

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, August 5, 2013 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present:

Mayor: Norman L. Carlson, Jr.
Assistant City Attorney: Bryan Graham
City Manager: Absent
City Treasurer: Richard Brandi
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Gabe Campbell, Shane Cole, Lyle Gennett, Shirley Gibson, Greg Stevens, and Jeff Porter
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest:

None.

IV. Consent Agenda:

The following items were approved and filed:

- A. Approval of Minutes – July 15, 2013 Regular Meeting Minutes
- B. Approval of Minutes – July 22, 2013 Special Meeting Minutes
- C. Accounts Payable Check Register – July 19, 2013
- D. Accounts Payable Check Register – August 6, 2013
- E. ACH Payments – July 15, 2013 – August 2, 2013
- F. Tax Disbursement – August 6, 2013
- G. Payroll Check Register – July 19, 2013
- H. Payroll Transmittal – July 19, 2013
- I. Payroll Check Register – August 2, 2013
- J. Payroll Transmittal – August 2, 2013

- K. Letter of resignation received from Nick Popoff from the Recreation Advisory Board, effective immediately.
Motion by Councilmember Campbell, second by Councilmember Gennett, to accept the letter of resignation [of Nick Popoff from the Recreation Advisory Board].

Yeas: Campbell, Cole, Gennett, Gibson, Stevens, Porter
Nays: None
Absent: None

- L. Mayor Carlson presented Dave Robinson a Certificate of Appreciation for his years of service (2005 – 2012) on the Shade Tree Commission.
- M. Mayor Carlson presented Dennis Kusina a Certificate of Appreciation for his years of service (2007 - 2013) on the City Council (1st Ward) and as a member of the Board of Review (2009 – 2013).
- N. Mayor Carlson presented Jill Picha a Certificate of Appreciation for her years of service (2007 – 2013) on the City Council (3rd Ward), as Deputy Mayor (2009 – 2013), and as a member of the Airport Terminal Ad-Hoc Committee, Airport Design Development Committee, Airport Policy Advisory Committee and the Airport Technical Committee.
- O. Mayor Carlson presented Carol Ochs a Certificate of Appreciation for her years of service as City Clerk (2004 – 2013).

V. Public Hearings:

A. Public Hearing on 2013 Draft Zoning Ordinance.

City Planner Mike Spencer introduced the item and answered questions from Council. He stated that this is the fourth meeting on the Ordinance. At the last meeting, Council directed staff to address outstanding issues, which included water quality protection, and comments made by Tip of the Mitt Watershed Council. These items were addressed in a staff report which advised that language has been added to Article 6, Overlay Districts, Section 5.41, (pg. 92) Central Business District Overlay District, (5) Outdoor Displays and Merchandise, to regulate outdoor displays in this district. Last week, staff sent letters to all of the downtown business owners, seeking their comments. He stated that there were four public comments on this issue, three of which were in support of the change and one against the change. One of the t-shirt shop owner's was very adamant that Council know that they wanted to continue to be able to hang t-shirts outside their building.

City Planner Spencer advised Council that two additional written comments had been received from Marilyn Mark-Saidman and Gina Engle.

The Mayor opened the public hearing at 7:10 p. m.

Sally Winter, Dixon Avenue, read prepared remarks about the Anderson boat house development. She is opposed to the construction. City Planner Spencer addressed specific issues brought up in Ms. Winters' comments, and explained the provisions within the new Zoning Ordinance that addressed the height and size of boathouses.

William Dupont, owner of Round Lake Books at 216 Bridge Street, a storefront in the Central Business District Overlay District, addressed Council regarding outdoor merchandise displays and gave his reasons for being in favor of this type of advertising.

Eugene Saenger, Dixon Avenue, addressed Council regarding the Anderson boat house and comments made by Planner Spencer. Mr. Saenger felt that changing the Zoning Ordinance to prevent boat houses of the scale of the Anderson boat house is spot zoning. He feels that Council needs to slow this process and also to address the issue of preservation of views and view sheds.

Carol Ochs thanked Planner Spencer, the Planning Department interns, and the Planning consultants for their efforts in updating the Zoning Ordinance and stated that the new Ordinance may not be perfect, but is a significant improvement over the existing ordinance. Furthermore, Ms. Ochs stated that the new ordinance is very needed by the Planning and Zoning Department to proceed with normal business.

Cindy Flora, owner of Half Way to The Top (downtown merchant), spoke in favor of allowing the outdoor advertising to continue.

Ann Banfield, property owner on Pine River Lane, stated that she would like to be able to build on her property.

Eldon Johnson, 306 E. Dixon Avenue, stated that the Planning Director has not enforced the laws passed by the City. He noted that he is strongly against the Anderson boat house, and asks Council to ensure that City Ordinances are enforced. He believes that historic housing areas should be protected. Mr. Johnson stated that he is an experienced developer and he believes that there is no enforcement of protective covenants with regard to zoning.

John Haggard, partner in two structures in the 100 block of Bridge Street (Central Business District Overlay District), spoke against restrictions on outdoor advertising in the downtown area.

John Hess, 326 Meech Street, stated that City Planner Spencer has spent three years revising the Zoning Ordinance, and has done a fantastic job. Mr. Hess also stated that the Zoning Ordinance is a living document that can be revised at any time.

The Mayor closed the public hearing at 7:38 p. m.

City Planner Spencer noted that over 95% of the cities in the United States have zoning ordinances. The purpose of a zoning ordinance is to keep development appropriate to the community, and to have a document that respects private property while allowing people to build in ways that are compatible with the community and the City's vision. The City's vision is outlined in the City's Master Plan, while the goals of the Plan are implemented in the new Zoning Ordinance.

