Charlevoix may receive specific requests from individuals, groups, organizations or governmental agencies proposing a new infrastructure project, structure, feature, or use on public lands that was not previously planned for or previously known, and funding sources for these projects or uses may be from individual donations, grants, scholarships, and/or local, state and federal funds; and

WHEREAS, the City Planning Commission does not have a process in place to review infrastructure projects not covered in the budget or CIP or new uses proposed on public lands; and

¹ Typically Planning Commission review of the CIP takes place in February of each year. The City must adopt the CIP before March 1st to ensure the Budget and Capital Improvement Plan are in effect by April 1st. The Planning Commission is also invited to public work sessions held by City Council where the Budget and Capital Improvement Plans are reviewed prior to adoption.

WHEREAS, the City of Charlevoix feels the public, the Planning Commission who represent the public on land use issues, and elected officials should be fully informed and involved in decisions on capital improvements and uses upon public lands;

NOW, THEREFORE, BE IT RESOLVED that the City of Charlevoix Review Process and Standards for Public Infrastructure Projects, which are attached, are hereby adopted and shall be effective immediately and further, that this policy may be used concurrently with other review processes such as zoning review or the City's Donations Acceptance Policy.

RESOLVED, this 21st day of October, A.D. 2013

Resolution was adopted by the following yea and nay vote:

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
Nays: None
Absent: Porter

City of Charlevoix Review Process and Standards for Public Infrastructure Projects.

1. Definitions:
 - A. Structure: a permanent building, typically enclosed or containing a roof, used for a wide variety of activities. (Examples include, but are not limited to: City Hall, the water treatment plant, harbormaster building, performance pavilion, park pavilions, bathroom facilities, airport hangers, etc.)
 - B. Feature: an element or attribute that serves to enhance or provide a specific use to a property. (Examples include the trout stream, water fountain, public art, sculptures, kiosk, signs, pavers, maps, benches, etc.)
 - C. Amenity: a feature, attraction, use, or structure typically located in public parks to enhance the experience of the user or fulfill a specific need. (An amenity may also be a feature such as the trout stream, interactive water fountain, disc golf, etc.)
2. Exemptions:² The following infrastructure projects and uses on public lands shall be exempt from this review resolution and policy:
 - A. Infrastructure Projects
 - Any capital improvement project that has been budgeted for and included in the Capital Improvement Plan (CIP), which has already been reviewed and approved by the City.
 - Any capital improvement project that must be completed to protect public health, safety and/or welfare. (Examples include, but are not limited to: replacing or adding fire hydrants, water lines, sewer lines, traffic signs, construction fencing, road repair etc.)
 - Replacement, repair, or expansion of utilities such as water, sewer, electric, storm water, phone, cable, fiber optic, etc.
 - Replacement or repair of existing structures, features, and amenities. (Examples of features that can be repaired, replaced, or added, include those that are common in parks or other city properties such as: park benches, trash/recycling bins, signage, flag poles, kiosks, clocks, public art, bike racks, etc.)
 - Repair or replacement of existing roads, curbs, gutter systems, and sidewalks.
 - B. Existing Uses on Existing Publicly Owned Lands
 - Minor changes or improvements to existing uses related to recreation, governmental operations, utilities, and recycling.
3. Review process and standards for capital improvements and new uses:
 - A. Capital Improvements requiring review:
 - (1) Any new structure, feature, or expansion of an existing building.
 - (2) Any new use or recreational activity proposed on public properties.
 - (3) Purchase of any additional properties to be owned by the City. Sale of any City owned lands.
 - (4) Construction of new roads, alleys, and parks.
 - B. Review Process:
 - (1) Any capital improvement or use subject to review under this policy shall be submitted to the Planning Commission for review at a regular or special meeting requested by the Chair.

² Even if a particular project or use is exempt under this section, City staff may choose to follow this policy if the project is considered to have significant public importance. Staff will continue to update the Planning Commission and City Council on capital improvement projects, uses, etc., even if it is exempt under this section.

