

CITY OF CHARLEVOIX  
REGULAR CITY COUNCIL MEETING MINUTES  
Monday, July 18, 2011 — 7:00 p.m.  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman L. Carlson, Jr.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Norman L. Carlson, Jr.  
City Attorney: Assistant City Attorney Bryan Graham  
City Manager: Rob Straebel  
City Clerk: Carol A. Ochs  
Members Present: Council members Greg Stevens, Bryan Vollmer, Shane Cole, Lyle Gennett, Dennis Kusina, Jill Picha  
Absent: None

**III. Inquiry Regarding Possible Conflicts of Interest**

None

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – July 5, 2011 Regular Meeting Minutes  
Councilmember Picha made a correction.
- B. Accounts Payable Check Register – July 8, 2011
- C. Accounts Payable Check Register – July 19, 2011
- D. ACH Payments – July 5 – July 11, 2011
- E. Payroll Check Register – July 8, 2011
- F. Payroll Transmittal – July 8, 2011  
Motion by Councilmember Shane Cole, seconded by Councilmember Bryan Vollmer, to approve the consent agenda as corrected.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

- G. Planning Commission and Zoning Board of Appeals Resignation – June Cross  
Motion by Councilmember Jill Picha, seconded by Councilmember Greg Stevens, to accept June Cross' resignation from the Planning Commission and ZBA.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

**V. Public Hearings**

- A. Public Hearing on Proposed Ordinance to Amend and Renumber Title I, Chapter 9 – Wards, of the City Code  
The Clerk reviewed the ordinance and answered questions from Council. The changes will rebalance ward populations based on the 2010 U.S. Census: Ward 1 will have 841 people, Ward 2 will have 830 people, and Ward 3 will have 842 people. The Mayor opened the public hearing at 7:03 p.m. There were no comments. The Mayor closed the public hearing at 7:03 p.m.
- B. Public Hearing on a Proposed Ordinance to Establish the Planning Commission Under the Michigan Planning Enabling Act  
City Planner Mike Spencer was available to answer questions. The Ordinance will reestablish the Planning Commission under the Michigan Planning Enabling Act of 2008. The Mayor opened the public hearing at 7:05 p.m. There were no comments. The Mayor closed the public hearing at 7:05 p.m.

**VI. Reports**

The Manager said that the City extends its condolences to the two sailors that perished in the Chicago to Mackinac race.

The Mayor had compliments for the first Venetian events this past Saturday and Sunday. City workers and police provided a good and helpful presence.

**VII. Requests, Petitions and Communications and Actions Thereon**

- A. Consideration of a Contract with the Charlevoix Area Community Pool  
Bruce MacArthur, representing the Charlevoix Area Community Pool, reviewed the item and answered questions from Council. Part of the money raised from these items goes to cover the cost of Mt. McSauba Camp's Thursday swim nights, the rest goes toward Camp scholarships.

Motion by Councilmember Dennis Kusina, seconded by Councilmember Lyle Gennett, to direct the Mayor and the City Clerk to sign the proposed agreement with Charlevoix Area Community Pool.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

- B. Consideration to Approve Draft "Transfer of Annual Parking Passes to Immediate Family Members" Policy  
The City Manager reviewed the policy and answered questions from Council. Council had received one email opposing the policy.

Motion by Councilmember Greg Stevens, seconded by Councilmember Shane Cole, to approve Airport Policy, No.1: Transfer of Annual Parking Passes to Immediate Family Members.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

- C. Airport Revised Engineering Snow Removal Equipment (SRE) Contract with QoE Consulting  
Airport Manager Matt Bailey was available to review the item and answer questions from Council.

Motion by Councilmember Greg Stevens, seconded by Councilmember Jill Picha, to approved the revised SRE engineering agreement with QoE Consulting for \$18,000, which will replace/supersede the previous contract for \$29,800.02 that was approved by City Council on June 6, 2011, and authorize the Mayor to sign this agreement [as outlined on pp. 32-62 of the packet].

