AGENDA
CITY OF CHARLEVOIX CITY COUNCIL MEETING

Monday, January 18, 2016 - 7:00 p.m.
210 State Street, City Hall, Second Floor City Council Chambers, Charlevoix, Michigan

I. Invocation or Pledge of Allegiance

II. Roll Call of Members Present

III. Inquiry Regarding Possible Conflicts of Interest

IV. Consent Agenda

A.	City Council Meeting Minutes - January 4, 2016 Regular Meeting	**PG 1-4**
B.	Accounts Payable Check Registers & Payroll Check Registers	**PG 5-17**

V. Public Hearings

VI. Reports

VII. Requests, Petitions and Communications and Actions Thereon

A.	Charlevoix County Millage Recreation Grant Application	**PG 18-19**
B.	Farmers Market Wine Tasting	**PG 20-22**
C.	2016 Infrastructure Plan Approval	**PG 23-24**
D.	Airport Schedule of Insurances	**PG 25-31**

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

A.	Budget Amendment for 2015-2016	**PG 32-33**
B.	2016-2017 Budget Ordinance	**PG 34-58**

IX. Resolutions

A.	Charlevoix County Millage Recreation Grant Application	**PG 18-19**
B.	Airport Schedule of Insurances	**PG 25-31**

X. Ordinances

XI. Miscellaneous Business

XII. Audience – Non-Agenda Input (written requests take precedent)

XIII. Adjourn

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250

Posted January 13 5:00 p.m.

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, January 4, 2016 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:06 p.m. by Mayor Gabe Campbell.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor:	Gabe Campbell
City Manager:	Mark Heydlauff
City Clerk:	Joyce Golding
Members Present:	Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw
Absent:	None

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

A. Approval of Minutes – December 21, 2015 Regular Meeting Minutes
B. Special Accounts Payable Check Register – December 17, 2015
C. Special Accounts Payable Check Register – December 21, 2015
D. Regular Accounts Payable Check Register – January 5, 2016
E. ACH Payments – December 21, 2015–December 31, 2015
F. Tax Disbursement – January 5, 2016
G. Payroll Check Register – December 31, 2015
H. Payroll Transmittal – December 31, 2015

V. Public Hearings

None.

VI. Reports

City Manager Heydlauff extended his thanks to all who were involved in the successful New Year's Eve Bridge Drop celebration. He also thanked DPW and Electric crews who worked over the holiday to restore power and clean debris from wind damage.

VII. Requests, Petitions and Communications and Actions Thereon

A. Renewal of Chamber of Commerce Lease

In 2006, the City of Charlevoix executed a ten year lease agreement with the Charlevoix Area Chamber of Commerce for the use of 109 Mason Street with the option for an automatic extension for an additional five years. City Manager Heydlauff stated that pursuant to the agreement, Chamber President Alison Hubbard sent a letter in early December discussing the Chamber's intention to renew but, requesting some modifications to the lease. As a condition for renewal, the Chamber requested the City install a new roof on the building necessitated by an independent inspection at the cost of approximately $20,000. City Manager Heydlauff stated that the Chamber is obligated to deposit $2,500 annually for building maintenance as part of their lease and currently the account balance is approximately $8,000.

City Manager Heydlauff proposed the following framework for the lease:

- Renew the lease for an additional five years at $1 per year but, raise the maintenance account obligation to $4,500 per year.
- The City will pay for the new roof installation and in turn will receive $8,000 from the maintenance account for this work.
- Include language in the new lease to better define what type of maintenance should be performed and who would be financially responsible for maintenance issues.

City Manager Heydlauff indicated that both the Chamber and the Charlevoix Area Convention and Visitors Bureau requested to be named as joint tenants of the building. He is agreeable with this arrangement so long as they are jointly and equally responsible for default on the lease. Once Council approves the terms of the tentative lease, City Manager Heydlauff stated he will work with the City Attorney, Chamber and Visitors Bureau to finalize the lease.

Councilmember Gibson stated that this was a positive change and thanked the Chamber and Visitors Bureau. She approved of the new lease. Ms. Hubbard stated that daily traffic is strong and she was happy with the current location.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Hagen, second by Councilmember Gibson, to approve the framework for a new lease [with Charlevoix Chamber of Commerce and Charlevoix Area Convention and Visitors Bureau] as proposed.

Yeas: Supernaw, Hagen, Kurtz, Perron, Gibson, Cole
Nays: None
Absent: None

B. Financial Audit Extension Letter
Treasurer McGinn stated that the City's contract with Rehmann Robson expired with our audit for the year ended March 31, 2015. Rehmann has offered to extend the contract for an additional three years at the existing fee of $23,900, including Single Audit procedures, plus reimbursement for out of pocket expenses not to exceed $1,500 annually.

Treasurer McGinn noted that the City has an excellent long-term working relationship with Rehmann and Staff recommended that the contract be renewed. She also noted that with several key Staff changes over the past year, the continuity of the auditing firm would be helpful.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Supernaw, second by Councilmember Cole, to accept the extension of the existing audit contract for the next three years with Rehmann [at an annual cost of $23,900].

Yeas: Supernaw, Hagen, Kurtz, Perron, Gibson, Cole
Nays: None
Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action
None.

IX. Resolutions
None.

X. Ordinances
None.

XI. Miscellaneous Business
Per the general consensus of the January 4th 2016/2017 Budget Work Session, the following topics were discussed and decided upon:

City Manager Heydlauff clarified that the Michigan State Waterways Commission (MSWC) allowed the Charlevoix Marina to charge by boat length rather than slip length. Councilmember Kurtz recalled that Council was in agreement to charge the Tier F rate during Venetian week, or the City rate if it is greater.

Motion by Councilmember Kurtz to have Venetian [transient dock] rates be Tier F or if we are already charging that rate or higher, leave what we have. Venetian would be defined as Thursday through Sunday.

Councilmember Kurtz retracted his motion.

It was generally agreed to charge the Tier F rate for the entire week if possible. City Manager Heydlauff suggested that Staff could discuss the Tier F rate change for the entire week or extended weekend with the MSWC. The fees would be solidified when Council approved the 2016/2017 rate schedule.

Motion by Councilmember Kurtz, second by Councilmember Gibson to direct the City Manager to discuss the Tier F [transient dock] rate change for Venetian week or extended weekend with the MSWC, whereby fees would be solidified when Council approves the 2016/2017 rate schedule.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Yeas: Supernaw, Hagen, Kurtz, Perron, Gibson, Cole
Nays: None
Absent: None

Councilmember Cole stated that he would have no problem raising the rates for seasonal slips at the marina. Discussion revolved around City rates versus a published local marina rate and various rate options for the 2016/2017 budget year. City Manager Heydlauff indicated that there was a wait list for seasonal slips which requires a $100 deposit and how the list was managed. He stated that any rate changes would need to be approved by MSWC. Councilmember Gibson clarified that the object is not to compete with local marinas for

business. She recommended Tier E.

Councilmember Cole suggested that Harbormaster Evans weigh in on the rate discussion and Councilmember Supernaw agreed. City Manager Heydlauff indicated that delaying any rate change would impact boaters wishing to renew their slip lease. He stated that Harbormaster Evans' recommendation was to keep rates the same.

Councilmember Kurtz suggested that if the City raises the rate and all of the slips are not filled, then the City may lower the rate. The Harbormaster could begin again at the top of the wait list and re-offer at the lower rate. He recommended moving the rate to Tier B plus $10 or Tier C. City Manager Heydlauff commented that the move to Tier C may be cleaner with regards to MSWC approval. Councilmember Cole agreed with Tier C.

Mayor Campbell opened the item to public comment.

A woman in the audience felt that a 45' boat could self-sustain much easier than a 25' boat. 25' boaters would be more likely to go into town for food and the City would see some additional revenue from them versus a 45' boat where the City would not see revenue.

Jan Caubfel, City resident and former seasonal dock leasee, disagreed with the audience member's previous statement. She stated that smaller boats go into town for ice cream whereas large sustainable boats use the restaurants, bars and grocery stores. Bigger boats bring in more money and do not self-sustain while in port.

The item was closed to the public.

Motion by Councilmember Supernaw, second by Cole, to delay this decision until Harbormaster Evans is available to share his expertise.

Councilmembers Gibson and Cole restated Harbormaster Evans desire to leave the rates as is.

Councilmember Kurtz asked City Manager Heydlauff if Council could direct him to get comments from Harbormaster Evans and the MSWC. City Manager Heydlauff responded that if Council intends to raise the rate, it should be sooner rather than later. Councilmember Kurtz recalled that a seasonal rate increase was discussed during the last fiscal year's work session.

Councilmember Perron perceived that Council was in agreement to raise the rate, so he recommended that the rate move up at least one tier. Councilmembers Gibson, Hagen and Cole agreed to move the rate to Tier C.

Councilmember Supernaw requested that Harbormaster Evans attend the next meeting. Councilmember Gibson stated she would like to make a decision now. Discussion continued on Harbormaster Evans' availability and the need to make a timely decision. City Manager Heydlauff restated that Harbormaster Evans' opinion was to leave rates as is and that Council had strong discussion to raise rates at their 2016/2017 goal setting work session.

Yeas: None
Nays: Supernaw, Hagen, Kurtz, Perron, Gibson, Cole
Absent: None

Motion failed.

Motion by Councilmember Cole, second by Gibson, to raise the [Marina] Seasonal Fee Schedule from Tier B to Tier C.

Yeas: Supernaw, Hagen, Kurtz, Perron, Gibson, Cole
Nays: None
Absent: None

Councilmember Kurtz recommended that if boaters turn down the opportunity for a slip because of the new rate and Council amends the rate, those at the top of the wait list should be given another chance at the amended rate. Council concurred. City Manager Heydlauff stated he would contact MSWC with the proposed seasonal fee change to Tier C.

Council then generally agreed to approve the proposed Reserved Parking Fee of $750 for the Acacia Lot, but discussed how many parking spaces should be reserved. City Manager Heydlauff confirmed with Council that their wish was to offer the increased rate to the existing 14 reserved parking space owners. If the offer is declined, the reserved parking area would be limited to ten spaces. City Manager Heydlauff will amend the fee schedule and resubmit to Council for their approval.

XII. Audience - Non-agenda Input (written requests take precedent)
None.

XIII. Adjourn

Motion by Councilmember Hagen, second by Councilmember Kurtz to adjourn.
Motion passed by unanimous voice vote. Meeting adjourned at 7:46 p.m.

Joyce M. Golding — City Clerk

Gabe Campbell — Mayor

Special Accounts Payable – 12/17/2015

DEVERE CONSTRUCTION COMPANY	364,884.49		
PREIN & NEWHOF	32,475.94	**TOTAL**	**397,360.43**

Special Accounts Payable – 12/21/2015

AT&T	2,010.91	PRIORITY HEALTH	43,321.68
AT&T LONG DISTANCE	51.14	THE ANTENNA FARM	1,009.70
AT&T MOBILITY	74.51	VERIZON WIRELESS	56.72
CHARLEVOIX STATE BANK	3,434.01	VISION SERVICE PLAN	523.48
DELTA DENTAL	4,248.29		55,519.57
METLIFE SMALL BUSINESS CENTER	789.13	**TOTAL**	**55,519.57**

Regular Accounts Payable – 12/31/2015

AIRGAS USA LLC	144.60	MANCUSO, MARILYN	11.00
BELFY, RONALD	21.49	MATYE, CHRIS	214.89
BENJAMIN, TRICIA	33.04	MCCARDEL CULLIGAN-PETOSKEY	50.00
CCP INDUSTRIES INC	418.72	McGINN, KELLY	41.00
CHARLEVOIX COUNTY	871.50	METZGER, CHARLES	100.00
CHARLEVOIX COUNTY TREASURER	260.49	MI MUNICIPAL TREASURERS ASSOC	100.00
CHARLEVOIX TOWNSHIP	15.76	MICHIGAN CAT	115.26
CHICAGO LAND LLC	7,363.20	MICHIGAN GOVERNMENT	115.00
CINTAS CORPORATION	117.50	MICHIGAN RURAL WATER ASSN	330.00
COMPLETE MUFFLER	211.01	MICHIGAN WATER ENV ASSOC	400.00
CROW, LISA	133.50	MURASKY, THOMAS	38.00
CZAR, RON & LYNN	93.50	MYER, ELIZABETH A.	129.97
DAKROUB, JOSEPH	75.00	NEOFUNDS BY NEOPOST	5,010.00
DCASSESSING SERVICES	4,371.08	NEOPOST USA INC	1,704.00
DeROSIA, PATTY	41.00	NORTH COUNTRY POWER GENERATION	2,325.00
DOAN, GERARD	41.00	NORTHERN LIGHTS FAMILY	436.00
DORAN, JUSTIN J.	43.00	OMS COMPLIANCE SERVICES INC	157.50
DOYLE, ANNIE	290.67	PANOFF, ZACH	41.00
ECKHARDT, TRACI	75.00	PERFORMANCE ENGINEERS INC	2,784.37
ELLIOTT, PATRICK M.	41.00	POLLARD WATER	23.72
EMMET COUNTY SHERIFF'S OFC	300.00	POWER LINE SUPPLY	281.00
EVANS, HAL	41.00	PREIN & NEWHOF	503.75
FASTENAL COMPANY	97.77	PVS TECHNOLOGIES INC	6,335.84
FAZIO, CHRISTOPHER	110.00	QUICK CARE MEDICAL CENTER	105.00
FISHER SCIENTIFIC	175.72	ROLOFF, ROBERT	41.00
FOX CHARLEVOIX FORD	71.50	ROLOFF, SHIRLEY	66.00
GBS INC	505.41	SCHMUCKAL OIL CO	54.85
GOLDING, JOYCE	41.00	SCIENTIFIC BRAKE & EQUIP CO	149.00
GREAT LAKES ENERGY	262.79	SNIDER, GLENN	44.00
GREAT LAKES PIPE & SUPPLY	623.37	STATE OF MICHIGAN	370.00
GRP ENGINEERING INC.	1,625.00	STATE OF MICHIGAN	3,000.00
HANKINS, SCOTT	41.00	SUPERIOR MECHANICAL	1,665.31
HEID, THOMAS J.	41.00	SWEM, DONALD L.	292.85
HENRY, LINDA	165.00	SYSTEMS SPECIALISTS INC	200.00
HEYDLAUFF, MARK L	41.00	TERMINAL SUPPLY CO	185.34
IRISH BOAT SHOP	15.18	TEUNIS, STEVEN	41.00
JACK DOHENY SUPPLIES INC	14.36	THORP, JOSEPH	33.00
JACOBSEN	110.38	TOP QUALITY GLOVE	139.80
KELLER, JAMES	187.00	UNITED STATES PLASTIC CORP	788.58
KIRINOVIC, THOMAS	41.00	UP NORTH PROPERTY SERVICES LLC	448.00
KLOOSTER, ALIDA K.	41.00	USA BLUE BOOK	612.63
KSS ENTERPRISES	9.83	WANEK, THOMAS	16.50
KURTZ, JOHN	185.50	WELLER, LINDA	41.00

