

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, March 4, 2013 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Carol A. Ochs
Members Present: Council members Bryan Vollmer, Shane Cole, Lyle Gennett, Dennis Kusina, Jill Picha, Greg Stevens
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – February 18, 2013 Regular Meeting Minutes
- B. Accounts Payable Check Register – February 22, 2013
- C. Accounts Payable Check Register – March 5, 2013
- D. Accounts Payable Check Register (State Banke) – February 22, 2013
- E. Tax Disbursement – March 5, 2013
- F. ACH Payments – February 19, 2013 – March 1, 2013
- G. Payroll Check Register – March 1, 2013
- H. Payroll Transmittal – March 1, 2013

V. Public Hearings

None.

VI. Reports

The City Manager proposed scheduling a meeting regarding the construction of the fireplace with the City Council, the DDA, and the Planning Commission. Council generally agreed that Monday or Thursday would be the best day. The Manager will see when Mark Buday is available.

The Manager invited Council to the Winterfest event at Mt. McSauba on Sunday, March 10.

Councilmember Greg Stevens asked for an update on interviews for the Recreation Director position. The Manager is waiting to hear back from an offer made earlier today. There had been great candidates for the position. The Manager will get a memo out to Council as soon as something is finalized.

VII. Requests, Petitions and Communications and Actions Thereon

A. Presentation Regarding Lake Harbor Apartments Payment in Lieu of Taxes (PILOT) Program

Jeff Gates, representing TJ Acquisitions, one of the owners of Lake Harbor Apartments, was available to review the program and answer questions for Council. Lake Harbor Apartments is a 24-unit apartment complex built in the eighties under a Department of Agriculture (USDA) rural development program called the Farmers Home Administration Program. It's an affordable housing development restricted to persons who make 60% or less of the median income in Charlevoix County. Current residents are a mixture of senior citizens, persons with disabilities, families, and single-parent households. TJ Acquisitions purchased managing general partner interest in the property in 2012. TJ Acquisitions had been approached by some of the limited partners and the USDA to step in, take control of the property, and work to stabilize and renovate the property.

Mr. Gates is requesting the City help make those renovations happen by enacting a PILOT ordinance for the property. A PILOT (Payment in Lieu of Taxes) ordinance calculates the taxes on the income of the property rather than the millage rate and value of the property. The PILOT is needed for the owners to apply for low income tax credits on the property. Low income tax credits are the primary tool for creating and retaining affordable housing. The tax credits are administered by the Michigan State Housing Development Authority (MISHDA) through a competitive process. A PILOT gives applicants a competitive advantage in the process to win the credits. A PILOT can be enacted for a specific property or for all qualifying properties within a community.

Mr. Gates reviewed similar projects they have done in other communities. He also reviewed the proposed improvements for Lake Harbor. The housing is restricted to persons who make no more than 60% of the median income, and Lake Harbor residents will pay no more than 30% of their income towards rent. A rent subsidy makes up the difference between the actual rent and what tenants are able to pay. The rent includes heat and hot water; residents would pay their own electric, telephone, and tv. Property will be inspected and audited annually by the USDA and the MISHDA. Owners make a limited dividend off the property.

The PILOT does have an impact on the community. Presently, Lake Harbor pays about \$16,000 a year in taxes. A 10% PILOT would reduce those by about \$5,300 a year – about \$1,200 is the City's portion; the rest is the other taxing entities'. Granting a PILOT does not impact the education dollars received from the State of Michigan.

Benefits of the PILOT would be that the renovations and improvements will cost between \$800 thousand to \$1 million dollars. A lot of that money will be spent with local contractors and suppliers. The community will end up with a good, stable, affordable housing complex that provides necessary housing for senior citizens, a lot of people who work in service industries, and persons with disabilities.

Mr. Gates is asking Council to consider establishing a PILOT ordinance at a rate of 10% for 18 years. They ask for 18 years, so that the tax credits that they are applying for have a 15 year compliance period. They like to have a three-year "cushion" in case they don't get the tax credits in the first round of application.