City Planner Spencer stated that outdoor advertising is a local decision. Some communities do not allow it at all, including Harbor Springs and Saugatuck. Boyne City has very restrictive zoning: business owners must go in front of a committee and pay a \$200 fee just to put a sign up in front of their business. They do allow outdoor advertising under a special use permit, but such a permit is very difficult to get due to strict criteria. The result is that you see very few businesses in Boyne City having outdoor advertising, yet downtown businesses are thriving. Petoskey allows outdoor advertising only in their entryways, not on a building façade.

Regarding vacant storefronts, City Planner Spencer stated that this has been the worst in the last six years and that many factors impact a business' success. He stated that they have had a lot of complaints regarding outdoor advertising, specifically about downtown t-shirt shops. Planner Spencer described various things that the City is doing to try to attract new businesses and encourage investment downtown.

Councilmember Campbell spoke against boat houses in the scenic reserve district.

A Bridge Street property owner of a t-shirt shop strongly believes that displaying t-shirts attracts tourists to shop in their stores.

Bob Winter, property owner of 310 and 402 Dixon Avenue, stated that he felt something was wrong with the zoning that allows a 2,000 – 3,000 sq. ft. cottage and a 23,000 sq. ft. residence. He felt that the larger home was not in keeping with the neighborhood. He asked that Council ensure that the Zoning Ordinance is clear and that zoning takes into account surrounding properties.

Councilmember Porter asked if the Anderson case is currently under appeal. Assistant Attorney Graham stated that the matter is in the appeals process and is being handled by the insurance defense attorney; all the cases dealing with zoning appeals have been handled by their office and have been successfully defended on behalf of the City.

VI. Reports:

City Treasurer Richard Brandi asked Council to complete a short survey regarding iPads and their home internet services.

City Treasurer Brandi reported that the infrastructure project on Garfield would not start until August 12th.

DPW Superintendent Pat Elliott reported that there is a safety issue involving commercial vessels and visibility when coming into or leaving Round Lake through the channel. The Shade Tree Commission has been involved in discussions, and attempts have been made to resolve the problem through tree pruning. Unfortunately, two river birch trees must be removed to accomplish adequate view corridors for safety.

VII. Requests, Petitions and Communications and Actions Thereon:

A. Public Comments – Charlevoix Renewable Energy Plan.

Electric Department Superintendent Don Swem reviewed the item and answered questions from Council. In 2008, the State of Michigan implemented Public Act 295, *The Clean, Renewable and Efficient Energy Act*, which requires the City to obtain at least 10% of its energy from renewable resources by the year 2015. To accomplish this goal, the City has developed a plan to invest in landfill gas plants. The Charlevoix Renewable Energy Plan is updated every two years, as required by law. Additionally, the law requires that the public have an opportunity to comment on the two-year update. In 2012, the City obtained approximately 3% of energy from these renewable landfill gas plants and the City will be able to secure the required 10% by 2015. Landfill gas plants capture methane gas which is then burned to produce power.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Campbell, second by Councilmember Cole, to approve the Updated Renewable Energy Plan.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens, Porter
Nays: None
Absent: None

B. 2013 Energy Optimization Plan and Renewable Energy Plan Annual Reports.

Electric Department Superintendent Don Swem presented the item and answered questions from Council. As required by law, annual reports for the Energy Optimization Plan and Renewable Energy Plan have been prepared and are ready to be submitted to City Council, utility customers, and the Michigan Public Service Commission (MPSC). The reports are available on the website and a summary letter will be mailed to utility customers.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Campbell, second by Councilmember Stevens, to acknowledge receipt of the Energy Optimization and Renewable Energy Plan Annual Reports.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens, Porter
Nays: None
Absent: None

C. Consideration to Implement an Adopt-A-Brick Program for Plaza B.

DPW Superintendent Pat Elliott presented the item and answered questions from Council. If approved, Plaza B would be finished with pavers, which the City has in stock. He advised that there were two companies in the area that provide engraving services, Concrete Services of Traverse City, and Emmett Brick and Block of Harbor Springs. The engraving cost ranges between \$19.00 and \$25.20 per paver. The paver size would allow for up to 3 lines of text with a total of 12 characters per line. There is additional stock to use for engraved bricks. The City would take orders for engraved bricks and periodically replace the plain pavers with engraved pavers.

Mayor Carlson stated that the paver cost and the allowable text on pavers would be a future item for direction from Council.

The Mayor called for public comments.

John Haggard spoke to Council regarding a similar program run by the AmVet Post on Beaver Island. The program on Beaver Island costs \$100 per paver.

The Mayor closed the item to public comments.

Motion by Councilmember Gennett, second by Councilmember Campbell, to approve the Adopt-A-Brick Program for Plaza B and City Council will determine at a later date the cost per brick and where the monies will go and the allowable language to be engraved on the brick pavers.

Yeas: Campbell, Cole, Gennett, Gibson, Stevens, Porter
Nays: None
Absent: None

D. Discussion Regarding Volume of Venetian Concerts at the Odmark Performance Pavilion.

Councilmember Porter stated he had received complaints about the volume of concerts at the pavilion during the Venetian concerts. He stated that he could hear every note inside his home with the windows closed. He contacted the City Manager and the Chief of Police. The City Manager contacted Dan Barron and the next day's concert the sound was dramatically different.

Dan Barron, President of Venetian Festival, Inc., addressed the concerns about the sounds of Venetian. He stated that the sound level on Thursday was very similar, if not louder, than Wednesday. He stated that he has consistently spoken to one of Councilmember Porter's constituents, who has registered complaints over the years regarding the volume of the concerts. Mr. Barron stated that they have done what they can to minimize the volume, but the sound is going to carry across Round Lake. He has provided the information to this citizen. Venetian Festival, Inc. has eliminated the speaker towers so that the speakers are located at the base areas next to the performance pavilion; however, with national performing groups, the groups control the volume of their performance. The organizers do speak to the groups and ask them to lower their volume for Charlevoix's more intimate venue. Mr. Barron acknowledged that there was a certain inconvenience for three hours per night on four nights of the year, but he asks the residents of the north shore to please endure that for the good of the community.