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

D. Michigan Municipal League (MML) Worker's Compensation Fund – Election of Board of Trustees

Motion by Councilmember Bryan Vollmer, seconded by Councilmember Lyle Gennett, to authorize the City of Charlevoix's vote be cast for the Trustees on the official ballot.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

E. MERS Officer Delegates to Annual Meeting

Motion by Councilmember Dennis Kusina, seconded by Councilmember Jill Picha, to appoint Rick Brandi as officer delegate and Pat Elliott as the alternate to the MERS Annual Meeting.

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

VIII. **Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

None

IX. **Resolutions**

None

X. **Ordinances**

A. Public Hearing on Proposed Ordinance to Amend and Renumber Title 1, Chapter 9 – Wards, of the City Code

CITY OF CHARLEVOIX  
ORDINANCE NO. 750 of 2011  
WARD BOUNDARIES

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CHARLEVOIX BY AMENDING AND RENUMBERING SECTIONS 1.401-1.403 OF CHAPTER 9 OF TITLE I OF SAID CODE.

THE CITY OF CHARLEVOIX ORDAINS:

**SECTION 1. Amendment and Renumbering of Section 1.401.**

The existing wording of Section 1.401 of the City Code shall be deleted in its entirety, renumbered as section 1.701, and replaced with the following:

**1.501 Ward Boundaries.** The several boundaries of the three (3) wards of this City as provided for in Article I, Section 1.2, shall be described as follows:

- (1) First Ward: All that territory embraced within the corporate limits of the City of Charlevoix lying Northerly and Easterly of the following described line:

**BEGINNING** at the North extension of the centerline of Grant Street at the shore of Lake Michigan (on the North side of Pine River Channel); thence Southerly along the extended centerline of Grant Street to the centerline of Park Avenue; thence Southwesterly along the centerline of Park Avenue to the centerline of Sherman Street; thence South along the centerline of Sherman Street to the centerline of Hurlbut Avenue; thence East along the centerline of Hurlbut Avenue to the centerline of Bridge Street; thence North along the centerline of Bridge Street to the centerline of Mason Street; thence East along the Easterly extension of Mason Street to the shore of Round Lake; thence Northeasterly to a point in the middle of Round Lake at the intersection of the Southerly extension of Nettleton Street with the Easterly extension of Clinton Street; thence Southeasterly to the centerline of the Upper Pine River Channel (Southerly of Park Island) with Round Lake; thence Southeasterly along said centerline of said Upper Channel to Lake Charlevoix being the Point of Ending.

- (2) Second Ward: All that territory embraced within the corporate limits of the City of Charlevoix contained within the following described boundary:

Commencing at the North extension of the centerline of Grant Street at the shore of Lake Michigan (on the North side of Pine River Channel); thence Southerly along the extended centerline of Grant Street to the centerline of Park Avenue; thence Southwesterly along the centerline of Park Avenue to the centerline of Sherman Street, being the **POINT OF BEGINNING** of this description; thence South along the centerline of Sherman Street to the centerline of Hurlbut Avenue; thence East along the centerline of Hurlbut Avenue to the centerline of Bridge Street; thence South along the centerline of Bridge Street to the centerline of St. Mary's Drive; thence West along the centerline of St. Mary's Drive to the centerline of State Street; thence South along the centerline of State Street to the centerline of Carpenter Avenue; thence West along the centerline of Carpenter Avenue to the West corporate limits of the City of Charlevoix; thence North along said corporate limits to the centerline of Park Avenue; thence Northeasterly along the centerline of Park Avenue to the Point of Beginning.

- (3) Third Ward: All that territory embraced within the corporate limits of the City of Charlevoix lying Southerly and Easterly of the following described line:

**BEGINNING** at Sheridan Street at the corporate limit; thence East along the centerline of Carpenter Street to the centerline of State Street; thence North along the centerline of State Street to the centerline of St. Mary's Drive; thence East along the centerline of St. Mary's Drive to the centerline of Bridge Street; thence North along the centerline of Bridge Street to the centerline of Mason Street; thence East along the Easterly extension of Mason Street to the shore of Round Lake; thence Northeasterly to a point in the middle of Round Lake at the intersection of the Southerly extension of Nettleton Street with the Easterly extension of Clinton Street; thence Southeasterly to the centerline of the Upper Pine River Channel (Southerly of Park Island) with Round Lake; thence Southeasterly along said centerline of said Upper Channel to Lake Charlevoix being the Point of Ending.