WHITE, JULIE	1.35	WYMAN, MATTHEW A	41.00
WORK & PLAY SHOP	156.22	**TOTAL**	**49,147.60**

ACH Payments – 12/21/2015 – 12/31/2015

MI PUBLIC POWER AGENCY	12,501.00	VANTAGEPOINT (401 ICMA PLAN)	686.22
MI PUBLIC POWER AGENCY	285,867.57	VANTAGEPOINT (457 ICMA PLAN)	13,286.50
IRS (PAYROLL TAX DEPOSIT)	28,461.62	MERS (DEFINED BENEFIT PLAN)	38,861.49
ALERUS FINANCIAL (HCSP)	420.00		
STATE OF MI (WITHHOLDING TAX)	4,036.64	**TOTAL**	**384,121.04**

Tax Disbursement – 12/22/2015

CHARLEVOIX COUNTY TREASURER	207,934.31	CITY OF CHARLEVOIX - MISC	92.60
CHARLEVOIX DISTRICT LIBRARY	75,500.44	CITY OF CHARLEVOIX - TAXES DUE	54,694.61
CHARLEVOIX PUBLIC SCHOOLS	6,199.22	J.S. REAL ESTATE INVESTMENTS LLC	79.79
CHARLEVOIX PUBLIC SCHOOLS	1,488.48	KWAPISZ, BRIAN	1,532.36
CHARLEVOIX PUBLIC SCHOOLS	70.44	NUCO 2 SUPPLY LLC	95.76
CHARLEVOIX PUBLIC SCHOOLS	724.63	RECREATIONAL AUTHORITY	13,765.52
CHARLEVOIX PUBLIC SCHOOLS	156.63		
CHEMICAL BANK	381.76	**TOTAL**	**362,716.55**

PAYROLL: NET PAY
Pay Period Ending 12/26/2015 – Paid 12/31/2015

WELLER, LINDA JO	1,648.71	LAVOIE, RICHARD L.	1,749.95
HEYDLAUFF, MARK L.	2,098.91	STEVENS, BRANDON C.	1,758.57
GOLDING, JOYCE M.	1,059.15	DRAVES, MARTIN J.	2,715.82
DEROSIA, PATRICIA E.	880.34	BROWN, STEPHANIE C.	1,020.34
DOYLE, ANNE E.	1,361.40	ELLIOTT, PATRICK M.	1,738.75
LOY, EVELYN R.	1,029.34	SCHWARTZFISHER, JOSEPH L.	1,004.28
KLOOSTER, ALIDA K.	1,441.44	WELLS JR., DONALD E.	1,228.46
GOLOVICH, KAREN J.	978.59	BRADLEY, KELLY R.	1,685.00
SPENCLEY, PATRICIA L.	1,066.75	JONES, ROBERT F.	1,079.08
PANOFF, ZACHARY R.	528.58	DORAN, JUSTIN J.	1,412.74
MILLER, FAITH G.	25.81	MCGHEE, ROBERT R.	907.25
LEESE, MERRI C.	36.94	KIRINOVIC, THOMAS F.	558.16
MCGINN, KELLY A.	1,455.85	BITELY, KATHERINE A.	410.04
DOAN, GERARD P.	1,514.74	BERTINELLI, DAVID P.	870.74
SHRIFT, PETER R.	1,681.61	HEID, THOMAS J.	1,244.00
SCHLAPPI, JAMES L.	1,273.04	MYER, ELIZABETH A.	1,622.72
UMULIS, MATTHEW T.	1,780.15	VANLOO, JOSEPH G.	379.15
HANKINS, SCOTT A.	1,466.07	WYMAN, MATTHEW A.	930.31
ORBAN, BARBARA K.	1,566.95	SCHRADER, LOU ANN	147.50
TRAEGER, JASON A.	1,471.31	BOSS, RYDER S.	426.44
MATELSKI, KIMBERLY A.	1,134.60	MILLER, WILLIAM S.	941.42
ROLOFF, ROBERT P.	1,415.52	JONES, LARRY M.	76.14
RILEY, DENISE M.	410.86	RILEY, DANIEL A.	190.01
LOPER II, GARY D.	166.07	TIMMS, ROBERT N.	46.17
TEUNIS, STEVEN L.	1,665.09	LALEWICZ, AMELIA	46.17
WURST, RANDALL W.	1,368.99	SWEM, DONALD L.	1,789.96
MAYER, SHELLEY L.	1,214.64	WHITLEY, ANDREW T.	1,452.97
HILLING, NICHOLAS A.	1,572.52	MORRISON, KEVIN P.	990.26
MEIER III, CHARLES A.	1,920.64	HODGE, MICHAEL J.	1,252.39
ZACHARIAS, STEVEN B.	1,843.87	JOHNSON, STEVEN P.	1,191.62
NISWANDER, JOSEPH F.	1,373.26	BOSS JR., DALE E.	1,116.30
EATON, BRAD A.	1,703.30	HOLM, ARTHUR R.	383.63
WILSON, TIMOTHY J.	1,962.70	**TOTAL**	**74,484.08**

PAYROLL: TRANSMITTAL – 12/31/2015

4FRONT CREDIT UNION	248.46	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	166.74	COMMUNICATION WORKERS OF AMER	525.02
AMERICAN FAMILY LIFE	311.88	MI STATE DISBURSEMENT UNIT	323.45
CHAR EM UNITED WAY	32.00	PRIORITY HEALTH	2,073.09
CHARLEVOIX STATE BANK	1,361.16	**TOTAL**	**5,191.80**

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
01/09/2016	01/15/2016	115679	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	248.46
01/09/2016	01/15/2016	115680	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	166.74
01/09/2016	01/15/2016	115680	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	311.88
01/09/2016	01/15/2016	115681	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 1/9/20	27.00
01/09/2016	01/15/2016	115682	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,361.16
01/09/2016	01/15/2016	115683	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	150.00
01/09/2016	01/15/2016	115684	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	525.02
01/09/2016	01/15/2016	115685	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	323.45
01/09/2016	01/15/2016	115686	POLICE OFFICERS LABO	9003	POL UNION DUES Pay Period: 1	251.25
01/09/2016	01/15/2016	115687	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	2,073.09
Grand Totals:		10				5,438.05

dm

Summary of Check Registers & ACH Payments

FIRSTMERIT BANK - CHECKS ISSUED

01/15/16	Payroll	$	102,913.85
01/15/16	Payroll Transmittal Checks	$	5,438.05
01/19/16	Regular Accounts Payable	$	192,275.76
	Checks Sub-Total:	$	300,627.66

FIRSTMERIT BANK - ACH PAYMENTS

01/04/16	MI Public Power Agency	$	10,126.66
01/05/16	Payment Service Network	$	258.10
01/08/16	State of MI (Sales Tax)	$	17,912.19
01/11/16	MI Public Power Agency	$	12,945.54
01/14/16	DTE Energy	$	4,194.25
01/15/16	IRS (Payroll Tax Deposit)	$	37,994.77
01/15/16	Alerus Financial (HCSP)	$	420.00
01/15/16	State of MI (Withholding Tax)	$	5,554.86
01/15/16	Vantagepoint (401 ICMA Plan)	$	686.22
01/15/16	Vantagepoint (457 ICMA Plan)	$	13,412.76
	ACH Sub-Total:	$	103,505.35
	First Merit Bank Total:	$	404,133.01

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

01/19/16	Tax Disbursement	$	334,960.76
	Charlevoix State Bank Total:	$	334,960.76
	Grand Total:	$	739,093.77

APPROVED: CITY MANAGER _____ CITY TREASURER _____ CITY CLERK _____

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
01/09/2016	PC	01/15/2016	20708	CAMPBELL, GABRIEL M.	40		886.56
01/09/2016	PC	01/15/2016	20709	GIBSON, SHIRLEY J.	43		564.76
01/09/2016	PC	01/15/2016	20710	PERRON, LEON R.	45		449.96
01/09/2016	PC	01/15/2016	20711	KURTZ, LUTHER J.	54		443.28
01/09/2016	PC	01/15/2016	20712	SUPERNAW, WILLIAM J.	55		581.80
01/09/2016	PC	01/15/2016	20713	HAGEN, AARON W.	56		199.81
01/09/2016	PC	01/15/2016	20714	WELLER, LINDA JO	101		1,653.61
01/09/2016	PC	01/15/2016	20715	HEYDLAUFF, MARK L.	102		2,363.72
01/09/2016	PC	01/15/2016	20716	GOLDING, JOYCE M.	106		1,063.96
01/09/2016	PC	01/15/2016	20717	DEROSIA, PATRICIA E.	107		836.28
01/09/2016	PC	01/15/2016	20718	DOYLE, ANNE E.	108		1,362.36
01/09/2016	PC	01/15/2016	20719	LOY, EVELYN R.	117		1,029.15
01/09/2016	PC	01/15/2016	20720	KLOOSTER, ALIDA K.	121		1,669.42
01/09/2016	PC	01/15/2016	20721	GOLOVICH, KAREN J.	122		973.50
01/09/2016	PC	01/15/2016	20722	SPENCLEY, PATRICIA L.	136		1,171.58
01/09/2016	PC	01/15/2016	20723	PANOFF, ZACHARY R.	141		1,027.00
01/09/2016	PC	01/15/2016	20724	MILLER, FAITH G.	142		73.11
01/09/2016	PC	01/15/2016	20725	MCGINN, KELLY A.	146		1,456.33
01/09/2016	PC	01/15/2016	20726	DOAN, GERARD P.	201		1,514.92
01/09/2016	PC	01/15/2016	20727	SHRIFT, PETER R.	203		1,202.37
01/09/2016	PC	01/15/2016	20728	SCHLAPPI, JAMES L.	204		1,229.92
01/09/2016	PC	01/15/2016	20729	UMULIS, MATTHEW T.	205		1,356.36
01/09/2016	PC	01/15/2016	20730	HANKINS, SCOTT A.	208		1,465.98
01/09/2016	PC	01/15/2016	20731	ORBAN, BARBARA K.	209		1,503.04
01/09/2016	PC	01/15/2016	20732	TRAEGER, JASON A.	210		1,280.53
01/09/2016	PC	01/15/2016	20733	MATELSKI, KIMBERLY A.	212		1,134.50
01/09/2016	PC	01/15/2016	20734	ROLOFF, ROBERT P.	304		4,307.00
01/09/2016	PC	01/15/2016	20735	RILEY, DENISE M.	306		408.67
01/09/2016	PC	01/15/2016	20736	LOPER II, GARY D.	308		876.07
01/09/2016	PC	01/15/2016	20737	TEUNIS, STEVEN L.	402		1,664.99
01/09/2016	PC	01/15/2016	20738	WURST, RANDALL W.	411		1,756.86
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01/09/2016	PC	01/15/2016	20742	ZACHARIAS, STEVEN B.	422		1,415.59
01/09/2016	PC	01/15/2016	20743	NISWANDER, JOSEPH F.	504		1,373.17
01/09/2016	PC	01/15/2016	20744	EATON, BRAD A.	515		1,771.19
01/09/2016	PC	01/15/2016	20745	WILSON, TIMOTHY J.	516		2,190.96
01/09/2016	PC	01/15/2016	20746	LAVOIE, RICHARD L.	519		1,823.35
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01/09/2016	PC	01/15/2016	20750	ELLIOTT, PATRICK M.	600		1,738.94
01/09/2016	PC	01/15/2016	20751	SCHWARTZFISHER, JOS	603		1,514.81
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01/09/2016	PC	01/15/2016	20754	JONES, ROBERT F.	618		1,696.38
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01/09/2016	PC	01/15/2016	20760	BOSS, BEAU J.	788		180.47
01/09/2016	PC	01/15/2016	20761	BARNEVELD, VLADIMIR	789		67.40
01/09/2016	PC	01/15/2016	20762	HEID, THOMAS J	802		1,244.10
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
01/09/2016	PC	01/15/2016	20765	WYMAN, MATTHEW A.	927		930.30
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01/09/2016	PC	01/15/2016	115678	SCOTT JR., WINFIELD	1072		79.28
Grand Totals:			100				102,913.85

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Report Criteria:
- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Void checks included