Councilmember Porter stated that Venetian was the single most important part of the festival season in Charlevoix and he felt that the Venetian Committee has done a wonderful job over the years. Mr. Barron stated that Venetian is part of the spirit and heart of this community.

Councilmember Gibson questioned the time of the complaints and noted that the concerts only last until about 10:00 p.m. Councilmember Porter advised that the complaints had come in around 9:30 p.m.

Councilmember Gennett stated that he had received a suggestion to provide a bus to help people get to the concerts from a central parking area.

Council was generally against any action regarding the volume of the concerts.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

E. Discussion Regarding Parking the Chamber of Commerce Raffle Car at Bridge Park.

Erin Bemis, President of the Chamber of Commerce, stated that she was present to clarify any questions related to the raffle car. Councilmember Porter presented the item and asked that the Chamber of Commerce raffle car be removed from Bridge Park. Over the years, the Chamber has parked the raffle car in Bridge Park from about late June to September. Councilmember Porter believes that its current location in Bridge Park is inappropriate: as people drive into the central business district this is the first area that they. He questioned if having this car on display was contributing to "Charlevoix the Beautiful". Councilmember Porter reiterated his feelings that a public park was not an appropriate place to park a vehicle for 6-7 weeks.

Mayor Carlson read a memo aloud from the City Manager regarding the raffle car and the collaborative efforts of the City and the Chamber of Commerce for several events during the year.

Ms. Bemis gave a brief summary of the history of the fundraiser over the past 20 years.

Councilmember Gennett stated that it was Council's job to help support the Chamber and anyone doing anything they can to make Charlevoix a better place. Councilmember Gennett believes that the car is parked in a fine location. Councilmembers Cole and Stevens agreed, as did Councilmember Gibson.

Council generally agreed to leave the raffle car in its present location.

The Mayor called for public comments.

Carol Ochs reminded Council that the Mayor or three Councilmembers can place an item on the agenda. Ms. Ochs asked who sponsored the item in addition to Councilmember Porter. The Mayor requested that the item be placed on the agenda. She stated that this was not the first item that Councilmember Porter asked to have on the agenda, and she believes that Council is getting caught in micro-management issues. She expressed her support for the Chamber and the location of the raffle car. Mayor Carlson advised that he had been contacted by the City Manager regarding this item. Rather than contact two other council members, The Mayor asked the City Manager to add the item to the agenda.

Councilmember Porter stated that the City Manager had asked if Erin Bemis could address this issue at a Council meeting.

The Mayor closed the item to public comments.

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action.

None.

IX. Resolutions.

None.

X. Ordinances.

A. Zoning Ordinance and Map

Councilmember Stevens stated that the new Zoning Ordinance addressed many of the issues that had come before Council in the past.

Councilmember Campbell stated that he has concerns about the scenic reserve district.

Assistant Attorney Graham stated that he had spoken to the City Attorney, who had completed a legal review of the proposed Ordinance and this was an upgrade and improvement over the current Zoning Ordinance.

[Clerk note: copies of the newly enacted zoning ordinance and the zoning map are available for public review at City Hall or online at www.cityofcharlevoix.org. Copies may be purchased at the Charlevoix City Clerk's office. Due to its size, the ordinance is not published here in its entirety. The following Notice of Adoption, which was published pursuant to the Zoning Act, summarizes the ordinance.]

Motion by Councilmember Porter, second by Councilmember Stevens, to adopt Ordinance 762 of 2013 and incorporate changes into the final draft.

Yeas: Cole, Gennett, Gibson, Stevens, Porter
Nays: Campbell
Absent: None

**CITY OF CHARLEVOIX
ORDINANCE NO. 762 OF 2013
NOTICE OF ADOPTION OF A NEW ZONING ORDINANCE AND ZONING MAP**

A zoning ordinance regulating the development and use of land has been adopted by the legislative body (the City Council) of the City of Charlevoix. The new zoning ordinance was adopted on August 5, 2013 in accordance with the Michigan Zoning Enabling Act, Public Act 110 of 2006 (the "Zoning Act") and becomes effective on September 4, 2013. This new zoning ordinance completely repeals and replaces the prior zoning ordinance, which was adopted in 1978. In addition, the official Zoning Map for the City of Charlevoix was also amended to reflect new zoning district names. Numerous properties were rezoned based on current or future land use, market changes, or other factors.

The new zoning ordinance, which consists of 19 articles, is summarized below:

Article 1, Purpose and Title provides the official title of the ordinance, sets forth its overall purpose and intent, and provides requirements for interpretation, conflicts with other laws, and vested rights.

Article 2, Definitions, defines the particular terms used in the ordinance.

Article 3, Mapped Districts, lists the zoning districts within the City and provides rules for interpreting the City Zoning Map.

Article 4, Residential Districts, establishes the R1 Single Family Residential District, the R2 Single Family Residential District, the R2A Two Family Residential District, the R4 Planned Residential District, and the PC Residential Private Clubs District. The permitted uses by right and special land uses allowed in each district are listed, as are the development requirements in each district (minimum lot area and lot width, maximum building height, front/rear/side yard setbacks, maximum lot coverage, minimum residential floor area). In addition, specific requirements related to multiple family housing are specified.