**SECTION 2. Renumbering of Sections 1.402 and 1.403.**

Sections 1.402 *Alterations of City Boundaries* and 1.403 *City Charter* of Chapter 9 of Title I of the Charlevoix City Code shall be renumbered as Sections 1.702 and 1.703 of Chapter 9 of Title 1. All text remains unchanged.

**SECTION 3. Severability.**

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of the City of Charlevoix, Michigan.

**SECTION 4. Effective Date.**

This Ordinance shall become effective thirty (30) days after its enactment by the City Council.

ENACTED this 18<sup>th</sup> day of July, A.D. 2011

Ordinance No. 750-2011 was enacted on the 18<sup>th</sup> day of July, 2011, by the Charlevoix City Council as follows:

Motion by: Councilmember Shane Cole  
 Seconded by: Councilmember Dennis Kusina

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
 Nays: None  
 Absent: None

STATE OF MICHIGAN        )  
   ) ss  
 CITY OF CHARLEVOIX     )

**B. Public Hearing on a Proposed Ordinance to Establish the Planning Commission Under the Michigan Planning Enabling Act**

**CITY OF CHARLEVOIX  
 ORDINANCE NO. 751 of 2011  
 AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CHARLEVOIX BY ADDING  
 A NEW ARTICLE V TO TITLE I, CHAPTER 7, AND RENUMBERING  
 MULTIPLE SECTIONS OF TITLE I, CHAPTERS 7 AND 8 .**

**THE CITY OF CHARLEVOIX ORDAINS:**

**SECTION 1. Addition of New Article V. Planning Commission to Title I, Chapter 7 of the Charlevoix City Code.**

A new Article V. Planning Commission is hereby added to Title I, Chapter 7 of the City Code and shall read as follows:

**1.400 Creation.**

There shall be a City of Charlevoix Planning Commission pursuant to Act 33 of the Michigan Public Acts 2008, as amended, being the Michigan Planning Enabling Act (MCL 125.3801 et seq.), hereinafter referred to as the Planning Commission with the powers and duties as therein set forth and as hereinafter provided. This article shall be officially known and described as the "City of Charlevoix Planning Commission Ordinance."

**1.401 Membership.**

1. The Planning Commission shall consist of nine members appointed by the Mayor and subject to approval by a majority vote of the City Council. To be qualified to be a member and remain a member of the commission, the following qualifications must be met:
  - (a) Shall be a qualified elector of the City of Charlevoix, as defined in Section 1.407.
  - (b) Shall attend training for commission members, pursuant to Section 1.402 after an individual's first appointment and before reappointment;
  - (c) Shall meet the conditions provided for each individual member in subsections 2, 3, and 4.
2. Members shall be appointed for three-year terms. If a vacancy occurs, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment such that the terms of one-third of all commission members continue to expire each year. A member shall hold office until his or her successor is appointed.
3. The membership shall be representative of the important segments of the community, such as the economic, governmental, educational, and social development of the City of Charlevoix, in accordance with the major interests as they exist in the city, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, commerce, healthcare, building trades, hospitality, retail, finance, insurance, real estate, cultural, historic, and recreational resources.
4. The membership shall also be representative of the entire geography of the City of Charlevoix to the extent practicable.
5. The City shall fill any vacancy in the membership of the commission for the unexpired terms in the same manner as the initial appointment.

6. The transition from the previous City of Charlevoix Planning Commission and the commission established in this article shall be gradual and shall take place over the next three years. The City shall continue to make annual appointments, appointing approximately one-third of the membership of the commission as specified in this article, so that three years from the effective date of this article the membership, membership representation, and number of members have completed the transition to fully comply with this article. All other aspects of this article shall have immediate effect.

#### **1.402 Training.**

Appointed members of the Planning Commission shall attend educational programs designed for training members of Michigan planning commissions if the adopted City of Charlevoix budget for that fiscal year includes funds to pay for tuition, registration, and travel expenses for the training. Nothing in this paragraph shall prevent a member who has not had training from finishing his or her term of office unless the member resigns or is removed by action of the City Council. The member shall be ineligible for reappointment at the conclusion of the term of office if they did not attend training. The Planning Commission shall include in its bylaws what training programs qualify to meet this requirement.