Check Number	Payee	Amount
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115688	ACE HARDWARE	1,189.15
115689	ACKLAND, AMY	107.00
115690	AIRGAS USA LLC	395.76
115691	ALL-PHASE ELECTRIC SUPPLY CO.	207.16
115692	AMERICAN CEMETERY SUPPLIES INC	213.97
115693	APX INC.	51.89
115694	ARROW UNIFORM-TAYLOR L.L.C.	1,287.44
115695	AT&T	1,537.81
115696	AUTO VALUE	468.52
115697	AVFUEL CORPORATION	33,476.70
115698	B & L SOUND INC	546.80
115699	BALES, KEITH	4,500.00
115700	BARUZZINI GENERAL CONTRACTOR	2,750.00
115701	BERGMANN MARINE	90.00
115702	BOB MATHERS FORD	275.72
115703	BOSS, LINDA K.	307.62
115704	BOUND TREE MEDICAL LLC	137.23
115705	BRADFORD'S	55.45
115706	BUDDE, RAYMOND	82.98
115707	CARQUEST OF CHARLEVOIX	1,172.89
115708	CCI SOUTH LLC	1,306.60
115709	CHARLEVOIX COUNTY CLERK	1,950.67
115710	CHARLEVOIX COUNTY FIRE	279.40
115711	CHARLEVOIX SCREEN MASTERS INC	27.00
115712	CHARTER COMMUNICATIONS	1,141.98
115713	CITY OF CHARLEVOIX - PETTY CASH	557.41
115714	CITY OF CHARLEVOIX - UTILITIES	33,452.34
115715	CLARK, SANDRA	250.00
115716	DITCH WITCH SALES OF MICHIGAN	6,045.35
115717	ELLSWORTH FARMER'S EXCHANGE	503.32
115718	FAMILY FARM & HOME	847.17
115719	FREEDOM MAILING SERVICES INC.	2,269.61
115720	HACH COMPANY	515.90
115721	HAGGARD'S INC	2,961.00
115722	HODGE, MICHAEL J.	20.00
115723	HOLIDAY COMPANIES	3,799.88
115724	HYDRO CORP	515.00
115725	INDEPENDENT DRAFTING SERVICES	560.00
115726	JIM WERNIG CHEVROLET	18,229.00
115727	KMart	6.99
115728	KSS ENTERPRISES	85.06
115729	LAKEVIEW MAINTENANCE INC.	1,716.00
115730	MCCARDEL CULLIGAN-PETOSKEY	50.00
115731	MD SOLUTIONS	43.00
115732	MDS OF MICHIGAN INC	3,390.00
115733	MICHIGAN ASSN OF MUNICIPAL CLE	600.00
115734	MICHIGAN ASSN OF MUNICIPAL CLE	120.00
115735	MICHIGAN MUNICIPAL LEAGUE	1,687.85

Check Number	Payee	Amount
115736	MICHIGAN OFFICEWAYS INC	6,644.29
115737	MICHIGAN SECTION AWWA	25.00
115738	MYER, ELIZABETH A.	419.79
115739	NETSOURCE ONE INC.	627.00
115740	NORTHERN MICHIGAN REVIEW INC.	439.97
115741	OLESON'S FOOD STORES	126.63
115742	OTEC	129.50
115743	PANOFF, ZACH	56.92
115744	PERFORMANCE ENGINEERS INC	47,453.87
115745	POLLARD WATER	495.98
115746	POWER LINE SUPPLY	1,858.99
115747	PURITY CYLINDER GASES INC	324.62
115748	RANGE TELECOMMUNICATIONS	238.80
115749	STATE OF MICHIGAN	57.00
115750	TEUNIS, STEVEN	10.00
115751	UNITED STATES PLASTIC CORP.	190.06
115752	UP NORTH PROPERTY SERVICES LL	308.00
115753	VOSS LIGHTING	746.32
115754	WILLCOME TREE SERVICE	320.00
115755	WORK & PLAY SHOP	18.40
Total 01/19/2016:		192,275.76
Grand Totals:		192,275.76

Check Number	Payee	Amount
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10416001	MICHIGAN PUBLIC POWER AGENCY	10,126.66
Total 01/04/2016:		10,126.66
Grand Totals:		10,126.66

Check Number	Payee	Amount
01/05/2016		
10516001	PAYMENT SERVICE NETWORK INC.	258.10
Total 01/05/2016:		258.10
Grand Totals:		258.10

Check Number	Payee	Amount
01/08/2016		
10816001	STATE OF MICHIGAN	17,912.19
Total 01/08/2016:		17,912.19
Grand Totals:		17,912.19

Check Number	Payee	Amount
01/11/2016		
11116001	MICHIGAN PUBLIC POWER AGENCY	12,945.54
Total 01/11/2016:		12,945.54
Grand Totals:		12,945.54

Check Number	Payee	Amount
01/14/2016		
11416001	DTE ENERGY	4,194.25
Total 01/14/2016:		4,194.25
Grand Totals:		4,194.25

Check Issue Date	Check Number	Payee	Amount
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01/15/2016	11516001	**EFTPS* Payroll Taxes	9,435.22
01/15/2016	11516001	**EFTPS* Payroll Taxes	9,435.22
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01/15/2016	11516001	**EFTPS* Payroll Taxes	2,206.60
01/15/2016	11516001	**EFTPS* Payroll Taxes	14,711.13
Total 11516001:	5		37,994.77
11516002			
01/15/2016	11516002	Alerus Financial	420.00
Total 11516002:	1		420.00
11516003			
01/15/2016	11516003	STATE OF MICHIGAN	5,554.86
Total 11516003:	1		5,554.86
11516004			
01/15/2016	11516004	Vantagepoint - 401 Plan 109153	686.22
Total 11516004:	1		686.22
11516005			
01/15/2016	11516005	Vantagepoint - 457 Plan 300959	5,396.58
01/15/2016	11516005	Vantagepoint - 457 Plan 300959	461.94
01/15/2016	11516005	Vantagepoint - 457 Plan 300959	1,812.21
01/15/2016	11516005	Vantagepoint - 457 Plan 300959	5,742.03
Total 11516005:	4		13,412.76
Grand Totals:	12		58,068.61

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Check Number	Payee	Amount
01/19/2016		
2664	CHARLEVOIX COUNTY TREASURER	415.99
2665	CHARLEVOIX COUNTY TREASURER	215,801.90
2666	CHARLEVOIX COUNTY TREASURER	3.95
2667	CHARLEVOIX DISTRICT LIBRARY	76,325.75
2668	CHARLEVOIX PUBLIC SCHOOLS	19,738.18
2669	CHARLEVOIX PUBLIC SCHOOLS	2,498.82
2670	CHARLEVOIX PUBLIC SCHOOLS	118.26
2671	CHARLEVOIX PUBLIC SCHOOLS	1,216.51
2672	CHARLEVOIX PUBLIC SCHOOLS	262.96
2673	CORELOGIC	3,715.15
2674	RECREATIONAL AUTHORITY	13,916.11
2675	SPENCER, MICHAEL & JESSICA	700.41
2676	WELLS FARGO HOME MORTGAGE	246.77
Total 01/19/2016:		334,960.76
Grand Totals:		334,960.76

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

CHARLEVOIX CITY COUNCIL
AGENDA ITEM

AGENDA ITEM TITLE: Charlevoix County Millage Recreation Grant Application

DATE: January 18, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Resolution to approve Recreation Grant Application

BACKGROUND INFORMATION: The Recreation Department would like to submit an application to the Charlevoix County Board of Commissioners to seek funding for wayfinding signage for parks and recreation assets. There is a need to increase the visibility and use of the parks and recreation entities located in the City of Charlevoix. The wayfinding signs would be located at Depot, Lake Michigan, and Ferry Beaches, as well as the Mt. McSauba Recreation Area and the Lake to Lake trail. With the implementation of wayfinding signage, there will be increased foot, bike and boat traffic. The proposed wayfinding signs will link to every recreational amenity. This will help to better promote the beautiful parks, beaches, trails and courts that are a part of the community.

RECOMMENDATION: Authorize the Recreation Department to apply for grant funding from the Charlevoix County Parks and Recreation Millage.

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-01-02
APPLICATION TO CHARLEVOIX COUNTY FOR PARKS MILLAGE FUNDING
FOR PARKS AND RECREATION ASSETS WAYFINDING SIGNAGE

WHEREAS, the City of Charlevoix wishes to increase the visibility of parks and recreation assets in the City of Charlevoix; and

WHEREAS, the City of Charlevoix is requesting a $10,000 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, the City of Charlevoix desires to enhance and promote wayfinding signage for parks and recreation assets in the City of Charlevoix to meet the recreation needs of users in Charlevoix County.

NOW THEREFORE BE IT RESOLVED by the City of Charlevoix that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the City Manager of the City of Charlevoix is hereby authorized and directed to cause the necessary data to the prepared and the application to be signed and filed with the County of Charlevoix.

RESOLVED this 18th day of January, 2016 A.D.

Resolution was adopted by the following yea and nay vote.

Yeas:
Nays:
Absent:

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE: Charlevoix Farmers Market Approval for Wine Tasting

DATE: January 18, 2016

PRESENTED BY: Annie Doyle, DDA/Main Street Executive Director

ATTACHMENTS: Map of Wine Vendor Location

BACKGROUND INFORMATION:

The Charlevoix Farmers Market goal is to fill East Park with visitors and foot traffic each Thursday, May 1 through Applefest. With approximately 37 of 43 spaces on Bridge Street (between Antrim and Clinton) already spoken for and a strong 'no craft sales' rule, we are seeking to enhance our range of products by including wine and hard cider sales. In 2015, we were thankful to have been given permission to sell wines though tasting was not permitted. One vendor attempted to sell wine but sales were very weak with tasting being prohibited.

The 'South Garden' area adjacent to the pavilion would be a good location to offer wine and hard cider tasting if Council were to permit it. Wine and hard cider vendors could be kept in this area, away from the main sidewalk.

Vendors wishing to offer wine tasting must receive a license from the State of Michigan and this license also requires the signature of our Chief of Police. Shoppers wishing to taste the products would do so in one ounce pours; each shopper would be limited to six pours each (the equivalent to a six ounce glass of wine). Vendors are required to have certified pourers staff the booth.

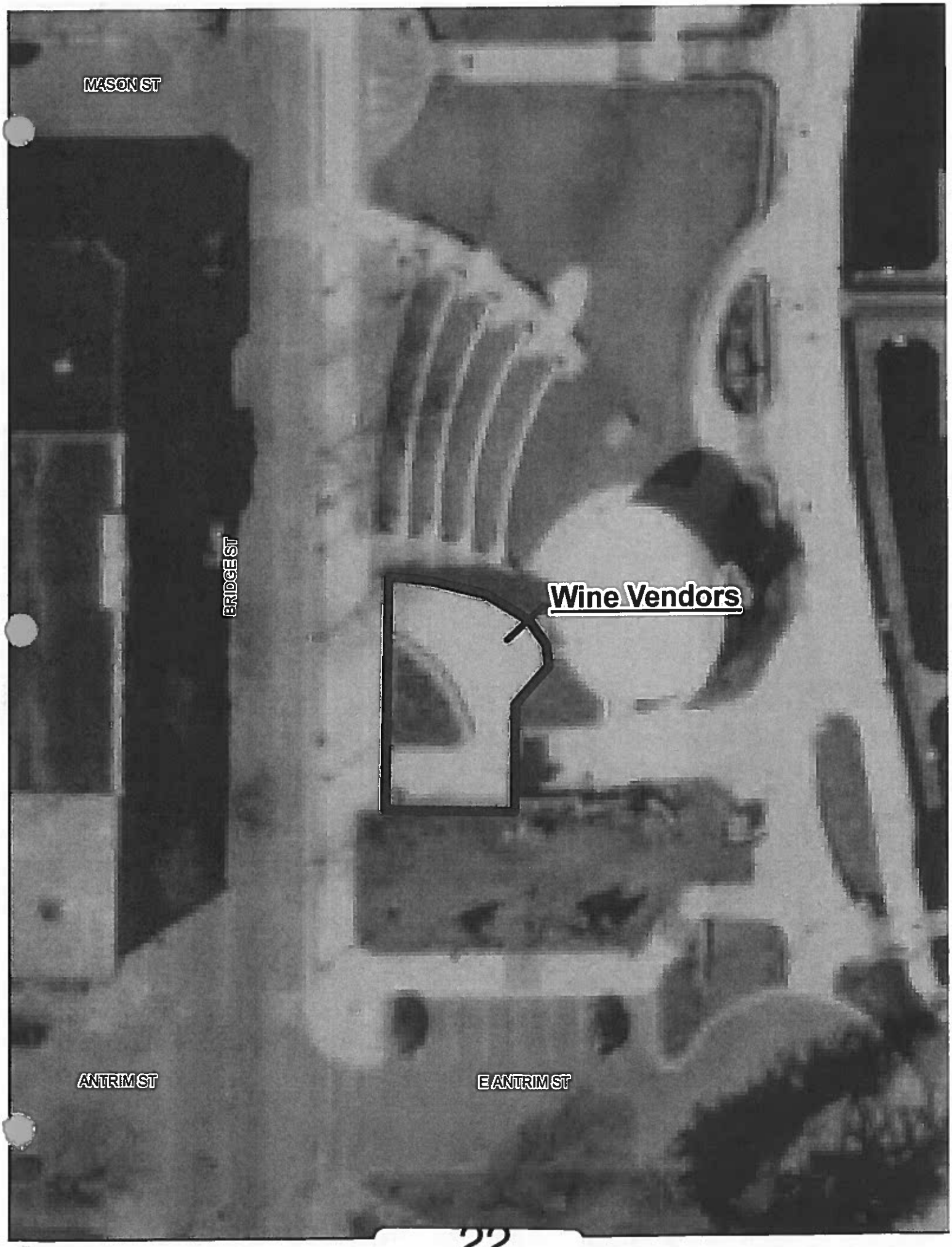
There will be no charge to the Farmers Market for the samples. The Farmers Market Advisory Board intends to reduce their booth fee at least the cost of the $75 license, in this pilot year.

Wine tasting is being done quite successfully at the Harbor Springs market and many others around the state. There's a very good FAQ about this on the Michigan Farmers Market Association website: http://mifma.org/2014/03/wine-sales-at-michigan-farmers-markets. In addition, http://www.michiganwines.com provides information on why Farmers Markets should partner with a small wine makers to support the growing wine industry and Michigan's economy.