Article 5, Nonresidential Districts, establishes the C-M Commercial Mixed Use District, the C1 General Commercial District, the CBD Central Business District, the CH Commercial Hospitality District, the MC Marine Commercial District, the SR Scenic Reserve District, the PF Public Facilities District, the PO Professional Office District, and the I Industrial District. The permitted uses by right and special land uses allowed in each district are listed, as are the development requirements in each district (minimum lot area and lot width, maximum building height, front/rear/side yard setbacks, maximum lot coverage, and minimum residential floor area). In addition, specific district requirements are listed.

Article 6, Overlay Districts, establishes four overlay districts based on unique land use requirements or conditions. This chapter includes allowed uses and requirements for development within each of these Districts that differ from those of the underlying zoning district.

Article 7, Use Requirements, contains requirements pertaining to specific uses in addition to the development requirements listed for each zoning district. This includes specific requirements for (partial list): accessory buildings and uses, bed and breakfasts, home occupations, uses accessory to hotel/motel, single and two family dwellings, site condominiums, sexually oriented businesses, drive-through restaurants, solar panels, medical use of marijuana, vehicle repair (minor and major), vehicle wash establishments, and wireless telecommunications facilities.

Article 8, General Provisions, outlines provisions that apply generally to all zoning districts. These include (partial list): determining the number of principal uses per lot; determination of uses similar to those listed as permitted or special land uses; fences and walls; allowed projections into required setbacks; maximum lot width to depth ratio; exceptions to height requirements; building grades and lot drainage; corner clearance and visibility; private roads and shared driveways; excavations; essential services; outdoor swimming pool requirements; and temporary uses.

Article 9, Site Development Requirements, provides the requirements for landscaping and buffers, general building appearance and exterior lighting of uses.

Article 10, Off-street Parking, Loading, Access and Circulation, establishes minimum requirements for off-street parking for all uses, including size of spaces, parking setbacks, and provisions for deferring, sharing and modifying the required parking. Minimum design standards are also established.

Article 11, Signs, specifies the type of signs permitted by district and the maximum size and height allowed. Other provisions relate to sign permits, lighting of signs and location.

Article 12, Site Plan Review lists the requirements for site plan applications and outlines the process and standards for consideration of a site plan.

Article 13, Special Land Uses outlines the process and standards for consideration of special land uses within each zoning district.

Article 14, PUD Planned Unit Development District, establishes the PUD Planned Unit Development District. This article specifies qualifying conditions, permitted uses and development requirements (density, open space, etc.) for PUDs. The article also lists the general design standards that all PUDs must meet. Finally, the chapter includes the application requirements and process for review and approval of a PUD and the review standards that must be met for approval.

Article 15, Nonconformities, identifies the rights to which all nonconforming uses, structures and lots are entitled and specifies the limitations applicable to expansion and replacement of certain nonconformities.

Article 16, Administration and Enforcement states the duties of the Zoning Administrator, gives the City Council the power to set fees for zoning related requests, allows the City to require performance guarantees, and a declaration that a violation of the Zoning Ordinance is a misdemeanor and that the City has the ability commence appropriate action in a court of jurisdiction.

Article 17, Zoning Board of Appeals, states the membership requirements for the Zoning Board of Appeals (ZBA), the jurisdiction of the ZBA, and the process and standards for consideration of an interpretation, administrative appeal, or dimensional variance.

Article 18, Amendments, defines the process for amending the text of the ordinance and for rezoning of land, and provides a process for conditional rezoning (by which an owner voluntarily places conditions upon the use or development of the land in exchange for rezoning approval)

Article 19, Enactment, establishes the legal adoption of the Zoning Ordinance.

Ordinance No. 762-2013 was enacted on the 5th day of August, A.D. 2013, by the Charlevoix City Council as follows:

Motion by: Councilmember Jeff Porter
 Seconded by: Councilmember Greg Stevens

Yeas: Cole, Gennett, Gibson, Stevens, Porter
 Nays: Campbell
 Absent: None

XI. Miscellaneous Business.

Councilmember Campbell questioned why there was not a certificate of appreciation for Bryan Vollmer and Mayor Carlson responded that Mr. Vollmer he could not attend this meeting.

Councilmember Cole stated that the Police Department did a great job during Venetian.

Mayor Carlson stated that the Department of Public Works did a great job with clean-up after Venetian.

XII. Audience - Non-agenda Input (written requests take precedent).

Mr. Delbert "Chip" Terrill addressed Council regarding early morning departures from the airport. He stated that he began keeping a log on July 14th: the earliest jet went out at 6:38 a.m. and two other flights went out before 7:45 that morning. Several other dates had early flights including one as early as 4:30 a.m. He stated if the City had an 8:00 a.m. start time for flights, it was not being followed. Councilmember Gibson stated that she is on the Airport Committee and suggested that Mr. Terrill meet with her and Airport Manager Scott Woody about this matter. Councilmember Cole agreed that flights at 4:00/4:30 a.m. are not appropriate, but he felt that flights after 6:30 or 7:00 a.m. are not a problem.

Wendy Hoyt thanked the Mayor and Council for their efforts. She stated that she was a homeowner and a business owner in Charlevoix and in her professional life she is an Urban Planner. She believes that the petunias along curbside are very iconic to Charlevoix. She expressed support for the existing petunia program, not the hanging baskets, and asked that the City re-invest funds into the petunia program.

Carol Ochs thanked Dan Barron, Erin Bemis, and Amanda Wilkin for all their efforts for and during the Venetian Festival, especially for efforts to reschedule events due to weather.

XIII. Adjourn:

The Mayor stated if there were no objections, the meeting would adjourn.
 There were no objections.
 Meeting adjourned at 9:00 p. m.