#### **1.403 Removal from office.**

The City Council may remove a member of the Planning Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Failure to disclose a potential conflict of interest as required by Section 1.404(4) shall constitute malfeasance in office.

#### **1.404 Meetings**

1. The Planning Commission shall hold not less than four regular meetings each year, and by resolution shall determine the time and place of meetings. Unless the bylaws provide otherwise, a special meeting of the commission may be called by the chairperson or by two other members, upon written request to the secretary. Unless the bylaws provide otherwise, the secretary shall send written notice of a special meeting to commission members not less than 48 hours before the meeting.
2. The business that the Planning Commission may perform shall be conducted at a public meeting of the commission held in compliance with the Open Meetings Act, Act 267 of the Michigan Public Acts of 1976 (MCL 15.261 to 15.275). Public notice of the time, date, and place of a regular or special meeting shall be given in the manner required by that act.
3. A writing prepared, owned, used, in the possession of, or retained by the Planning Commission in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, Act 442 of the Michigan Public Acts of 1976 (MCL 15.231 to 15.246).
4. Before casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the Planning Commission. The member is disqualified from voting on the matter if so provided by the bylaws or by a majority vote of the remaining members of the Planning Commission.

#### **1.405 Powers and Duties**

1. Master Plan.
  - (a) The Planning Commission shall make and approve a Master Plan as a guide for development within its planning jurisdiction. The planning jurisdiction includes areas within the city and may also include any areas outside of the city that, in the judgment of the commission, are related to planning for the city.
  - (b) In preparation of the Master Plan, the Planning Commission shall do all of the following, as applicable:
    - i. Make careful and comprehensive surveys and studies of present conditions and future growth within the planning jurisdiction with due regard to its relation to neighboring jurisdictions.
    - ii. Consult with representatives of adjacent local units of government in respect to their planning so that conflicts in master plans and zoning may be avoided.
    - iii. Cooperate with all departments of the state and federal governments and other public agencies concerned with programs for economic, social, and physical development within the planning jurisdiction and seek the maximum coordination of the local unit of government's programs with these agencies.
  - (c) The Master Plan shall address land use and infrastructure issues. The plan shall include maps, plats, charts, and show the commission recommendations for the physical development of the city. The Master Plan shall also include information pertinent to the future development of the planning jurisdiction as detailed in Act 33 of the Michigan Public Acts of 2008. (MCL 125.3833 (2)).
  - (d) Preparation and adoption of and amendments to the Master Plan shall follow the procedures established in Act 33 of the Michigan Public Acts of 2008 (MCL 125.3839-125.3845).
2. Records.
  - (a) The Planning Commission shall adopt bylaws for the transaction of business, and shall keep a public record of its resolutions, transactions, findings and determinations.
  - (b) The Planning Commission shall make an annual report to City Council concerning its operations and the status of planning activities, including recommendations regarding actions by the City Council related to planning and development.
3. Capital improvements program.

Upon adoption of the Master Plan, the Planning Commission shall annually prepare a capital improvements program (CIP) of public structures and improvements, with the assistance of staff. The CIP shall show those public structures and improvements, in the general order of their priority for the ensuing six-year period, based upon the requirements of the local unit of government for all types of public structures and improvements.
4. Review of plats.

Upon adoption of the Master Plan, the Planning Commission shall review and make recommendations on plats, after publishing and holding a public hearing.

#### **1.406 Approval, ratification, and reconfirmation.**

All official actions taken by the City of Charlevoix Planning Commission preceding the commission created by this article are hereby approved, ratified and reconfirmed. Any project, review, or process taking place at the effective date of this article shall continue with the commission created by this article, subject to the requirements of this article, and shall be deemed a continuation of any previous City of Charlevoix Planning Commission. This article shall be in full force and effect from and after its adoption and publication.