As you know, City of Charlevoix City Code, Section 3.14 (alcoholic beverages—consumption prohibited in certain places), states:

> *It shall be unlawful for any person to consume alcoholic beverages in any part of any park which lies within one thousand (1,000) feet of U.S. Highway 31, except that such restriction does not extend to privately owned vessels moored in the yacht basin nor does it extend to any specific function authorized by the city manager, provided, however, that any person or persons or legal entity authorized to control any playground, recreational area or athletic field covered by this chapter which property is not owned, leased or rented by the City of Charlevoix, may extend authority to consume alcoholic beverages on said premises, upon written notification to the city manager.*

RECOMMENDATION: The DDA requests City Council authorize the City Manager to waive alcohol restrictions as outlined in City of Charlevoix City Code Section 3.14 in order to permit wine and hard cider tasting for the Charlevoix Farmers Market.


MASON ST
BRIDGE ST
Wine Vendors
ANTRIM ST
E ANTRIM ST

CHARLEVOIX CITY COUNCIL
AGENDA ITEM

AGENDA ITEM TITLE: 2016 Infrastructure Plan Approval

DATE: January 18, 2016

PRESENTED BY: Patrick Elliott

ATTACHMENTS: Engineered drawings produced by Performance Engineers
Public Comments received

BACKGROUND INFORMATION: During the last month or so there have been many discussions and one public meeting regarding the upcoming infrastructure work. Many of these discussions have been relative to sidewalks. Which streets are getting them, which ones are not and where they would be located. Attached you will see the recommendations for each individual street with regards to sidewalks. The decision to install a sidewalk(s) is based on pedestrian traffic, vehicular traffic (speed and volume), generally accepted engineering principles and how many trees may need to be removed, the age or health of the trees etc. The typical sidewalk width is 5'. Below is each individual street and what the recommendation is for installing a sidewalk.

1. St. Mary's Drive: Install one sidewalk on the North and one on the South side of the street.
2. Wood Street: Install one sidewalk on the North side of the street only.
3. Green Street: Install one sidewalk on the South side of the street only.
4. 200 block of E Upright: No sidewalks are planned.
5. Alice Street: No additional sidewalks are planned. The existing sidewalk south of W. Hurlbut will be removed.
6. Nicholls Street: No additional sidewalks are planned. There are existing sidewalks on the east and west sides currently; they will be retained.
7. Burns Street: No additional sidewalks are planned. There is an existing sidewalk on the east side of the street.

In addition to the question on sidewalks, you have the rest of the plans in front of you. Generally, street widths will remain unchanged with Alice Street being the only exception. Part of Alice Street narrows as it goes south and it will be rebuilt with a consistent width.

Throughout all of the streets, grades will be corrected to ensure good storm water run-off and curbing will be installed on all streets. As is the case when we rebuild streets, new driveway approaches will be installed up to the edge of the right of way.

These recommendations can very easily be changed by Council. These represent our logical suggestions based on engineering practice but modifications might make sense for the community.

RECOMMENDATION: Council discussion on project and direction to staff if any changes are desired.

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THE CITY OF Charlevoix

2016 INFRASTRUCTURE IMPROVEMENTS

CONCEPTUAL PRESENTATION

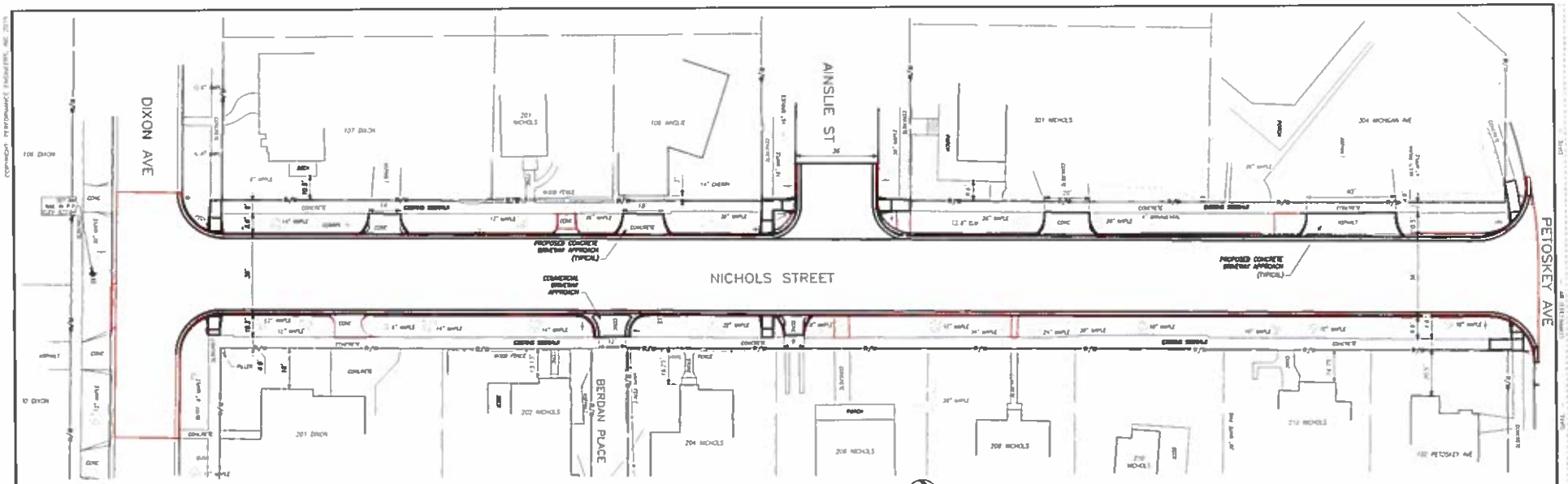
TITLE SHEET LEGEND

PROPOSED PROJECT

EXISTING ROADS
- CITY STREET
- STATE ROUTES
- FEDERAL ROUTES

SECTION LINE
CITY, VILLAGE LIMITS
TOWNSHIP LIMITS

Performance Engineers, Inc.
Civil / Structural Engineering
408 Petoskey Avenue
Charlevoix, Michigan 49720
Phone: (231) 547-2121
Fax: (231) 547-0084
www.performanceeng.com



C1 NICHOLS STREET

NORTH

GENERAL NOTES:

PROPOSED ITEMS ARE BOLDED

RED SHOWS EXISTING ROADWAY, DRIVES AND SIDEWALK.

AUTH	DATE	NO	DESCRIPTION	AUTH	DATE	NO	DESCRIPTION
Jdb	12/17/15	0	PUBLIC REVIEW				

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

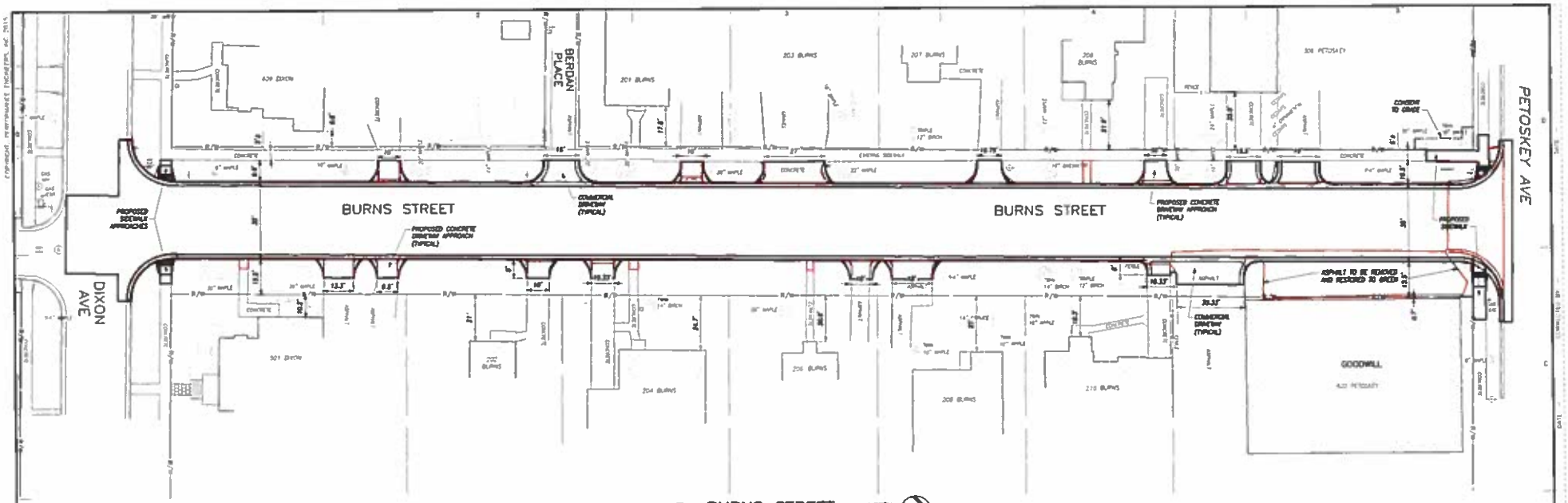
SCALE:

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: NICHOLS PRELIMINARY

JOB NO: 15-4714

SHEET NO: 1 of 1



C1 BURNS STREET

NORTH

GENERAL NOTES:

PROPOSED ROWS ARE BOLDED.

RED SHOWS EXISTING DRIVES AND ROADWAY.

AUTH	DATE	IND	DESCRIPTION
JBM	11/17/16	B	PUBLIC REVIEW

AUTH	DATE	IND	DESCRIPTION

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

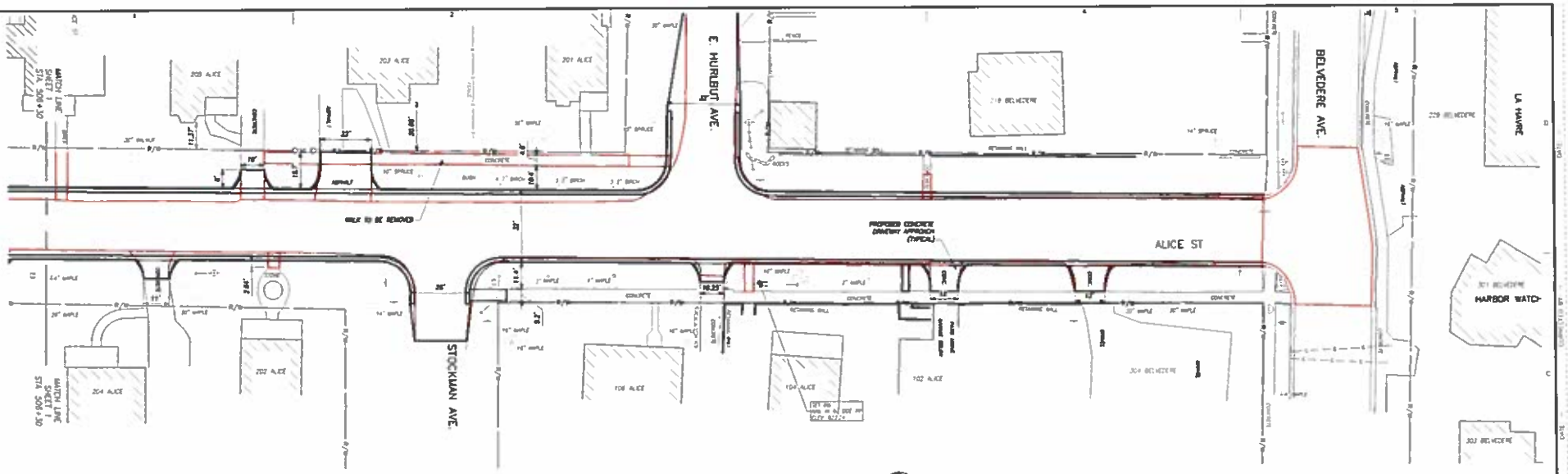
SCALE

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: BURNS PRELIMINARY

JOB NO. 15-4714

SHEET NO. 1 of 1



C1 ALICE (NORTH)

NORTH

GENERAL NOTES:

PROPOSED ITEMS ARE BOLDED.

RED SHOWS EXISTING ROADWAY, DRIVES AND SIDEWALK.

MTH	DATE	NO	DESCRIPTION
JBW	12/13/13	0	PUBLIC REVIEW

MTH	DATE	NO	DESCRIPTION

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

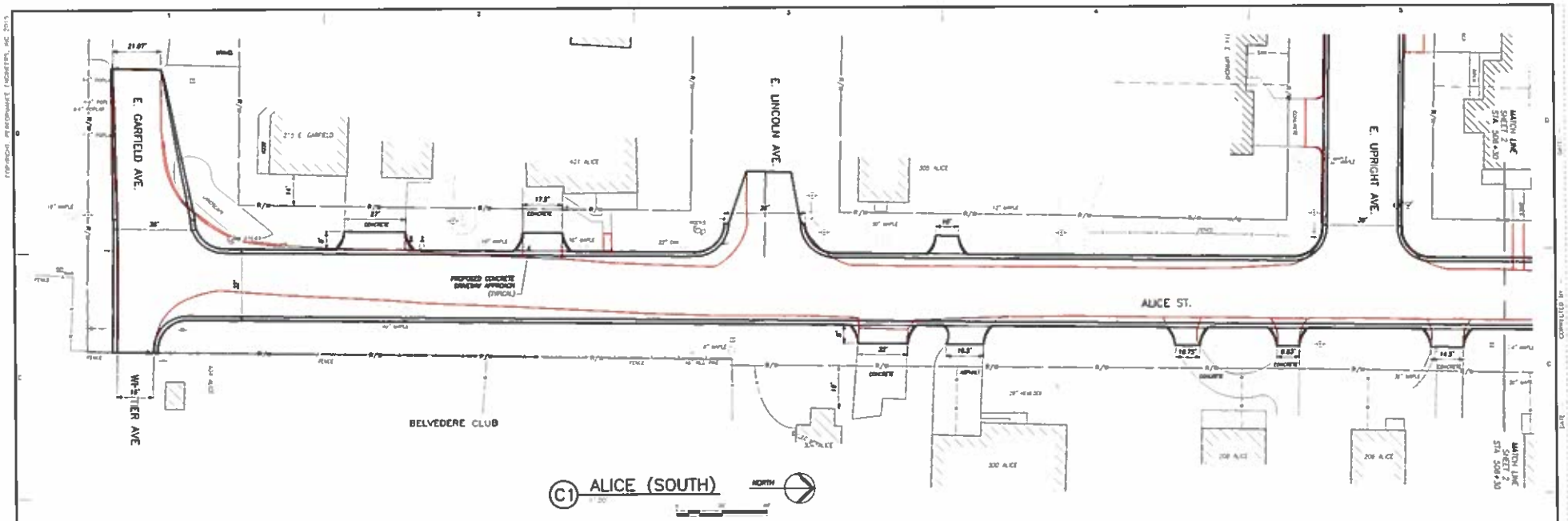
SCALE

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: ALICE PRELIMINARY (NORTH)

JOB NO: 15-4714

SHEET NO: 2 of 2



GENERAL NOTES:

PROPOSED ROWS ARE BOLDED.