Mr. Gates and the City Manager answered various questions from Council. Current residents will not be displaced. Renovations are done around the residents with only a little inconvenience to the tenants. There is currently a PILOT in place specific for May Street Apartments. Costs for the project will be certified and audited. They will try to buy and hire local contractors and suppliers, though there are some contractors, such as HVAC, that they use from job to job.

The Mayor called for public comment.

Shirley Gibson asked if the PILOT amount was negotiable. The amount can be a percentage of revenues received from the rents or a fixed amount, which would be less variable. A revenue-based amount would fluctuate based on occupancy of the apartments; a fixed amount is less variable.

Ms. Gibson asked if the other local taxing entities know this is going to be a revenue leak for them. The Manager stated they would work to get the information to them and allow for them to give written comments or comment at a public hearing.

City Planner Mike Spencer asked about occupancy of the units. Current occupancy is 100%.

The Mayor closed the item to public comment.

The Manager reiterated that he would work to notify other local entities and get their input on the specific impact to them. He is hopeful that they would be supportive of the PILOT, as the annual figures are quite small. He thinks a wide array of affordable housing options in a community is important to cater to different demographics. He thinks the overall financial impact is well offset by the public benefit of the program.

Councilmember Greg Stevens stated that there is a need for this type of housing in the community.

Motion by Councilmember Jill Picha, seconded by Councilmember Bryan Vollmer, to direct Staff to develop program documents for a PILOT program for Lake Harbor Apartments for Council's future consideration.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

B. Discussion Regarding Sea Scout Ship 11 Use of Marina Slip

John Young spoke on behalf Sea Scout Ship 11, a charter organization of the Charlevoix Kiwanis Club. They are requesting permission to use one of the City dock slips at the marina when it is available. This is the same arrangement they have had previously. If the marina is full, the Scouts will find alternative dockage or anchorage. The Manager stated that Harbormaster Hal Evans is fully supportive of the proposal.

The Mayor called for public comment. There were no comments. The Mayor closed public comment.

Motion by Councilmember Shane Cole, seconded by Councilmember Greg Stevens, that, contingent upon approval from the DNR Waterways Commission, the City of Charlevoix approves free dockage for the Sea Scouts for the 2013 Boating Season when the marina is not full.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

C. Discussion on Planning Commission Resolution from 2006 Concerning Review of City Projects

City Planner Mike Spencer briefed Council of the history of this resolution. He has reviewed what other communities do in these types of situations. There was a resolution that the Planning Commission adopted and that Council accepted in 2006. This resolution was not brought to Mr. Spencer's attention until recently. The resolution stated that projects should get zoning approval, but there are no standards for any structures in this zoning district such as height requirements, set back requirements, or lot coverage requirements. According to John Hess, the intent of the resolution was in reaction to the Planning Commission not reviewing the entire East Park renovation project. Mr. Spencer is not sure if that resolution was intended to apply to specifics of features in existing parks. Mr. Spencer has researched several communities, such as Boyne City, Petoskey, Grand Haven and Holland, and he has not found any precedent among them for projects going to their planning commission for a review. Mr. Spencer indicated that projects could go through a review here if desired, but that the City would need to know what the purpose for such a review would be. Would it be because they are representative members of the public and it provides another opportunity for public comment on a proposal like this, or is it for the Planning Commission to weigh in on certain standards, which in this case don't exist? Even if it went to the Planning Commission, legally they couldn't really deny it. Mr. Spencer will follow whatever City policy Council chooses to adopt. Mr. Spencer's concerns are that staff know about it, which in this case they didn't [know about the resolution] and that the policy be clear for staff, the public, Planning Commission members and Council. The policy would need to be specific about what level of project would trigger that Planning Commission review. Mr. Spencer reviewed various projects, such as the historic district kiosks, the City kiosks, the flagpole at Michigan Beach, the Art in Public Places, all which could be considered structures in public parks, but did not go through a Planning Commission review. The Attorney has provided Council with some options for enacting a policy. Mr. Spencer does not think the City did anything illegal; the 2006 resolution was not officially adopted by Council with a resolution number at the top of it. The Planning Commission would really have no legal grounds to deny it. Maybe the intent was that members of the public or Council trust the Planning Commission to make informed decisions and recommendations to Council on projects. In Mr. Spencer's conversations with Planning Commissioners, he doesn't think they want to be in a position where, every time a brick is laid, a door is replaced, or a fire hydrant or a bench is installed, those types of project need to be taken to the Planning Commission first. At this point, Mr. Spencer is looking for guidance from Council on what their wishes are.

