

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 7, 2011 — 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Carol A. Ochs
Members Present: Council members Shane Cole, Dennis Kusina, Jill Picha, Greg Stevens, Bryan Vollmer
Absent: Councilmember Lyle Gennett

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

- A. Approval of Minutes – January 17, 2011 Regular Meeting Minutes
- B. Accounts Payable Check Register – January 25, 2011
- C. Accounts Payable Check Register – February 8, 2011
- D. Tax Disbursement – February 8, 2011
- E. ACH Payments – January 18-31, 2011
- F. Payroll Check Register– January 21, 2011
- G. Payroll Transmittal – January 21, 2011
- H. Payroll Check Register– February 4, 2011
- I. Payroll Transmittal – February 4, 2011

V. Public Hearings

A. 2011 Charlevoix City Master Plan

City Planner Mike Spencer was available for questions. The Mayor opened the public hearing at 7:01 p.m.

Bob Hoffman, CPA, representing the Bridge Street Inn and Pointes North Inn stated that the plan proposes to make those properties be zoned mixed use. A concern that both the property owners have is that the plan does not actually define mixed use. If the Master Plan is approved, the owners reserve further comment until mixed use is defined. Mr. Spencer replied that a common problem is that the zoning ordinance needs to be in accordance with the Master Plan, but both documents don't come out at the same time. He understands property owners are reluctant to make decisions regarding their property, but the plan lacks specifics regarding items such as allowable uses, structure heights, and the review process. Specifics will come with the zoning ordinance. When the zoning ordinance is ready, the public will again be given multiple opportunities to comment on it before it is enacted. The future land use map can change; rezonings can take place based on changes in the economy, changes in the community, or a developer proposal for a use that is not provided for by current zoning. Mr. Spencer has encouraged property owners to stay involved in the process as the zoning ordinance is developed.

Pete Phillips asked for clarification regarding the Master Plan process and the impetus behind the creation of this Master Plan. Mr. Spencer and the Mayor explained that the City's current plan was significantly out of date, and that State law requires the Master Plan be updated once every five years. Mr. Phillips expressed concern about the lack of a definitions and that a City as small as Charlevoix would have so many different classifications. He thinks the plan raises more questions than it answers. The Mayor explained that this is a first step. The next step is to move forward and clean up the zoning ordinance. Mr. Phillips expressed concern that the Master Plan would be placing more restrictions on property owners in difficult economic times.

The Mayor closed the public hearing at 7:12 p.m.

The Mayor stated that the Master Plan is a base, and he understands there are questions and concerns. Many things that aren't answered yet will not be answered until the zoning ordinance is complete. A whole process with another public hearing must be gone through for the zoning ordinance as well. Hopefully then it will be more clear for everyone.

Mr. Spencer stated that there is not a police agency with the State that makes sure cities have Master Plans. However, in the State and in the country it is widely recognized that you should have a plan to base zoning and land use laws on. Efforts were made to keep the plan concise and clear. If there are questions regarding specific language, anyone can contact Mr. Spencer and he can provide background information.

Action by resolution.

VI. Reports

The City Manager stated that the City has partnered with the school district to inquire about using additional capacity in the joint fiber optic that was installed last year. They are looking into the legalities of using some of that additional capacity as an economic development tool. The City and the school district do not want to become internet service providers (ISP), but thinks they could encourage ISP companies to come into the community, use that backbone, and build out those service lines to residences and businesses. The Manager will forward additional information to Council as it becomes available.

The Manager, Airport Manager Matt Bailey, and City Attorney Jim Young are working on terminal and airport agreements with Island Airways, looking forward to a seamless transition when the City takes over the terminal on April 1. Staff hopes to have those items to Council in the next couple of meetings.

The Manager and Fire Chief Paul Ivan have been working on fire and EMS fees and getting letters out to the townships.

The Manager stated that three grants amounting to \$41,000 have been awarded to the City; a formal announcement will be made by the granting agency later this week.

