

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 18, 2013 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Stephanie C. Brown, Deputy Clerk/Treasurer
Members Present: Council members Greg Stevens, Bryan Vollmer, Shane Cole, Lyle Gennett, Dennis Kusina
Absent: Council member Jill Picha

III. Inquiry Regarding Possible Conflicts of Interest
None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – February 4, 2013 Regular Meeting Minutes
- B. Accounts Payable Check Register – February 19, 2013
- C. Tax Disbursement – February 19, 2013
- D. ACH Payments – February 4, 2013 – February 15, 2013
- E. Payroll Check Register – February 15, 2013
- F. Payroll Transmittal – February 15, 2013
- G. Planning Commission Resignation – Larry Boog
Motion by Councilmember Vollmer, second by Councilmember Gennett, to accept Larry Boog's letter of resignation from the Planning Commission.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

V. Motion to Revise Order of Business

The Deputy Clerk explained that some of the resolutions are dependent upon the approval of some of the ordinances on tonight's agenda, so the ordinances need to be acted upon before the resolutions. In order to do this, Council must suspend one of their *Rules of Procedure* by motion.

Motion by Councilmember Kusina, second by Councilmember Cole, to suspend Rule 4: The Order of Business of *Rules of Procedure for City Council*.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

VI. Public Hearings

- A. Budget Amendment for the 2012-13 Budget Ordinance.
City Treasurer Richard Brandi reviewed the amendment and answered questions from Council. This amendment shows revenues higher than expenses by \$24,146 in the General Fund.

The Mayor opened the public hearing at 7:05 p.m. There were no comments. The Mayor closed the public hearing at 7:06 p.m.

- B. Budget Ordinance for the 2013-14 Budget
City Treasurer Richard Brandi reviewed the 2013-14 Budget and answered questions from Council. This public hearing serves as the required Truth in Taxation Hearing for the 2013-14 Budget. The 2013-14 millage rates are the same as last year, which totals 12.0093. Treasurer Brandi reviewed those specific items which have changed since the Budget Worksession, held January 17, 2013. Taxable value, before Board of Review changes, has decreased 0.1%, which is very close to budget.

The Mayor opened the public hearing at 7:10 p.m.

Ms. Shirley Gibson asked why the City has paid expenditures towards the fireplace. City Manager Straebel explained that there were delinquent bills and that it was in the City's best interest to make the contractors whole while the project is in the design phase. Ms. Gibson asked why the donor did not pay these bills. Mayor Carlson explained that the donor was not asked to pay them at this time; however, the City fully expects to recoup those costs from the donor when the fate of the fireplace is decided. Ms. Gibson also asked who authorized payment of the bills, and noted that the invoice for Drost Landscaping was over \$10,000. Mayor Carlson indicated that Council had authorized payment.

The Mayor closed the public hearing at 7:13 p.m.

VII. Reports

The City Manager reported that the Grand Traverse Band of Ottawa and Chippewa Indians has awarded three grants to the City of Charlevoix: grants for the Joppa House, Third Day Fellowship, and new terrain park features at Camp McSauba. Grants which were applied for but not received are: an engineering study for the underpass and new playground equipment for Rotary Park.

Manager Straebel reported that there will be a meeting of the Airport Design Development Committee tomorrow, Tuesday February 19, 2013, at 3:30 p.m.

VIII. Requests, Petitions and Communications and Actions Thereon

- A. Consideration of Redevelopment Liquor License – Scovie's Gourmet
DDA Director Keith Carey reviewed the item and answered questions from Council.

The Mayor called for public comment. There were no comments.

Action by Resolution.

- B. Consideration to Extend the Fuel Purchase Agreement with Holiday Station Stores
DPW Superintendent Pat Elliott reviewed the item and answered questions from Council. The current contract expires in April, 2013 and contains language to allow extension of the contract by the City at any time during the contract period. Holiday Station Store is the only facility open 24 hours and allows the easiest access for the City's larger equipment. The contract provides a 7.5¢ discount off pump prices.

The Mayor called for public comment. There were no comments.