Attorney Bryan Graham clarified that, in 2006, the issue before Council dealt with whether a City project was required to get zoning approval. That is an important distinction. Michigan law is very clear that when a municipality is proposing to do its own project for a governmental function, like a park, it is not required to comply with its own zoning ordinance. The thought process is that the governmental entity—the public body—has to approve those development plans, just like a normal developer would, in a public forum/meeting. There is no need to get the zoning approval because you're just going through a second public approval process. Michigan law is very clear you are not required to get zoning approval under your own zoning ordinance. You can elect to do that if you want to, but Michigan law doesn't mandate that. Council has been provided with three options on p. 37 of their packet. If Council is looking at zoning approval, development plans go to Planning for recommendation and final approval is done by Council. Mr. Graham sees this as redundant.

There are currently no zoning standards for the scenic/public reserve zoning districts for the Planning Commission to review.

Creating a new park or building goes to Planning Commission under the Planning Enabling Act, not zoning. Those types of projects, such as the new airport hangar, have gone to the Planning Commission.

The consultants Mr. Spencer has been working with on the zoning ordinance agree with Mr. Graham that there is nothing in the state law or in case law that defines what projects should go to the Planning Commission. The best approach would be for the City Council to clarify it in the form of a resolution that is clear and specific. Is the review triggered by a dollar amount, public safety requirements, location, or some other criteria?

If a project goes to the Planning Commission for zoning or planning review, and they make a recommendation against the project, Council still gets the final vote on it.

Projects such as a new Street Department building would be reviewed by the Planning Commission, and they already do a review of those projects as part of their annual approval of the Capital Plan. Council needs to determine what projects in an existing park that are not already part of the Capital Plan need to go before the Planning Commission for review.

Mr. Graham clarified that Council needs to decide tonight whether a City project must obtain zoning approval. This is different than whether a City project is reviewed by Planning under the Planning Enabling Act

The Mayor called for public comment.

Patti Sitzema suggested that there should be an ordinance regarding a private citizen's project on City property. The Mayor stated that any project on City property has to be approved by Council. They have jurisdiction over property as the owner.

Larry Sullivan said that it is good that they are differentiating between zoning approval and approval of capital improvement projects. Typically there is a threshold in the Capital Plan which spells out the dollar value of improvements subject to inclusion in the Capital Plan. Generally, that is a good number to use when deciding what needs to be sent to the Planning Commission for review. Even if the Planning Commission rules against a project because it's not in the Capital Plan, Council has the ability to overrule them.

Mr. Spencer informed the public that one of the goals for the upcoming year is to work with the Planning Commission and the public to come up with a donation policy for the City. That policy is a separate issue from what is being discussed tonight.

Council discussed with the Attorney several options for drafting a resolution.

Mary Eveleigh asked some questions regarding the intent of the original resolution from the Planning Commission. She thinks there was a clerical error in the Council minutes. Ms. Eveleigh stated that she thinks anything in the park is part of the Master Plan. Ms. Eveleigh also disagrees with the Attorney's interpretation of portions of the Planning Enabling Act.

Mr. Graham and Mr. Spencer encouraged Council to move forward and not debate what happened in the past.

Shirley Gibson questioned why the City paid the bills for the fireplace. The Mayor stated we used the same process as when the City receives a grant and is reimbursed. The project as of now was approved and put on hold by Council. Because the project was put on hold, the Foundation wanted to wait to release the funds.

The Mayor closed the item to public comment.