The Clerk reminded Council that the Compensation Commission will meet on February 16 to discuss elected officials' salaries. Concerns can be directed to the Clerk or directly to Commission members.

The Clerk stated she would be absent from the February 21 meeting.

VII. Requests, Petitions and Communications and Actions Thereon

A. Contract with Charlevoix County Medical Control

Fire Chief Paul Ivan was available to review the item and answer questions from Council. Medical control authorities in the State of Michigan are responsible to oversee patient care by EMS providers. In order to do this, they need access to the City's EMS data to make sure the City EMS providers are giving appropriate patient care. This document maintains patient confidentiality while allowing the medical control authority permission to review paperwork to monitor patient care.

Motion by Councilmember Dennis Kusina, seconded by Councilmember Shane Cole, to approve the City Manager to sign the contract with the Charlevoix County Medical Control Authority on pp. 19-24 of the Council packet.

Yeas: Cole, Kusina, Picha, Stevens, Vollmer
Nays: None
Absent: Gennett

B. Approval of Airport Job Descriptions

Human Resource Assistant Jennifer Nash was available to answer questions regarding the job descriptions. An updated Airport Manager job description provided to Council at the meeting replaces pp. 26-27 of the packet.

Motion by Councilmember Greg Stevens, seconded by Councilmember Bryan Vollmer, to approve the Airport job descriptions as presented.

Yeas: Cole, Kusina, Picha, Stevens, Vollmer
Nays: None
Absent: Gennett

C. Approval of Golf Job Descriptions

Human Resource Assistant Jennifer Nash was available to answer questions regarding the job descriptions.

Motion by Councilmember Shane Cole, seconded by Councilmember Greg Stevens, to approve the Golf job descriptions and the letter of understanding as presented.

Yeas: Cole, Kusina, Picha, Stevens, Vollmer
Nays: None
Absent: Gennett

D. NANR Renewable Energy Purchase Agreement

Electric and Water Department Superintendent Don Swem was available to review the item and answer questions from Council. Council has previously approved a similar agreement with Granger, but production is not yet meeting the needs. The Michigan Public Power Agency (MPPA) is dropping a portion of the contract with the Granger project and replacing it with a similar contract with North American Natural Resources (NANR). Power is paid for as received. Action by resolution.

E. Board of Review Appointments

Motion by Councilmember Jill Picha, seconded by Councilmember Bryan Vollmer, to appoint Council members Dennis Kusina and Greg Stevens and reappoint Kim VanMeter-Sanderson to the Board of Review.

Yeas: Cole, Kusina, Picha, Stevens, Vollmer
Nays: None
Absent: Gennett

F. Raffle License Application, City of Charlevoix Wellness Committee

The Wellness Committee is raffling off a bicycle to earn funds for use by the committee. Action by resolution.

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

None.

IX. Resolutions

A. Resolution to Adopt the 2011 Master Plan

Councilmember Greg Stevens stated that it was neat that four of the currently seated Council members had previously served on the Planning Commission and had an opportunity at different times to work on and become familiar with the Master Plan and can take ownership in it.

Motion by Councilmember Greg Stevens, seconded by Councilmember Shane Cole, to approve Resolution 2011-02-01 as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2011-02-01**

RESOLUTION ADOPTING THE 2011 CITY OF CHARLEVOIX MASTER PLAN

WHEREAS, Resolution 2004-09-01 established that City Council reserved the authority to grant final approval to any proposed Master Plan; and

WHEREAS, the City of Charlevoix Planning Commission, under the provisions of MCL 125.3807 of PA 33 of 2008 of the State of Michigan may adopt a Master Plan; and

WHEREAS, MCL 125.3845[45]2 of PA 33 of 2008 requires the Planning Commission to review and, if necessary, revise or amend the Plan at least once every five years and the current *Waterfront Areas Management and City Master Plan* was adopted in 1982; and

