

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, December 20, 2010 — 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
Assistant City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Carol A. Ochs
Members Present: Council members Jill Picha, Greg Stevens, Bryan Vollmer, Shane Cole, Lyle Gennett, and Dennis Kusina
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes –December 6, 2010 Regular Meeting Minutes
- B. Accounts Payable Check Register – December 21, 2010
- C. Tax Disbursement – December 21, 2010
- D. Payroll Check Register– December 10, 2010
- E. Payroll Transmittal – December 10, 2010

V. Public Hearings

None.

VI. Reports

Manager Straebel reported that he attended the Rural Taskforce Meeting last week regarding the City's proposal to categorize parts of State, Carpenter, and Clinton Streets as major collector status to allow possible future funding. The Taskforce voted to support the City's proposal, and the item will now go before a four-county committee for further review and possible recommendation. Mr. Straebel anticipates that the federal government and MDOT will be involved in the final classification.

VII. Requests, Petitions and Communications and Actions Thereon

A. Request from Charlevoix Historical Society to Place Kiosk in East Park

Mayor Carlson presented the item and David Miles, representative of the Charlevoix Historical Society, was available to answer questions from Council. The kiosk will promote Charlevoix and its history, with a portion dedicated to current lectures and events going on at the Historical Society. Exact placement of the kiosk in East Park would be decided after the kiosk is built and the snow is gone.

Anora Ruehle, Assistant General Manager of Castle Farms, recommended that a picture or other information regarding historic Castle Farms be included on the kiosk. The Mayor explained that the purpose of the kiosk was to provide history of the City, not its businesses, and that there may be room on one of the other kiosks that do promote individual businesses.

Peggy Kusina asked for details about the changing section of the kiosk. It will not promote other events, such as those going on at the library, unless the Historical Society determines that it has historical significance. The Historical Society will decide what should be included in that section.

Motion by Councilmember Jill Picha, seconded by Councilmember Shane Cole, to approve the Charlevoix Historical Society to place the kiosk in East Park with the exact location to be determined.

Yeas: Picha, Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: None

B. Proposed Hangar Development at Airport

Airport Manager Matt Bailey presented the item and answered questions from Council. Mr. Keith Alessi, Charlevoix property owner and pilot, is interested in building a hangar at the airport. A preliminary draft of a contract has been approved by the City's attorney. The contract specifies that the City takes immediate ownership of the building, with a land lease to the builder for 25 years. The builder is responsible for all maintenance of the building for 25 years. There is currently a waiting list for existing hangars, and additional hangars mean additional fuel sales, landing and ramp fees, and other fees paid to the City.

Motion by Councilmember Dennis Kusina, seconded by Councilmember Lyle Gennett, to approve the proposed hangar agreement. The City Manager stated that the proposed lease agreement in the packet had been revised and a new proposed agreement handed out right before the meeting. Councilmember Kusina rescinded his motion.

Motion by Councilmember Dennis Kusina, seconded by Councilmember Lyle Gennett, to approve the City of Charlevoix Lease for New Hangar as depicted on the drawing on Exhibit A [of the contract] and incorporated here by reference, allowing Mr. Alessi to build a new hangar at the Midfield Hangar Complex at the Airport.

Yeas: Picha, Stevens, Vollmer, Cole, Gennett, Kusina
Nays: None
Absent: None

C. Consideration to Approve Three Grant Applications with the Grand Traverse Band of Ottawa and Chippewa Indians

Mayor Carlson presented the item and reminded Council that any grant applications that go to the Tribe must go through a government entity, and that the City of Charlevoix has always been the applicant for the Colorado Challenge. The three applications are for (1) \$6,000 for Colorado Challenge which requires a \$10,300 match from the Colorado Challenge (not the City), (2) \$15,205 for purchase of in-car cameras and audio equipment for City police vehicles (no cash match required), and (3) \$22,592 for engineering services for the Lake to Lake Trail (no City cash match.) The City has received letters of support from both Charlevoix Township and WATCH, Inc. on the trail grant.