Motion by Councilmember Lyle Gennett, seconded by Councilmember Jill Picha, to direct Staff to work on a proposed resolution addressing zoning approval and planning review.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

Mr. Spencer clarified for Council that the Planning Commission is very busy right now reviewing the new zoning ordinance and most likely will not be able to make recommendation for this resolution until this summer.

D. 2013 Power Line Trimming Contract

Electric Department Superintendent Don Swem reviewed the item and answered questions for Council.

The Mayor opened the item to public comment. There were no comments. The Mayor closed the item to public comment.

Motion by Councilmember Jill Picha, seconded by Councilmember Greg Stevens, that the 2013 Power Line Trimming Contract be awarded to Asplundh Tree Expert Co. for an amount up to \$120,000.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

E. Purchase Medium Range Directional Drilling System

Electric Department Superintendent Don Swem reviewed the item and answered questions for Council.

The Mayor opened the item to public comment. There were no comments. The Mayor closed the item to public comment.

Motion by Councilmember Jill Picha, seconded by Councilmember Lyle Gennett, to approve the purchase of the Medium Range Directional Drilling System from Ditch Witch in the amount of \$113,758.88.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
Nays: None
Absent: None

F. Purchase Recloser

Electric Department Superintendent Don Swem reviewed the item and answered questions for Council.

The Mayor opened the item to public comment. There were no comments. The Mayor closed the item to public comment.

Motion by Councilmember Greg Stevens, seconded by Councilmember Bryan Vollmer, to spend up to \$12,483.79 (\$11,348.90 plus 10%) to purchase a replacement recloser from Cooper Power Systems.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
 Nays: None
 Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

None.

X. Ordinances

None.

XI. Miscellaneous Business

Motion by Councilmember Jill Picha, seconded by Councilmember Shane Cole, to confirm the Mayor's appointment of Adam Whitley to the Planning Commission, pending his resignation from the ZBA.

Yeas: Vollmer, Cole, Gennett, Kusina, Picha, Stevens
 Nays: None
 Absent: None

XII. Audience - Non-agenda Input (written requests take precedent)

County Commissioner Larry Sullivan gave an update on the County recycling contract and the non-motorized trail system.

XIII. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 8:32 p.m.

Carol A. Ochs City Clerk Norman L. Carlson, Jr. Mayor

Accounts Payable – 02/22/2013

| | | | |
|-----------------------|-----------|-----------------------|------------------|
| AT&T | 4,654.37 | PRIORITY HEALTH | 40,230.62 |
| AT&T MOBILITY | 71.86 | STANDARD INSURANCE CO | 1,313.81 |
| AVFUEL CORPORATION | 34,160.88 | VERIZON WIRELESS | 56.72 |
| CHARLEVOIX STATE BANK | 2,557.74 | VISION SERVICE PLAN | 505.75 |
| DELTA DENTAL | 4,417.89 | | |
| GREAT LAKES ENERGY | 225.19 | TOTAL | 88,194.83 |