- WHEREAS, the City of Charlevoix Planning Commission recognized the need to revise and adopt a Master Plan, including establishment and support of visions, goals, actions, implementations, and the Future Land Use Plan as described within the document; and
- WHEREAS, the Master Plan is a living document intended to be amended and updated with changing conditions and has been prepared for the purpose of guiding and accomplishing coordinated, adjusted, and harmonious development of the City of Charlevoix; and
- WHEREAS, the Planning Commission forwarded copies of the Draft Master Plan to all neighboring townships and jurisdictions pursuant to the Michigan Planning Enabling Act (PA 33 of 2008), the Master Plan has been reviewed by all neighboring townships and jurisdictions, various businesses, local organizations and institutions, and all utilities operating within the City; and
- WHEREAS, after the preparation of the Draft Master Plan, the Planning Commission gave notice of the time and place of Public Hearing by giving notice in a newspaper of general circulation in the City, on the City's website, and through regular mail; and
- WHEREAS, the Planning Commission held the required public hearing on the Draft Master Plan on October 7, 2010, and an additional public hearing on December 13, 2010; and
- WHEREAS, the Planning Commission finalized amendments to the Master Plan, and unanimously recommended approval the 2011 City of Charlevoix Master Plan on January 3, 2011.

NOW, THEREFORE, BE IT RESOLVED that the City of Charlevoix hereby adopts the 2011 City of Charlevoix Master Plan, pursuant to MCL 125.3843 of PA 33 of 2008. The Master Plan consists of the following:

- a. The publication entitled the *City of Charlevoix Master Plan*, dated 2011; and
- b. The Existing Land Use maps, Infill Development maps, and the Future Land Use maps contained therein; and
- c. All documents contained in appendices A-F of the Master Plan.

RESOLVED this 7th day of February, A.D. 2011.

Motion adopted by the following yea and nay votes:

Yeas: Vollmer, Cole, Kusina, Picha, Stevens

Nays: None

Absent: Gennett

B. NANR Renewable Energy Purchase Agreement

Motion by Councilmember Dennis Kusina, seconded by Councilmember Jill Picha, to approve Resolution 2011-02-02 as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2011-02-02**

**RESOLUTION APPROVING NORTH AMERICAN NATURAL RESOURCES RENEWABLE ENERGY PURCHASE AGREEMENT
AND PARTICIPATION IN THE MPPA NORTH AMERICAN NATURAL RESOURCES RENEWABLE ENERGY PROJECT**

- WHEREAS, the City of Charlevoix (the "City") is a member municipality of the Michigan Public Power Agency ("MPPA"), a joint agency organized and existent pursuant to Act No. 448 of the Michigan Public Acts of 1976, as amended; and
- WHEREAS, MPPA has negotiated and entered into an agreement with North American Natural Resources ("NANR") for NANR to develop facilities to generate electricity from Renewable Energy sources and for MPPA to purchase such Renewable Energy and associated Renewable Energy Credits for resale to MPPA's members; and
- WHEREAS, NANR also plans to develop any necessary electrical interconnection facilities required to deliver the renewable electric energy from the NANR facilities to the electric power grid, so that MPPA can have that energy delivered to its participating members; and
- WHEREAS, MPPA has created the NANR Renewable Energy Project to allow the City and other participating MPPA members to purchase Renewable Energy to meet their customer's needs and to offset part or all of any Renewable Portfolio Standards that apply; and
- WHEREAS, the City believes it is in the best interest of the City and its customers for the City to purchase Renewable Energy from MPPA's NANR Renewable Energy Project so that City can supply Renewable Energy to its customers in an economical and socially-responsible manner; and
- WHEREAS, the City and other member municipalities of MPPA desire to join the NANR Renewable Energy Project; and
- WHEREAS, the City and other member municipalities of MPPA desire to enter into contracts with MPPA to provide for MPPA to resell to the City power and Renewable Energy purchased by MPPA from NANR; and
- WHEREAS, in order to meet its obligations under the agreement with NANR, it is necessary that MPPA have substantially similar binding contracts with this municipality and each other municipality electing to participate in NANR Renewable Energy Project; and
- WHEREAS, the City Clerk has on file a copy of the proposed NANR Renewable Energy Purchase Agreement to be entered into by MPPA and each municipality participating in the NANR Renewable Energy Project.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Charlevoix as follows:

1. The form of the NANR Renewable Energy Purchase Agreement (the "NANR Project Agreement") presented to the City on this date is hereby approved and the Mayor and the Clerk of the City are hereby authorized and directed to execute such contract on behalf of the City in substantially the form as presented on this date with such insertions, deletions and minor modifications as the Mayor and Clerk deem necessary.

