

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 15, 2013 – 7:00 p. m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p. m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present:

Mayor: Norman L. Carlson, Jr.
City Attorney: James Young
City Manager: Rob Straebel
City Clerk: Deputy Clerk Stephanie Brown
Members Present: Council members Greg Stevens, Jeff Porter, Gabe Campbell, Shane Cole, Lyle Gennett, and Shirley Gibson
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest:

None.

IV. Consent Agenda:

The following items were approved and filed:

- A. Approval of Minutes – July 1, 2013 Regular Meeting Minutes
- B. Accounts Payable Check Register – June 27, 2013
- C. Accounts Payable Check Register – July 9, 2013
- D. Accounts Payable Check Register – July 16, 2013
- E. ACH Payments – June 21, 2013 – July 8, 2013
- F. Payroll Check Register – July 5, 2013
- G. Payroll Transmittal – July 5, 2013
- H. Mayor Carlson stated that on July 5, 2013, Dan Buday submitted a letter of resignation from the Planning Commission, effective immediately. Motion by Councilmember Cole, second by Councilmember Campbell, to accept the resignation of Dan Buday from the Planning Commission.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

V. Public Hearings:

A. Informal Public Hearing – New Zoning Ordinance and Zoning Map.

City Attorney James Young noted that tonight's public hearing cannot be the official public hearing due to a typographical error, and that there will be a Public Hearing on August 5, 2013 at 7:00 p. m. Mr. Young advised that public input could be provided at this meeting as part of an informal hearing, but no formal action will be taken on the Ordinance at tonight's meeting.

City Planner Mike Spencer introduced the item and answered questions from Council. One letter of written comment was received since the last meeting, from Grenetta Thomassey of the Tip of the Mitt Watershed Council, and a copy was given to Council. City Council may direct staff to incorporate specific changes into the draft at this time; however, Council cannot adopt the new ordinance until after the public hearing on August 5.

The Mayor opened the "unofficial" public hearing at 7:05 p. m.

Delbert Terrill stated that a height limitation of 26' to the roof midline is too low for the R4, High Density Residential district.

Sally Winter, 310 E. Dixon Avenue, addressed Council and mentioned several City projects and how proud she was of the community. She expressed her opposition regarding the Anderson Boat House project and apologized for mailing her letter of concern to the Councilmembers at such a late date.

The Mayor closed the public hearing at 7:11 p. m.

Councilmember Gibson stated that, while she had not had time to read the entire letter from Ms. Thomassey of the Tip of the Mitt Watershed Council, she agreed with the comments that indicate the shoreline needs to be protected. She would like the City Attorney to draft language to implement protection of the shoreline for inclusion in the new Zoning Ordinance, and specifically stated that she would like boat houses to be prohibited in the Scenic Reserve district. Planner Spencer stated that the City has already put in place regulations to limit the size and scale of boat houses. In response to opposition to the Anderson boat house project, the Planning Commission and City Council held public hearings on boat houses. At that time they did not feel that it was appropriate to restrict or not allow new boat houses, but they did feel that the size and scale of boat houses should be decreased. The Planning Commission looked at existing boat houses to come up with an average size and addressed what can and cannot be done within a boat house. Planner Spencer believes that a lot of the concerns regarding boat houses have been addressed for future projects.

Planner Spencer stated, in terms of the Scenic Reserve district, that there was really only one area where boat houses could be built in the future: along the Belvedere Club property and the Chicago Club property. He further explained the history of the Scenic Reserve district and recreation related uses. Councilmember Gibson would like the Ordinance to specify that boat houses are not an allowable use in the Scenic Reserve district. Councilmember Campbell agreed.

Councilmember Porter also made comments regarding Ms. Thomassey's letter, specifically addressing vegetative buffers, more oversight of marinas, the Clean Marina Program, and bringing parking areas up to Code when there is a transfer of ownership. Planner Spencer explained the implications of adding the requirements as addressed in the letter and stated that he can point out many areas where the new Zoning Ordinance does a much better job of protecting water resources.

Planner Spencer offered to review Ms. Thomassey's letter on an item-by-item basis and advise Council on the pros and cons of each item. The review would be completed prior to the next Public Hearing for Council's review and recommendation.