Motion by Councilmember Stevens, second by Councilmember Vollmer, to extend the existing agreement with Holiday Station Store for a two year term expiring on April 30, 2015.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

- C. Discussion Regarding Draft Airport Fees
Airport Manager Scott Woody reviewed the details of the proposed rate changes and answered questions from Council.

Manager Straebel asked for clarification on flowage fees for deliveries by truck, particularly offsite. Airport Manager Woody reported that Fresh Air Aviation, major user of the refueler truck, purchases a significant amount of fuel, help the City to receive federal grants with their passenger numbers, and are off-site because there is no room for them at the terminal. There are additional costs involved in having the City deliver fuel to them [at their hangar] instead of having Fresh Air bring their plane to the fuel farm.

The Mayor called for public comment.

Rachel Teague of Fresh Air Aviation had three comments: (1) in one area of the budget there is an increase in flowage fees for fuel deliveries, and in another area there is no increase in flowage fees. Is there an increase in flowage fees? (2) Airport Manager Woody had discussed Aircraft Maintenance and Repair, and the possibility of lowering the fees schedule for this item, with Island Air. In the future, Fresh Air would like the same courtesy extended when changes are being discussed with operators. (3) [The narrative in the Airport Fund Detail portion of] the budget incorrectly indicates that Fresh Air does not charge for parking. Fresh Air has a different fee schedule and charges for on-site parking.

Chuck Sherping, representing Emmet Sports Flyers, asked if additional flowage fees would apply to everyone who uses the fuel truck instead of the fuel farm and noted that Emmet Sports Flyers uses the truck to fuel.

The Mayor closed the item to public comment.

Mayor Carlson stated that changes to the fee schedule, including the maintenance and repair services fee, are meant to benefit everyone, not just one provider. The Mayor also reported, on behalf of Council, that Council is not interested in a higher fuel flowage fee for fuel delivery.

Action by Resolution.

IX. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

X. Ordinances

A. Budget Amendment for the 2012-13 Budget Ordinance

**CITY OF CHARLEVOIX
 ORDINANCE #759
 2012-13 BUDGET AMENDMENT #1**

The Budget for the fiscal year beginning April 1, 2012 shall be amended for operating the City of Charlevoix Ordinance #754-2012, the Budget Appropriation Act of 2012-2013 is hereby amended as follows:

		Original Budget	Amended Budget	Net Change
General Fund	EX Legislative	42,000	45,117	3,117
	EX General Government	542,000	563,233	21,233
	EX Public Safety	1,140,500	1,161,939	21,439
	EX Public Works	216,200	252,626	36,426
	EX Health & Welfare	360,800	384,168	23,368
	EX Recreation & Culture	837,200	863,443	26,243
	EX Other	30,000	30,017	17
	EX Fund Transfers	119,400	119,400	0
	Total Change in Expenses – General Fund:	3,288,100	3,419,943	131,843
Major Street	RV Total	259,300	234,926	(24,374)
Local Street	RV Total	588,600	576,110	(12,490)
DDA Fund	EX Total	704,800	734,122	29,322
Airport Fund	EX Total	2,646,000	2,709,259	63,259
Pl#1 - Fire/Ambulance Reserve	EX Total	0	216,400	216,400
Pl#16 - Downtown Parking Fund	RV Total	67,300	46,122	(21,178)
Electric Fund	EX Total	6,962,700	7,074,050	111,350
Marina Fund	EX Total	1,285,000	1,329,545	44,545
Employee Fringe Benefit Fund	RV Total	2,106,700	2,104,827	(1,873)
	EX Total	2,034,300	2,072,581	38,281
DPW Site	RV Total	207,000	206,500	(500)
	EX Total	8,100	12,000	3,900
Perpetual Care Trust Fund	RV Total	8,700	5,550	(3,150)

Bad Debt Write Offs

General Fund	\$51,933	14.66%	ambulance
Marina Fund	-		docking
Electric Fund	17,598	0.32%	
Water Fund	2,910	0.37%	
Sewer Fund	4,172	0.38%	
2012-13 TOTAL:	\$76,613		
2011-12:	\$31,720		
2010-11:	\$36,536		

Ordinance # 759 was enacted on the 18th day of February, A.D. 2013, by the Charlevoix City Council as follows:

Motion by: Councilmember Vollmer

Second by: Councilmember Gennett

YEAS: Stevens, Vollmer, Cole, Gennett, Kusina

NAYS: None.