- (2) A summary of the project or use shall be included, with all relevant documentation including: site plans, maps, diagrams, pictures, renderings, and/or building plans.
- (3) The Planning Commission shall review the project in accordance with the Michigan Planning Enabling Act, the City of Charlevoix Land Use Master Plan, the Parks and Recreation Master Plan, and zoning ordinance requirements, if applicable.
- (4) The Planning Commission shall take public comments and forward a written recommendation to City Council outlining the reason for the recommendation, and any other information supporting the recommendation. The Planning Commission may recommend that prior to making a decision, City Council hold a public hearing, and/or notify landowners adjacent to or in close proximity to the project or property.
- (5) City Council shall consider the Planning Commission recommendation at a regular or special meeting prior to making its decision. Based on the size, scope, cost and nature of the project or use, City Council shall have the flexibility to hold public meetings or hearings, request additional information or research, notify the general public or landowners adjacent to a project, and seek additional public review prior to the decision.
- (6) After the decision has been made, staff shall notify the Planning Commission of the decision.

- B. A Resolution to Create a City of Charlevoix Review Process and Standards for Public Infrastructure Projects
Motion by Councilmember Campbell, second by Councilmember Gennett, to adopt Resolution 2013-10-02 as follows:

RESOLUTION 2013-10-03
KEEPING ASIAN CARP OUT OF THE GREAT LAKES

- WHEREAS, the Great Lakes and St. Lawrence represent the largest body of surface fresh water in the world and are a vibrant, diverse ecosystem that is critically important to the economic well-being and quality of life of the Canadian and U.S. populations in the region; and
- WHEREAS, over 180 invasive species have entered the Great Lakes and its connecting water ways over the years and caused widespread damage and disruption to the natural balance of the system, as well as significant economic damage; and
- WHEREAS, one of the most serious threats ever presented by invasive species currently comes from Asian Carp, including silver, bighead, and black varieties; and
- WHEREAS, these varieties of carp were introduced to the southern United States for use in fish farms for algae control in the 1970's and escaped into the Mississippi River system; and
- WHEREAS, invasive species have already inflicted hundreds of millions in damage across the Great Lakes and St. Lawrence, and invasive carp pose a serious threat to the \$7 billion sport and commercial fishery that support the economy and help define the culture of the entire region; and
- WHEREAS, the invasive carp have migrated northward through the Mississippi River system as far north as Wisconsin, Minnesota, Illinois, Indiana, and Ohio, reducing significantly or eliminating populations of the more desirable species of fish because of their voracious food consumption and prolific reproduction; and
- WHEREAS, the invasive carp are threatening to enter the Great Lakes at a number of points across the region; and
- WHEREAS, many federal, state, provincial, and local government agencies in the United States and Canada have worked diligently and expended tens of millions of dollars over the past ten years on a variety of projects to keep invasive carp out of the Great Lakes; and
- WHEREAS, including the invasive carp, there are 39 invasive species in the two basins that present a threat to cross over into the other basin in the near future; and
- WHEREAS, once an invasive species establishes itself in an ecosystem, it is exceedingly difficult, if not impossible, to eradicate it, and it often inflicts serious damage on the ecosystem and imposes major costs in efforts to control it; and
- WHEREAS, Asian Carp pose a dangerous risk of injury to recreational users on waters infested with Asian Carp; and
- WHEREAS, Canadian and U.S. citizens across the basin have expressed serious concern about the invasive carp and other invasive species, and are demanding prompt action; and
- WHEREAS, the U.S. Army Corps of Engineers is conducting a multiyear, comprehensive study across the U.S. side of the Great Lakes basin called the "Great Lakes and Mississippi River Interbasin Study" (GLMRIS) that examines 19 separate locations where invasive carp could cross from the Mississippi River Basin to the Great Lakes Basin, and considers a large number of potential ways to stop the further migration.

NOW, THEREFORE, BE IT RESOLVED, that the invasive carp in the Mississippi River system pose one of the greatest threats to the integrity and well-being of the Great Lakes and St. Lawrence ecosystem, including the 40 million Canadians and Americans who live there; and

BE IT FURTHER RESOLVED, that preventing the invasive carp from entering the Great Lakes and St. Lawrence ecosystem needs to be approached with the greatest sense of urgency by all those responsible for dealing with this matter; and

BE IT FURTHER RESOLVED, that physical separation is the most effective way to keep invasive carp from entering Lake Michigan through the Chicago Area Waterway System, and such barriers would also prevent the movement of many other invasive species from one basin to the other; and

BE IT FURTHER RESOLVED, that physical separation is feasible and can be done in a way that maintains or enhances water quality, flood control, and transportation in the system; and

BE IT FURTHER RESOLVED, that additional steps must be taken in the interim to keep invasive carp out while the long term solution is put in place.

