

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, May 17, 2010 — 7:00 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

**I. Roll Call of Members Present**

Mayor: Norman L. Carlson, Jr.  
Assistant City Attorney: Bryan Graham  
City Manager: Rob Straebel  
City Clerk: Carol A. Ochs  
Members Present: Council members Lyle Gennett, Jill Picha, Shane Cole  
Absent: Council members Dennis Kusina, Greg Stevens, Bryan Vollmer

No quorum. Meeting adjourned 7:01 p.m. Council will meet at a rescheduled regular meeting on Thursday, May 20, 2010 at noon in Council Chambers.

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Thursday, May 20, 2010 — 12:02 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Norman L. Carlson, Jr.  
Assistant City Attorney: Bryan Graham  
City Manager: Rob Straebel  
City Clerk: Carol A. Ochs  
Members Present: Council members Lyle Gennett, Dennis Kusina, Jill Picha, Shane Cole  
Absent: Council members Greg Stevens, Bryan Vollmer

**III. Inquiry Regarding Possible Conflicts of Interest**

None.

**IV. Consent Agenda**

The following items were approved and filed:

- A. Approval of Minutes – May 3, 2010 Regular Meeting Minutes
- B. Accounts Payable Check Register – May 6, 2010
- C. Accounts Payable Check Register – May 18, 2010
- D. Payroll Check Register– May 14, 2010
- E. Payroll Transmittal – May 14, 2010

**V. Public Hearings**

None.

**VI. Reports**

The Manager and Street Superintendent Pat Elliott reported that the Park Avenue project would be asphalted in the coming week and the project should be completed by the Memorial Day weekend.

The Mayor gave Council a brief report regarding the first meeting of the Airport Design Development Committee.

**VII. Requests, Petitions and Communications and Actions Thereon**

**A. Consideration to Approve Land Lease Agreement for Seaports Great Lakes**

The Manager reviewed the item and was available to answer questions from Council. The Mackinaw boat project is a smaller scale project than the tall ship project the City was entertaining last year. The organization will focus on using local school children as an educational tool. Hours of operation will be Monday – Saturday, 7:00 a.m. – 6:00 p.m. Fred Hackl, Chairman for Seaports Great Lakes, was also available to review the program and answer questions from Council. Council worked with Mr. Spencer to make a correction to the dimensions shown on the site plan.

Motion by Councilmember Dennis Kusina, seconded by Councilmember Lyle Gennett, to approve the Mayor's signature on the land lease agreement, amending the dimensions as depicted from the drawings, for Seaports Great Lakes contingent upon proof of appropriate insurance and either an acceptable performance bond or letter of credit.

Yeas: Gennett, Kusina, Picha, Cole  
Nays: None  
Absent: Stevens, Vollmer

**B. Discussion Regarding Repaving a Three Block Section of State Street**

The Mayor reviewed the item. Mr. Elliott informed Council that the State/Upright intersection was newer pavement and would be "gapped out" rather than replaced.

Motion by Councilmember Jill Picha, seconded by Councilmember Shane Cole, to approve \$31,992.60 from the Street Improvement Fund – PI #7 for repaving the southbound lane of State Street from Hurlbut Avenue to Garfield Avenue.

Yeas: Gennett, Kusina, Picha, Cole  
Nays: None  
Absent: Stevens, Vollmer

**C. Discussion Regarding Disc Golf at Mt. McSauba**

The Manager reviewed a recent accident in which a hiker had been hit near the eye with a golf disc, which is harder than a traditional Frisbee. Staff will be creating a recreation master plan, incorporating which uses will be allowable in certain areas. Due to safety issues with the conflict of uses at Mt. McSauba, staff would like to work with local disc golfers to create a more formal golf area. Staff will be putting up some signs on the hiking trails in the next few days, indicated that disc golf is not an appropriate use on the hiking trails. The Manager stated that if the City were to completely prohibit disc golf, that there would be enforcement issues. Disc golf is a popular activity and would give kids something to do out at Mt. McSauba, as long as the areas can be delineated. Recreation Director Ike Boss reviewed problems with disc golf in the past, but he is generally in favor of trying to make a specified area for the activity. The trail the Mr. Boss is proposing would be closed on Thursdays when the day camp has its overnights. Mr. Boss is

generally supportive of trying it out and seeing how the golfers police themselves.  
 Dale Boss spoke against allowing disc golf at Mt. McSauba. He thinks it doesn't suit the area.