ABSENT: Picha

B. Budget Ordinance for the 2013-14 Budget

**CITY OF CHARLEVOIX
 ORDINANCE NO. 760
 2013-14 BUDGET APPROPRIATION ACT**

THE CITY OF CHARLEVOIX ORDAINS:

WHEREAS, the City Council of the City of Charlevoix did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 7.8, Article VII of the City Charter, which Public Hearing was duly held pursuant to said notice and in conformity therewith;

THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year commencing on April 1, 2013 and ending March 31, 2014 are hereby appropriated on an activity level basis (a detailed breakdown by detail level can be found in the Budget Details document) as summarized by the following:

GENERAL FUND

REVENUE:	Taxes	\$ 2,234,900
	Licenses & Permits	3,900
	State Grants	202,600
	Charges for Services	673,500
	Fines & Forfeits	25,500
	Interest & Rents	126,900
	Other	8,400
	Fund Transfers (In)	2,500
	Appropriation from Surplus	146,000

	TOTAL REVENUES:	\$3,424,200
		=====
EXPENSE:	Legislative	\$ 47,600
	General Government	538,800
	Public Safety/Health & Welfare	1,189,200
	Public Works	237,600
	Recreation & Culture	917,300
	Other	56,200
	Fund Transfers (Out)	45,400

	TOTAL EXPENSE:	\$3,424,200
		=====

BE IT FURTHER RESOLVED that the City Council of the City of Charlevoix does hereby levy a tax of 11.1093 mills (9.05 mills operating and 2.0593 mills infrastructure) for the period of April 1, 2013 through March 31, 2014 on all real and personal property in the City of Charlevoix according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Charlevoix and for infrastructure improvements, and is levied pursuant to Section 8.1, Article VIII of the City Charter; and

BE IT FURTHER RESOLVED that the City Council does hereby levy a tax not to exceed 1.3631 mills for the period April 1, 2013 through March 31, 2014 on all real and personal property in the Downtown Development District, according to the valuation of the same within the district; and

BE IT FURTHER RESOLVED that the City Council does hereby levy a tax not to exceed .9 mills for the period April 1, 2013 through March 31, 2014 on all real and personal property in the City of Charlevoix, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of rubbish collection and other related services provided citizens allowed by the act, and is levied pursuant to Michigan Public Act 213 of 1969; and

BE IT FURTHER RESOLVED that the City Council does hereby approve the following budgets for the period April 1, 2013 through March 31, 2014 in the amounts set forth below by fund:

FUND	REVENUE	EXPENSE
Major Street Fund	\$ 376,600	\$ 376,600
Local Street Fund	492,400	492,400
Electric Fund	7,783,600	7,783,600
Sewer Fund	1,485,000	1,485,000
Water Fund	1,247,100	1,247,100
Marina Fund	1,329,700	1,329,700
Motor Vehicle Fund	1,187,700	1,187,700
Downtown Development Authority	744,800	744,800
Airport Fund	2,179,400	2,179,400
Employee Fringe Benefit	2,260,600	2,040,500
Perpetual Care Trust Fund	10,000	10,000
Fire/Ambulance Fund	74,500	0
Sewer Tap-in Fund*	11,000	0
Northside/Southside Sewer Fund*	4,400	0
Infrastructure Improvement	431,100	431,100
Road Improvements	305,300	305,300
Public Works Site Fund	178,000	12,000
Industrial Park Fund	5,000	5,000
Mt. McSauba Recreation Fund	16,500	15,000

* These funds are part of the Sewer Fund.

Ordinance # 760 was enacted on the 18th day of February, A.D. 2013, by the Charlevoix City Council as follows:

Motion by: Councilmember Cole

Second by: Councilmember Kusina

YEAS: Stevens, Vollmer, Cole, Gennett, Kusina

NAYS: None.