Motion by Councilmember Bryan Vollmer, seconded by Councilmember Jill Picha, to approve the Grand Traverse Band of Ottawa and Chippewa Indians grant applications for Colorado Challenge, purchase of in-care cameras/audio equipment, and engineering services for the Lake to Lake Trail.

Yeas: Picha, Stevens, Vollmer, Cole, Gennett, Kusina
 Nays: None
 Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

None.

X. Ordinances

None.

XI. Miscellaneous Business

Councilmember Lyle Gennett thanked City Manager Straebel and City Planner Spencer for their work on the Lake to Lake Trail. Councilmember Gennett also reported that the ornaments on the City Christmas tree need to be better affixed to prevent them from blowing off the tree and into the trout stream, fish pond, and the channel.

Councilmember Greg Stevens asked about the status of the veteran's bench. The Mayor reported that Bob Drebenstedt is in charge of the project and has not gotten back to the City yet. Councilmember Stevens also reported that the City's Christmas party was a success.

Councilmember Jill Picha asked if City employees receive a bonus and was told that each full-time and year-round, part-time employees receive a \$50 bonus.

XII. Audience - Non-agenda Input (written requests take precedent)

City Planner Mike Spencer reported that the Planning Commission is working on the Master Plan and expects them to make a recommendation to Council early next year and encouraged Council to contact him if they have any questions or concerns.

XIII. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 7:36 p.m.

Carol A. Ochs/scb	City Clerk	Norman L. Carlson, Jr.	Mayor
Accounts Payable – 12/21/2010			
ACE HARDWARE	1,779.24	HYDRO DYNAMICS	254.09
ACTIVE INDUSTRIAL SUPPLY	153.09	INDEPENDENCE TIRE & AUTO REPAIR	215.34
AIRGAS GREAT LAKES INC.	1,239.00	INDEPENDENT DRAFTING SERVICES	352.00
ALL-PHASE ELECTRIC SUPPLY CO.	261.01	INTAGLIO LLC	2,571.00
AMERICAN WASTE INC.	3,983.40	JACK DOHENY SUPPLIES INC	3,008.48
ARROW UNIFORM-TAYLOR L.L.C.	987.48	JOHN DEERE	1,477.84
AT&T	3,186.53	KIRTLAND COMMUNITY COLLEGE	875.00
AUTO VALUE	99.95	KORTHASE FLINN	3,314.90
B & L SOUND INC	139.96	KSS ENTERPRISES	545.61
BAILEY, MATT	50.00	LOY, EVELYN	15.40
BELL EQUIPMENT COMPANY	2,496.56	MAMA T'S COMMERCIAL CLEANING	615.00
BOLLINGER	300.00	MCVEIGH'S TRUCK SPRINGS INC.	117.42
BRADFORD'S	90.00	MEYER, JESSICA	24.18
CAREY, KEITH	73.55	MI GOLF COURSE SUPERINTENDENTS	75.00
CARQUEST OF CHARLEVOIX	909.47	MI MUNICIPAL TREASURERS ASSOC	150.00
CENTRAL DRUG STORE	47.85	MICH ASSOC OF MUNICIPAL CLERKS	50.00
CHARLEVOIX CAR WASH	38.70	MICHIGAN OFFICEWAYS INC	390.77
CHARLEVOIX COUNTY NEWS	260.00	MICHIGAN PUBLIC POWER AGENCY	185,238.57
CHARLEVOIX SCREEN MASTERS INC	659.35	MICHIGAN WATER ENV ASSOC	280.00
CHARLEVOIX STATE BANK	4,071.32	MISS DIG SYSTEM INC	548.52
CHARTER COMMUNICATIONS	645.59	MITCHELL GRAPHICS	974.91
CINTAS FIRST AID & SAFETY	57.17	MPOWER TECHNOLOGIES INC.	2,500.00
CMP DISTRIBUTORS INC.	276.00	NETSOURCE ONE INC.	209.20
D.S. STEBE CONSTRUCTION	300.00	NORTHERN FIRE & SAFETY	136.00
DELL MARKETING L P	1,129.42	NORTHERN MICHIGAN	25.00
DITCH WITCH SALES OF MICHIGAN	217.51	NORTHERN MICHIGAN REVIEW INC.	1,283.56
ELLSWORTH FARMER'S EXCHANGE	173.78	NORTHERN MICHIGAN SOCIETY FOR	60.00
EMERGENCY MEDICAL PRODUCTS INC	833.51	OMS COMPLIANCE SERV INC	630.00
ENMET CORP	212.30	OTEC	333.00
ENVIRONMENTAL RESOURCE ASSOC	375.14	OTSEGO CRANE & HOIST CO.	1,521.62
EVANS, HAL	36.82	PARASTAR	1,530.76
FAMILY FARM & HOME	343.06	PERFORMANCE ENGINEERS INC	7,923.50
FEYEN ZYLSTRA LLC	189.25	POWER LINE SUPPLY	2,658.57
FOX CHARLEVOIX FORD	58.10	PURITY CYLINDER GASES INC	138.26
GREAT LAKES PIPE & SUPPLY	997.02	PURVIS, TRACIE	100.00
HAGGARD'S INC	160.00	RUGGED COM INC.	4,973.30
HEALTH DEPT OF NW MICHIGAN	210.00	S.A. MORMAN & CO.	124.00
HOAG, JAMES	44.07	SKY ELECTRIC OF NORTHERN MI	413.20
HSBC BUSINESS SOLUTIONS	127.98	SNOW MACHINES INC	3,416.77