Councilmember Campbell stated that he does not believe condominiums should be an allowable use in a Residential District, specifically at the current location of the assisted living facility. Planner Spencer explained that the purpose of identifying

condominiums as an allowable use in R4 is to prevent another lawsuit involving exclusionary zoning, and the reasons why R4 was the most appropriate category for condominiums. Discussion followed regarding what zoning category is appropriate for assisted living facilities or condominiums, the R4 category as recommended by staff and the Planning Commission, or another category. Councilmember Porter suggested leaving the subject property in a non-conforming status, and address it later if the situation warranted.

Mr. Terrill noted that leaving the Petoskey Avenue/assisted living parcel zoned R2 effectively enforces a previously non-written agreement that restricts future uses of the property.

Councilmember Gibson stated that she is still receiving complaints regarding clothing hanging outside of retail shops downtown. Planner Spencer reported that he is also receiving those calls.

Planner Spencer asked Council if they had any questions or concerns regarding the changes to the Ordinance recommended by legal counsel. There were none. Planner Spencer will incorporate those changes.

Council generally agreed that language should be drafted regulating product displays outside retail establishments and that the maximum height of buildings in the R4 district be increased to 30 feet. Council also asked that staff research and provide a history on how the Planning Commission came to a decision to change the Petoskey Avenue parcel zoning (current assisted living facility) to R4 zoning, and the boat house issue. Councilmember Campbell asked for additional research on vegetative fencing and blocking views of private property owners. Planner Spencer stated that vegetation is not generally considered fencing and presented examples of permitted fences and types of landscaping used by property owners. Mayor Carlson noted that Council had previously addressed this issue and asked Planner Spencer to provide the current Council with that history. Attorney Young explained the legal differences between tree trimming for public safety versus tree trimming for aesthetics or view protection.

Motion by Councilmember Porter, second by Councilmember Campbell, to set a public hearing on the Draft 2013 Zoning Ordinance for August 5, 2013 at 7:00 p. m. in Council Chambers.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

VI. Reports:

City Manager Rob Straebel referenced a progress report on the disc golf course at Mt. McCauba and stated that the course should be ready for the Venetian Games, with the exception of signage. He stated that he would also like Council to tour the course to see all the improvements that have been done in an environmentally sensitive manner. Council generally agreed to allow the competition to proceed during Venetian Week.

Manager Straebel requested a special meeting on July 22nd to review bid documents and award the bid for work on the 100 block of Garfield and on Lewis Street. He reminded Council that the 100 block of Garfield is in front of St. Mary's school and the project should be completed before school starts. Parking would still be allowed in that area. Council generally agreed to a special meeting on Monday, July 22nd at 5:00 p. m.

Manager Straebel stated that he will be attending a City Manager's conference on Wednesday and Thursday of next week and will be back in the office on July 26th.

Manager Straebel identified an error in the agenda packet, and asked that an item be inserted, to become new Item G, Discussion Regarding a Pilot Program for Hanging Petunia Baskets along U. S. 31. The information was included in the packet, but inadvertently omitted from the agenda.

VII. Requests, Petitions and Communications and Actions Thereon:

A. Venetian Festival Fireworks Permit.

Fire Chief Paul Ivan presented the item and answered questions from Council. Fireworks are again planned for both nights: Friday, July 26, and Saturday, July 27. There are no changes in the setup or size of the fireworks display, nor the company hired to carry out the display. Chief Ivan stated that since the City does not have a fireworks code of its own, the City follows the most current NFPA Code standard: NFPA 1123 of 2010. The proposed display meets all NFPA requirements and exceeds the NFPA standard for minimum setbacks in both shows.

Venetian Festival Inc. President Dan Barron briefly addressed Council regarding the fireworks displays.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Stevens, second by Councilmember Gibson, to authorize the Deputy Clerk to issue the fireworks permit for the 2013 Venetian Festival fireworks displays.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

Motion by Councilmember Cole, second by Councilmember Gennett, to authorize the Mayor to sign the hold harmless agreement with Colonial Fireworks Company.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

Mr. Barron asked permission to address Council regarding travel motor coach parking during Venetian. Mr. Barron has noted that there have been difficulties in the past when there have been more than one motor coach parked at one time. While there is only one motor coach at a time this year, which in the past has been parked on State Street as close to Antrim as possible, it will cost significant time and cause difficulty to park the motor coach on Antrim Street. Mr. Barron explained the logistics of parking motor coaches that bring national groups to perform during Venetian Festival. Mayor Carlson noted that complaints had been received about two motor coaches blocking views. Mr. Barron stated that he would be happy to address the issue in the future, if they ever

have two motor coaches on the same day.