Stephanie Brown/fm Deputy City Clerk Norman L. Carlson, Jr. Mayor

Accounts Payable – 07/19/2013

AT&T	4,958.71	PRIORITY HEALTH	39,422.76
AT&T MOBILITY	72.37	STANDARD INSURANCE CO	1,334.87
CHARLEVOIX STATE BANK	4,846.91	VERIZON WIRELESS	56.74
DELTA DENTAL	4,236.42	VISION SERVICE PLAN	494.86
GREAT LAKES ENERGY	203.62	TOTAL	55,627.26

Accounts Payable – 08/06/2013

AETNA	86.24	KING PAR LLC	77.17
AIRGAS USA LLC	947.95	KIWANIS CLUB OF CHARLEVOIX	78.00
ALL-PHASE ELECTRIC SUPPLY CO.	1,448.97	KMart	316.92
ALTEC INDUSTRIES INC	171,992.44	KSS ENTERPRISES	3,056.00
AMERICAN WASTE INC.	2,552.82	LAKESHORE TIRE & AUTO SERVICE	28.85
AMERICAN WATER WORKS ASSN	170.00	LAVOIE, RICHARD	14.00
ANYBATTERY INC.	192.82	LSL PLANNING INC.	228.50
APX INC.	53.02	MAXX SUNGLASSES	355.91
ASPLUNDH TREE EXPERT CO	16,991.70	MDC CONTRACTING LLC	4,437.25
AT&T LONG DISTANCE	515.73	METTLER TOLEDO INC	739.50
AVFUEL CORPORATION	98,291.67	MICH ECONOMIC DEVELOPERS ASSOC.	300.00
BC/BS OF MI REFUNDS	81.25	MICHIGAN MUNICIPAL LEAGUE	25.00
BCBS MEDICARE PLUS BLUE	57.52	MICHIGAN MUNICIPAL LEAGUE	569.00
BLUETARP FINANCIAL	681.78	MLIVE MEDIA GROUP	451.12
BOB MATHERS FORD	77.00	MUNICIPAL UNDERWRITERS OF MICH	353.00
BRADFORD'S	105.75	NASH, ART	27.75
BRANDI, RICHARD	41.00	NASH, JENNIFER	41.00
BULBS.COM	188.25	NFPA	106.15
CCI SOUTH LLC	2,200.00	NLMWA	45.00
CENTRAL DRUG STORE	135.52	NORTHERN MICHIGAN JANITORIAL	248.45
CHAMPION CHARTER	410.00	NORTHERN SAFETY CO INC	1,048.64
CHARLEVOIX AREA	4,000.00	NORTHWEST DESIGN GROUP	120.00
CHARLEVOIX CITY BAND	4,000.00	OSTLUND PEST CONTROL LLC	95.00
CHARLEVOIX COUNTY TREASURER	892.59	PARASTAR INC.	557.88
CHARLEVOIX GLASS INC.	232.28	PERFORMANCE ENGINEERS INC	12,584.22
CHARLEVOIX LIONS CLUB, THE	80.00	PIXLEY, JOHN	600.00
CHARLEVOIX SCREEN MASTERS INC	2,552.75	POLLARDWATER.COM - EAST	742.70
CHARLEVOIX TOWNSHIP	15.23	POLYDYNE INC	379.50
CINTAS FAS LOCKBOX 636525	148.91	POSTMASTER	49.47
CITY OF CHARLEVOIX - MISC	1,526.84	POWER LINE SUPPLY	8,065.46
CIVIC SYSTEMS	20,575.00	PREIN & NEWHOF	3,861.00
CLEAR WATER PLUMBING & HEATING	1,707.66	PRIORITY HEALTH	247.98
CUMMINS BRIDGEWAY LLC	394.51	PRIORITY HEALTH	523.00
DC ASSESSING SERVICES LLC	4,291.92	QUICK CARE MEDICAL CENTER	82.00
DOAN, GERARD	41.00	R & R PRODUCTS INC	115.68
DORNBOS SIGN INC.	407.04	R B LYONS INC	12,140.00
DTE ENERGY	1,283.55	RESCO	479.05
EJ USA INC.	838.98	RESIDEX LLC	353.00
ELLIOTT, PATRICK M.	41.00	S&W HEALTHCARE CORPORATION	125.50
ELLSWORTH FARMER'S EXCHANGE	362.00	SAFARILAND	59.06
EMERGENCY MEDICAL PRODUCTS INC	597.72	SCHMUCKAL OIL CO	107.45
EMMET BRICK & BLOCK	275.94	SECURITY SANITATION INC.	380.00
EMMET COUNTY SHERIFF'S OFC	250.00	SEELEY'S PRINTING SERVICE	66.52
EVANS, HAL	41.00	SHINDORF BUILDERS	474.00
FAMILY FARM & HOME	476.81	SITE PLANNING DEVELOPMENT INC	88.00
FASTENAL COMPANY	3.56	SPARTAN DISTRIBUTORS INC	1,091.76
FERGUSON & CHAMBERLAIN	1,600.00	SPEEDWRENCH INC.	342.50
FERRIS STATE UNIVERSITY	1,050.00	SPENCER, MICHAEL	41.00
FISHER SCIENTIFIC	791.21	STATE OF MICHIGAN	733.77
FORE-EVER-MARKED INC.	118.94	STEVENS, BRANDON	14.00
FOX CHARLEVOIX FORD	49.97	STRAEBEL, ROBERT J.	41.00
FULL COMPASS SYSTEMS LTD.	2,073.27	SWANK MOTION PICTURES	471.00
GALLS AN ARAMARK COMPANY	224.79	SWEM, DONALD L.	41.00
GANNETT MICHIGAN NEWSPAPERS	723.20	T & R SERVICE INC	15.00
GORDON FOOD SERVICE	567.71	TERMINAL SUPPLY CO	165.29
GOSLING CZUBAK	1,600.00	TEUNIS, STEVEN	41.00
GRAINGER	109.40	THORNE, SARAH	38.99
GREAT LAKES PIPE & SUPPLY	577.29	TRAUBEN, JEFF	181.04
GREGG, RUTH	21.32	TRAVERSE CITY RECORD EAGLE	547.20
GRP ENGINEERING INC.	1,482.95	TRAVERSE REPRODUCTION	45.13
HACH COMPANY	737.28	UP NORTH PROPERTY SERVICES LLC	7,196.00
HAGGARD'S INC	759.47	USA BLUE BOOK	503.55
HAND, HEATHER	41.00	VOSS LIGHTING	715.38
HANKINS, SCOTT	41.00	WELLER, LINDA	41.00
HARBOR HOUSE PUBLISHERS	3,145.50	WHITLEY, ANDREW	14.00
HARBOR STEEL & SUPPLY CORP	97.70	WILKIN, AMANDA	41.00
HARVEY PhD., LYNN R.	1,025.29	WILLCOME TREE SERVICE	1,885.00
HEID, THOMAS J.	41.00	WILMOT ELECTRIC INC	363.96
HI-LINE	689.76	WOJAN PLUMBING & HEATING	484.75
HOLIDAY COMPANIES	11,332.06	WOJAN WINDOW & DOOR CORP.	30.50
HYDE SERVICES LLC	800.00	WOOD SHOP, THE	1,025.00
IDEXX DISTRIBUTION INC.	1,168.77	WOODY, SCOTT	41.00
INDEPENDENT DRAFTING SERVICES	1,984.00	WORK & PLAY SHOP	1,081.34
INTELLIGENT PRODUCTS INC	769.60	YOUNG GRAHAM	13,444.50
IVAN, PAUL	41.00		
JACK DOHENY SUPPLIES INC	103.09	TOTAL	461,544.63