RED SHOWS EXISTING ROADWAY, DRIVES AND SIDEWALK.

AUTH	DATE	NO.	DESCRIPTION
JBH	12/15/15	0	PUBLIC REVIEW

DESIGNER: Performance Engineers, Inc.

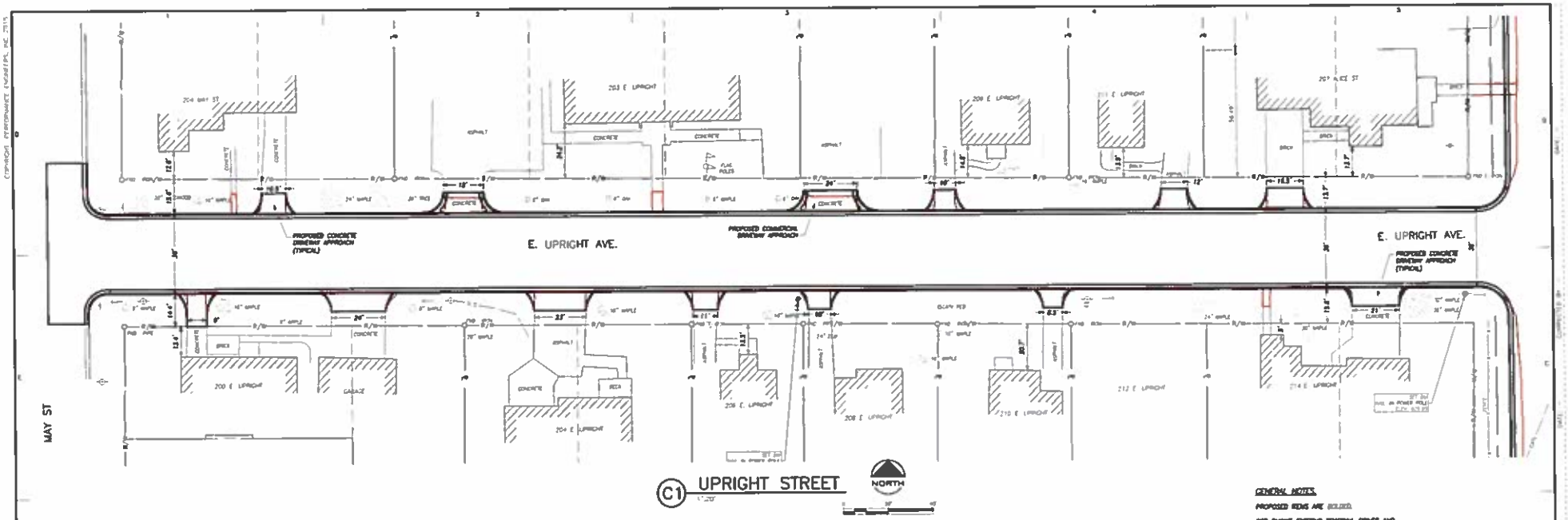
THE CITY OF Charlevoix

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: ALICE PRELIMINARY (SOUTH)

JOB NO. 15-4714

SHEET NO. 1 of 2



C1 UPRIGHT STREET

GENERAL NOTES:

PROPOSED ROWS ARE SOLIDED.

ACD SHOWS EXISTING ROADWAY, DRIVES AND SIDEWALK.

AUTH	DATE	NO	DESCRIPTION
	12/17/15	0	PUBLIC REVIEW

AUTH	DATE	NO	DESCRIPTION

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

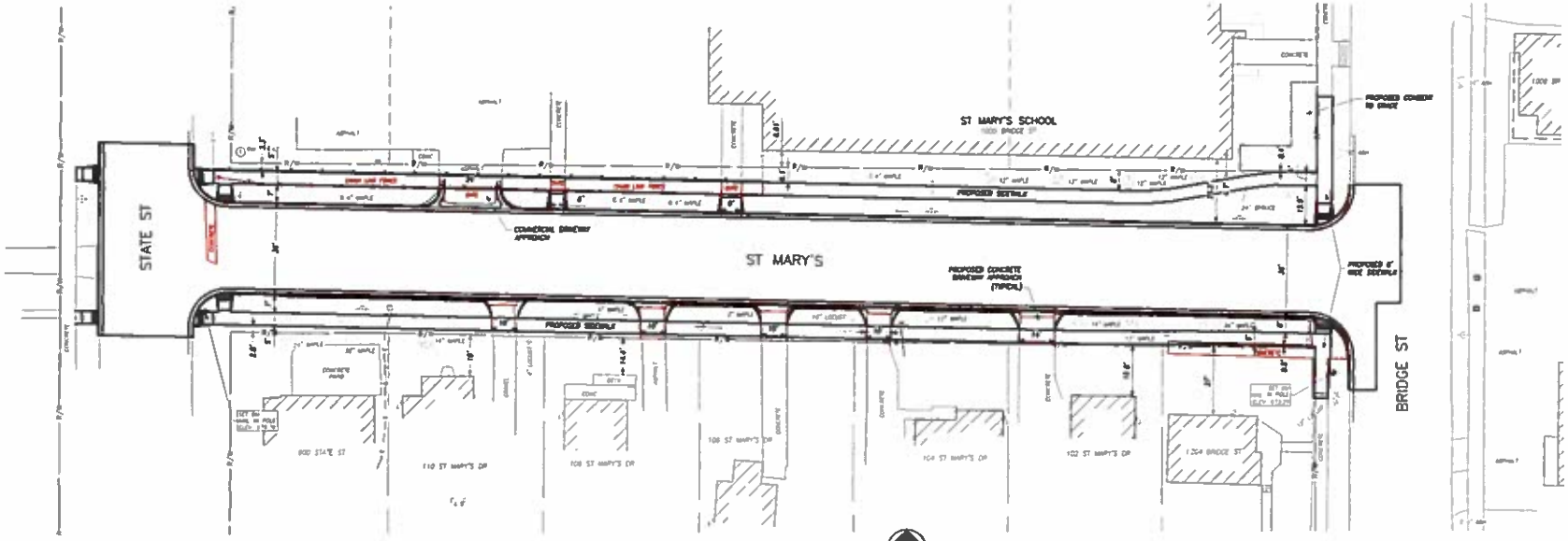
SCALE: 1" = 20'

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: UPRIGHT PRELIMINARY

JOB NO: 15-4714

SHEET NO: 1 of 1



C1 ST.MARY'S DRIVE

NORTH

GENERAL NOTES:

PROPOSED ROWS ARE BOLDED.

RED SHOWS EXISTING ROADWAY, DRIVES AND SIDEWALK.

NUM	DATE	(NO)	DESCRIPTION
	JAN 22/17/15	0	PUBLIC REVIEW

NUM	DATE	(NO)	DESCRIPTION

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

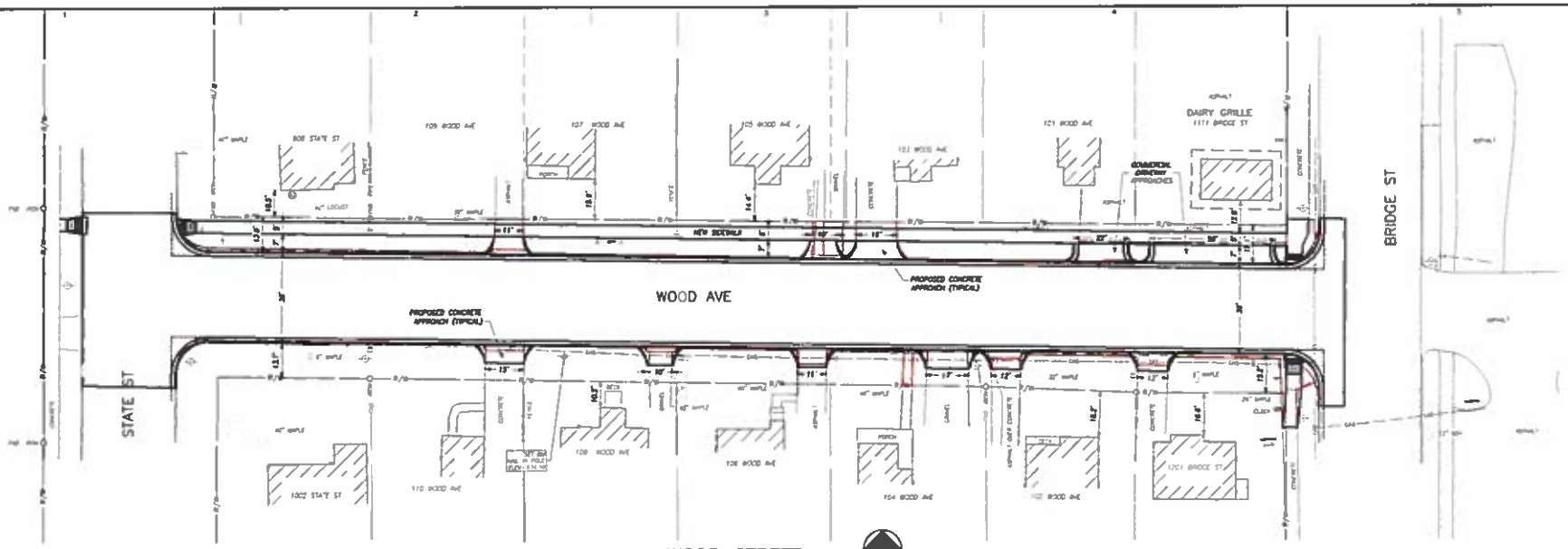
SCALE

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: ST. MARY'S PRELIMINARY

JOB NO. 15-4714

SHEET NO. 1 of 1



C1 WOOD STREET
1" = 20'

NORTH

GENERAL NOTES:

PROPOSED ITEMS ARE BOLDED

RED SHOWS EXISTING DRIVES AND ROADWAY

AUTH	DATE	NO	DESCRIPTION	AUTH	DATE	NO	DESCRIPTION
JBH	12/17/15	0	PUBLIC REVIEW				

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

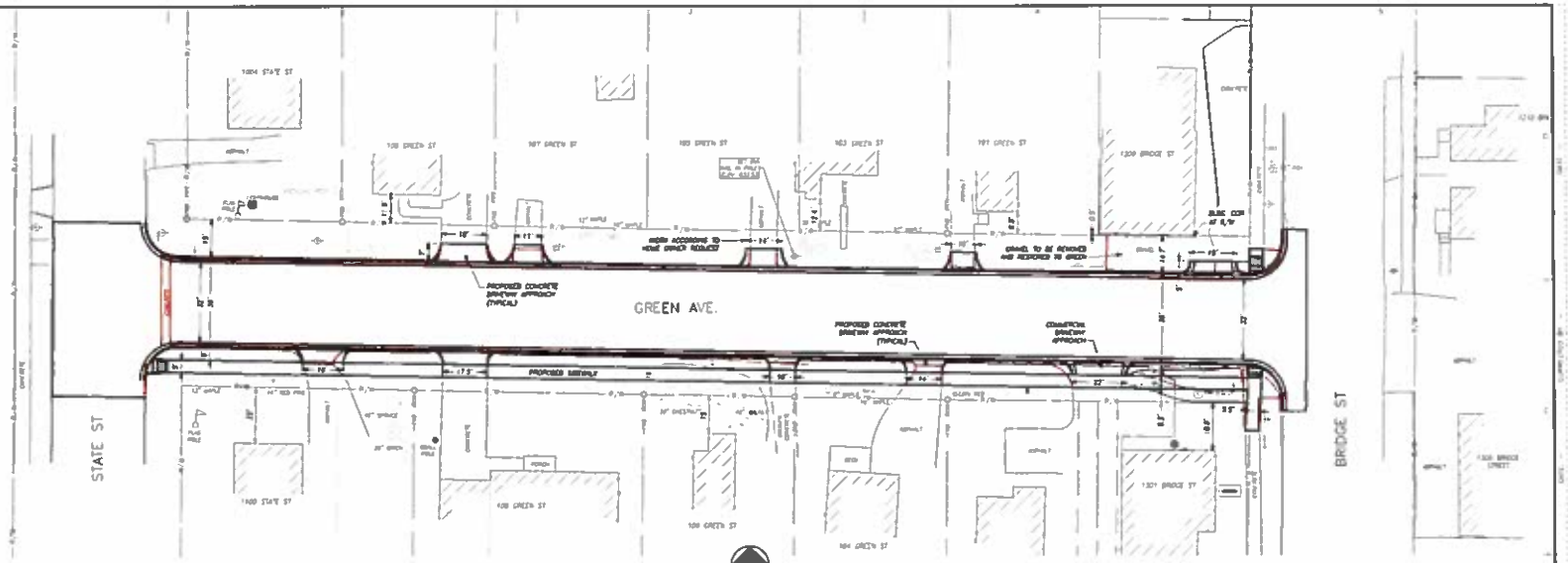
SCALE

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: WOOD PRELIMINARY

JOB NO: 15-4714

SHEET NO: 1 of 1



C1 GREEN STREET
1" = 20'

GENERAL NOTES:

PROPOSED ITEMS ARE BOLDED

RED SHOWS EXISTING ROADWAY, CURBS AND SIDEWALK

ALTR	DATE	(NO.)	DESCRIPTION
JBW	12/17/15	0.1	PUBLIC REVIEW

ALTR	DATE	(NO.)	DESCRIPTION

DESIGNER: Performance Engineers, Inc.