Wayne Leclerc noted that the issue is not just views from condominiums, but also from cars. Mr. Leclerc noted that it would be helpful if the motor coaches were always parked south of the pavilion.

B. Consideration to Accept Park Benches for East Park.

Todd Wyett, 808 Dixon Avenue, indicated he was present as a private citizen and not as a member of the Downtown Development Authority (DDA), presented the item and answered questions from Council. John and Zita Winn would like to purchase and donate seven or eight benches to be placed along the marina promenade in East Park. The benches would be dedicated to Taylor Winn, the Winn's recently deceased son. Mr. Winn has submitted "Taylor Winn Memorial Bench Quotes" for Council to review and possibly approve. The DDA currently has an Adopt-A-Bench Program which specifies the type and style of bench and allows memorial plaques. Mayor Carlson stated that there was room for 16 more benches in the park and Manager Straebel stated that he and Pat Elliott and Mr. Wyett did a tour and agreed that there was plenty of room along the marina promenade for the additional benches.

Councilmember Campbell suggested that the item be held until after the Donation Policy Committee finalizes its recommendation for Council. Councilmember Gennett disagreed, but suggested that the benches be placed in a way to leave space for some of the umbrella tables. Councilmember Gibson suggested that free standing umbrellas could be added to the benches for shade, and she questioned if there was a standard style for the benches. Public Works Superintendent Pat Elliot stated when the Adopt-A-Bench Program first started they picked a standard bench and type of wood for durability and ease of maintenance. Councilmember Porter stated that when he was at the park he saw a bench that had been painted or varnished and it did not match the other benches in the park. He wants to make sure that anyone who donates a bench understands that the bench becomes property of the City, to be maintained by the City. Discussion followed regarding the suggested plaque wording for the memorial benches.

The Mayor called for public comments.

Wayne Leclerc noted that the original design of the park included benches. Mayor Carlson agreed. Additionally, umbrella tables were in the original plan for the park near the pavilion.

Mr. Terrill stated that many of the benches are not used because they are not shaded and suggested that Council consider a more user-friendly seating, such as Adirondack chairs with umbrellas.

The Mayor closed the item to public comments.

Motion by Councilmember Stevens, second by Councilmember Gennett, to accept the donation of up to eight benches to the Adopt-A-Bench Program, and to approve the proposed Memorial Bench quotes on a 2" x 10", three-line plaque, according to the City of Charlevoix Park Furnishings Gift Policy.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson

Nays: None

Absent: None

C. Consideration to Approve a Boat Storage Concession Agreement with the Lake Charlevoix Mariners.

Tom Ochs, Program Leader for the Sailing School and the Lake Charlevoix Mariners, presented the item and answered questions from Council. This is the third year of a successful partnership with the Lake Charlevoix Mariners. The program, which allows residents to conveniently store small watercraft at Depot Beach, is used as a fundraiser for the Mariners. The Mariners would like to continue the program and are proposing a three-year agreement. They are not asking to expand the program at this time.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Campbell, second by Councilmember Stevens, to approve a three-year agreement with the Lake Charlevoix Mariners for a City of Charlevoix Depot Beach Boat Storage Concession Agreement.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson

Nays: None

Absent: None

D. Consideration of a Feasibility Study to Explore the Creation of a Public Safety Director and possible transition to a Public Safety Department.

Dr. Lynn Harvey stated that over the winter he had discussed with the City Manager the possibility of transitioning from current standalone Police and Fire Departments to a Public Safety Department in a two-phase approach, first starting with a Public Safety Director and eventually moving to a Public Safety Department. The City currently has two departments that encompass what is commonly referred to as "Public Safety," the Police Department and the Fire/EMS Department. With the pending retirement of Fire Chief Ivan within the next two years, this is an opportune time to consider reorganizing the City's public safety departments under one director, and possibly into one department. It would require a change to the City Charter to combine the two positions into one.

Dr. Harvey reported that discussions with the City Manager, Fire Chief and Police Chief led to development of a proposal to address this concept, which includes: (1) an experiential based study to look at how other communities transitioned to this concept and (2) a cost-benefit descriptive analysis for the City.