SPARTAN STORES LLC	54.20	VAN'S BUSINESS MACHINES	106.83
STATE INDUSTRIAL PRODUCTS	73.82	VILLAGE GRAPHICS INC.	205.74
STATE OF MICHIGAN	130.00	VOSS LIGHTING	478.53
STATE OF MICHIGAN	3,000.00	W. PEARSALL CONSTRUCTION	260.00
SUNRISE ELECTRONICS & SECURITY	149.95	WILMOT ELECTRIC INC	35.00
SUPERIOR MECHANICAL	140.00	WOJAN PLUMBING & HEATING	105.00
TONKA EQUIPMENT COMPANY	102.56	WORK & PLAY SHOP	32.55
UNITED STATES GOLF ASSOC	110.00	TOTAL	261,268.13

Tax Disbursement - 12/21/2010

CHARLEVOIX COUNTY TREASURER	78,551.64	CITY OF CHARLEVOIX - TAXES DUE	19,650.13
CHARLEVOIX DISTRICT LIBRARY	13,717.38	CITY OF CHARLEVOIX/DDA	124,583.56
CHARLEVOIX PUBLIC SCHOOLS	24,175.99	RECREATIONAL AUTHORITY	8,541.85
CHARLEVOIX PUBLIC SCHOOLS	1,315.69		
CHARLEVOIX PUBLIC SCHOOLS	2,631.48	TOTAL	273,167.72