NOW THEREFORE BE IT RESOLVED that the City of Charlevoix strongly urges all parties involved to identify a preferred solution to the invasive carp issue and move forward to implement that solution with the greatest sense of urgency.

RESOLVED, this 21st day of October, A.D. 2013

Resolution was adopted by the following yea and nay vote:

Yeas: Campbell, Cole, Gennett, Gibson, Stevens
 Nays: None
 Absent: Porter

X. Ordinances

None.

XI. Miscellaneous Business

Councilmember Gennett asked about the corner of Bridge and Garfield, where it appears that gas lines are sticking up out of the ground. DPW Superintendent Elliott reported that they will be lowering the lines shortly.

Councilmember Stevens reported that, at the same intersection, there is a water puddle and asked if that was fixable. DPW Superintendent Elliott stated that it is fixable, the contractor is aware of the problem, and it will be corrected.

XII. Audience - Non-agenda Input (written requests take precedent)

None.

XIV. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 7:40 p. m.

Stephanie Brown

Deputy City Clerk

Norman L. Carlson, Jr.

Mayor

Accounts Payable – 10/22/2013

ACE HARDWARE	2,059.68	BRADFORD'S	56.35
ALL-PHASE ELECTRIC SUPPLY CO.	96.62	BRANDI, RICHARD	95.82
AMERICAN WASTE INC.	2,318.40	BROWN, STEPHANIE	390.29
APX INC.	53.02	CARQUEST OF CHARLEVOIX	958.66
ARROW UNIFORM-TAYLOR L.L.C.	1,080.12	CASCADE SUBSCRIPTION SERVICE INC.	159.54
ASPLUNDH TREE EXPERT CO	7,702.46	CCP INDUSTRIES INC	268.59
AT&T	4,681.67	CENTRAL DRUG STORE	20.27
AUTO VALUE	662.08	CHARLEVOIX AREA	1,025.00
AVFUEL CORPORATION	25,533.67	CHARLEVOIX AREA HOSPITAL	22.80
BATTERIES PLUS BULBS	77.95	CHARLEVOIX COUNTY FIRE	451.00
BOB MATHERS FORD	86.96	CHARTER COMMUNICATIONS	1,029.78