ABSENT: Picha

XI. Resolutions

A. Resolution to Adopt Rates and Fees Associated with the 2013-14 Budget

Mayor Carlson reminded Council that the proposed resolution adopts all the airport fee changes introduced by Mr. Woody, and does not include any increase in flowage fees.

Motion by Councilmember Stevens, seconded by Councilmember Gennett, to approve Resolution 2013-02-01, as follows:

**CITY OF CHARLEVOIX CITY COUNCIL
 RESOLUTION NO. 2013-02-01**

RESOLUTION TO ADOPT RATES AND FEES ASSOCIATED WITH THE 2013-14 BUDGET

WHEREAS, the City of Charlevoix annually must adopt a balanced budget to comply with the City Charter; and

WHEREAS, the City of Charlevoix, in preparing the budget, assumes the adoption of rates for various services they provide in order to pay for those services in whole or in part as proposed in their annual budget; and

WHEREAS, the City of Charlevoix defines all of their charges and rates in the rate section of the proposed budget; and

WHEREAS, the City of Charlevoix proposes to make these rates effective on April 1, 2013; and

NOW, THEREFORE, IT IS RESOLVED that the City of Charlevoix adopts all rates included in the 2013-14 Proposed Budget with changes to the rates for the following areas: Utility rates for electric security lights and car charging station, sewer and water rates, and fees for the following services: marina docking, cemetery, golf, recreation, garden plots and additional miscellaneous fees;

NOW, THEREFORE, IT IS ALSO RESOLVED that the City of Charlevoix adopts all airport rates included in the proposed 2013-14 Budget rates section.

RESOLVED this 18th day February, A.D. 2013.

Resolution adopted by the following yea and nay votes:

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

B. Consideration of Resolution for Redevelopment Liquor License – Scovie's Gourmet

Deputy Clerk Brown asked if the Council wanted to set a public hearing for this item. Mayor Carlson indicated that the Council had decided at the last meeting that a public hearing on this item was not necessary, as they had taken public comment at that time and again this evening.

Motion by Councilmember Cole, seconded by Councilmember Gennett, to approve Resolution 2013-02-02 as follows:

CITY OF CHARLEVOIX CITY COUNCIL
RESOLUTION NO. 2013-02-02
MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION (MLCC)
LOCAL GOVERNMENT APPROVAL
(Authorized by MCL 436.1501)

At a regular meeting of the City of Charlevoix council called to order by Mayor Norman L. Carlson, Jr. on February 18, 2013 at 7:00 p.m. the following resolution was offered:

Moved by Councilmember Cole, and supported by Councilmember Gennett that the application from ViKell, Inc., d/b/a Scovie's Gourmet for the following license(s): Redevelopment Class C DDA License with am/pm Sunday sales

And the following permits, if applied for Dance Permit Entertainment Permit Topless Activity Permit
(none applied for)
 Extended Hours Dance Permit Hours Required: _____
 Extended Hours Entertainment Permit Hours Required: _____

to be located at: 105, 107, 109, and 111 Bridge Street, Charlevoix, MI 49720

be considered for: approval.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

It is the consensus of this body that it recommends this application be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 18th day February, A.D. 2013.

Resolution adopted by the following yea and nay votes:

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: Picha

XII. Miscellaneous Business

Mayor Carlson stated that the Department Heads have done a great job with maintaining services while having to make budgetary cuts for the last two years and thanked department heads for their efforts.

XII. Audience - Non-agenda Input (written requests take precedent)

Ms. Shirley Gibson asked if the City Council was considering closing the ice rink. Mayor Carlson stated that was not under consideration. City Treasurer Brandi stated that it was one of many items considered for elimination due to budget constraints; however, the ice rink is included in the current budget.