Accounts Payable – 03/05/2013

| | | | |
|--------------------------------|-----------|--------------------------------|-----------|
| ACE HARDWARE | 1,152.71 | HANKINS, SCOTT | 41.00 |
| AIRGAS USA LLC | 1,781.09 | HEID, THOMAS J. | 41.00 |
| ALL-PHASE ELECTRIC SUPPLY CO. | 678.98 | HOLIDAY COMPANIES | 13,420.05 |
| AMERICAN SOC OF CIVIL ENGINEER | 253.00 | HYDRO DESIGNS INC. | 515.00 |
| AMERICAN WASTE INC. | 2,098.30 | INDEPENDENT DRAFTING SERVICES | 1,920.00 |
| ANGEL EYE PHOTOGRAPHY | 81.51 | IVAN, PAUL | 291.56 |
| AT&T LONG DISTANCE | 189.03 | J & B MEDICAL SUPPLY INC. | 305.40 |
| AUTO VALUE | 707.79 | J & S PORTABLE RESTROOMS | 197.00 |
| AVFUEL CORPORATION | 28,540.07 | JACKLIN STEEL SUPPLY CO | 138.00 |
| B & L SOUND INC | 71.96 | KEVIN'S METER TESTING | 5,284.08 |
| BOYNE AREA MEDICAL CENTER | 100.00 | KORTHASE FLINN | 35.00 |
| BRADFORD'S | 100.75 | LAKESHORE TIRE & AUTO SERVICE | 23.95 |
| BRANDI, RICHARD | 41.00 | MICHIGAN MUNICIPAL LEAGUE | 9,836.00 |
| CAREY, KEITH | 41.00 | MICHIGAN OFFICEWAYS INC | 2,077.18 |
| CENTRAL DRUG STORE | 36.76 | MICHIGAN WATER ENV ASSOC | 60.00 |
| CHARLEVOIX AREA HOSPITAL | 42.96 | MSU EXTENSION | 500.00 |
| CHARLEVOIX CAR WASH | 34.20 | NASH, JENNIFER | 41.00 |
| CHARLEVOIX SCREEN MASTERS INC | 320.00 | NORTH CENTRAL MICHIGAN COLLEGE | 1,678.00 |
| CHARLEVOIX TOWNSHIP | 10.50 | NORTHERN CREDIT BUREAU | 204.24 |
| CHEMSEARCH | 491.34 | NORTHERN FIRE & SAFETY INC. | 428.00 |
| CINTAS FAS LOCKBOX 636525 | 33.40 | NORTHERN MICHIGAN | 25.00 |
| CRYSTAL FLASH ENERGY | 3,296.84 | NORTHERN MICHIGAN JANITORIAL | 52.90 |
| DC ASSESSING SERVICES LLC | 4,291.92 | NORTHERN PUMP SERVICE INC. | 3,359.91 |
| DELL MARKETING L P | 1,008.59 | NORTHERN SAFETY CO INC | 185.38 |
| DOAN, GERARD | 349.88 | OLEKSY, MAUREEN | 100.00 |
| DOLLAR TREE STORES | 340.78 | OTEC | 194.25 |
| DVORACEK, DANA J. | 41.00 | OVERHEAD DOOR COMPANY | 400.99 |
| ELLIOTT, PATRICK M. | 421.69 | PARASTAR INC. | 1,480.18 |
| EMERGENCY MEDICAL PRODUCTS INC | 127.44 | PERFORMANCE ENGINEERS INC | 3,751.00 |
| EVANS, HAL | 41.00 | PETOSKEY NEWS-REVIEW | 173.45 |
| FAMILY FARM & HOME | 254.20 | PLYMKRAFT INC | 2,145.20 |
| FISHER SCIENTIFIC | 898.30 | POWER LINE SUPPLY | 193.36 |
| FOREMOST PROMOTIONS | 300.20 | PREIN & NEWHOF | 6,574.25 |
| GALLS AN ARAMARK COMPANY | 154.99 | PURITY CYLINDER GASES INC | 119.76 |
| GRAINGER | 32.88 | RESORT BEAR CREEK FIRE DEPT. | 119.26 |
| GREAT LAKES ELEVATOR LLC | 289.80 | S&W HEALTHCARE CORPORATION | 207.84 |
| GREAT LAKES PIPE & SUPPLY | 612.29 | SCHMUCKAL OIL CO | 598.95 |
| HACH COMPANY | 44.69 | SCUBA NORTH INC. | 252.61 |