THE CITY OF Charlevoix

SCALE:

PROJECT: 2016 INFRASTRUCTURE IMPROVEMENTS

SHEET: GREEN PRELIMINARY

JOB NO. 15-4714

SHEET NO. 1 of 1

CHARLEVOIX CITY COUNCIL
AGENDA ITEM

AGENDA ITEM TITLE: Airport Schedule of Insurances

DATE: January 18, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Resolution to adopt a Schedule of Insurances
Waiver of Liability

BACKGROUND INFORMATION:
Charlevoix City Code Chapter 2.191 indicates the City will adopt a Schedule of Insurances specifying the coverages required for licensees at the Charlevoix Municipal Airport. Apparently such a schedule was never adopted; City Attorney Scott Howard recommended a schedule be adopted when he spoke to Council last fall.

Council last fall also retained Cliff Maine of Barnes & Thornburgh in Grand Rapids to write a waiver for skydivers at the Charlevoix Municipal Airport. The waiver he drafted is attached. In offering this waiver, Mr. Maine also advised the City could follow the standard set by the City of Lincoln, California as to the requirements for insurance specifically for skydiving.

This schedule establishes minimum insurances requirements for all commercial operators at the airport. Some operators have not, heretofore, been obligated to supply insurance certificates. This will change when they file for the annual renewal of their license. The requirements are broken down by type of license contemplated in the Minimum Standards for the Charlevoix Municipal Airport (as revised in February 2012).

In general, all operators must have a basic $1 million general commercial aviation insurance liability policy and other must have different additional requirements based on the type of operation they propose.

In the case of skydiving, the requirements listed are copied directly from the agreement between Skydive Sacramento and the City of Lincoln, California. This standard is the strictest set of requirements for skydiving insurance without violating Federal Aviation Administration grant assurances. Specifically in Lincoln, the FAA determined the City was unreasonably denying access to the airfield (an obligation contained in grant assurances) by requiring

unattainable insurance. The FAA determined commercial insurance covering skydivers has not been available since the 1980s. (FAA Docket 16-09-09 Skydive Sacramento v. City of Lincoln-Director's Determination, pg. 2) As such, the requirement to obtain insurance not readily attainable violates FAA grant assurances.

In the insurance requirements currently in place in Lincoln (obtained by me from the Public Services Director of Lincoln, CA), the airport does still stipulate coverage for jumpers should be obtained but concedes, in light of the FAA ruling; it may not be used as a reason to prohibit Skydive Sacramento from jumping. Similarly, the draft schedule I have developed based on Lincoln holds out the obligation for a skydive operator to attempt to obtain coverage for jumpers but recognizes it may not be available. In essence, the draft sets forth a requirement and then acknowledges it is currently impossible to meet.

To further clarify the role of insurance, the City holds a policy for all operations currently underway at the airport (including the existence of skydiving). This is not new coverage and does not affect the premium we pay. To be perfectly clear, this coverage will protect the City's interests if a claim is made regarding the City at the airport. Whether it is a trip and fall accident or something more serious involving a potential skydiver, the City's interest is covered by our policy. Our coverage only protects us and does not give some benefit to an operator. We require (as noted in the Schedule of Insurances) an indemnification agreement from all operators and stipulate they name us as an additional insured on their policies. This means the City gains the benefit of their coverage for a loss but it DOES NOT provide our insurance to the operator in the event of a loss.

In Lincoln, the use of a waiver was deemed to be an appropriate and additional set of protection for the City from a claim that could potentially be filed. In California (as in Michigan), there is a governmental immunity clause further protecting the City from a claim of responsibility in the case of an injury by a skydiver (or anyone else). To be successful in a claim, an aggrieved party must show the City was negligent in its responsibilities.

As we consider the insurance requirements stipulated in this draft, it is interesting to consider an airplane owner can fly his or her plane and not have insurance. Similarly, we only require insurance from charter operators who are based in Charlevoix; charter companies not based here are not required to give us certificates of insurance. This schedule is the right step to make sure we have the best coverage we can require but it does not cover all circumstances. It is for this reason, we have our own policy.

While much of the attention surrounding airport insurance over the past year has focused on skydiving, this schedule addresses all commercial activities on the airport. It applies extra

requirements to skydiving, flight schools, and other kinds of activities depending on their use. I do believe it is advisable to adopt a schedule so that a clear standard for insurance is in place when licenses are renewed this spring.

RECOMMENDATION: Council discussion and action.

Aircraft Charter

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *$1 million aircraft liability with coverage for bodily injury and property damage including passengers*
3. *Licensees shall meet or exceed any and all insurance standards as may be required by the United States Department of Transportation and/or the Federal Aviation Administration.*

Specialized Aviation Services

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *$1 million aircraft liability with coverage for bodily injury and property damage including passengers*

Aircraft Painting and Interior Fitting

$1 million commercial general aviation liability policy with coverage for premises, operations and products

Aircraft Rental and Leasing

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *$1 million aircraft liability with coverage for bodily injury and property damage including passengers*
3. *$500,000 Student and renters liability*

Aircraft Sales

$1 million commercial general aviation liability policy with coverage for premises, operations and products

Authorized Repair Station for Avionics

$1 million commercial general aviation liability policy with coverage for premises, operations and products

Flight Instruction

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *$1 million aircraft liability with coverage for bodily injury and property damage including passengers*
3. *$500,000 Student and renters liability*

Flying Club

$1 million commercial general aviation liability policy with coverage for premises, operations and products

Aircraft Maintenance Facility

$1 million commercial general aviation liability policy with coverage for premises, operations and products

Parachuting and Jump Schools

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *Any aviation, drop zone, parachute jumping and skydiving activities exclusions must be deleted;*
3. *Automobile liability- $1 million per occurrence for bodily injury and property damage;*
4. *Fire legal liability coverage will be added to a limit of $100,000 for damage to Airport property or facilities in the care, custody and control of the licensee*
5. *Licensee agrees it will require all individuals sign a comprehensive waiver of liability, including the City and to be provided by the City, prior to permitting any such individual to participate in skydiving activities conducted by licensee, whether those activities take place on the Airport, over the airport, or elsewhere.*
6. *Licensee agrees that it will require all individual skydivers (and at least one person in each tandem skydive pair) be members of the United States Parachute Association ("USPA"), covered by the USPA individual member third-party liability insurance coverage, prior to Licensee permitting any individual skydiver to participate in skydiving activities conducted by Licensee, whether those activities take place on the Airport, over the Airport, or elsewhere. Such insurance shall be primary to any insurance coverage held by the City.*
7. *The City will make reasonable efforts to obtain liability insurance coverage for the ensuing calendar year that is acceptable to the City for all then-current on-Airport activities, including skydiving at a reasonable price and without a significant premium increase.*
    a) *Should the City be able to obtain such insurance coverage at no additional premium cost to the City for the ensuing calendar year, the licensee will not be required to reimburse the City for any insurance premiums for that ensuing calendar year.*
    b) *Should the City be able to obtain such insurance coverage only with a premium increase for the ensuing calendar year, then the licensee shall reimburse the City for any portion of the premium increase directly attributable to*

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-01-01
CHARLEVOIX MUNICIPAL AIRPORT SCHEDULE OF INSURANCES

WHEREAS, Chapter 26 of the Charlevoix City Code permits the Charlevoix City Council to establish a Schedule of Insurances for the Charlevoix Municipal Airport; and

WHEREAS, said schedule shall outline a list of types of insurance, limits of coverage and other insurance-related requirements for Aeronautical Commercial Activity at the Airport.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council hereby adopts the following Schedule of Insurances for the Charlevoix Municipal Airport:

Charlevoix Municipal Airport
Schedule of Insurances

Pursuant to Charlevoix City Code 2.191, the following shall constitute the Schedule of Insurances for commercial operators at the Charlevoix Municipal Airport. Copies of certificates of insurance (the limits of which are set below) shall be filed with the City Clerk prior to the issuance of any license for operation at the Airport. The City Attorney shall draft an indemnification agreement indemnifying the City and its agents and employees from any liability associated with the licensee's use of the Airport and licensee's use of the Airport shall be conditioned on licensee singing the indemnification agreement.

Licensees shall at all times during the term of the granted license, maintain at least the level of insurance stipulated below so long as the insurance is reasonably available to the licensee in the insurance market. Any and all insurance coverage held by the licensee shall be primary to any insurance coverage held by the City.

If such insurance is reasonably available in the insurance market, licensee shall obtain and maintain at all times during the term of the license, from a financially solvent insurance carrier(s), liability insurance for all items set forth below. Such coverage shall be maintained at licensee's sole expense to assure payment of damages occasioned by licensee's operation in and upon the Airport including aircraft and ramp vehicles. Such insurance coverage shall be in the amounts described below, or, if not reasonably available in these amounts, shall be in the maximum amount reasonably available in the insurance market. Such insurance coverage shall cover the scope of activities/events described below, or, if not reasonably available to cover the scope activities/events described below, shall be in the maximum coverage of scope of activities/events reasonably available in the insurance market.

Licensees shall provide to the City and keep current a Certificate of Insurance indicating the coverage and limits of coverage that it obtains and providing 30 days' notice of cancellation to the City for all insurance stipulated below.

The City Council may, from time to time at its sole discretion, amend this schedule. Licensees expressly agree that any such amended insurance requirements will become incorporated into their license upon adoption by the City Council. Licensees may terminate their license with written notice if they choose not to comply with updated insurance requirements. In no case will licensees be required to obtain insurance not reasonably available in the insurance market.

Should a dispute arise between the City and a licensee(s) whether insurance is reasonably available in the insurance market, the parties agree they will meet in a good faith effort to resolve the dispute. If the dispute is not resolved through that meeting, then either the City or the Licensee may terminate the license upon 30 days' written notice.

The schedule below is the minimum coverage required. Nothing in it shall be construed to prohibit a licensee to exceed the minimum coverage standards.

Part 135 and Part 121 Operators

1. *$1 million commercial general aviation liability policy with coverage for premises, operations and products*
2. *$1 million aircraft liability with coverage for bodily injury and property damage including passengers*
3. *Licensees shall meet or exceed any and all insurance standards as may be required by the United States Department of Transportation and/or the Federal Aviation Administration.*

coverage for licensee's on-airport activities. The City shall notify licensee of any such premium increase within 30 days of first hearing of such increase. The licensee shall then have 30 days to reimburse the City for the premium increase. If the license fails to reimburse the City as described, the license shall be terminated.

c) *If the licensee provides notice to the City that licensee would like to negotiate with the City regarding the amount of insurance premium it pays to the City for the ensuing year, the City shall meeting with the licensee not less than 60 days prior to the renewal date of the City's insurance policy. The licensee and the City shall negotiate in good faith and reach an agreement not less than 30 days prior to the date of renewal for the policy. If the City and the licensee are unable to reach agreement, the license shall terminate upon expiration of that year's insurance policy.*

Repair Station for Aircraft, Engines, Propellers and Accessories
$1 million commercial general aviation liability policy with coverage for premises, operations and products

Self-Fueling
$1 million commercial general aviation liability policy with coverage for premises, operations and products

Through-the-Fence Operations (TTF)
$1 million commercial general aviation liability policy with coverage for premises, operations and products

On-Airport Car Rental
$1 million general liability policy

RESOLVED this 18th day of January, 2016 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:
Nays:
Absent:

CHARLEVOIX MUNICIPAL AIRPORT
CONSENT, RELEASE &
WAIVER OF LIABILITY, ASSUMPTION OF RISK, & INDEMNITY AGREEMENT

IN CONSIDERATION of _____ being permitted (subject to the approval of the Charlevoix Municipal Airport manager or assistant manager) in any way to enter and use the Airport facilities for personal reasons and to enter for any purpose any restricted area defined to be including, but not limited to the area in and around the Airport facilities, parachute landing zone, hangar/work area and any areas which require special authorization, credentials or permission to enter or any area to which admission by the general public is restricted or prohibited, I agree:

1. I know and understand the nature of the personal activity I might be doing on the premises could be dangerous and I believe I am qualified to participate in such activity.

2. I FULLY UNDERSTAND that: (a) THE ACTIVITIES I MAY BE PARTICIPATING IN ARE VERY DANGEROUS and my activities in and around the Airport facilities and/or entry into Restricted Area involves RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS AND DEATH ('RISKS"); (b) these Risks and dangers may be caused by my own actions, or inactions, the actions or inactions of others who may be participating in activities, the condition and layout of the premises and equipment, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISKS NOT KNOWN TO ME or that are not readily foreseeable at this time; (d) THE SOCIAL AND ECONOMIC LOSSES and/or damages that could result from those Risk (s) COULD BE SEVERE AND COULD PERMANENTLY CHANGE MY FUTURE.

3. I HEREBY ACCEPT AND ASSUME ALL SUCH RISKS, KNOWN AND UNKNOWN, AND ASSUME ALL RESPONSIBILITY FOR THE LOSSES, COSTS AND/OR DAMAGES FOLLOWING SUCH INJURY, DISABILITY, PARALYSIS OR DEATH, EVEN IF CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW.

4. I HEREBY RELEASE, DISCHARGE AND COVENANT NOT TO SUE the Charlevoix Municipal Airport, the City of Charlevoix and its members directors, officers, agents employees, advisors, inspectors, surveyors, underwriters, consultants, or other persons or entities who give recommendations, directions, or instructions to engage in risk evaluation or loss control activities regarding the Airport premises for all purposes herein referred to as "Releasees", FROM ALL LIABILITY TO ME, my personal representatives, assigns, heirs, and next of kin, FOR ANY AND ALL CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON ACCOUNT OF ANY INJURY TO ME, including, but not limited to, death or damage to property, CAUSED OR ALLEGED TO BE CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE.