BRADLEY, KELLY R.	20.00	MICHIGAN MUNICIPAL LEAGUE	450.00
CARDINAL CARPET CLEANING	122.50	MICHIGAN WATER ENV ASSOC	450.00
CARQUEST OF CHARLEVOIX	1,152.13	MID STATES BOLT & SCREW CO	269.17
CHARLEVOIX PUBLIC SCHOOLS	40.50	MUMA, GERALD	150.00
CHARTER COMMUNICATIONS	1,076.28	NATIONAL ASSOCIATION OF	40.00
CINTAS FAS LOCKBOX 636525	90.36	NORTHERN MICHIGAN JANITORIAL	34.65
CITY OF CHARLEVOIX - UTILITIES	43,020.25	NORTHERN MICHIGAN REVIEW INC.	2,242.80
CLAWSON, DAVID	12.03	NORTHERN SAFETY COINC	51.99
CUSTOMIZED CLEANING SERVICES	4,121.27	OLESON'S FOOD STORES	17.81
DELL MARKETING L P	29.99	OTEC	384.80
DITCH WITCH SALES OF MICHIGAN	358.15	PERFORMANCE ENGINEERS INC	6,467.50
DTE ENERGY	27.82	PLUNKETT & COONEY	506.14
ELHORN ENGINEERING COMPANY	545.00	POLYDYNE INC	379.50
ELLSWORTH FARMER'S EXCHANGE	1,372.21	POSTMASTER - CHARLEVOIX	4,000.00
EMERGENCY MEDICAL PRODUCTS INC	165.74	POWER LINE SUPPLY	1,591.04
GRAND TRAVERSE DIESEL INC.	3,060.90	ROELOFS, WILLIAM	2.69
HACH COMPANY	1,060.15	SIGMA-ALDRICH RTC	305.50
HEID, THOMAS J.	41.00	SPARTAN STORES LLC	24.72
IDEXX DISTRIBUTION INC.	1,139.63	STANDARD ELECTRIC CO	181.09
INDEPENDENT DRAFTING SERVICES	1,824.00	STEVENS, BRANDON	11.13
JACK DOHENY SUPPLIES INC	362.62	TERMINAL SUPPLY CO	432.64
JOHNSTONE SUPPLY #383	304.00	TRAVERSE REPRODUCTION	40.70
KEVIN'S METER TESTING	2,416.20	TRUCK & TRAILER SPECIALTIES	358.37
KORTHASE FLINN	111.79	USA BLUE BOOK	593.46
LANDSCAPE FORMS INC.	1,946.00	WHITLEY, ANDREW	14.00
LAVOIE, RICHARD	14.00	WOODY, SCOTT	331.09
MARY ANN'S CONEY ISLAND	38.84	WORK & PLAY SHOP	97.97
MCMASTER-CARR	59.18	TOTAL	92,271.90

Accounts Payable – 02/19/2013

Tax Disbursements

CHARLEVOIX COUNTY TREASURER	206,486.51	CHARLEVOIX PUBLIC SCHOOLS	305.28
CHARLEVOIX COUNTY TREASURER	32.36	CHARLEVOIX PUBLIC SCHOOLS	20.63
CHARLEVOIX COUNTY TREASURER	412.09	CITY OF CHARLEVOIX - TAXES DUE	52,353.52
CHARLEVOIX DISTRICT LIBRARY	81,798.59	RECREATIONAL AUTHORITY	14,717.36
CHARLEVOIX PUBLIC SCHOOLS	6,831.31	TOTAL	363,565.08
CHARLEVOIX PUBLIC SCHOOLS	607.43		

ACH Payments – 02/04/2013 – 02/15/2013

MI PUBLIC POWER AGENCY	20,186.73	VANTAGEPOINT (457 ICMA PLAN)	11,973.34
MI PUBLIC POWER AGENCY	30,763.54	VANTAGEPOINT (401 ICMA PLAN)	713.78
MERS OF MICHIGAN	24,788.75		
IRS (PAYROLL TAX DEPOSIT)	29,814.26	TOTAL	118,240.40