| | | | |
|--------------------------------|-----------|--------------------------------|-------------------|
| SEELEY'S PRINTING SERVICE | 92.05 | TRUCK & TRAILER SPECIALTIES | 2,795.00 |
| SPENCER, MICHAEL | 41.00 | UP NORTH PROPERTY SERVICES LLC | 651.00 |
| STANDARD ELECTRIC CO | 23,881.69 | USA BLUE BOOK | 1,196.15 |
| STATE OF MICHIGAN | 1,202.45 | VALLEY TRUCK - GAYLORD | 86.86 |
| STATE OF MICHIGAN | 32.00 | WELLER, LINDA | 41.00 |
| STEVENS, BRANDON | 8.98 | WELLS JR., DONALD E. | 264.69 |
| STRAEBEL, ROBERT J. | 323.50 | WHITLEY, ANDREW | 8.98 |
| SUNRISE ELECTRONICS & SECURITY | 299.40 | WOODY, SCOTT | 41.00 |
| SWEM, DONALD L. | 41.00 | WURST, RANDALL W. | 41.00 |
| SYNERGY SYSTEMS INC. | 4,415.39 | YOUNG GRAHAM | 10,084.99 |
| TERMINAL SUPPLY CO | 373.82 | | |
| TRAVERSE REPRODUCTION | 20.35 | TOTAL | 152,225.89 |

Accounts Payable (State Bank) – 02/22/2013

| | | | |
|---------------------------|----------|--------------|-----------------|
| CITY OF CHARLEVOIX - MISC | 7,115.32 | TOTAL | 7,115.32 |
|---------------------------|----------|--------------|-----------------|

Accounts Payable – 03/05/2013**Tax Disbursements**

| | | | |
|-----------------------------|------------|--------------------------------|-------------------|
| CHARLEVOIX COUNTY TREASURER | 263,181.74 | CHARLEVOIX PUBLIC SCHOOLS | 129.77 |
| CHARLEVOIX COUNTY TREASURER | 83.12 | CHARLEVOIX-EMMET ISD | 301.10 |
| CHARLEVOIX COUNTY TREASURER | 698.25 | CITY OF CHARLEVOIX - TAXES DUE | 83,826.40 |
| CHARLEVOIX COUNTY TREASURER | 6,260.12 | DREYER, WILLIAM & DIANE | 35.80 |
| CHARLEVOIX DISTRICT LIBRARY | 100,061.02 | RECREATIONAL AUTHORITY | 18,002.79 |
| CHARLEVOIX PUBLIC SCHOOLS | 27,701.84 | STATE OF MICHIGAN | 2,598.17 |
| CHARLEVOIX PUBLIC SCHOOLS | 3,795.13 | | |
| CHARLEVOIX PUBLIC SCHOOLS | 1,897.53 | TOTAL | 508,572.78 |

ACH Payments – 02/19/2013 – 03/01/2013

| | | | |
|------------------------------|------------|-------------------------------|-------------------|
| STATE OF MI (SALES TAX) | 22,337.29 | IRS (PAYROLL TAX DEPOSIT) | 29,926.13 |
| STATE OF MI (WITHHLDING TAX) | 9,435.28 | VANTAGEPOINT (457 ICMA PLAN) | 12,034.22 |
| MI PUBLIC POWER AGENCY | 27,467.56 | VANTAGEPOINT (4017 ICMA PLAN) | 713.78 |
| MI PUBLIC POWER AGENCY | 23,957.74 | | |
| MI PUBLIC POWER AGENCY | 253,025.70 | TOTAL | 378,987.70 |