Given the uncertain outcome of recent discussions with surrounding townships regarding a regional EMS or Fire/EMS authority, City staff believes there is merit to researching the feasibility and cost-savings of creating a combined position. The transition from Fire/EMS personnel and police officers to Public Safety Officers could take several years; therefore, staff believes it is prudent to pursue both potential options at this time.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Stevens, second by Councilmember Cole, to contract with Dr. Lynn Harvey to explore the feasibility of transitioning to a Public Safety Director/Public Safety Department as described in his proposal dated June 9, 2013.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson

Nays: None

Absent: None

E. Discussion Regarding Conceptual Design of the Antrim and State Street Intersection.

Manager Straebel gave a brief synopsis of the history of this project and stated that in March 2012, the City petitioned the Michigan Department of Transportation (MDOT) to reclassify parts of West Carpenter, State and Clinton Streets to a rural major collector. The classification change for State Street was approved and there are Surface Transportation Program (STP) grant funds for these types of road classifications. The City successfully petitioned the local Charlevoix Rural Task Force to get State Street on a list of projects that would be completed in the next few years, which would free up \$700,000 – \$800,000 for resurfacing parts of West Carpenter and State Streets.

Manager Straebel reported that the MDOT administrative team had recently created a policy whereby all STP funding has to be used within one year and discontinues the practice of carry-over of grant funds. He stated that because this was an unforeseen policy change, the City has made efforts to move up a portion of the State Street project planned for 2015-16 and has been awarded \$94,275 towards resurfacing of the State Street/Antrim Street intersection.

Jim Malewitz of Performance Engineers presented the item, explained the issues and proposed intersection improvements and answered questions for Council. There are issues with the intersection, most notably the offset of State Street by approximately 24 feet. The initial design calls for a major realignment of the State Street portion of the intersection. If Council approves of this conceptual design, City staff will seek input from affected property owners at the intersection.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Council generally agreed that staff should proceed.

F. Senate Bill 284 – Electric Low-Income Energy Assistance Fund.

City Treasurer Richard Brandi presented the item and answered questions from Council. The Michigan State Senate recently passed SB 284, which gives electric utilities the choice of (1) participating in a low-income energy assistance fund or (2) opting out of the program. Initially, the program would require the City to collect as much as \$1 per retail electric customer to be paid into a fund administered by the State of Michigan to help customers who are low income and unable to pay their utility bills. The amount collected may decrease in the future, and the State will attempt to use the City's contribution in our geographic area, if possible.

Treasurer Brandi described the issues to consider when deciding whether to adopt the program or opt out which include: billing costs (the adoption of the program would require the City to change the current postcard billing to a full-page format due to space limitations), billing implementation (the charge cannot be applied to more than one residential meter per residential site, and our billing software does not easily adopt to this requirement), implementation time (July 1 of each year after this first year), and distribution policies (the State will decide where and to whom the funds are distributed). Additionally, it is not good business practice to create a disincentive for people to pay their utility bills.

Staff recommends that the City opt out of this legislation, saving our electric residential customers the \$1 monthly charge, in addition to the increased costs for implementation that would need to be passed to the customers.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Gennett, second by Councilmember Cole, to opt out of Senate Bill 284.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

G. Discussion Regarding a Pilot Program for Hanging Petunia Baskets Along U. S. 31.

Dr. Aaron Wilkin, representing Keep Charlevoix Beautiful, presented the item and answered questions from Council. Keep Charlevoix Beautiful (KCB) is proposing a pilot program for hanging petunia baskets 50' apart along sections of U. S. 31 for the remainder of the summer and into early fall. In the past, the Sheriff's Department has used inmates qualified for outdoor work to weed the petunia beds. This summer, there are not enough inmates to sustain the program and KCB officials are concerned with future weeding of the beds. Currently the beds are being weeded by community volunteers, and this plan is keeping the beds looking fresh and alive; however, the pilot program will allow KCB officials to garner public input in deciding if the community should transition to hanging baskets next year. MDOT officials have approved the pilot program.

Dr. Wilkin stated that KCB wanted to put up six baskets as a pilot program to see how they look. If, after gathering input from the community and City Council, a decision is made to transition to hanging baskets, KCB will install 300 baskets from Mercer Road to M-66 in 2014 and will be responsible for watering and fertilizing the baskets. Manager Straebel reported that the transition would eliminate approximately \$16,000 in City personnel and equipment costs; however, the curbside petunias are one of the many great attributes about Charlevoix with residents and visitors alike pleased with this program, which makes our community unique.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Stevens, second by Councilmember Gennett, to approve a pilot program proposal by Keep Charlevoix Beautiful to install hanging baskets along U. S. 31 for the remainder of summer and into early fall, with KCB responsible to remove all hanging basket hardware by October 15, 2013.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