Tax Disbursement – 08/06/2013

CHARLEVOIX COUNTY TREASURER	184,218.85	CHARLEVOIX PUBLIC SCHOOLS	29,518.49
CHARLEVOIX COUNTY TREASURER	51.94	CITY OF CHARLEVOIX - TAXES DUE	164,975.90
CHARLEVOIX DISTRICT LIBRARY	7.86	CITY OF CHARLEVOIX/DDA	561,126.82
CHARLEVOIX PUBLIC SCHOOLS	177,218.06	RECREATIONAL AUTHORITY	1.41
CHARLEVOIX PUBLIC SCHOOLS	60,632.59		
CHARLEVOIX PUBLIC SCHOOLS	2,869.86	TOTAL	1,180,621.78

ACH Payments –07/15/2013 – 08/02/2013

MI Public Power Agency	41,902.18	MI Public Power Agency	18,844.83
State of MI (Sales Tax)	20,642.31	MI Public Power Agency	235,205.19
IRS (Payroll Tax Deposit)	42,283.82	MI Public Power Agency	18,169.11
State of MI (Withholding Tax)	11,903.28	IRS (Payroll Tax Deposit)	42,869.65
Vantagepoint (401 ICMA Plan)	713.78	Vantagepoint (401 ICMA Plan)	713.78
Vantagepoint (457 ICMA Plan)	13,105.91	Vantagepoint (457 ICMA Plan)	12,891.17
MERS of Michigan	25,909.64	TOTAL	485,154.65

