



**CITY OF CHARLEVOIX MUNICIPAL MARINA  
SEASONAL DOCKAGE APPLICATION**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_  
BUSINESS PHONE: \_\_\_\_\_  
NAME OF BOAT: \_\_\_\_\_  
LENGTH OF BOAT: \_\_\_\_\_  
WIDTH OF BOAT: \_\_\_\_\_  
RESIDENT OR NON-RESIDENT: \_\_\_\_\_

**REQUIREMENTS**

1. COPY OF CURRENT BOAT REGISTRATION OR DOCUMENTATION
2. \$100.00 DEPOSIT (CREDIT TO FIRST YEARS DOCKAGE)\*

\* DEPOSIT IS NON-REFUNDABLE WHEN APPLICANT VOLUNTARILY WITHDRAWS FROM THE LIST OR WHEN APPLICANT IS OFFERED DOCKAGE AND TURNS IT DOWN THREE TIMES.

I UNDERSTAND AND ACCEPT THE ABOVE REQUIREMENTS.

SIGNATURE: \_\_\_\_\_

MAIL APPLICATION AND CHECK TO:  
CITY OF CHARLEVOIX  
210 STATE STREET  
CHARLEVOIX, MI 49720



## Charlevoix City Marina Seasonal Dockage – Waiting List

Enclosed is a copy of our seasonal dockage application. Please fill the form out and return it and the requested information to:

City of Charlevoix  
City Manager's Office  
210 State Street  
Charlevoix, Michigan 49720  
or (231) 547-3617 FAX  
or [lindaw@charlevoixmi.gov](mailto:lindaw@charlevoixmi.gov)

The City of Charlevoix has eight seasonal slips to be rented with the following stipulations: Four (4) slips will be allocated for non-tax paying or non-resident boat owners. Four (4) slips will be allocated for tax-paying or resident boat owners. The City also has two commercial seasonal slips.

The City has two waiting lists - one for non-resident and another for residents. The boater fills out an application form and supplies the City with a copy of their boat registration and a \$100 deposit. The deposit is credited to the first years dockage. When a boat is added to the waiting list, it is placed at the bottom of the list.

When a slip is available, the first name on the list is contacted and offered a seasonal dock. If the boater refuses the slip, the boat is moved to the bottom of the list and the next person is contacted and offered the slip. If a boater refuses a slip three times, the deposit is forfeited and the boater is removed from the waiting list. The deposit is also non-refundable when the applicant voluntary withdraws from the waiting list.

The City reserves the right to permit other boat owners to utilize the slip at any time during which seasonal boater is not utilizing the slip. The seasonal boater shall provide 24 hours notice to City when he plans to re-occupy the slip after a period of absence.

The seasonal boater has the right of first refusal for a seasonal slip next year.