H. Discussion Regarding Changing Clerk Position from Elected to Appointed.

Attorney Young presented the item and answered questions from Council. As directed by Council, language has been drafted to revise provisions of the City Charter with regards to appointment of a City Clerk. Attorney Young explained that there were two proposed options if the appointed City Clerk position is approved by the voters: (1) Council could solicit applications for the City Clerk's position when the proposal is passed, which would cause a hiatus between the election date and the appointment of a City Clerk; or (2) Council could begin the selection process early, but the person actually would not take office until the effective date of the Charter amendment. Attorney Young stated that the question to Council at this time is whether or not to proceed with a Charter amendment question for the November ballot. If Council chooses to proceed, Mr. Young will need to prepare the amendment question language as soon as possible.

Manager Straebel believes that it is problematic to get this question on the November ballot to have two questions, one to elect a

City Clerk and another to abolish the elected City Clerk position, would be very confusing for the voters. He felt it would be in the City's best interests to have the question before the voters in 2014. Manager Straebel recommended proceeding forward to flush out the details of the ballot proposal, so that he and the City Attorney can begin the process of having the ballot language approved by the State.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Council generally agreed that they prefer option two, which allows Council to begin the selection process early, and directed staff to move forward to draft language for a Charter Amendment ballot question.

I. Approval of Job Description for a Community Economic Development Director.

Manager Straebel presented the item and answered questions from Council. Per Council request, two changes have been made to the job description. Recruiting is underway and applications are being accepted until July 16, 2013.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Cole, second by Councilmember Gibson, to adopt the Community Economic Development Director job description as written.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

Motion by Councilmember Campbell, second by Councilmember Gibson, to appoint Councilmember Lyle Gennett to the Community Economic Development Director Interview Panel.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

J. MERS Officer Delegate Appointment.

Mayor Carlson briefly summarized the item. City employees are represented at the Michigan Employees Retirement System (MERS) annual meeting by two delegates: a non-supervisory employee elected by his or her peers, and an officer delegate (department head). The annual meeting will be held in Detroit on September 17-20, 2013. Alida Klooster has been elected as the employee delegate, with Kelly Bradley as the alternate. Council needs to appoint an officer delegate.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Campbell, second by Councilmember Cole, to approve the Certificate Form appointing Pat Elliott as the officer delegate and Richard Brandi as the alternate delegate.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

K. MML Worker's Compensation Fund – Election.

Mayor Carlson briefly summarized the item. The City's governing body is asked to vote for the Fund's Board of Trustees each year. There are seven candidates and seven positions on the ballot. The City may also vote for a write in candidate.

The Mayor opened the item to public comment. There was no public comment. The Mayor closed the item to public comment.

Motion by Councilmember Stevens, second by Councilmember Gennett, to authorize the City of Charlevoix's vote be cast for the seven Trustees on the official ballot.

Yeas: Stevens, Porter, Campbell, Cole, Gennett, Gibson
Nays: None
Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action.

None.

IX. Resolutions.

None.

X. Ordinances

None.

XI. Miscellaneous Business.

Councilmember Porter questioned if the Freedom of Information Act (FOIA) dispute with Julee Roth has been resolved. Deputy Clerk Brown stated that she, the City Manager, and Delbert "Chip" Terrill met with Ms. Roth earlier that day. Ms. Roth and Mr. Terrill intend to pay for and accept the box of documents that staff has prepared for them, but Ms. Roth wants to discuss the matter with her attorney first. There are seven additional boxes of plans for East Park which Ms. Roth initially did not want; however, Ms. Roth and Mr. Terrill are reviewing those boxes to determine which specific documents they would like copies of. Ms. Brown is hopeful that the matter will be wrapped up tomorrow.

Councilmember Gibson stated that residents were told they could call and complain about fireworks via the noise ordinance and that did not work. She stated that some of the fireworks going off in residential neighborhoods looked and sounded like commercial grade fireworks. Chief Ivan stated that staff can look into a more stringent ordinance regarding fireworks and he will follow up with 911 regarding the noise (nuisance) ordinance.

Councilmember Gibson questioned the criteria for getting a dock for Venetian. Mayor Carlson stated that they open up on July 1st and

people line up the night before to get a space.

Councilmember Stevens spoke regarding the limited number of picnic tables outside the pavilion at Michigan Beach. Manager Straebel stated that staff would find additional picnic tables for the area.