PAYROLL: NET PAY
Pay Period Ending 07/13/2013 – Paid 07/19/2013

WELLER, LINDA JO	1,318.12	NEUMANN, DANA L.	448.00
STRAEBEL, ROBERT J.	1,986.92	BECKER, MICHAEL S.	442.14
BRANDI, RICHARD M.	1,795.76	ADAMS, JUSTEENA R.	492.58
LOY, EVELYN R.	996.51	HERRIMAN, COBY M.	430.44
KLOOSTER, ALIDA K.	1,690.46	SHEPARD, ZACHARY N.	429.80
BROWN, STEPHANIE C.	1,168.46	LEUSINK, DANIEL L.	161.42
SPENCER, MICHAEL D.	1,514.20	MCGHEE, ROBERT R.	926.95
SPENCLEY, PATRICIA L.	1,296.94	BRADLEY, ASHLIE D.	401.75
NASH, JENNIFER B.	628.85	BRADLEY, KELLY R.	1,362.33
PANOFF, ZACHARY R.	702.10	JOHNSON, STEVEN P.	1,211.20
MILLER, FAITH G.	214.71	KLOOSTER, SUSAN E.	163.56
SHRIFT, PETER R.	1,209.27	STEBE, LAURA A.	208.93
SCHLAPPI, JAMES L.	1,575.98	AMSTUTZ, LINDA J.	912.48
UMULIS, MATTHEW T.	1,469.83	PETERS, BRIDGET R.	643.49
HANKINS, SCOTT A.	1,546.38	BLACKBURN, JESSICA D.	371.11
ORBAN, BARBARA K.	1,567.71	FAUST, DESIREA L.	628.26
TRAEGER, JASON A.	1,233.07	MIELKE, LAUREN K.	523.28
WARNER, JANINE M.	937.61	HALL, CHASE D.	498.61
EVANS JR, HALBERT K.	1,407.82	BRASWELL, MORGAN S.	550.90
KLOOSTER, PATRICK H.	646.69	FAUST, ERICKA N.	629.28
LEE, LOREN G.	219.32	RUDOLPH, TRISTAN M.	597.01
WHALEN, ERIC J.	851.63	MORLEY, ANDREW J.	617.61
HUMBLE, NATHAN C.	479.78	GOLOVICH, SAWYER P.	453.47
TOFIL, MICHAEL E.	258.38	ECKHARDT, LOGAN R.	586.60
BINGHAM, LARRY E.	803.14	CRAIN, CODY A.	494.41
BOSS, JOHN M.	464.80	HEID, THOMAS J	1,245.15
BALASZ, JANE T.	486.00	WESCOTT, DENNIS M.	210.28
LABELLE, DAVIS B.	467.28	BAIER, GEORGE A.	345.60
KLINGER, LUCAS D.	520.20	STEIN, DONNA E.	252.58
BRANDI, MAURA E.	565.84	CURTIS, DENNIS E.	771.09
SPEGELE, GREYSON H.	526.66	BOOTHE, STEVEN A.	275.54
BREITHAUP, ROBERT L.	594.24	GRUNCH, RONALD J.	317.57
GLENNY, GRACE A.	353.09	DURRENBERGER, LARRY J	305.41
GREYERBIEHL, KELLY M.	320.47	DAVIS, RONALD L.	271.88
KALBFELL, ELLE L.	239.94	STEIN, MARK G.	35.68
DOAN, GERARD P.	1,379.75	WOODY, SCOTT R.	1,520.01
IVAN, PAUL M.	1,931.86	VANLOO, JOSEPH G.	607.03
SCHWARTZFISHER, JOSEPH L.	1,291.15	TOUGH, KENDALL J.	783.68
ROLOFF, ROBERT P.	2,856.84	HAND, HEATHER K.	771.21
BRODIN, WILLIAM C.	1,904.91	SCHNEIDER, DENNIS R.	479.49
RILEY, DENISE M.	543.34	RUPINSKI, PETER J.	510.32
TEUNIS, STEVEN L.	1,697.88	AOWN, JOSHUA M.	87.73
WURST, RANDALL W.	1,760.65	CAMERON, DANIELLE Y.	309.57
MAYER, SHELLEY L.	1,595.32	CERTA, OLIVIA K.	537.25
HILLING, NICHOLAS A.	2,155.41	STEVENS, JEFFREY W.	143.65
MEIER III, CHARLES A.	1,351.53	ROLOFF, AUDREY M.	969.84
ZACHARIAS, STEVEN B.	1,571.77	MATTER, DAWSON K.	952.68
NISWANDER, JOSEPH F.	1,251.38	BRODIN, DORETTA M.	22.90
BLANCHARD, SCOTT W.	1,549.44	MARSH JR., JAMES D.	78.50
FRYE, EDWARD J.	980.84	RILEY, TIMOTHY	52.86
JONES, TERRI L.	971.69	IWEMA, NICHOLE M.	36.02
SWEM, DONALD L.	1,626.82	RAMSEY, KYLE J.	125.60
EATON, BRAD A.	1,927.71	RILEY, CASEY W.	96.97
WILSON, TIMOTHY J.	2,010.11	THORMAN, MIKAYLA R.	132.33
LAVOIE, RICHARD L.	1,185.46	MCCRANEY, RUSS R.	26.42
STEVENS, BRANDON C.	1,119.23	JONES, LARRY M.	791.36
WHITLEY, ANDREW T.	1,157.49	OCHS, THOMAS F	180.08
DRAVES, MARTIN J.	1,611.00	TRAVERS, MANUEL J.	98.84
ELLIOTT, PATRICK M.	1,601.54	SCOTT JR., WINFIELD	66.07
MORRISON, KEVIN P.	1,457.88	SILVA, JESSE L.	31.72
HODGE, MICHAEL J.	1,064.07	KITELEY, FISHER L.	79.28
WELLS JR., DONALD E.	1,542.15	COLLINS, CHAD M.	374.25
WILSON, RICHARD J.	1,255.52	RILEY, DANIEL	904.74
HART II, DELBERT W.	706.70	BERGMANN, DOUGLAS M.	66.07
JONES, ROBERT F.	1,703.88	WHITLEY, ADAM	330.84
DORAN, JUSTIN J.	1,331.45	MACLEOD, SAMUEL R.	427.52
BISHAW, JAMES H.	583.24	WILKIN, AMANDA J.	960.13
TOWSLEY, CALVIN J.	491.58	GILL, DAVID R.	1,004.00
MANKER JR, DAVID W.	409.91	SCHOOOF, WILLIAM R.	721.25
MANKER SR, DAVID W.	609.03	TOTAL	112,743.29

PAYROLL: TRANSMITTAL
07/19/2013

AMERICAN FAMILY LIFE	158.34	MERS	380.00
AMERICAN FAMILY LIFE	244.27	MI STATE DISBURSEMENT UNIT	674.57
BAY WINDS FEDERAL CREDIT UNION	50.00	NORTHWESTERN BANK	300.00
CHAR EM UNITED WAY	81.54	PRIORITY HEALTH	827.82
CHARLEVOIX STATE BANK	985.39	TOTAL	4,246.84
COMMUNICATION WORKERS OF AMER	544.91		

PAYROLL: NET PAY
Pay Period Ending 07/27/2013 – Paid 08/02/2013

VANMETER-SANDERSON, KIMBERLY K	44.04	SPENCER, MICHAEL D.	1,711.07
TIMMS, ROBERT N	46.17	SPENCLEY, PATRICIA L.	1,045.87
STALEY, ARLENE L	46.17	NASH, JENNIFER B.	642.60
WELLER, LINDA JO	1,318.12	PANOFF, ZACHARY R.	661.89
STRAEBEL, ROBERT J.	2,315.87	MILLER, FAITH G.	86.58
BRANDI, RICHARD M.	1,795.75	DOAN, GERARD P.	1,210.87
LOY, EVELYN R.	996.51	SHRIFT, PETER R.	1,231.46
KLOOSTER, ALIDA K.	1,634.07	SCHLAPPI, JAMES L.	1,270.98
BROWN, STEPHANIE C.	1,264.38	UMULIS, MATTHEW T.	1,723.36
LALEWICZ, AMELIA	46.17	HANKINS, SCOTT A.	1,991.01