2. The City agrees to join the NANR Renewable Energy Project and to take an amount of capacity of up to 326 kilowatts from that project, along with the associated Renewable Energy and Renewable Energy Credits.
3. The City hereby agrees to make such payments as are required under the NANR Project Agreement.
4. All prior resolutions or parts thereof in conflict with this resolution are, to the extent of such conflict, hereby repealed.
5. This resolution shall take effect immediately upon adoption.

RESOLVED this 7th day of February, A.D. 2011.

Motion adopted by the following yea and nay votes:

Yeas: Vollmer, Cole, Kusina, Picha, Stevens
 Nays: None
 Absent: Gennett

C. Raffle License Application, City of Charlevoix Wellness Committee

**CITY OF CHARLEVOIX
 RESOLUTION NO. 2011-02-03
 LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**

At a REGULAR meeting of the City of Charlevoix City Council, called to order by Mayor Norman L. Carlson, Jr., on Monday, February 7, 2011 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Greg Stevens, and supported by Councilmember Bryan Vollmer, that the request from the City of Charlevoix Wellness Committee of the City of Charlevoix (Tax ID #H38-6004543), county of Charlevoix, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for APPROVAL.

RESOLVED this 7th day of February, A.D. 2011.

Motion adopted by the following yea and nay votes:

Yeas: Vollmer, Cole, Kusina, Picha, Stevens
 Nays: None
 Absent: Gennett

X. **Ordinances**

None.

XI. **Miscellaneous Business**

Councilmember Jill Picha asked what benefits the City might get out the bridge proposal. The Manager stated that staff is still looking at what might be of interest to the community. He thinks MDOT is still unsure of what the proposal actually is at this stage. Local control could be a benefit to the community, but MDOT would need to guarantee in perpetuity that they will fund the employees. Staff is trying to keep an open mind and proceed with caution.

Councilmember Shane Cole complimented Recreation Director Teresa Hart for work with the Elks on the Winter Fest scheduled for February 26 at Mt. McSaubia.

XII. **Audience - Non-agenda Input (written requests take precedent)**

None.

XIII. **Adjourn**

The Mayor stated if there were no objections, the meeting would adjourn.

There were no objections.

Meeting adjourned at 7:45 p.m.