XII. Audience - Non-agenda Input (written requests take precedent).

Mr. Terrill addressed Council regarding the Roth FOIA and agreed that the matter should be wrapped by the end of the next day. .

Mr. Terrill stated that for the last two mornings aircraft had taken off from the airport prior to 8:00 a. m, three times each day and he felt that was unacceptable in a community such as Charlevoix. He felt that the airport needed to be relocated within 10-15 years.

Wayne Leclerc asked the City to consider adding a day sail ramp on Lake Charlevoix.

XIII. Adjourn:

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 10:00 p. m.

Stephanie Brown/fm Deputy City Clerk Norman L. Carlson, Jr. Mayor

		Accounts Payable – 06/27/2013	
POSTMASTER - CHARLEVOIX	4,000.00	TOTAL	4,000.00
		Accounts Payable – 07/09/2013	
CHARLEVOIX TOWNSHIP	15.23	DTE ENERGY	2,160.55
CHARLEVOIX VENETIAN FESTIVAL	12,000.00	TOTAL	14,175.78
		Accounts Payable – 07/16/2013	
ACE HARDWARE	3,086.27	LAKESHORE TIRE & AUTO SERVICE	10.00
AETNA	86.45	LUNDTEIGEN, GUNNAR	540.00
ALTEC INDUSTRIES INC	2,603.00	MCLEAN, LACEY M.	296.73
AMERICAN DIAMOND TOOL & GAUGE	1,178.12	MCMaster-CARR	23.57
AMERICAN WASTE INC.	65.00	MICHIGAN ASSOC OF PLANNING	75.00
AMSTUTZ, LINDA	75.68	MICHIGAN CAT	15.21
ARGUS/HAZCO	133.63	MICHIGAN MUNICIPAL LEAGUE	10,862.32
ARROW UNIFORM-TAYLOR L.L.C.	1,132.48	MICHIGAN OFFICEWAYS INC	4,443.90
AUTO VALUE	1,010.90	MID STATES BOLT & SCREW CO	42.00
AVFUEL CORPORATION	62,783.66	MISS DIG SYSTEM INC	606.26
B & L SOUND INC	186.96	MITCHELL GRAPHICS INC.	1,001.04
BAKER COLLEGE OF CADILLAC	21.00	NETSOURCE ONE INC.	24.00
BC/BS OF MI REFUNDS	762.93	NORTHERN CREDIT BUREAU	151.87
BLARNEY CASTLE OIL CO	1,385.37	NORTHERN FIRE & SAFETY INC.	164.00
BLUEGLOBES LLC	249.63	NORTHERN MICHIGAN DUST CONTROL	864.00
BOYNE IRRIGATION	146.72	NORTHERN MICHIGAN JANITORIAL	21.95
BSN SPORTS INC.	340.34	NORTHERN MICHIGAN REVIEW INC.	1,403.55
BURNS, ROBERT	330.00	NORTHERN SAFETY CO INC	290.61
CARQUEST OF CHARLEVOIX	1,320.69	OLESON'S FOOD STORES	761.32
CHANNING BETE COMPANY INC.	129.82	ORBAN, BARBARA	14.00
CHARLEVOIX AGENCY	200.00	OSTLUND PEST CONTROL LLC	570.00
CHARLEVOIX CAR WASH	22.50	OUDBIER INSTRUMENT CO	584.00
CHARLEVOIX SCREEN MASTERS INC	2,379.54	PERFORMANCE ENGINEERS INC	1,917.00
CHARLEVOIX SENIOR CENTER	882.00	PHYSIO-CONTROL INC.	704.00
CHARLEVOIX VENETIAN FESTIVAL	16.00	PITTS, LINDA	75.00
CHARTER COMMUNICATIONS	1,036.38	POWER LINE SUPPLY	1,851.53
CHEMICAL SYSTEMS INC.	1,872.00	PREFERRED WASTE 2 LLC	425.00
CITY OF CHARLEVOIX - UTILITIES	31,516.74	PURITY CYLINDER GASES INC	326.22
CIVIC SYSTEMS	7,529.00	PUROLL EQUIPMENT COMPANY LLC	247.50
DORNBOSS SIGN INC.	207.06	QUILL CORP	43.12
EJ USA INC.	1,212.48	RESIDEX/TURFGRASS	2,020.68
EMERGENCY MEDICAL PRODUCTS INC	60.30	RILEY, DENISE	12.59
ETNA SUPPLY	1,950.00	RTI LABORATORIES INC.	114.00
FASTENAL COMPANY	5.81	S & S WORLDWIDE	686.65
GORDON FOOD SERVICE	311.31	SEARS STORE	348.24
GRAINGER	119.00	SHARROW MASONRY INC	2,965.00
GRAND TRAVERSE GARAGE DOOR	1,050.70	SKIPPERGOSH, STACY	20.00
GREAT LAKES PLUMBING HEATING & A/C	1,402.63	STATE OF MICHIGAN	200.00
GRIFFIN BEVERAGE CO	163.18	STRYKER SALES CORPORATION	796.00
HACH COMPANY	215.04	SUPERIOR MECHANICAL	501.59
HAMPARIAN, NSHAN	29.54	SUTPHEN CORPORATION	1,400.00
HARBOR HOUSE PUBLISHERS	255.00	T & R ELECTRIC	15.00
HARRELL'S	375.00	TRAEGER, JASON	14.00
HICKS, DON	75.00	UP NORTH PROPERTY SERVICES LLC	4,172.00
HI-LINE	155.33	VILLAGE GRAPHICS INC.	43.00
HYDRO DESIGNS INC.	515.00	WATERWAY OF MICHIGAN	3,232.00
INDEPENDENT DRAFTING SERVICES	800.00	WEST SHORE FIRE INC	979.50
J. THOMAS DISTRIBUTORS LLC	56.98	WILBERT BURIAL VAULT CO	143.36
JACK DOHENY SUPPLIES INC	1,684.45	WILKIN, AMANDA	41.35
KELLEY, KIM	24.75	WINDER POLICE EQUIPMENT	433.04
KING ORCHARDS	192.00	WINNELL, CHARLES	480.00
KORTHASE FLINN	1,892.09	WOOD, NANCY	80.00
KSS ENTERPRISES	1,076.70	TOTAL	183,364.86