Motion by Councilmember Lyle Gennett, seconded by Councilmember Jill Picha, to direct staff to explore options on how to utilize the Mt. McSauba space and [develop a plan] to separate and work in conjunction with all the different activities that go on at Mt. McSauba in the summer (hiking trails, youth camp, possible disc golf, etc.).

Yeas: Gennett, Kusina, Picha, Cole  
 Nays: None  
 Absent: Stevens, Vollmer

**D. Consideration to Award Bid for Heating Improvements in Fire/EMS Bays**

The Manager reviewed the item for Council, which is part of the energy efficiency and conservation block grant that the City received to be used toward heating improvements to the Fire/EMS bays

Motion by Councilmember Dennis Kusina, seconded by Councilmember Lyle Gennett, to approve the bid from Haggard's Plumbing and Heating for \$15,839 for heating improvements to Fire/EMS bays.

Yeas: Gennett, Kusina, Picha, Cole  
 Nays: None  
 Absent: Stevens, Vollmer

**VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action**

**A. Introduction of an Ordinance to Amend Title V, Planning & Zoning: Multiple Sections**

Motion by Councilmember Shane Cole, seconded by Councilmember Jill Picha, to set a public hearing on multiple amendments to Title V, Planning and Zoning on Monday, June 21, 2010 at 7:00 p.m. in Council Chambers of City Hall.

Yeas: Gennett, Kusina, Picha, Cole  
 Nays: None  
 Absent: Stevens, Vollmer

**IX. Resolutions**

None.

**X. Ordinances**

None.

**XI. Miscellaneous Business**

Councilmember Lyle Gennett thanked everyone involved in getting the Coast Guard Acacia anchor placed near the channel. The Manager and the Mayor thanked Councilmember Gennett for coming up with the idea. The Mayor proposed having a dedication ceremony once the plaque is placed. Council generally agreed.

The Clerk stated that the Airport Manager had informed her that the Airport Terminal Building Steering Committee could be dissolved as their business was complete.

Motion by Councilmember Jill Picha, seconded by Councilmember Lyle Gennett, to dissolve the Airport Terminal Building Steering Committee.

Yeas: Gennett, Kusina, Picha, Cole  
 Nays: None  
 Absent: Stevens, Vollmer

**XII. Audience - Non-agenda Input (written requests take precedent)**

None.

**XIII. Adjourn**

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 12:40 p.m.

Carol A. Ochs	City Clerk	Norman L. Carlson, Jr.	Mayor
<b>Accounts Payable – 05/06/2010</b>			
HOWLAND, JEFFERY H.	\$ 950.00	STATE OF MICHIGAN	\$ 16,746.65
MARION TOWNSHIP	\$ 3,362.05	<b>TOTAL 5/6/2010</b>	<b>\$ 21,058.70</b>
<b>Accounts Payable – 05/18/2010</b>			
ACE HARDWARE	\$ 1,486.87	BS & A SOFTWARE	\$ 1,085.00
AIRGAS GREAT LAKES INC.	\$ 564.99	BUDAY'S SOUND ADVICE	\$ 279.31
ALL-PHASE ELECTRIC SUPPLY CO.	\$ 143.26	CAREY, KEITH	\$ 102.50
AMERICAN GREEN TECHNOLOGY	\$ 971.00	CARQUEST OF CHARLEVOIX	\$ 1,273.88
AMERICAN LEGION AUXILIARY	\$ 243.66	CDW GOVERNMENT INC.	\$ 401.95
ARROW UNIFORM-TAYLOR L.L.C.	\$ 870.78	CERTIFIED LABORATORIES	\$ 323.34
ASSOC OF PUBLIC TREASURERS	\$ 130.00	CHARLEVOIX AGENCY	\$ 100.00
AT&T	\$ 3,002.89	CHARLEVOIX CAR WASH	\$ 36.55
AUTO VALUE	\$ 414.28	CHARLEVOIX COUNTY TREASURER	\$ 7,074.37
B & B MANUFACTURING INC	\$ 502.14	CHARLEVOIX TOWING & RECOVERY	\$ 158.00
B & L SOUND INC	\$ 49.98	CHARTER COMMUNICATIONS	\$ 554.28
BIOTECH AGRONOMICS INC	\$ 12,280.46	CHERRY HILL GREENHOUSE	\$ 138.00
BRANDI, RICHARD	\$ 18.00	CITY OF CHARLEVOIX - UTILITIES	\$ 21,878.86

