

## Advertisement

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Owner: City of Charlevoix

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Project Title: Water Treatment Plant Improvements – Generator Replacement

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Project #: 2160454

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### 1. RECEIPT OF BIDS

Sealed bids for the above project will be received by the City of Charlevoix at the City Hall, 210 State Street, Charlevoix, MI 49720 until:

**2:00 pm (local time) on Thursday, April 20, 2017**

at which time the bids will be publicly opened and read aloud.

### 2. SCOPE OF PROJECT

The project consists of furnishing all material and constructing the following:

- Removal of the existing permanent standby generator system, including its above ground storage tank
- Permanent standby diesel generator system
- All associated equipment, piping, mechanical, electrical, controls, and site work

Including all necessary appurtenances and restoration.

### 4. EXAMINATION OF SPECIFICATIONS

Contract documents may be examined online at [www.preinnewhof.com/plan-room](http://www.preinnewhof.com/plan-room) or at the offices of:

City of Charlevoix, 210 State Street, Charlevoix, MI 49720  
Prein&Newhof, 3355 Evergreen Drive NE, Grand Rapids, MI 49525  
And some local plan rooms.

### 5. DEPOSIT FOR DRAWINGS AND SPECIFICATIONS

Drawings and specifications are available online at [www.preinnewhof.com/plan-room](http://www.preinnewhof.com/plan-room) or at the Grand Rapids office of Prein&Newhof after 1:00 PM, Friday, March 24, 2017. Electronic drawings, specifications and bidding documents will be accessible/available only to those Bidders who are active members of the Prein&Newhof Plan Room. Bidder assumes sole risk for any project specifications and plans, electronic or hard copy, obtained other than directly from Prein&Newhof. Hard copy drawings and specifications are available for the fee of \$95.00 dollars. Prein&Newhof Plan Room members who want to purchase the hard copy of

the drawings only, may do so for \$22.50 dollars. A \$15 dollar charge will be added to all mailed drawings and/or specifications. Fees are payable by cash or check only and are not refunded.

The Bidder is to complete the Bid Proposal documents that are included in the Project Specification book (online or hard copy), referring to the table of contents to identify the exact order of these documents. Regardless of how the bid documents are received, a hard copy (paper copy) of the Bid Proposal Documents must be submitted for bidding purposes. *No electronically submitted Proposals will be accepted.* The Bid Proposal Documents include: Bid Proposal Checklist, and Bid Proposal.

The Bidder must provide the signed Bid Proposal Documents in either type written or hand written (in ink) form and clearly and completely set forth all required lump sum amounts, unit prices or other costs in a legible and understandable manner. Illegibility of any work or figure in the proposal may be sufficient cause for rejection of the proposal by the Owners. No electronically submitted Proposals will be accepted.

Any conclusions or information obtained or derived from Contract Documents will be at the user's sole risk. Prein&Newhof will maintain in its Grand Rapids office the master copy (hard copy) of the Contract Documents from which all electronic copies are based. In the case of any contract discrepancy, the Master Copy (hard copy) shall be considered the controlling document.

#### 6. FUNDING

The work to be performed under this contract will be paid for with local funds.

#### 7. BID SURETY

A bid bond, certified check, or cashier's check payable to the City of Charlevoix in an amount equal to five percent (5%) of the total price shall accompany each bid. This surety shall bind the bidder for a period of one hundred twenty (120) days after the receipt of bids.

#### 8. RIGHT TO REJECT BIDS

The Owner reserves the right to reject any or all bids and to waive any irregularities in bidding. No bid may be withdrawn after the scheduled closing time for receiving bids for at least one hundred twenty (120) days thereafter.

#### 9. SITE INSPECTION

Access to the site will be limited to the hours of Water Treatment Plant operation. Normal operation hours are from 7:00 AM to 3:00 PM, Monday through Friday. Access to the water treatment plant for site inspection will be granted upon appointment between 10:00 AM and 2:00 PM. Contact Shelley Mayer at 231-547-3646 to schedule an appointment.

## 10. CONSTRUCTION SCHEDULE

Preliminary construction activities are to begin as soon as possible following contract award. On-site construction activities may commence after September 4, 2017, following coordination with the Owner and as water demand allows. It is the intent of the Owner to consider award of the contract to the successful bidder at the May 1, 2017, City Council Meeting.

## 11. COMPLETION DATE

The project shall be completed in accordance with the following dates:

Phase I – Substantial Completion by November 1, 2017

Removal and replacement of the existing permanent standby generator system and satisfactory performance testing of the new permanent standby diesel generator system.

Phase II – Final Completion by May 1, 2018

Final Restoration

Mr. Mark Heydlauff, Manager  
City of Charlevoix  
Charlevoix County, Michigan