	ACH Payments –06/21/2013 – 07/08/2013		
IRS (Payroll Tax Deposit)	40,290.71	MI Public Power Agency	30,702.32
Vantagepoint (401 ICMA Plan)	713.78		
Vantagepoint (457 ICMA Plan)	12,840.91	TOTAL	84,547.72

PAYROLL: NET PAY
Pay Period Ending 06/29/2013 – Paid 07/05/2013

CARLSON JR. , NORMAN	1,071.26	DRAVES, MARTIN J.	1,937.78
CAMPBELL, GABRIEL M.	180.35	WHITLEY, ANDREW T.	1,487.07
GIBSON, SHIRLEY J.	180.35	ELLIOTT, PATRICK M.	1,601.54
PORTER, JEFFREY L.	172.05	MORRISON, KEVIN P.	1,274.34
STEVENS, GREGORY L.	558.72	HODGE, MICHAEL J.	1,292.14
PICHA, C JILL	44.04	WELLS JR. , DONALD E.	1,484.35
KUSINA, DENNIS	44.04	BRADLEY, KELLY R.	1,239.89
COLE, SHANE	489.45	WILSON, RICHARD J.	1,058.07
GENNETT, LYLE E	533.01	HART II, DELBERT W.	706.70
VOLLMER, BRYAN R.	44.04	JOHNSON, STEVEN P.	1,431.49
WELLER, LINDA JO	1,318.12	JONES, ROBERT F.	1,196.77
STRAEBEL, ROBERT J.	2,315.87	DORAN, JUSTIN J.	1,614.26
BRANDI, RICHARD M.	1,795.76	BISHAW, JAMES H.	669.38
LOY, EVELYN R.	996.51	TOWSLEY, CALVIN J.	572.71
KLOOSTER, ALIDA K.	2,271.66	MANKER JR, DAVID W.	434.64
BROWN, STEPHANIE C.	1,063.62	MANKER SR, DAVID W.	668.39
OCHS, CAROL A.	910.10	NEUMANN, DANA L.	486.00
SPENCER, MICHAEL D.	1,711.07	BECKER, MICHAEL S.	497.70
SPENCLEY, PATRICIA L.	1,127.96	ADAMS, JUSTEENA R.	450.92
NASH, JENNIFER B.	729.63	HERRIMAN, COBY M.	497.70
PANOFF, ZACHARY R.	702.10	SHEPARD, ZACHARY N.	175.62
MILLER, FAITH G.	379.39	LEUSINK, DANIEL L.	468.27
DOAN, GERARD P.	1,210.87	MCGHEE, ROBERT R.	1,020.81
SHRIFT, PETER R.	1,202.03	BRADLEY, ASHLIE D.	570.80
SCHLAPPI, JAMES L.	1,092.00	KLOOSTER, SUSAN E.	99.49
UMULIS, MATTHEW T.	1,192.55	STEBE, LAURA A.	272.35
HANKINS, SCOTT A.	1,563.82	AMSTUTZ, LINDA J.	912.48
ORBAN, BARBARA K.	1,734.43	PETERS, BRIDGET R.	690.55
TRAEGER, JASON A.	1,527.47	BLACKBURN, JESSICA D.	558.25
WARNER, JANINE M.	1,165.68	FAUST, DESIREA L.	673.39
EVANS JR, HALBERT K.	1,407.82	MIELKE, LAUREN K.	607.17
KLOOSTER, PATRICK H.	584.15	HALL, CHASE D.	613.74
LEE, LOREN G.	242.76	BRASWELL, MORGAN S.	296.80