CITY OF CHARLEVOIX-PETTY CASH	\$	515.00	MICHIGAN OFFICEWAYS INC	\$	638.26
CITY SERVICES INC.	\$	6,000.00	MIDWEST ARBORIST SUPPLIES	\$	706.50
COMMERCE CORPORATION	\$	660.32	MIDWEST GOLF & TURF	\$	115.24
CUMMINS BRIDGEWAY LLC	\$	384.95	NASH, JENNIFER	\$	41.00
D & L WELDING INC	\$	315.00	NEALIS ENGINEERING	\$	990.00
DELL MARKETING L P	\$	1,305.00	NORTHERN CREDIT BUREAU	\$	10.00
EAST JORDAN IRON WORKS	\$	975.45	NORTHERN MICHIGAN/NORTHNET	\$	13.95
EATON, BRAD	\$	12.65	NYE UNIFORM CO	\$	188.37
ELLSWORTH FARMER'S EXCHANGE	\$	500.00	OLD DOMINION BRUSH	\$	1,468.80
ELMER'S	\$	1,347.50	ORBAN, BARBARA	\$	25.00
EVANS, HAL	\$	59.84	OTEC	\$	912.25
FAMILY FARM & HOME	\$	406.30	PERFORMANCE ENGINEERS INC	\$	6,960.00
FASTENAL COMPANY	\$	106.74	PINE RIVER MEDICAL ASSOCIATES	\$	73.00
FIREHOUSE MAGAZINE	\$	29.95	PLUNKETT & COONEY	\$	720.00
FIRESERVICE MANAGEMENT	\$	263.87	POLLUTION CONTROL SERVICES INC	\$	7,000.00
FREIDINGER M.D., REED K.	\$	166.00	POSTMASTER	\$	26.95
GALLS AN ARAMARK COMPANY	\$	334.88	POWER LINE SUPPLY	\$	1,977.32
GALMORE'S INC	\$	503.01	PREFERRED WASTE L.L.C.	\$	400.00
GBS INC.	\$	77.11	PROGRESSIVE MEDICAL INT'L	\$	516.59
GCSAA	\$	320.00	QUILL CORP	\$	202.59
GRAINGER	\$	206.96	RTI LABORATORIES INC.	\$	111.00
GRAND TRAVERSE GARAGE DOOR	\$	762.80	SALES & MARKETING OF MICHIGAN	\$	92.00
GREAT LAKES PIPE & SUPPLY	\$	618.26	SCHMUCKAL OIL CO	\$	162.95
GREAT LAKES PIPE & SUPPLY	\$	1,076.99	SEELEY'S PRINTING SERVICE	\$	733.00
HACH COMPANY	\$	2,970.33	SIGNS LETTERS & GRAPHICS	\$	44.00
HANKINS, SCOTT	\$	25.30	SOARING EAGLE RESORT	\$	320.46
HARRELL'S	\$	1,774.80	SPARTAN DISTRIBUTORS INC	\$	1,189.20
HSBC BUSINESS SOLUTIONS	\$	144.16	SPARTAN STORES LLC	\$	5.00
HYDE EQUIPMENT	\$	129.66	SPENCLEY, PATTI	\$	176.55
INCLUSION SOLUTIONS LLC	\$	266.60	STANDARD ELECTRIC CO	\$	8.00
INDEPENDENT DRAFTING SERVICES	\$	1,120.00	STATE INDUSTRIAL PRODUCTS	\$	369.93
J & S PORTABLE RESTROOMS	\$	285.00	STATE OF MICHIGAN	\$	25.00
JETT ENTERPRISES INC.	\$	119.89	STATE OF MICHIGAN	\$	2,383.59
JONES, ROBERT	\$	60.00	SYSTEMS SPECIALISTS INC	\$	95.00
KEEHN, ALLEN	\$	10.99	THORP, EDITH	\$	100.00
KING PAR LLC	\$	209.08	TRAVERSE MAGAZINE	\$	1,212.00
KLOOSTER, ALIDA K.	\$	53.88	TURFGRASS INC	\$	1,310.98
KMart	\$	40.45	U S BANK	\$	112.50
KORTHASE FLINN	\$	25.50	UP NORTH PROPERTY SERVICES LLC	\$	455.00
KSS ENTERPRISES	\$	502.64	USA BLUE BOOK	\$	207.10
MAGNUM ELECTRIC INC.	\$	60.00	VAN'S BUSINESS MACHINES	\$	106.83
MARVIN'S GARDENS INC	\$	322.98	VEAL, SHIRLENE	\$	100.00
MCMASTER-CARR	\$	676.45	VILLAGE GRAPHICS INC.	\$	58.05
MDA	\$	255.69	WILBERT BURIAL VAULT CO	\$	146.56
MED-TECH RESOURCE INC	\$	255.03	WOJAN PLUMBING & HEATING	\$	49.13
MEGGISON, BRUCE	\$	500.00	WORK & PLAY SHOP	\$	135.56
MI MUNICIPAL TREASURERS ASSOC	\$	125.00			
MICHIGAN MUNICIPAL LEAGUE	\$	10,405.00	<b>TOTAL</b>	<b>\$</b>	<b>124,066.57</b>