#### **1.407 Definitions.**

For purposes of this article, the following words shall have the following meanings respectively ascribed to them, except where the content clearly indicates a different meaning:

1. *Qualified elector*, as used in this article, intending to be consistent with Section 10 of the Michigan Election Law, being MCLA 168.10, means a United States citizen who has been a resident of the State of Michigan for six months, the City of Charlevoix for 30 days and is 18 years or older.
2. *Residence*, as used in this article, intending to be consistent with Section 11 of the Michigan Election Law, being MCLA 168.11, means that place at which a person habitually sleeps, keeps his or her personal effects and has a regular place of lodging. If a person has more than one residence, or if a wife has a residence separate from that of the husband, that place at which the person resides the greater part of the time shall be his or her official residence for the purposes of this act. This section shall not be construed to affect existing judicial interpretation of the term residence.
  - (a) An elector shall not be deemed to have gained or lost a residence by reason of being employed in the service of the United States or of this state, while engaged in the navigation of the waters of this state or of the United States or of the high seas, while a student at an institution of learning, while kept at any state facility or hospital at public expense, or while confined in a jail or prison. Honorably discharged members of the armed forces of the United States or of this state and who reside in the veterans' facility established by this state may acquire a residence where the facility is located. The residence of a person who is a patient receiving treatment at a hospital or other facility pursuant to Act No. 258 of the Public Acts of 1974, as amended, being Sections 330.1001 to 330.2106 of the Michigan Compiled Laws, is the village, city, or township where the person resided immediately before admission to the hospital or other facility.
  - (b) A member of the armed forces of the United States shall not be deemed a resident of this state in consequence of being stationed in a military or naval place within the state.

**SECTION 2. Renumbering of Title I, Chapter 7, Article V. Historic District Commission and Historic District Governing Ordinance.**

Article V. Historic District Commission and Historic District Governing Ordinance, Sections 1.325-1.353 of Title I, Chapter 7 are hereby renumbered as Article VI., Sections 1.500-1.526. All text remains the same.

**SECTION 3. Renumbering of Title I, Chapter 7, Article VI. Historic Districts.**

Article VI. Historic Districts, Section 1.355 of Title I, Chapter 7, is hereby renumbered as Article VII., Sections 1.550. All text remains the same.

**SECTION 4. Renumbering of Title I Chapter 8, Special Assessments.**

Chapter 8: Special Assessments, Sections 1.361-1.385 of Title I, Chapter 8, are hereby renumbered as Sections 1.600-1.624. All text remains the same.

**SECTION 5. Severability.**

No other portion, paragraph or phrase of the Code of the City of Charlevoix, Michigan shall be affected by this ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this ordinance or of the Code of the City of Charlevoix, Michigan.

**SECTION 6. Effective Date.**

This ordinance shall become effective thirty (30) days after its enactment by the City Council.

ENACTED this 18<sup>th</sup> day of June, A.D. 2011

Ordinance No. 751 was adopted on the 18<sup>th</sup> day of July, 2011, by the Charlevoix City Council as follows:

Motion by: Councilmember Greg Stevens  
Seconded by: Councilmember Bryan Vollmer

Yeas: Stevens, Vollmer, Cole, Gennett, Kusina, Picha  
Nays: None  
Absent: None

STATE OF MICHIGAN        )  
  ) ss  
CITY OF CHARLEVOIX        )

**XI. Miscellaneous Business**

Councilmember Jill Picha stated one of the farmers had approached her about parking his truck by his Farmer's Market stand like Friske's does when he has bulk items, such as corn. Staff will look into it.

Ms. Picha stated that there were many dogs in the park during the craft show and she had received complaints. She feels very strongly that whoever sponsors the event should have volunteers patrol the event and remind/inform people they can't have dogs in the park during events.

Ms. Picha has received a complaint about not flying the larger flag at Michigan Beach. She would like to see the big flag flown all summer long. The Manager stated that Staff would need to work on logistics of who will take the flag down in high winds. Staff will work at getting it up.

Ms. Picha also had queries regarding the Interactive Water Fountain being shut down at 7:00 p.m. The Manager stated that Council's designated hours are for the fountain to be in interactive mode from 10:00 a.m. to 9:00 p.m. and to be in display mode from 9:30 to 11:00 p.m. Staff is looking into some programming issues and working to make the hours consistent with Council's desires.

Ms. Picha stated there was a lot of brush on Belvedere Ave. and asked if it could be picked up before the weekend, due to the crowds and need for parking in the area.

Councilmember Greg Stevens asked about bi-plane flight signs around town. The event has been coordinated through the airport. Staff will work to remove any inappropriately located signs.