	City Clerk	Norman L. Carlson, Jr.	Mayor
	Accounts Payable – 01/25/2011		
AT&T MOBILITY	196.88	STANDARD INSURANCE CO	1,359.57
CHARLEVOIX STATE BANK	6,943.93	VISION SERVICE PLAN	500.45
DELTA DENTAL	4,128.83		
PRIORITY HEALTH	36,723.78	TOTAL	49,853.44
	Accounts Payable – 02/08/2011		
ACCUMED BILLING INC.	3.38	CAREY, KEITH	41.00
ADVANCED BUILDING	1,455.00	CHARLEVOIX AREA	25.00
AIRGAS GREAT LAKES INC.	876.84	CHARLEVOIX AREA HOSPITAL	11.76
ALLARD, SANDRA	15.82	CHARLEVOIX AREA HOSPITAL FOUND	130.00
ALL-PHASE ELECTRIC SUPPLY CO.	1,010.00	CHARLEVOIX COUNTY EQUALIZATION	827.58
AMERICAN PUBLIC WORKS ASSN	238.00	CHARLEVOIX SCREEN MASTERS INC	1,012.50
AMERICAN SAFETY UTILITY CORP	361.49	CHARLEVOIX TOWNSHIP	10.50
AMERICAN TOTAL SECURITY INC	98.00	CITY OF CHARLEVOIX - MISC	284.99
AMERICAN WASTE INC.	3,989.60	CITY OF CHARLEVOIX - UTILITIES	34,331.06
APPLIED INDUSTRIAL TECH	617.57	COAST TO COAST COMPUTER	389.90
ASPEN PUBLISHERS INC.	345.00	CRA Payment Center	20.24
AT&T LONG DISTANCE	70.67	CUMMINS BRIDGEWAY LLC	159.42
AUTO VALUE	363.58	DESIGN ASSOCIATES	3,880.00
BAILEY, MATT	55.79	DLT SOLUTIONS INC	565.27
BAKER COLLEGE OF CADILLAC	280.00	DOAN, GERARD	41.00
BEHAN WINDOW CLEANING	390.00	DORNBOS SIGN & SAFETY INC.	415.79
BELL EQUIPMENT COMPANY	1,088.27	DTE ENERGY	13,808.86
BERGMANN MARINE	522.38	EATON, BRAD	60.00
BRANDI, RICHARD	41.00	ELHORN ENGINEERING COMPANY	1,520.00
CALDWELL, JAMES	355.04	ELLIOTT, PATRICK	245.32

ELLSWORTH FARMER'S EXCHANGE	59.90	NASH, JENNIFER	41.00
EMERGENCY MEDICAL PRODUCTS INC	90.45	NATIONAL ASSOCIATION OF NETSOURCE ONE INC.	5,182.30
ENVIRONMENTAL RESOURCE ASSOC	206.25	NFPA	150.00
EVANS, HAL	41.00	NORTHERN CREDIT BUREAU	151.56
EVERLING, MATTHEW	14.46	NORTHERN LAKES	3,500.00
FASTENAL COMPANY	358.11	NORTHWEST MICHIGAN	25.00
FERGUSON & CHAMBERLAIN ASSOC	450.00	OLESON'S FOOD STORES	111.12
FIRST RESPONDER GRANTS INC.	599.00	PERFORMANCE ENGINEERS INC	8,327.50
FISHER SCIENTIFIC	1,291.89	PLUNKETT & COONEY	660.00