WHALEN, ERIC J.	805.58	FAUST, ERICKA N.	676.80
HUMBLE, NATHAN C.	702.10	RUDOLPH, TRISTAN M.	485.91
TOFIL, MICHAEL E.	258.38	MORLEY, ANDREW J.	542.21
BINGHAM, LARRY E.	803.14	GOLOVICH, SAWYER P.	467.36
BALASZ, JANE T.	497.70	CRAIN, CODY A.	494.41
LABELLE, DAVIS B.	404.80	ECKHARDT, LOGAN R.	182.22
KLINGER, LUCAS D.	385.84	HEID, THOMAS J	1,245.15
BRANDI, MAURA E.	565.84	WESCOTT, DENNIS M.	161.76
SPEGELE, GREYSON H.	342.32	BAIER, GEORGE A.	293.62
GLENNY, GRACE A.	536.88	STEIN, DONNA E.	301.89
GREYERBIEHL, KELLY M.	526.94	CURTIS, DENNIS E.	925.51
KALBFELL, ELLE L.	520.98	BOOTHE, STEVEN A.	186.18
IVAN, PAUL M.	1,770.07	GRUNCH, RONALD J.	255.48
SCHWARTZFISHER, JOSEPH L.	1,204.01	DURRENBERGER, LARRY J	393.13
ROLOFF, ROBERT P.	1,252.24	DAVIS, RONALD L.	254.62
BRODIN, WILLIAM C.	1,011.87	GILL, DAVID R.	921.83
RILEY, DENISE M.	426.22	STEIN, MARK G.	37.66
TEUNIS, STEVEN L.	1,697.88	MACLEOD, SAMUEL R.	509.85
HILLING, NICHOLAS A.	1,309.12	WOODY, SCOTT R.	1,520.01
ZACHARIAS, STEVEN B.	1,218.08	VANLOO, JOSEPH G.	624.96
WURST, RANDALL W.	1,269.08	TOUGH, KENDALL J.	798.68
MEIER III, CHARLES A.	1,627.66	HAND, HEATHER K.	771.21
NISWANDER, JOSEPH F.	1,511.28	SCHNEIDER, DENNIS R.	375.11
BLANCHARD, SCOTT W.	1,559.44	AOWN, JOSHUA M.	182.22
FRYE, EDWARD J.	980.84	CAMERON, DANIELLE Y.	349.98
JONES, TERRI L.	1,058.37	RHODES, CAROL J.	205.71
SWEM, DONALD L.	1,626.83	RUPINSKI, PETER J.	520.09
EATON, BRAD A.	1,597.34	MAYER, SHELLEY L.	1,385.45
WILSON, TIMOTHY J.	2,372.20	WILKIN, AMANDA J.	1,121.31
LAVOIE, RICHARD L.	1,197.00	CERTA, OLIVIA K.	537.25
STEVENS, BRANDON C.	1,305.80	TOTAL	108,197.64

PAYROLL: TRANSMITTAL
07/05/2013

AMERICAN FAMILY LIFE	158.34	MERS	380.00
AMERICAN FAMILY LIFE	244.27	MI STATE DISBURSEMENT UNIT	697.56
BAY WINDS FEDERAL CREDIT UNION	50.00	NORTHWESTERN BANK	300.00
CHAR EM UNITED WAY	101.54	POLICE OFFICERS LABOR COUNCIL	372.00
CHARLEVOIX STATE BANK	985.39	PRIORITY HEALTH	827.82
COMMUNICATION WORKERS OF AMER	542.02	TOTAL	4,658.94