City Planner Mike Spencer wanted to publicly thank June Cross for her over 30 years of service to Planning and Zoning. Mr. Spencer also reminded the Mayor and Council of open seats on the Planning Commission and ZBA.

Councilmember Lyle Gennett stated that the petunia planting and cleanup after the Bridge Street construction was well done.

**XII. Audience - Non-agenda Input (written requests take precedent)**  
 None

**XIII. Adjourn**  
 The Mayor stated if there were no objections, the meeting would adjourn.  
 There were no objections.  
 Meeting adjourned at 7:35 p.m.

Carol A. Ochs	City Clerk	Norman L. Carlson, Jr.	Mayor
	<b>Accounts Payable – 07/08/2011</b>		
CHARLEVOIX VENETIAN FESTIVAL	15,000.00	STATE OF MICHIGAN	17,801.38
FLETCH'S	19,525.00	<b>TOTAL</b>	<b>52,326.38</b>
	<b>Accounts Payable – 07/19/2011</b>		
ACE HARDWARE	3,218.32	KMart	268.52
ACTIVE INDUSTRIAL SUPPLY	496.64	KORTHASE FLINN	246.89
AIRGAS GREAT LAKES INC.	645.50	KSS ENTERPRISES	465.05
ALL-PHASE ELECTRIC SUPPLY CO.	190.50	LAKESHORE TIRE & AUTO SERVICE	13.95
AMERICAN WASTE INC.	65.00	LAWSON, DARRELL	15.93
ARROW UNIFORM-TAYLOR L.L.C.	956.72	LOY, EVELYN	4.28
AT&T	3,826.57	MAFC	185.00
AUTO VALUE	1,198.88	MARVIN'S GARDENS INC	11.25
AVFUEL CORPORATION	101,321.61	MICHIGAN HISTORIC	85.00
B & L SOUND INC	323.38	MICHIGAN MUNICIPAL LEAGUE	6,018.59
BAILEY, MATT	95.46	MICHIGAN OFFICEWAYS INC	3,638.77
BELL EQUIPMENT COMPANY	216.72	MIDWEST ARBORIST SUPPLIES	380.25
BENNETT, THOMAS	38.00	MPOWER TECHNOLOGIES INC.	3,159.34
BLARNEY CASTLE OIL CO	1,280.51	NEWSWEEK	30.00
BOULEVARD INN, THE	298.00	NORTHERN CREDIT BUREAU	289.63
BRADFORD'S	72.00	NORTHERN LAKES	3,500.00
BRANDI, NICHOLAS	250.00	NORTHERN MICHIGAN JANITORIAL	141.68
BRIDGESTONE GOLF INC.	322.40	NORTHERN SAFETY CO INC	74.38
BS& A SOFTWARE	425.00	NYE UNIFORM CO	541.19
BULBS.COM	71.15	OCHS, CAROL	30.60
BURKLE, CHARLES	200.00	OLESON'S FOOD STORES	487.71
CAREY, KEITH	235.31	OTEC	163.36
CARQUEST OF CHARLEVOIX	1,131.94	PEACHTREE BUSINESS PRODUCTS	288.00
CHARLEVOIX AGENCY	100.00	PERFORMANCE ENGINEERS INC	4,291.50
CHARLEVOIX CAR WASH	46.80	PHYSIO-CONTROL INC.	359.75
CHARLEVOIX SCREEN MASTERS INC	2,841.75	POWER LINE SUPPLY	239.27