5. If, despite this release, I make a claim against any of the "Releasees" named above, I AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS THE RELEASEES and each of them from ANY LITIGATION EXPENSES, ATTORNEY FEES, LOSS, LIABILITY, DAMAGE, OR COST THEY MAY INCUR DUE TO THE CLAIM MADE AGAINST ANY OF THE "RELEASEES" NAMED ABOVE, WHETHER THE CLAIM IS BASED ON THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

6. I sign this agreement on my own behalf.

I HAVE READ THIS CONSENT, RELEASE, AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, UNDERSTAND THAT BY SIGNING IT I GIVE UP SUBSTANTIAL RIGHTS I WOULD OTHERWISE HAVE TO RECOVER DAMAGES FOR LOSSES OCCASIONED BY THE RELEASEES' FAULT, AND SIGN IT VOLUNTARILY AND WITHOUT INDUCEMENT.

_____	_____	_____
Signature	Printed Name	Date
_____	_____	
Signature of Witness	Printed Name of Witness	

DMS 301907v2

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE: Budget Amendment #1 for 2015-16

DATE: January 18, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Budget Amendment Ordinance

BACKGROUND INFORMATION:

The proposed budget amendment will keep the City's budget process in compliance with Public Act 202 and update the estimated year end budget for 2015-16 to our best estimate. A copy of the public notice is attached.

RECOMMENDATION:

Set a Public Hearing and introduction of an amendment to the 2015/2016 Budget Ordinance for 7pm on February 15, 2016, in the Council Chambers of City Hall, 210 State Street, Charlevoix, MI.

ORDINANCE #

The Budget for the fiscal year beginning April 1, 2015 shall be amended for operating the City of Charlevoix. Ordinance # _____, the Budget Appropriation Act of 2015-2016 is hereby amended as follows:

		Original Budget	Amended Budget	Net Change
General Fund	RV Total	3,879,600	3,971,129	91,529
- Legislative	EX Total	41,700	71,866	30,166
- General Government	EX Total	588,900	577,213	(11,687)
- Public Safety	EX Total	1,115,900	1,117,005	1,105
- Public Works	EX Total	233,600	240,627	7,027
- Health and Welfare	EX Total	387,600	387,841	241
- Recreation & Culture	EX Total	1,519,600	1,501,550	(18,050)
- Other	EX Total	50,800	40,966	(9,834)
Major Street Fund	RV Total	1,179,605	1,180,157	552
	EX Total	1,178,600	1,178,340	(260)
Local Street Fund	RV Total	118,693	118,702	9
	EX Total	115,300	115,218	(82)
DDA Fund	RV Total	584,100	570,579	(13,521)
	EX Total	563,500	560,026	(3,474)
Airport Fund	RV Total	3,158,300	2,866,500	(291,800)
	EX Total	1,753,500	1,480,160	(273,340)
PI#5 - Sewer Capital Fund	RV Total	100	6,100	6,000
PI#6 - Infrastructure Improvements Fund	RV Total	451,000	500,134	49,134
	EX Total	703,600	712,626	9,026
PI#7 - Street Improvements	RV Total	220,700	233,610	12,910
PI#9 - Industrial Park Fund	RV Total	36,030	30	(36,000)
	EX Total	81,500	5,000	(76,500)
PI#12 - Mt. McSauba Recreation Improvement Fund	RV Total	5,700	30	(5,670)
	EX Total	1,700	0	(1,700)
Electric Fund	RV Total	7,233,537	7,130,905	(102,632)
	EX Total	8,049,200	7,501,702	(547,498)
Sewer Fund	RV Total	9,586,100	11,452,095	1,865,995
	EX Total	9,942,700	11,510,586	1,567,886
Water Fund	RV Total	1,253,700	1,614,150	360,450
	EX Total	1,636,400	1,778,818	142,418
Marina Fund	RV Total	720,010	771,651	51,641
	EX Total	1,354,295	1,360,614	6,319
DPW Site Fund	EX Total	4,000	404,000	400,000
Employee Fringe Benefit Fund	RV Total	2,283,400	2,317,800	34,400
	EX Total	2,242,300	2,271,507	29,207
Motor Pool Fund	RV Total	778,500	705,811	(72,689)
Motor Pool Fund	EX Total	1,084,500	941,477	(143,023)

Bad Debt Write-Offs

General Fund	24,777	ambulance
Motor Pool Fund	-	
Electric Fund	7,094	
Water Fund	1,470	
Sewer Fund	2,383	
2014-2015 TOTAL:	$35,724	

2014-15	$55,724
2013-14	$45,663
2012-13	$76,613
2011-12	$31,720

State of Michigan)
) ss
City of Charlevoix)

Joyce Golding, Clerk

Gabriel Campbell, Mayor

I hereby certify that Ordinance #xxx-2015 was adopted by the City Council of the City of Charlevoix on February 15, 2016 and was published in the Charlevoix Courier on February xx, 2016.

Joyce Golding, Clerk

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE:	2016/2017 Budget Ordinance
DATE:	January 18, 2016
PRESENTED BY:	Mark L. Heydlauff, City Manager
ATTACHMENTS:	Budget Ordinance Public Notices

BACKGROUND INFORMATION:

City Council must hold a Public Hearing for the 2016/2017 Budget, which also sets the millage rates to support the budget. The Public Hearing also serves the Truth in Taxation Hearing required to levy the tax millage each year. The budget needs to be in place prior to the start of our new fiscal year beginning on April 1, 2016. An ordinance takes 30 days to take effect following passage by City Council.

RECOMMENDATION: Introduce the budget ordinance and set a public hearing for 7pm on February 15, 2016 in the City Hall Council Chambers, 210 State Street, Charlevoix.

CITY OF CHARLEVOIX
ORDINANCE NO.
BUDGET APPROPRIATION ACT

THE CITY OF CHARLEVOIX ORDAINS:

WHEREAS, The City Council of the City of Charlevoix did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 7.8, Article VII of the City Charter, which Public Hearing was duly held pursuant to said notice and in conformity therewith;

THEREFORE, BE IT RESOLVED, That the revenues and expenditures for the fiscal year commencing on April 1, 2016 and ending March 31, 2017 are hereby appropriated on a fund level basis (a detailed breakdown by activity level can be found in the Budget Details document) as summarized by the following:

GENERAL FUND

REVENUE:		
	TOTAL REVENUES:	$3,692,600
		=========
EXPENSE:		
	TOTAL EXPENSE:	$3,692,600
		=========

BE IT FURTHER RESOLVED, That the City Council of the City of Charlevoix does hereby levy a tax of 11.1093 mills (9.05 mills operating and 2.0593 mills infrastructure) for the period of April 1, 2016 through March 31, 2017 on all real and eligible personal property in the City of Charlevoix according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Charlevoix and for infrastructure improvements, and is levied pursuant to Section 8.1, Article VIII of the City Charter; and

BE IT FURTHER RESOLVED, That the City Council does hereby levy a tax not to exceed 1.3631 mills for the period April 1, 2016 through March 31, 2017 on all real and eligible personal property in the Downtown Development District, according to the valuation of the same within the district; and

BE IT FURTHER RESOLVED, That the City Council does hereby levy a tax not to exceed 1 mill for the period April 1, 2016 through March 31, 2017 on all real and eligible personal property in the City of Charlevoix, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of rubbish collection and other related services provided citizens allowed by the act, and is levied pursuant to Michigan Public Act 213 of 1969; and

BE IT FURTHER RESOLVED, That the City Council does hereby approve the following budgets for the period April 1, 2016 through March 31, 2017 in the amounts set forth below by fund:

FUND	REVENUE	EXPENSE
Major Street Fund	$ 287,766	$ 260,900
Local Street Fund	159,814	159,600
Electric Fund	8,379,400	8,379,400
Sewer Fund	3,775,100	3,775,100
Water Fund	1,953,500	1,953,500
Marina Fund	1,377,700	1,377,700
Airport Fund	2,525,600	1,618,900
Downtown Development Auth.	543,700	543,700
Employee Fringe Benefit	2,326,500	2,326,500
Motor Vehicle Fund	1,279,700	1,279,700
Perpetual Care Trust Fund	4,750	0
Fire/Ambulance Fund	78,030	0
Sewer Tap-in Fund*	8,100	0
Northside/Southside Sewer Fund*	6,100	0
General Debt Services Fund	206,800	206,800
Infrastructure Improvement	3,487,700	3,471,200
Road Improvements	233,600	207,955
Public Works Site Fund	187,500	79,000
Industrial Park Fund	5,000	5,000
Mt. McSauba Recreation Fund	7,000	4,000

* These funds are part of the Sewer Fund.

Ordinance # was adopted by the Charlevoix City Council at a regular meeting held on February 15, 2016 with the following yea and nay vote:

YEAS: Council members
NAYS:

State of Michigan)
) ss
City of Charlevoix)

Joyce M. Golding, Clerk

Gabriel M. Campbell, Mayor

I hereby certify that Ordinance # was adopted by the City Council of the City of Charlevoix on February 1, 2016 and was published in the Charlevoix Courier on

Joyce M. Golding, Clerk

CITY OF CHARLEVOIX, MICHIGAN
2016-17 Proposed Budget
REVENUE AND EXPENSE SUMMARY - ALL FUNDS
January 14, 2016

	GENERAL FUND	MAJOR STREET	LOCAL STREET	AIRPORT	ELECTRIC	SEWER	WATER	MARINA	DDA	PERPETUAL CARE	2016-17 Proposed	2015-16 Original
REVENUES												
Taxes	2,322,300								430,200		$2,752,500	$2,603,900
Licenses & Permits	4,000										4,000	4,000
State & Federal Grants	324,600	252,366	79,814	700		306,000			1,600		965,079	1,918,998
Charges for Services	653,200			1,197,300	7,033,492	2,263,300	1,060,200	408,400	26,964	4,000	12,646,856	12,288,392
Fines & Forfeits	21,000				35,000	7,200	6,000				69,200	69,400
Interest & Rents	124,400			47,500	21,380	700	200	250	43,700	750	238,880	242,605
Other	25,000			1,216,600	3,500	731,100	17,000		31,500		2,024,700	9,195,000
Fund Transfers	6,500	35,400	80,000	63,500	50,000	504,100	576,300	326,200			1,642,000	1,396,100
Appropriation-Surplus	211,600				1,236,028		293,800	642,850	9,736		2,394,014	2,303,003
TOTAL REVENUES:	$3,692,600	$287,766	$159,814	$2,525,600	$8,379,400	$3,812,400	$1,953,500	$1,377,700	$543,700	$4,750	$22,737,229	$30,021,398
EXPENDITURES												
Legislative	44,400										$44,400	$41,700
General Government	569,000										569,000	588,900
Public Safety	1,119,900										1,119,900	1,115,900
Public Works	235,100	260,900	159,600	1,242,000					187,500	0	2,085,100	2,177,600
Health & Welfare	432,700										432,700	387,600
Recreation & Culture	1,159,600							240,600			1,400,200	1,746,400
Capital Outlay		0		60,500	358,000	1,570,700	576,300				2,565,500	9,628,900
Debt Service				1,400		248,000		451,600			701,000	709,100
Electric					6,973,900						6,973,900	6,821,600
Sewer						1,398,200					1,398,200	1,169,100
Water							1,082,300				1,082,300	1,081,600
Fund Transfers	90,700			25,000	522,500	36,200	56,900	25,000	326,200		1,082,500	692,400
Other	41,200							2,500	30,000		73,700	68,300
Depreciation				290,000	525,000	522,000	238,000	658,000			2,233,000	2,362,500
TOTAL EXPENSES:	$3,692,600	$260,900	$159,600	$1,618,900	$8,379,400	$3,775,100	$1,953,500	$1,377,700	$543,700	$0	$21,761,400	$28,591,600
EXPENSES AS % OF TOTAL-ALL FUNDS	17%	1%	1%	7%	39%	17%	9%	6%	2%	0%	100%	

Net Change in Budget from Prior Year: -23.89% ($6,830,200)

CITY OF CHARLEVOIX
GENERAL FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
Taxes	2,262,873	2,193,000	2,322,315	2,322,300
Licenses & Permits	3,970	4,000	4,000	4,000
Federal Grants	-	-	-	-
State Grants & Revenue	244,242	549,300	555,499	288,600
Local Grants & Contributions	24,990	142,600	142,576	36,000
Charges for Services	720,421	693,200	619,035	653,200
Fines & Forfeits	22,825	21,200	21,983	21,000
Interest & Rents	121,334	124,200	124,365	124,400
Other	85,000	14,500	30,741	25,000
Fund Transfers	9,500	137,600	150,616	6,500
TOTAL REVENUES	**$ 3,495,155**	**$ 3,879,600**	**$ 3,971,129**	**$ 3,481,000**
EXPENSES				
Legislative	90,254	41,700	71,866	44,400
General Government	521,607	588,900	577,213	569,000
Public Safety	1,127,388	1,115,900	1,117,005	1,119,900
Public Works	218,304	233,600	240,627	235,100
Health & Welfare	376,080	387,600	387,841	432,700
Recreation & Culture	937,805	1,519,600	1,501,550	1,159,600
Other	21,865	50,800	40,966	41,200
Fund Transfers	60,160	50,700	50,700	90,700
TOTAL EXPENSES	**$ 3,353,463**	**$ 3,988,800**	**$ 3,987,767**	**$ 3,692,600**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 141,690**	**$ (109,200)**	**$ (16,638)**	**$ (211,600)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,144,863	1,095,031	1,286,553	1,269,915
NET CHANGE IN FUND BALANCE	141,690	(109,200)	(16,638)	(211,600)
FUND BALANCE	**$ 1,286,553**	**$ 985,831**	**$ 1,269,915**	**$ 1,058,315**
CASH & INVESTMENTS	**$ 1,276,294**	**$ 932,695**	**$ 1,259,656**	**$ 1,048,056**
FUND BALANCE AS % OF TOTAL EXPENSES	**38%**	**25%**	**32%**	**29%**