CHEMSEARCH	503.02	NORTHERN MICHIGAN JANITORIAL	34.95
CINTAS CORPORATION	63.66	NORTHERN MICHIGAN REVIEW INC.	556.13
DTE ENERGY	63.86	NORTHERN PUMP SERVICE INC.	8,600.00
EJ USA INC.	545.06	NORTHERN SAFETY CO INC	86.86
ELLSWORTH FARMER'S EXCHANGE	580.65	OLD DOMINION BRUSH	1,859.18
EMMET BRICK & BLOCK	351.63	OLESON'S FOOD STORES	193.61
ETNA SUPPLY	3,756.58	OMS COMPLIANCE SERV INC	78.75
FAMILY FARM & HOME	244.87	PEARSON, BETHANY	26.00
FERGUSON & CHAMBERLAIN	184.00	PERFORMANCE ENGINEERS INC	6,394.94
FREIDINGER M.D., REED K.	85.00	POWER LINE SUPPLY	1,624.84
GRAINGER	134.80	PURITY CYLINDER GASES INC	329.64
GREAT LAKES PLUMBING HEATING & A/C	1,300.00	RESIDEX LLC	820.00
HACH COMPANY	575.63	ROTARY CLUB OF CHARLEVOIX	37.50
HAND, HEATHER	46.33	RUEHLE, DAVID	139.36
HANKINS, SCOTT	13.76	S & S WORLDWIDE	193.30
HOLIDAY COMPANIES	8,745.16	SCHULTZ, MARILYN J.	75.00
HOLIDAY LIGHTING SERVICES INC.	7,600.00	SECURITY SANITATION INC.	475.00
HYDRO DESIGNS INC.	515.00	SEELEY'S PRINTING SERVICE	48.10
HYDRO DYNAMICS	3,210.25	SVCMASTER RESTORATION BY BARKLEY	510.48
IDEXX DISTRIBUTION INC.	1,182.55	SHORELINE POWER SERVICES INC.	1,180.11
INDEPENDENT DRAFTING SERVICES	1,920.00	SPARTAN DISTRIBUTORS INC	199.59
ISLAND AIRWAYS	6.67	STATE OF MICHIGAN	75.00
JONES & JONES GARAGE DOOR SVCS	200.00	STEVENS, BRANDON	28.00
KIWANIS CLUB OF CHARLEVOIX	39.00	SUPERIOR MECHANICAL	2,439.03
KLOOSTER, ALIDA K.	49.16	SWEM, DONALD L.	24.00
KORTHASE FLINN	186.14	T & R SERVICE INC	3,973.00
KSS ENTERPRISES	609.27	TIMMS, ROBERT	200.00
LAKESHORE TIRE & AUTO SERVICE	12.50	U.S. BANK N.A./MMBA	289,987.50
LANDSCAPE FORMS INC.	14,623.00	UP NORTH PROPERTY SERVICES LLC	2,625.00
LAVOIE, RICHARD	28.00	USA BLUE BOOK	133.48
LUNDHOLM, ROBERT A.	272.07	VOSS LIGHTING	318.00
MDC CONTRACTING LLC	119,154.60	WALTERS SHARPENING SVC. INC.	72.00
MICHIGAN OFFICEWAYS INC	1,092.02	WEDDING, MELISSA	48.40
MISS DIG SYSTEM INC	296.66	WHITLEY, ANDREW	28.00
NATIONAL FIRE CODES	1,165.50	WILKIN, AMANDA	188.99
NORTHERN FIRE & SAFETY INC.	33.00	TOTAL:	541,823.87

Tax Disbursement – 10/22/2013

CHARLEVOIX COUNTY TREASURER	29,594.06	CHARLEVOIX PUBLIC SCHOOLS	2,564.74
CHARLEVOIX PUBLIC SCHOOLS	43,990.16	CITY OF CHARLEVOIX - TAXES DUE	33,299.37
CHARLEVOIX PUBLIC SCHOOLS	5,268.34		
CHARLEVOIX PUBLIC SCHOOLS	249.41	TOTAL:	114,966.08

ACH Payments – 10/07/2013 – 10/17/2013

MI Public Power Agency	14,040.11	MI Public Power Agency	32,421.07
IRS (Payroll Tax Deposit)	33,922.37	State of Michigan (Sales Tax)	23,870.51
Vantagepoint (401 ICMA Plan)	713.78	State of MI (Withholding Tax)	10,255.13
Vantagepoint (457 ICMA Plan)	12,081.11	TOTAL	127,304.08

PAYROLL: NET PAY

Pay Period Ending 10/05/2013 – Paid 09/27/2013

CARLSON JR., NORMAN	1,117.43	MILLER, FAITH G.	323.46
CAMPBELL, GABRIEL M.	397.10	PEARSON, BETHANY S.	1,229.02
GIBSON, SHIRLEY J.	443.28	DOAN, GERARD P.	1,210.87
PORTER, JEFFREY L.	378.82	SHRIFT, PETER R.	1,111.56
STEVENS, GREGORY L.	651.07	SCHLAPPI, JAMES L.	1,310.74
COLE, SHANE	489.45	UMULIS, MATTHEW T.	1,207.93
GENNETT, LYLE E.	863.38	HANKINS, SCOTT A.	1,559.47
WELLER, LINDA JO	1,354.58	ORBAN, BARBARA K.	1,388.24
STRAEBEL, ROBERT J.	2,567.79	TRAEGER, JASON A.	1,342.45
BRANDI, RICHARD M.	1,795.76	WARNER, JANINE M.	1,165.68
LOY, EVELYN R.	996.52	EVANS JR, HALBERT K.	1,407.82
KLOOSTER, ALIDA K.	1,451.95	KLOOSTER, PATRICK H.	151.96
BROWN, STEPHANIE C.	1,352.69	BINGHAM, LARRY E.	578.22
SPENCER, MICHAEL D.	1,711.07	LABELLE, DAVIS B.	59.10
SPENCLEY, PATRICIA L.	1,016.91	KLINGER, LUCAS D.	56.38
NASH, JENNIFER B.	638.02	GREYERBIEHL, KEVIN M.	128.80
PANOFF, ZACHARY R.	819.06	MCDONOUGH, COLLIN B.	555.90