CHARTER COMMUNICATIONS	842.86	PRO RIDER, INC.	765.00
CITY OF CHARLEVOIX - UTILITIES	27,637.72	PRO-VISION VIDEO SYSTEMS	237.79
COAST TO COAST COMPUTER	377.06	PURITY CYLINDER GASES INC	446.83
CRAVENS, MARSHA	36.66	R.H. MEIHLS & ASSOCIATES	950.00
DANBOISE MECHANICAL	31,821.52	RESCO	420.00
DVORACEK, DANA J.	23.98	RIETH-RILEY CONST CO INC	12,995.00
ELLSWORTH FARMER'S EXCHANGE	810.10	S & S WORLDWIDE	1,381.13
ELMER'S	125,114.84	SCHOOFF, WILLIAM	70.00
EMERGENCY MEDICAL PRODUCTS INC	297.50	SEELEY'S PRINTING SERVICE	60.59
EMMET COUNTY SHERIFF'S OFC	250.00	SKINNERS GARAGE INC.	125.84
FAMILY FARM & HOME	758.15	SPARTAN DISTRIBUTORS INC	315.67
FASTENAL COMPANY	127.17	SPAULDING MFG., INC.	9,570.00
FITZPATRICK JR., RANDY	100.00	STATE INDUSTRIAL PRODUCTS	415.67
GRAINGER	118.11	STATE OF MICHIGAN	381.63
GRIFFIN BEVERAGE CO	52.00	STOVER CREEK LLC	238.00
HACH COMPANY	306.25	TROPHY CASE, THE	715.00
HARBOR FENCE COMPANY	2,511.28	TURFGRASS INC	564.98
HOLIDAY COMPANIES	876.28	UNITED STATES PLASTIC CORP.	141.01
IMPRINTS LABEL & DECAL	205.00	UP NORTH PROPERTY SERVICES LLC	4,494.00
INDEPENDENT DRAFTING SERVICES	1,088.00	VAN'S BUSINESS MACHINES	106.83
ISLAND AIRWAYS	150.11	WARNER, JANINE	21.04
J & S PORTABLE RESTROOMS	204.00	WEINGARTZ	141.39
JOHN ADAMS & ASSOCIATES INC	1,000.00	WINNELL, CHARLES	950.00
KENDALL ELECTRIC INC.	394.41	<b>TOTAL</b>	<b>375,408.45</b>
	<b>ACH Payments – 07/05/2011 – 07/11/2011</b>		
MI PUBLIC POWER AGENCY	22,342.34		
MI PUBLIC POWER AGENCY	16,671.31	<b>TOTAL</b>	<b>39,013.65</b>
	<b>PAYROLL: NET PAY</b>		
	<b>Pay Period Ending 07/02/2011 – Paid 07/08/2011</b>		
WELLER, LINDA JO	1,315.35	KILKENNY, PATRICK M.	734.38
STRAEBEL, ROBERT J.	2,381.89	SCHLAPPI, JAMES L.	925.14
BRANDI, RICHARD M.	1,739.66	UMULIS, MATTHEW T.	1,518.50
LOY, EVELYN R.	983.11	ORBAN, BARBARA K.	1,619.95
KLOOSTER, ALIDA K.	1,470.88	STEMPKY, ERICA A.	1,019.20
BROWN, STEPHANIE C.	1,102.33	WARNER, JANINE M.	1,263.38
OCHS, CAROL A.	900.00	EVANS, HALBERT K.	869.46
CAREY, KEITH V.	1,153.11	KANINE, MATTHEW J.	575.74
SPENCER, MICHAEL D.	1,500.83	BINGHAM, LARRY E.	525.69
SPENCLEY, PATRICIA L.	1,042.49	GRAHAM, NATHAN E.	906.27
NASH, JENNIFER B.	852.33	CALDWELL, MARY K.	638.22