ORBAN, BARBARA K.	1,999.84	MANKER SR, DAVID W.	687.87
TRAEGER, JASON A.	1,452.39	NEUMANN, DANA L.	513.06
WARNER, JANINE M.	1,165.69	BECKER, MICHAEL S.	510.85
EVANS JR, HALBERT K.	1,407.82	ADAMS, JUSTEENA R.	583.23
KLOOSTER, PATRICK H.	739.03	HERRIMAN, COBY M.	513.06
LEE, LOREN G.	109.98	SHEPARD, ZACHARY N.	542.01
WHALEN, ERIC J.	1,002.94	LEUSINK, DANIEL L.	522.71
HUMBLE, NATHAN C.	892.16	MCGHEE, ROBERT R.	1,047.21
TOFIL, MICHAEL E.	258.38	BRADLEY, ASHLIE D.	581.78
BINGHAM, LARRY E.	915.60	MAYER, SHELLEY L.	1,508.55
BOSS, JOHN M.	573.54	WILKIN, AMANDA J.	1,101.59
BALASZ, JANE T.	474.30	KLOOSTER, SUSAN E.	127.96
LABELLE, DAVIS B.	503.26	STEBE, LAURA A.	141.77
KLINGER, LUCAS D.	398.34	AMSTUTZ, LINDA J.	912.48
BRANDI, MAURA E.	575.34	PETERS, BRIDGET R.	651.03
SPEGELE, GREYSON H.	570.52	BLACKBURN, JESSICA D.	543.63
BREITHAAPT, ROBERT L.	656.72	FAUST, DESIREA L.	621.31
GLENNY, GRACE A.	546.38	HALL, CHASE D.	569.33
GREYERBIEHL, KELLY M.	573.54	PETERS, MEGAN M.	507.93
KALBFELL, ELLE L.	661.80	BRASWELL, MORGAN S.	396.77
IVAN, PAUL M.	1,850.97	FAUST, ERICKA N.	638.41
SCHWARTZFISHER, JOSEPH L.	1,242.02	RUDOLPH, TRISTAN M.	640.41
ROLOFF, ROBERT P.	1,121.25	MORLEY, ANDREW J.	632.23
BRODIN, WILLIAM C.	1,242.33	GOLOVICH, SAWYER P.	543.75
RILEY, DENISE M.	562.55	ECKHARDT, LOGAN R.	600.49
TEUNIS, STEVEN L.	1,697.88	CRAIN, CODY A.	455.88
WURST, RANDALL W.	1,402.48	HEID, THOMAS J.	1,245.15
HILLING, NICHOLAS A.	1,689.95	WESCOTT, DENNIS M.	221.06
MEIER III, CHARLES A.	1,322.74	BAIER, GEORGE A.	338.43
ZACHARIAS, STEVEN B.	1,523.30	STEIN, DONNA E.	296.71
NISWANDER, JOSEPH F.	1,251.38	CURTIS, DENNIS E.	933.01
BLANCHARD, SCOTT W.	1,552.43	BOOTHE, STEVEN A.	215.79
FRYE, EDWARD J.	980.84	GRUNCH, RONALD J.	255.48
JONES, TERRI L.	1,129.07	DURRENBERGER, LARRY J	356.57
SWEM, DONALD L.	1,626.82	DAVIS, RONALD L.	275.33
EATON, BRAD A.	1,973.44	GILL, DAVID R.	934.67
WILSON, TIMOTHY J.	2,267.15	MACLEOD, SAMUEL R.	439.96
LAVOIE, RICHARD L.	1,567.34	STEIN, MARK G.	35.68
STEVENS, BRANDON C.	1,193.06	WOODY, SCOTT R.	1,520.01
WHITLEY, ANDREW T.	1,671.84	VANLOO, JOSEPH G.	618.98
DRAVES, MARTIN J.	2,007.36	TOUGH, KENDALL J.	751.82
ELLIOTT, PATRICK M.	1,601.54	HAND, HEATHER K.	771.21
MORRISON, KEVIN P.	1,597.17	SCHNEIDER, DENNIS R.	430.74
HODGE, MICHAEL J.	1,350.73	BAGINSKI, JORDAN R.	667.76
WELLS JR., DONALD E.	1,464.33	RUPINSKI, PETER J.	325.71
BRADLEY, KELLY R.	1,257.10	AOWN, JOSHUA M.	198.95
HART II, DELBERT W.	725.44	CAMERON, DANIELLE Y.	521.02
JOHNSON, STEVEN P.	1,483.82	CERTA, OLIVIA K.	557.46
JONES, ROBERT F.	1,487.53	TABER, HOLLY S.	450.00
DORAN, JUSTIN J.	2,008.71	MARVIN, ANDREW R.	219.91
BISHAW, JAMES H.	654.31	RILEY, DANIEL	253.57
TOWSLEY, CALVIN J.	617.49	WILSON, RICHARD J.	1,230.44
MANKER JR, DAVID W.	453.15	TOTAL	112,298.75

**PAYROLL: TRANSMITTAL
 08/02/2013**

AMERICAN FAMILY LIFE	158.34	MERS	380.00
AMERICAN FAMILY LIFE	244.27	MI STATE DISBURSEMENT UNIT	674.57
BAY WINDS FEDERAL CREDIT UNION	50.00	NORTHWESTERN BANK	300.00
CHAR EM UNITED WAY	81.54	POLICE OFFICERS LABOR COUNCIL	372.00
CHARLEVOIX STATE BANK	985.39	PRIORITY HEALTH	827.82
COMMUNICATION WORKERS OF AMER	544.91	TOTAL	4,618.84