IVAN, PAUL M.	1,689.17	DORAN, JUSTIN J.	1,581.64
SCHWARTZFISHER, JOSEPH L.	1,388.19	BISHAW, JAMES H.	695.23
ROLOFF, ROBERT P.	1,143.09	TOWSLEY, CALVIN J.	599.76
BRODIN, WILLIAM C.	772.53	MANKER JR, DAVID W.	457.63
RILEY, DENISE M.	397.40	MANKER SR, DAVID W.	609.03
TEUNIS, STEVEN L.	1,770.41	NEUMANN, DANA L.	474.30
WURST, RANDALL W.	1,250.61	BECKER, MICHAEL S.	520.20
MAYER, SHELLEY L.	1,323.40	COLE, STEVEN D.	526.66
HILLING, NICHOLAS A.	1,317.55	MCGHEE, ROBERT R.	1,020.81
MEIER III, CHARLES A.	1,331.59	WILKIN, AMANDA J.	710.14
ZACHARIAS, STEVEN B.	1,084.94	HEID, THOMAS J	1,245.15
NISWANDER, JOSEPH F.	1,251.38	CURTIS, DENNIS E.	860.08
BLANCHARD, SCOTT W.	1,617.73	BOOTHE, STEVEN A.	88.31
FRYE, EDWARD J.	960.28	DOAN JR, RALPH W.	230.27
JONES, TERRI L.	1,090.50	GRUNCH, RONALD J.	45.62
SWEM, DONALD L.	1,626.83	DURRENBERGER, LARRY J	22.67
EATON, BRAD A.	1,849.36	DAVIS, RONALD L.	8.94
WILSON, TIMOTHY J.	2,079.85	GILL, DAVID R.	570.98
LAVOIE, RICHARD L.	1,099.09	MACLEOD, SAMUEL R.	464.80
STEVENS, BRANDON C.	1,196.62	STEIN, MARK G.	31.72
WHITLEY, ANDREW T.	1,247.87	WOODY, SCOTT R.	1,520.01
DRAVES, MARTIN J.	1,609.56	VANLOO, JOSEPH G.	611.01
ELLIOTT, PATRICK M.	1,583.39	LUNDHOLM, ROBERT A.	659.06
MORRISON, KEVIN P.	1,124.55	TOUGH, KENDALL J.	56.52
HODGE, MICHAEL J.	1,292.14	HAND, HEATHER K.	834.81
WELLS JR., DONALD E.	1,463.26	CAMERON, DANIELLE Y.	317.58
BRADLEY, KELLY R.	1,381.66	TABER, HOLLY S.	422.22
WILSON, RICHARD J.	1,096.34	CROFT, JAMES E.	332.87
HART II, DELBERT W.	781.68	STEIN, DONNA E.	18.94
JOHNSON, STEVEN P.	998.34	WYMAN, MATTHEW A.	798.45
JONES, ROBERT F.	1,050.79	TOTAL:	89,037.99

PAYROLL: TRANSMITTAL

09/27/2013

AMERICAN FAMILY LIFE	158.34	COMMUNICATION WORKERS OF AMER	566.53
AMERICAN FAMILY LIFE	244.27	MERS	380.00
BAY WINDS FEDERAL CREDIT UNION	50.00	MI STATE DISBURSEMENT UNIT	674.57
BAY WINDS FEDERAL CREDIT UNION	210.00	NORTHWESTERN BANK	210.00
BAY WINDS FEDERAL CREDIT UNION	160.00	NORTHWESTERN BANK	140.00
CHAR EM UNITED WAY	81.54	POLICE OFFICERS LABOR COUNCIL	372.00
CHARLEVOIX STATE BANK	976.06	PRIORITY HEALTH	938.61
CHARLEVOIX STATE BANK	360.00	TOTAL:	5,521.92