POWERS, LOR A.	856.46	WOOD, ADAM T.	235.98
TAYLOR, TERRY K.	484.57	CRAIN, CODY A.	678.50
WITHROW, KATHERINE S.	643.46	BOAL, DAVID W.	972.76
GREYERBIEHL, KEVIN M.	583.46	MILLIGAN, DESMOND E.	324.50
HASKE, CHELSEY K.	527.96	BENNETT, THOMAS A.	478.23
KALBFELL, ELLE L.	598.46	DURRENBERGER, LARRY J	229.32
IVAN, PAUL M.	1,776.99	BULLARD, ANDREW D.	557.49
SCHWARTZFISHER, JOSEPH	989.05	STEIN, DONNA E.	154.91
ROLOFF, ROBERT P.	1,624.12	RICH, THOMAS G.	561.38
BRODIN, WILLIAM C.	1,137.21	FAIRCHILD, GALEN W.	61.33
RILEY, DENISE M.	371.90	BAILEY, MATTHEW L.	2,024.30
CALDWELL, JAMES P.	1,448.54	DVORACEK, DANA J.	1,110.87
WURST, RANDALL W.	1,611.27	HAYNES, STEPHANIE L.	658.81
MAYER, SHELLEY L.	1,306.21	MERRILL JR, CARL J.	526.18
HILLING, NICHOLAS A.	1,113.75	SCHERPING, CHARLES L.	316.50
MEIER III, CHARLES A.	1,285.38	FOLTZ, SARAH A.	552.89
JACOBS, DOUGLAS R.	2,368.10	CARLSON JR., NORMAN	1,023.70
NISWANDER, JOSEPH F.	1,361.46	STEVENS, GREGORY L	500.05
FRYE, EDWARD J.	1,107.30	PICHA, C JILL	780.74
WELLS JR., DONALD E.	1,501.44	KUSINA, DENNIS	780.74
JONES, TERRI L.	1,109.01	COLE, SHANE	429.29
BRADLEY, KELLY R.	1,404.26	GENNETT, LYLE E	476.99
EATON, BRAD A.	1,772.38	VOLLMER, BRYAN R.	375.75
WILSON, TIMOTHY J.	2,217.24	LALEWICZ, AMELIA	47.17
HART II, DELBERT W.	606.38	DOAN, GERARD P.	1,756.27
LAVOIE, RICHARD L.	1,130.17	SHRIFT, PETER R.	1,130.44
STEVENS, BRANDON C.	1,294.73	HANKINS, SCOTT A.	1,801.97
ELLIOTT, PATRICK M.	1,463.24	KLOOSTER, PATRICK H.	456.65
WILSON, RICHARD J.	1,386.13	BRANDI, MAURA E.	338.89
JONES, ROBERT F.	1,235.42	GLENNY, GRACE A.	355.46
NISWANDER, LOGAN J.	567.65	KLOOSTER, JUSTIN N.	359.22
SIEGMUND, CHRISTOPHER	630.69	COPPOCK, TIMOTHY M.	1,155.76
BROWE, RAYMOND L.	393.59	WHITLEY, JOHN F.	2,055.95
RAMSEY, ARIEL M.	459.79	BLANCHARD, SCOTT W.	1,722.54
EAGLESON, WAYNE L.	383.04	SWEM, DONALD L.	1,701.70
MCGHEE, ROBERT R.	980.93	MORRISON, KEVIN P.	1,147.60
RAMSEY, MADISON L.	600.80	HODGE, MICHAEL J.	1,389.85
CROSS, MARCUS E.	557.10	JOHNSON, STEVEN P.	1,162.85
VANLOO, JOSEPH G.	542.20	ZIPP, DONALD R.	1,443.19
HART, TERESA M.	1,040.96	BISHAW, JAMES H.	683.35
KLOOSTER, SUSAN E.	102.60	TOWSLEY, CALVIN J.	558.50
STEBE, LAURA A.	177.37	OSHABEN, NICHOLAS D.	488.00
HOFFMAN, LESLIE R.	883.46	DISHONG, AARON S.	821.07
PETERS, BRIDGET R.	643.46	WALDRON, DANIEL C.	641.87
BRADLEY, ASHLIE D.	286.39	GUERRA, GRACE E.	396.34
CRICK, HAILEY C.	377.59	SCHEMANSKI, CHRYSTAL	135.79
MURPHY IV, MICHAEL J.	628.46	HEID, THOMAS J	1,317.64
PETERSON, ELIZABETH A.	628.46	GRUNCH, RONALD J.	320.18
SPENCLEY, SHAUNA M.	628.46	BOOTH, GEORGE E.	295.07
RUSSELL, COURTNEY S.	105.68	DAVIS, RONALD L.	216.08
BRANDI, NICHOLAS M.	392.10	SARASIN, CHRISTIAN M.	551.96
FAUST, ERICKA N.	712.84	DIXON, DANIEL A.	545.18
DRURY JR., DAVID C.	442.50	<b>TOTAL</b>	<b>112,327.83</b>

**PAYROLL: TRANSMITTAL**  
 07/08/2011

MI STATE DISTRICT UNIT	128.28	PRIORITY HEALTH	148.05
NORTHWESTERN BANK	347.76	STATE OF MICHIGAN	5,843.54
POLICE OFFICERS LABOR	316.75	<b>TOTAL</b>	<b>50,647.52</b>