FLETCH'S	20.03	POWER LINE SUPPLY	5,868.46
FOX CHARLEVOIX	100.00	PUROLL EQUIPMENT COMPANY LLC	165.00
FREIGHTLINER OF GRAND RAPIDS	36.13	ROLOFF, ROBERT	111.61
GBS INC.	27.70	RS TECHNICAL SERVICES	294.93
GINOP SALES INC	153.46	RTI LABORATORIES INC.	411.00
GOLDSMITH, ALAN	11.20	SALES & MARKETING OF MICHIGAN	1,852.26
GRAND BAY MARINE	265.54	SCHMUCKAL OIL CO	1,020.65
GRAND TRAVERSE DIESEL INC.	47.92	SEELEY'S PRINTING SERVICE	514.55
GRAND TRAVERSE GARAGE DOOR	296.50	SPENCER, MICHAEL	219.50
GRAPHIC CONTROLS LLC	231.79	SPENCLEY, PATTI	64.76
GREAT LAKES ENERGY	182.35	STARK MANAGEMENT	21.81
GREAT LAKES PIPE & SUPPLY	425.87	STATE OF MICHIGAN	180.00
GRIZZLY INDUSTRIAL INC.	589.00	STATE OF MICHIGAN	17,225.50
GRP ENGINEERING INC.	7,262.70	STATE OF MICHIGAN	688.50
HACH COMPANY	395.36	STRAEBEL, ROBERT J.	41.00
HAGGARD'S INC	320.00	SUPERIOR MECHANICAL	210.00
HANKINS, SCOTT	41.00	SURE SOURCE	373.76
HART, TERESA	41.00	SWEM, DONALD	41.00
HEID, THOMAS	41.00	SYSTEMS SPECIALISTS INC	237.50
HOLIDAY COMPANIES	5,527.97	TERMINAL SUPPLY CO	528.66
HYDRO DESIGNS INC.	900.00	THERMO FISHER SCIENTIFIC	314.90
IDEXX DISTRIBUTION INC.	947.37	TIMMER, TIMOTHY	3.22
INDEPENDENT DRAFTING SERVICES	1,280.00	TRUCK & TRAILER SPECIALTIES	498.93
ISLAND AIRWAYS	414.06	UNITED STATES PLASTIC CORP.	207.87
IVAN, PAUL	41.00	USA BLUE BOOK	200.58
J & B MEDICAL SUPPLY INC.	284.70	UTILITY FINANCIAL SOLUTIONS	5,100.00
KENNEDY INDUSTRIES INC	233.57	VAN'S BUSINESS MACHINES	69.95
KMart	112.35	VELOCITOR SOLUTIONS	1,035.10
KSS ENTERPRISES	442.27	VILLAGE GRAPHICS INC.	364.10
KUHLMAN FLAGS & POLES	191.50	VOSS LIGHTING	359.16
LAKESHORE TIRE & AUTO SERVICE	327.90	WALTERS SHARPENING SVC. INC.	23.00
MCMMASTER-CARR	80.70	WHITLEY'S FLOOR COVERING	92.50
MDC CONTRACTING LLC	176.75	WILSON, TIMOTHY J.	33.34
MICHIGAN ASSN/CHIEFS OF POLICE	100.00	WINTER EQUIPMENT COMPANY INC.	386.51
MID STATES BOLT & SCREW CO	12.75	YOUNG GRAHAM	8,860.75
MISS DIG SYSTEM INC	98.38	TOTAL	160,383.79
MUNICIPAL SUPPLY CO	116.45		