**PAYROLL: NET PAY**

**Pay Period Ending 05/08/2010 – Paid 05/14/2010**

WELLER, LINDA JO	\$	1,520.60	CROSS, MARCUS E.	\$	717.83
STRAEBEL, ROBERT J.	\$	2,277.48	VANLOO, JOSEPH G.	\$	592.10
BRANDI, RICHARD M.	\$	1,620.17	BOSS, DWIGHT M.	\$	362.72
LOY, EVELYN R.	\$	948.05	KLOOSTER, SUSAN E.	\$	70.40
KLOOSTER, ALIDA K.	\$	1,235.61	STEBE, LAURA A.	\$	118.20
BROWN, STEPHANIE C.	\$	1,058.04	STEBE, DAVID S.	\$	81.26
OCHS, CAROL A.	\$	947.49	MILLIGAN, DESMOND E.	\$	230.36
CAREY, KEITH V.	\$	1,153.17	BENNETT, THOMAS A.	\$	559.59
SPENCER, MICHAEL D.	\$	1,459.24	DURRENBERGER, LARRY J	\$	139.40
SPENCLEY, PATRICIA L.	\$	1,025.86	DROST, PATRICIA A.	\$	10.00
SOMERVILLE, COLLIN P.	\$	414.46	BUDEE, ELAINE J.	\$	135.00
NASH, JENNIFER B.	\$	474.08	SHRIFT, PETER R.	\$	1,093.43
BAILEY, MATTHEW L.	\$	1,080.27	HANKINS, SCOTT A.	\$	1,460.23
UMULIS, MATTHEW T.	\$	1,281.56	COPPOCK, TIMOTHY M.	\$	1,066.85
DOAN, GERARD P.	\$	1,723.47	WURST, RANDALL W.	\$	1,467.88
METDEPENNINGEN, SARAH	\$	1,124.53	MEIER III, CHARLES A.	\$	932.82
WARNER, JANINE M.	\$	1,311.38	GOLOVICH, NATHAN R.	\$	132.40
EVANS, HALBERT K.	\$	862.72	WHITLEY, JOHN F.	\$	1,876.81
SCHLAPPI, JAMES L.	\$	823.11	BLANCHARD, SCOTT W.	\$	1,535.61
GREYERBIEHL, KEVIN M.	\$	52.36	FRYE, EDWARD J.	\$	1,053.13
ORBAN, BARBARA K.	\$	1,488.95	SWEM, DONALD L.	\$	1,693.31
IVAN, PAUL M.	\$	1,657.66	ROTTA, RUSSELL	\$	1,555.80
SCHWARTZFISHER, JOSEPH	\$	970.98	MORRISON, KEVIN P.	\$	1,053.62
ROLOFF, ROBERT P.	\$	1,180.48	HODGE, MICHAEL J.	\$	1,343.93
BRODIN, WILLIAM C.	\$	1,119.31	JOHNSON, STEVEN P.	\$	1,059.60