PAYROLL: NET PAY

Pay Period Ending 02/09/2013 – Paid 02/15/2013

WELLER, LINDA JO	1,295.29	MAYER, SHELLEY L.	1,184.32
STRAEBEL, ROBERT J.	1,986.92	HILLING, NICHOLAS A.	1,139.74
BRANDI, RICHARD M.	1,709.30	MEIER III, CHARLES A.	1,780.37
LOY, EVELYN R.	976.99	NISWANDER, JOSEPH F.	1,225.44
KLOOSTER, ALIDA K.	1,186.24	FRYE, EDWARD J.	966.85
BROWN, STEPHANIE C.	1,062.02	JONES, TERRI L.	902.18
OCHS, CAROL A.	992.20	EATON, BRAD A.	1,546.38
CAREY, KEITH V.	1,132.45	WILSON, TIMOTHY J.	1,902.24
SPENCER, MICHAEL D.	1,488.86	LAVOIE, RICHARD L.	1,165.75
SPENCLEY, PATRICIA L.	1,006.51	STEVENS, BRANDON C.	1,257.15
NASH, JENNIFER B.	396.59	DRAVES, MARTIN J.	1,804.70
DOAN, GERARD P.	1,253.04	ELLIOTT, PATRICK M.	1,498.92
SHRIFT, PETER R.	1,068.09	WELLS JR., DONALD E.	1,353.54
SCHLAPPI, JAMES L.	1,205.83	BRADLEY, KELLY R.	1,200.33
UMULIS, MATTHEW T.	1,253.60	WILSON, RICHARD J.	1,405.99
ORBAN, BARBARA K.	1,194.94	JONES, ROBERT F.	1,499.11
TRAEGER, JASON A.	1,218.28	VANLOO, JOSEPH G.	680.12
WARNER, JANINE M.	965.95	WASHBURN, MICHAEL J.	165.04
IVAN, PAUL M.	1,660.24	MURPHY IV, MICHAEL J.	149.04
SCHWARTZFISHER, JOSEPH	954.19	BEHAN, HALEY C.	102.18
ROLOFF, ROBERT P.	1,885.30	RAMSEY, MADISON L.	86.56
BRODIN, WILLIAM C.	1,479.10	BERTINELLI, DAVID P.	428.26
RILEY, DENISE M.	333.34	WITTHOFT, MARVIN J.	203.17
WURST, RANDALL W.	1,365.57	HEID, THOMAS J	1,309.86

WOODY, SCOTT R.	1,494.56	JOHNSON, STEVEN P.	1,468.56
DVORACEK, DANA J.	1,134.82	BOSS JR, DALE E.	1,112.75
TOUGH, KENDALL J.	490.74	BOSS, JAMES W.	918.57
RAMSEY, KYLE J.	72.67	STEBE JR, JOHN M.	448.03
RILEY, CASEY W.	60.03	BOSS, SHERRY M.	335.29
THORMAN, MIKAYLA R.	321.61	BEHAN, DEAN T.	217.36
JONES, LARRY M.	103.08	SCAFIDI, DAVID J.	411.31
OCHS, THOMAS F	13.85	STEBE, CATHERINE M.	448.51
TRAVERS, MANUEL J.	292.32	STEVENS, RODNEY M.	290.72
SILVA, JESSE L.	241.63	HOLM, ARTHUR R.	345.88
RILEY, DANIEL	523.58	HAND, HEATHER K.	576.70
WHITLEY, ADAM	57.27	SCHNEIDER, DENNIS R.	587.88
SCHOOOF, WILLIAM R.	524.47	STEVENS, JEFFREY W.	316.18
HANKINS, SCOTT A.	1,414.96	ROLOFF, AUDREY M.	633.09
COPPOCK, TIMOTHY M.	1,310.77	MATTER, DAWSON K.	996.96
BLANCHARD, SCOTT W.	1,617.09	RILEY, TIMOTHY	196.35
SWEM, DONALD L.	1,588.83	SCOTT JR., WINFIELD	72.67
WHITLEY, ANDREW T.	1,232.11	KITELEY, FISHER L.	39.65
MORRISON, KEVIN P.	1,741.47	BERGMANN, DOUGLAS M.	99.11
HODGE, MICHAEL J.	1,282.65	TOTAL	79,062.16

PAYROLL: TRANSMITTAL
02/15/2013

AMERICAN FAMILY LIFE	402.61	MERS	390.00
CHAR EM UNITED WAY	98.54	MI STATE DISBURSEMENT	596.19
CHARLEVOIX STATE BANK	960.39	NORTHWESTERN BANK	300.00
COMMUNICATION WORKERS	530.72	PRIORITY HEALTH	682.47
INDIANA STATE	80.00	TOTAL	4,040.92