Accounts Payable – 02/08/2011

Tax Disbursements

CHARLEVOIX COUNTY TREASURER	106,275.38	CHARLEVOIX PUBLIC SCHOOLS	1,247.90
CHARLEVOIX COUNTY TREASURER	1,100.12	CITY OF CHARLEVOIX - TAXES DUE	30,015.37
CHARLEVOIX DISTRICT LIBRARY	38,434.50	RECREATIONAL AUTHORITY	6,729.83
CHARLEVOIX PUBLIC SCHOOLS	20,679.00		
CHARLEVOIX PUBLIC SCHOOLS	623.92	TOTAL	205,106.02

ACH Payments – 01/18/2011-01/31/2011

MI PUBLIC POWER AGENCY	24,341.84	MERS of Michigan	32,423.43
MI PUBLIC POWER AGENCY	24,341.84	MI PUBLIC POWER AGENCY	31,098.04
MI PUBLIC POWER AGENCY	185,041.62	TOTAL	24,341.84

PAYROLL: NET PAY

Pay Period Ending 01/15/2011 – Paid 01/21/2011

WELLER, LINDA JO	1,474.24	JONES, TERRI L.	950.49
STRAEBEL, ROBERT J.	2,097.16	BRADLEY, KELLY R.	1,300.46
BRANDI, RICHARD M.	1,727.60	EATON, BRAD A.	1,322.08
LOY, EVELYN R.	960.84	WILSON, TIMOTHY J.	1,499.90
KLOOSTER, ALIDA K.	1,329.97	ELLIOTT, PATRICK M.	1,795.46
BROWN, STEPHANIE C.	1,037.38	WILSON, RICHARD J.	1,677.39
OCHS, CAROL A.	891.84	STEVENS, BRANDON C.	344.30
CAREY, KEITH V.	1,160.62	WASHBURNE, MICHAEL J	141.19
SPENCER, MICHAEL D.	1,488.06	GILLESPIE, MURPHY L.	389.64
SPENCLEY, PATRICIA L.	1,030.78	HART, TERESA M.	828.98
NASH, JENNIFER B.	1,037.77	HOPKINS, ZACHARY D.	418.84
BAILEY, MATTHEW L.	1,305.23	WITTHOEFT, MARVIN J.	150.96
MASON, CHARLES F.	264.08	STEVENS, WILLIAM J.	270.00
UMULIS, MATTHEW T.	1,372.16	HAND, REBECCA J.	166.77
METDEPENNINGEN, SARAH	1,222.89	TRAVERS, MANUEL J.	189.86
WARNER, JANINE M.	1,021.10	SILVA, JESSE L.	384.26
SCHLAPPI, JAMES L.	1,030.88	RILEY, JEFFERY C	242.44
ORBAN, BARBARA K.	1,219.73	O'CONNOR, BRUCE E.	55.02
IVAN, PAUL M.	1,691.71	SCHOOF, WILLIAM R.	506.72
SCHWARTZFISHER, JOSEPH	1,166.51	SHRIFT, PETER R.	1,156.43
ROLOFF, ROBERT P.	2,038.30	DOAN, GERARD P.	1,747.40
BRODIN, WILLIAM C.	1,299.95	HANKINS, SCOTT A.	1,605.04
RILEY, DENISE M.	364.50	KLOOSTER, JUSTIN N.	31.50
CALDWELL, JAMES P.	1,331.90	COPPOCK, TIMOTHY M.	1,089.10
MAYER, SHELLEY L.	1,410.00	WURST, RANDALL W.	1,483.91
HILLING, NICHOLAS A.	1,092.79	WHITLEY, JOHN F.	1,715.84
MEIER III, CHARLES A.	1,706.99	BLANCHARD, SCOTT W.	1,563.51
RAMSEY, KYLE J.	76.08	FRYE, EDWARD J.	1,094.25
JACOBS, DOUGLAS R.	2,130.10	SWEM, DONALD L.	1,722.98
NISWANDER, JOSEPH F.	1,221.55	ROTTA, RUSSELL	1,735.60
WELLS JR., DONALD E.	1,206.71	MORRISON, KEVIN P.	1,529.10

HODGE, MICHAEL J.	1,216.39	ROLOFF, AUDREY M.	337.66
JOHNSON, STEVEN P.	1,724.89	MATTER, DAWSON K.	346.54
JONES, ROBERT F.	1,448.35	BRODIN, DORETTA M.	17.55
ZIPP, DONALD R.	1,439.24	CESARO, JASON M.	121.50
BOSS JR, DALE E.	1,103.31	MARSH JR., JAMES D.	88.21
BOSS, JAMES W.	909.25	RILEY, TIMOTHY	101.25
CRICK, HAILEY C.	82.47	MACMILLAN, RACHEL A.	26.99
STEBE JR, JOHN M.	464.98	MCCRANEY, RUSS R.	20.24
BOSS, SHERRY M.	351.90	SCOTT JR., WINFIELD	87.75
BEHAN, DEAN T.	75.48	RILEY, DANIEL	382.04
BEHAN, HAILEY C.	120.08	BARRETT, SCOTT T.	536.12
HOFFMAN-KOLT, LEIF E.	233.70	BERGMANN, DOUGLAS M.	155.25
HOLM, ARTHUR R.	768.98	MACDONALD, BRIAN K.	698.83
HEID, THOMAS J	1,370.69		
STEVENS, JEFFREY W.	147.94	TOTAL	81,896.42

PAYROLL: TRANSMITTAL
01/21/2011

**EFTPS* Payroll Taxes	26,885.73	ICMA RETIREMENT TRUST 457	5,821.78
AMERICAN FAMILY LIFE	34.60	MI STATE DISTRICT UNIT	128.28
CHAR EM UNITED WAY	63.00	NORTHWESTERN BANK	372.76
CHARLEVOIX STATE BANK	619.21	PRIORITY HEALTH	199.03
COMMUNICATION WORKERS	513.70	STATE OF MICHIGAN	4,292.33
ICMA RETIREMENT TRUST 401	692.86	TOTAL	39,623.28