PAYROLL: NET PAY**Pay Period Ending 02/23/2013 – Paid 03/01/2013**

| | | | |
|------------------------|----------|-----------------------|------------------|
| WELLER, LINDA JO | 1,295.29 | BRADLEY, KELLY R. | 1,200.33 |
| STRAEBEL, ROBERT J. | 2,315.87 | WILSON, RICHARD J. | 1,488.11 |
| BRANDI, RICHARD M. | 1,709.30 | JONES, ROBERT F. | 1,533.51 |
| LOY, EVELYN R. | 976.99 | DORAN, JUSTIN J. | 952.94 |
| KLOOSTER, ALIDA K. | 1,347.00 | VANLOO, JOSEPH G. | 178.25 |
| BROWN, STEPHANIE C. | 1,090.43 | WASHBURN, MICHAEL J. | 226.70 |
| OCHS, CAROL A. | 887.27 | MURPHY IV, MICHAEL J. | 149.04 |
| CAREY, KEITH V. | 1,132.45 | BEHAN, HALEY C. | 133.42 |
| SPENCER, MICHAEL D. | 1,685.74 | BERTINELLI, DAVID P. | 553.22 |
| SPENCLEY, PATRICIA L. | 1,044.38 | WITTHOEFT, MARVIN J. | 323.22 |
| NASH, JENNIFER B. | 270.17 | HEID, THOMAS J. | 1,309.86 |
| PANOFF, ZACHARY R. | 509.12 | WOODY, SCOTT R. | 1,494.56 |
| DOAN, GERARD P. | 1,212.68 | DVORACEK, DANA J. | 1,134.82 |
| SHRIFT, PETER R. | 1,063.09 | TOUGH, KENDALL J. | 471.21 |
| SCHLAPPI, JAMES L. | 1,149.60 | CARLSON JR., NORMAN | 646.45 |
| UMULIS, MATTHEW T. | 1,207.09 | HANKINS, SCOTT A. | 1,466.25 |
| ORBAN, BARBARA K. | 1,452.19 | COPPOCK, TIMOTHY M. | 1,296.71 |
| TRAEGER, JASON A. | 1,295.17 | BLANCHARD, SCOTT W. | 1,769.40 |
| WARNER, JANINE M. | 1,194.02 | SWEM, DONALD L. | 1,588.83 |
| IVAN, PAUL M. | 1,660.25 | WHITLEY, ANDREW T. | 1,492.46 |
| SCHWARTZFISHER, JOSEPH | 992.40 | MORRISON, KEVIN P. | 1,327.30 |
| ROLOFF, ROBERT P. | 1,000.44 | HODGE, MICHAEL J. | 1,288.35 |
| BRODIN, WILLIAM C. | 1,475.66 | JOHNSON, STEVEN P. | 1,443.09 |
| RILEY, DENISE M. | 333.34 | BOSS JR, DALE E. | 1,112.75 |
| WURST, RANDALL W. | 1,637.34 | BOSS, JAMES W. | 918.57 |
| MAYER, SHELLEY L. | 1,331.53 | STEBE JR, JOHN M. | 390.36 |
| HILLING, NICHOLAS A. | 1,052.33 | BOSS, SHERRY M. | 322.01 |
| MEIER III, CHARLES A. | 1,375.97 | BEHAN, DEAN T. | 326.70 |
| NISWANDER, JOSEPH F. | 1,397.49 | SCAFIDI, DAVID J. | 481.47 |
| FRYE, EDWARD J. | 966.85 | STEBE, CATHERINE M. | 253.72 |
| JONES, TERRI L. | 1,016.83 | STEVENS, RODNEY M. | 303.95 |
| EATON, BRAD A. | 1,698.74 | HOLM, ARTHUR R. | 424.31 |
| WILSON, TIMOTHY J. | 2,064.60 | HAND, HEATHER K. | 752.92 |
| LAVOIE, RICHARD L. | 1,165.75 | SCHNEIDER, DENNIS R. | 583.98 |
| STEVENS, BRANDON C. | 1,158.57 | STEVENS, JEFFREY W. | 206.46 |
| DRAVES, MARTIN J. | 1,630.91 | ROLOFF, AUDREY M. | 83.11 |
| ELLIOTT, PATRICK M. | 1,498.92 | | |
| WELLS JR., DONALD E. | 1,450.92 | TOTAL | 77,375.03 |

PAYROLL: TRANSMITTAL**03/01/2013**

| | | | |
|-----------------------|--------|-----------------------|-----------------|
| AMERICAN FAMILY LIFE | 402.61 | MI STATE DISBURSEMENT | 596.19 |
| CHAR EM UNITED WAY | 98.54 | NORTHWESTERN BANK | 300.00 |
| CHARLEVOIX STATE BANK | 960.39 | POLICE OFFICERS LABOR | 372.00 |
| COMMUNICATION WORKERS | 530.72 | PRIORITY HEALTH | 703.47 |
| INDIANA STATE | 80.00 | | |
| MERS | 390.00 | GRAND TOTALS: | 4,433.92 |