CALDWELL, JAMES P.	\$	1,326.18	JONES, ROBERT F.	\$	1,119.49
MAYER, SHELLEY L.	\$	1,387.20	BISHAW, JAMES H.	\$	683.51
HILLING, NICHOLAS A.	\$	920.49	DISHONG, AARON S.	\$	947.72
JACOBS, DOUGLAS R.	\$	2,287.42	ZIPP, DONALD R.	\$	1,209.79
NISWANDER, JOSEPH F.	\$	1,208.21	HOLM, ARTHUR R.	\$	832.84
WELLS JR., DONALD E.	\$	1,485.40	HEID, THOMAS J	\$	1,338.55
JONES, TERRI L.	\$	1,174.57	KING, LYLE S.	\$	175.12
BRADLEY, KELLY R.	\$	1,356.09	BOAL, DAVID W.	\$	907.46
EATON, BRAD A.	\$	1,249.96	GRUNCH, RONALD J.	\$	153.77
WILSON, TIMOTHY J.	\$	1,674.25	BOOTH, GEORGE E.	\$	306.01
ELLIOTT, PATRICK M.	\$	1,578.39	BRENNAN, PEGGY L.	\$	10.00
WILSON, RICHARD J.	\$	1,297.40	STALEY, ARLENE L.	\$	10.00
SIEGMUND, CHRISTOPHER	\$	634.44	DZIEDZIC, MARY ALICE	\$	10.00
BROWE, RAYMOND L.	\$	513.07	RUDOLPH, JOELLEN B.	\$	10.00
EAGLESON, WAYNE L.	\$	475.21	VON HELLENS, BENNIE L	\$	130.00
MCGHEE, ROBERT R.	\$	995.60	LEFT, LILLIAN M.	\$	20.00

BUDAY, JOAN E.	\$	167.50	BELLOWS, BONNIE J.	\$	10.00
CAMPBELL, KAREN L.	\$	10.00	PICOTTE, DIANE M.	\$	10.00
LEWIS, LOIS E.	\$	10.00	<b>TOTAL:</b>	<b>\$</b>	<b>76,788.95</b>
<b>PAYROLL: TRANSMITTAL</b>					
<b>05/14/2010</b>					
**EFTPS* Payroll Taxes	\$	27,235.03	MI STATE DISTRICT UNIT	\$	128.28
CHAR EM UNITED WAY	\$	40.00	NORTHWESTERN BANK	\$	75.00
CHARLEVOIX STATE BANK	\$	83.00	POLICE OFFICERS LABOR	\$	299.25
COMMUNICATION WORKERS	\$	512.52	PRIORITY HEALTH	\$	73.49
ICMA RETIREMENT TRUST 401	\$	669.43	STATE OF MICHIGAN	\$	4,172.02
ICMA RETIREMENT TRUST 457	\$	6,504.89	<b>TOTAL:</b>	<b>\$</b>	<b>39,792.91</b>