PAYROLL: NET PAY

Pay Period Ending 01/29/2011 – Paid 02/04/2011

WELLER, LINDA JO	1,244.68	ELLIOTT, PATRICK M.	1,584.90
STRAEBEL, ROBERT J.	2,414.39	WILSON, RICHARD J.	1,253.11
BRANDI, RICHARD M.	1,727.60	STEVENS, BRANDON C.	402.72
LOY, EVELYN R.	960.85	WASHBURN, MICHAEL J.	222.19
KLOOSTER, ALIDA K.	1,474.19	GILLESPIE, MURPHY L.	296.48
BROWN, STEPHANIE C.	1,037.39	HART, TERESA M.	777.97
OCHS, CAROL A.	891.84	HOPKINS, ZACHARY D.	332.78
CAREY, KEITH V.	1,160.62	WITTHOEFT, MARVIN J.	226.44
SPENCER, MICHAEL D.	1,488.06	STEVENS, WILLIAM J.	194.40
SPENCLEY, PATRICIA L.	1,022.73	SHRIFT, PETER R.	1,112.43
NASH, JENNIFER B.	977.39	DOAN, GERARD P.	1,709.90
BAILEY, MATTHEW L.	1,146.85	HANKINS, SCOTT A.	1,450.78
UMULIS, MATTHEW T.	1,392.02	COPPOCK, TIMOTHY M.	1,313.48
METDEPENNINGEN, SARAH	1,146.87	WHITLEY, JOHN F.	1,989.50
WARNER, JANINE M.	1,296.57	BLANCHARD, SCOTT W.	1,564.79
SCHLAPPI, JAMES L.	1,053.82	FRYE, EDWARD J.	1,071.00
ORBAN, BARBARA K.	1,510.65	SWEM, DONALD L.	1,722.98
IVAN, PAUL M.	1,691.71	ROTTA, RUSSELL	1,558.35
SCHWARTZFISHER, JOSEPH	990.30	MORRISON, KEVIN P.	1,326.58
ROLOFF, ROBERT P.	1,633.34	HODGE, MICHAEL J.	1,383.62
BRODIN, WILLIAM C.	1,138.46	JOHNSON, STEVEN P.	1,339.28
RILEY, DENISE M.	360.50	JONES, ROBERT F.	1,457.22
CALDWELL, JAMES P.	1,381.07	ZIPP, DONALD R.	1,577.70
WURST, RANDALL W.	1,321.06	BOSS JR, DALE E.	1,103.31
MAYER, SHELLEY L.	1,271.28	BOSS, JAMES W.	909.25
HILLING, NICHOLAS A.	1,172.33	STEBE JR, JOHN M.	391.18
MEIER III, CHARLES A.	1,612.81	BOSS, SHERRY M.	285.89
JACOBS, DOUGLAS R.	2,210.63	WITTHOEFT, CHARLES F.	270.00
NISWANDER, JOSEPH F.	1,387.08	BEHAN, HAILEY C.	200.08
WELLS JR., DONALD E.	1,608.82	HOFFMAN-KOLT, LEIF E.	113.22
JONES, TERRI L.	1,199.48	HOLM, ARTHUR R.	690.99
BRADLEY, KELLY R.	1,338.97	HEID, THOMAS J	1,370.69
EATON, BRAD A.	1,156.14	STEVENS, JEFFREY W.	176.29
WILSON, TIMOTHY J.	1,686.53	TOTAL	76,486.53

PAYROLL: TRANSMITTAL
02/04/2011

**EFTPS* Payroll Taxes	25,767.81	MI STATE DISTRICT UNIT	128.28
CHAR EM UNITED WAY	63.00	NORTHWESTERN BANK	422.76
CHARLEVOIX STATE BANK	619.21	POLICE OFFICERS LABOR	308.00
COMMUNICATION WORKERS	513.70	PRIORITY HEALTH	199.03
ICMA RETIREMENT TRUST 401	692.86	STATE OF MICHIGAN	4,101.56
ICMA RETIREMENT TRUST 457	5,631.78	TOTAL	38,447.99