PAYROLL: NET PAY**Pay Period Ending 12/04/2010 - Paid 12/10/10**

WELLER, LINDA JO	1,242.14	DOAN, GERARD P.	2,047.41
STRAEBEL, ROBERT J.	2,344.04	HANKINS, SCOTT A.	352.00
BRANDI, RICHARD M.	1,700.84	HANKINS, SCOTT A.	1,409.18
LOY, EVELYN R.	947.86	WARNER, JANINE M.	92.35
KLOOSTER, ALIDA K.	1,420.17	SCHLAPPI, JAMES L.	249.56
BROWN, STEPHANIE C.	1,031.49	IVAN, PAUL M.	451.38
OCHS, CAROL A.	877.30	SCHWARTZFISHER, JOSEPH	170.26
CAREY, KEITH V.	1,153.17	ROLOFF, ROBERT P.	340.52
SPENCER, MICHAEL D.	1,459.24	BRODIN, WILLIAM C.	85.13
SPENCLEY, PATRICIA L.	1,166.20	CALDWELL, JAMES P.	335.27
NASH, JENNIFER B.	589.51	COPPOCK, TIMOTHY M.	249.56
BAILEY, MATTHEW L.	1,172.93	COPPOCK, TIMOTHY M.	1,047.21
UMULIS, MATTHEW T.	1,594.48	WURST, RANDALL W.	176.28
METDEPENNINGEN, SARAH	1,411.94	WURST, RANDALL W.	1,415.39
WARNER, JANINE M.	1,284.75	MAYER, SHELLEY L.	178.70
SCHLAPPI, JAMES L.	1,224.36	WHITLEY, JOHN F.	431.80
ORBAN, BARBARA K.	1,759.18	WHITLEY, JOHN F.	1,778.38
IVAN, PAUL M.	1,656.41	NISWANDER, JOSEPH F.	305.52
SCHWARTZFISHER, JOSEPH	1,285.17	BLANCHARD, SCOTT W.	420.46
ROLOFF, ROBERT P.	1,540.14	BLANCHARD, SCOTT W.	1,842.46
BRODIN, WILLIAM C.	1,324.99	FRYE, EDWARD J.	451.80
RILEY, DENISE M.	181.69	FRYE, EDWARD J.	1,053.13
CALDWELL, JAMES P.	1,442.75	WELLS JR., DONALD E.	310.52
MAYER, SHELLEY L.	1,600.20	JONES, TERRI L.	297.52
HILLING, NICHOLAS A.	1,338.69	SWEM, DONALD L.	62.35
MEIER III, CHARLES A.	1,429.63	SWEM, DONALD L.	1,693.31
JACOBS, DOUGLAS R.	2,189.75	BRADLEY, KELLY R.	55.13
NISWANDER, JOSEPH F.	1,286.99	EATON, BRAD A.	53.59
WELLS JR., DONALD E.	1,433.81	ROTTA, RUSSELL	1,707.04
JONES, TERRI L.	1,174.57	HART II, DELBERT W.	190.82
BRADLEY, KELLY R.	1,466.82	MORRISON, KEVIN P.	323.52
EATON, BRAD A.	1,369.68	MORRISON, KEVIN P.	1,298.22
WILSON, TIMOTHY J.	1,615.00	HODGE, MICHAEL J.	255.39
ELLIOTT, PATRICK M.	1,552.98	HODGE, MICHAEL J.	1,343.93
WILSON, RICHARD J.	1,291.86	WILSON, RICHARD J.	324.99
HART, TERESA M.	832.10	JOHNSON, STEVEN P.	170.26
WELLER, LINDA JO	480.88	JOHNSON, STEVEN P.	1,108.08
BRANDI, RICHARD M.	352.00	JONES, ROBERT F.	1,133.22
LOY, EVELYN R.	369.22	ZIPP, DONALD R.	1,295.73
KLOOSTER, ALIDA K.	85.13	BOSS JR, DALE E.	1,097.98
BROWN, STEPHANIE C.	85.13	BOSS, JAMES W.	910.23
SHRIFT, PETER R.	324.99	HOLM, ARTHUR R.	483.89
SHRIFT, PETER R.	1,191.62	HEID, THOMAS J	269.69
UMULIS, MATTHEW T.	89.35	HEID, THOMAS J	1,344.46
DOAN, GERARD P.	358.02	TOTAL	82,342.79

PAYROLL: TRANSMITTAL**12/10/2010**

**EFTPS* Payroll Taxes	29,642.05	MI STATE DISTRICT UNIT	128.28
CHAR EM UNITED WAY	40.00	NORTHWESTERN BANK	372.76
CHARLEVOIX STATE BANK	619.21	POLICE OFFICERS LABOR	308.00
COMMUNICATION WORKERS	513.70	PRIORITY HEALTH	199.03
ICMA RETIREMENT TRUST 401	692.86	STATE OF MICHIGAN	4,548.67
ICMA RETIREMENT TRUST 457	5,821.78	TOTAL	42,886.34