CITY OF CHARLEVOIX
MAJOR STREET FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
GAS & WEIGHT TAX	190,576	174,505	174,527	177,336
INTEREST EARNINGS	39	-	30	30
STATE REVENUE - OTHER	5,027	580,000	580,000	-
STATE TRUNKLINE REIMBURSEMENT	67,556	75,000	75,000	75,000
OTHER	1,535	-	500	-
TRANSFER FROM INFRASTRUCTURE	25,000	110,000	110,000	-
TRANSFER FROM STREET IMPROVEMENT	25,000	240,100	240,100	35,400
TRANSFER FROM GENERAL	-	-	-	-
CONTRIBUTION FROM PRIVATE SOURCES	-	-	-	-
TOTAL REVENUES	$ 314,734	$ 1,179,605	$ 1,180,157	$ 287,766
EXPENSES				
ENGINEERING	48,700	92,200	92,180	-
CONTRACTUAL SERVICES	-	837,900	837,870	-
ROUTINE MAINTENANCE	7,754	9,400	9,432	9,300
SWEEPING & FLUSHING	11,918	14,300	14,186	13,900
TREES & SHRUBS	4,367	26,600	26,590	28,000
DRAINAGE	7,406	14,500	14,581	14,700
PAVEMENT MARKING	13,405	15,000	15,000	17,000
TRAFFIC CONTROL	10,500	10,500	10,427	12,100
WINTER MAINTENANCE	92,009	98,100	98,168	98,800
ADMINISTRATION	4,074	3,400	3,338	9,800
SURFACE MAINTENANCE-TRK	10,686	6,600	6,483	6,600
SWEEPING & FLUSHING-TRK	5,689	6,300	6,316	6,300
TREES & SHRUBS-TRK	1,192	800	798	800
DRAINAGE-TRK	646	1,700	1,672	1,700
TRAFFIC SIGN/SIGNAL-TRK	2,822	2,400	2,444	2,600
PAVEMENT MARKING-TRK	-	500	500	500
WINTER MAINTENANCE-TRK	40,827	37,500	37,440	37,900
GUARD RAILS-TRK	-	100	100	100
ROADWAY INSPECTION-TRK	711	800	814	800
TOTAL EXPENSES	$ 262,703	$ 1,178,600	$ 1,178,340	$ 260,900
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 52,031	$ 1,005	$ 1,817	$ 26,866
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	85,287	63,940	137,318	139,136
NET CHANGE IN FUND BALANCE	52,031	1,005	1,817	26,866
FUND BALANCE	$ 137,318	$ 64,945	$ 139,136	$ 166,002
CASH & INVESTMENTS	$ 101,663	$ 11,304	$ 103,480	$ 130,347

CITY OF CHARLEVOIX
LOCAL STREET FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
GAS & WEIGHT TAX	83,677	78,693	78,702	79,814
STATE GRANTS - OTHER	5,027	-	-	-
INTEREST EARNINGS	16	-	-	-
MISCELLANEOUS INCOME	-	-	-	-
CONTRIBUTION - GENERAL FUND	-	40,000	40,000	80,000
CONTRIBUTION - INFRASTRUCTURE	21,000	-	-	-
CONTRIBUTION - STREET IMPROVEMENT	21,000	-	-	-
TOTAL REVENUES	**$ 130,720**	**$ 118,693**	**$ 118,702**	**$ 159,814**
EXPENSES				
ENGINEERING	2,479	-	-	-
CONTRACTUAL SERVICES	39,997	-	-	28,000
ROUTINE MAINTENANCE	3,347	5,000	4,990	10,800
SWEEPING & FLUSHING	6,100	8,300	8,290	8,300
TREES & SHRUBS	6,389	4,800	4,790	17,200
DRAINAGE	2,727	2,900	2,795	2,400
TRAFFIC CONTROL	3,014	4,300	4,290	1,900
WINTER MAINTENANCE	69,748	88,300	88,392	83,100
ADMINISTRATION	1,627	1,700	1,669	7,900
TOTAL EXPENSES	**$ 135,428**	**$ 115,300**	**$ 115,218**	**$ 159,600**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (4,708)**	**$ 3,393**	**$ 3,484**	**$ 214**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	46,150	33,452	41,442	44,926
NET CHANGE IN FUND BALANCE	(4,708)	3,393	3,484	214
FUND BALANCE	**$ 41,442**	**$ 36,845**	**$ 44,926**	**$ 45,139**
CASH & INVESTMENTS	**$ 30,508**	**$ 27,478**	**$ 33,992**	**$ 34,206**

CITY OF CHARLEVOIX
ELECTRIC FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
ELECTRIC SERVICES	25,570	25,700	25,700	25,700
POWER SALES	5,444,708	5,936,400	5,860,250	5,860,000
POWER COST ADJ REVENUES	1,225,444	1,142,082	1,150,000	1,147,792
FINES & FORFEITS	32,771	35,000	32,000	35,000
INTEREST & RENTS	22,658	21,355	21,355	21,380
OTHER	9,673	3,500	6,600	3,500
TRANSFER FROM OTHER FUNDS	13,500	69,500	35,000	50,000
TOTAL REVENUES	$ 6,774,324	$ 7,233,537	$ 7,130,905	$ 7,143,372
EXPENSES				
TRANSMISSION / DISTRIBUTION	938,665	1,347,500	1,343,177	1,635,200
ACCOUNTING & ADMIN	577,735	654,800	671,161	686,300
PURCHASED POWER	4,399,064	4,819,300	4,419,219	4,652,400
CAPITAL IMPROVEMENTS	20,767	470,500	411,025	358,000
DEPRECIATION	506,096	525,000	525,000	525,000
FUND TRANSFERS	226,100	232,100	132,120	522,500
DEBT SERVICE	-	-	-	-
TOTAL EXPENSES	$ 6,668,426	$ 8,049,200	$ 7,501,702	$ 8,379,400
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 105,897	$ (815,663)	$ (370,797)	$ (1,236,028)
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	10,835,875	10,059,213	10,941,772	10,570,975
CHANGE IN NET POSITION	105,897	(815,663)	(370,797)	(1,236,028)
NET POSITION	$ 10,941,772	$ 9,243,550	$ 10,570,975	$ 9,334,947
RESERVE FOR DEPOSITS	85,000	85,000	85,000	85,000
CHARTER RESERVE	75,000	75,000	75,000	75,000
UNRESTRICTED	4,638,065	3,915,510	4,792,268	4,081,241
CASH & INVESTMENTS	$ 4,798,065	$ 4,075,510	$ 4,952,268	$ 4,241,241

CITY OF CHARLEVOIX
SEWER FUND*
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
OPERATIONS				
STATE GRANTS	349,373	306,000	306,000	306,000
SEWER SERVICES - MISCELLANEOUS	1,138	-	-	-
SEWER SALES	1,543,374	1,773,900	1,911,257	2,255,300
DISCOUNTS FORFEITED	8,554	7,200	7,200	7,200
INTEREST EARNINGS - OPERATIONS	940	500	500	500
OTHER & PASS THRU'S	5,506	5,000	5,000	5,000
SALE OF FIXED ASSETS	-	-	-	-
PROCEEDS FROM BOND SALE / SRF LOAN	-	7,375,500	9,104,158	726,100
TRANSFER FROM OTHER FUNDS	-	-	-	-
TRANSFER FROM INFRASTRUCTURE	85,000	109,800	109,780	504,100
CAPTIAL IMPROVEMENT FUND				
SEWER SERVICES-TAP INS	13,000	8,000	8,000	8,000
INTEREST EARNINGS - CAPITAL RESERVE	164	100	100	100
TRANSFER FROM OTHER FUNDS PI #2	-	-	-	-
NORTHSIDE SEWER				
NORTHSIDE SEWER FEES	6,000	-	-	-
INTEREST EARNINGS - NORTHSIDE SEWER	204	100	100	100
MISC INCOME - PASS THRU PAYMENTS	-	-	-	-
SOUTHSIDE SEWER AREA				
SEWER SERVICES-TAP INS	-	-	-	-
SEWER CONSTRUCTION FEES	-	-	-	-
INTEREST EARNINGS - OVERSIZING	-	-	-	-
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	$ 2,013,252	$ 9,586,100	$ 11,452,095	$ 3,812,400
EXPENSES				
OPERATIONS				
WASTEWATER TREATMENT PLANT	630,927	699,100	699,108	706,600
SEWER LINES	133,908	150,800	130,781	151,600
ACCOUNTING & ADMIN	189,578	245,200	264,013	267,900
LIFT STATIONS	59,017	74,000	59,426	272,100
CAPITAL IMPROVEMENTS	13,253	7,825,800	9,554,438	1,570,700
DEPRECIATION	184,910	660,000	515,000	522,000
DEBT SERVICE	3,215	248,000	248,000	248,000
FUND TRANSFERS	36,200	39,800	39,820	36,200
CAPTIAL IMPROVEMENT FUND				
FUND TRANSFERS	-	-	-	-
NORTHSIDE SEWER				
NORTHSIDE SEWER LEGAL / PROF FEES	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	-	-
TOTAL EXPENSES	$ 1,251,007	$ 9,942,700	$ 11,510,586	$ 3,775,100
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 762,242	$ (356,600)	$ (58,491)	$ 37,300
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	5,607,901	5,464,855	6,370,143	6,311,652
CHANGE IN NET POSITION	762,242	(356,600)	(58,491)	37,300
NET POSITION	$ 6,370,143	$ 5,108,255	$ 6,311,652	$ 6,348,952
CHARTER RESERVE	75,000	75,000	75,000	75,000
BOND DEBT SERVICE REQUIREMENTS	750,000	750,000	750,000	750,000
CASH PI #2 RESERVE FOR CAPITAL	38,440	39,476	46,540	54,640
CASH PI #5 NORTHSIDE SEWER RESERVE	290,985	288,981	297,085	303,185
UNRESTRICTED	312,103	500,389	754,412	1,299,512
CASH & INVESTMENTS	$ 1,466,528	$ 1,653,846	$ 1,923,037	$ 2,482,337

* Includes Capital Reserve Fund (402), Northside Sewer Fund (405) and Sewer Fund (590)

CITY OF CHARLEVOIX
WATER FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
STATE & FEDERAL GRANTS	82,000	-		-
FEDERAL GRANT	114,299	-		-
WATER SERVICES-TAP INS	4,782	3,500	3,500	3,500
WATER SERVICES-READ-O-MATIC	964	1,200	1,000	1,200
WATER SERVICES-MISC	2,259	5,000	3,000	5,000
WATER SALES	894,343	913,500	913,500	1,050,500
INTEREST EARNINGS	612	200	200	200
DISCOUNTS FORFEITED	5,522	6,000	6,000	6,000
TRANSFER FROM DPW	-	-	400,000	
TRANSFER FROM MOTOR POOL	49,209	-		
TRANSFER FROM INFRASTRUCTURE	5,000	230,900	239,950	576,300
TRANSFER FROM STREET IMPROVEMENT	-	30,000	30,000	-
MISCELLANEOUS	17,128	63,400	17,000	17,000
TOTAL REVENUES	**$ 1,176,117**	**$ 1,253,700**	**$ 1,614,150**	**$ 1,659,700**
EXPENSES				
TRANSMISSION & DISTRIBUTION	410,118	330,900	324,784	354,500
ACCOUNTING & ADMIN	182,846	189,800	199,983	201,900
WATER TREATMENT PLANT	364,100	560,900	453,053	525,900
CAPITAL IMPROVEMENTS	131,623	316,200	562,379	576,300
DEPRECIATION	229,140	235,000	235,000	238,000
FUND TRANSFERS	-	3,600	3,620	56,900
DEBT SERVICE	-	-	-	-
TOTAL EXPENSES	**$ 1,317,827**	**$ 1,636,400**	**$ 1,778,818**	**$ 1,953,500**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (141,710)**	**$ (382,700)**	**$ (164,668)**	**$ (293,800)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	4,729,592	4,568,804	4,587,882	4,423,214
CHANGE IN NET POSITION	(141,710)	(382,700)	(164,668)	(293,800)
NET POSITION	**$ 4,587,882**	**$ 4,186,104**	**$ 4,423,214**	**$ 4,129,414**
CHARTER RESERVE	75,000	75,000	75,000	75,000
UNRESTRICTED	44,695	456	115,027	59,227
CASH & INVESTMENTS	**$ 119,695**	**$ 75,456**	**$ 190,027**	**$ 134,227**

CITY OF CHARLEVOIX
MARINA FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
STATE GRANTS	18,000	-		-
LAUNDRY REVENUE	1,550	1,600	1,425	1,400
RENTS & ROYALTIES - DOCKING SEASONAL	47,470	47,900	51,916	55,000
RENTS & ROYALTIES - DOCKING RESERV SYSTEM	305,614	303,300	356,103	325,000
RENTS & ROYALTIES - DOCKING TRANSIENT	20,870	21,200	25,766	23,000
RENTS & ROYALTIES - SUNSHINE	-	4,000	4,000	4,000
RENTS & ROYALTIES - KEWEENAW	-	10,710	10,710	-
INTEREST INCOME	499	100	236	250
FUND TRANSFERS FROM OTHER FUNDS	-	-	-	-
FUND TRANSFERS FROM DDA - DEBT SVC	325,000	331,200	321,395	326,200
SALE OF FIXED ASSETS	-	-	-	-
MISCELLANEOUS-OTHER REVENUE	535	-	100	-
TOTAL REVENUES	$ 719,538	$ 720,010	$ 771,651	$ 734,850
EXPENSES				
SALARIES & WAGES - FULL TIME	27,887	6,900	8,893	8,200
WAGES - ICMA	2,814	1,100	1,201	1,100
SALARIES & WAGES - TEMPORARY	64,437	65,100	65,718	67,400
EMPLOYEE FRINGE BENEFITS	31,417	15,100	16,705	16,400
OFFICE SUPPLIES	1	-	-	-
OPERATING SUPPLIES	7,983	8,100	8,100	12,800
PROFESSIONAL SERVICES	5,729	5,200	5,250	5,300
CONTRACTUAL SERVICES	11,870	8,400	10,380	8,400
STATE CRS COMMISSION FEES	11,607	16,000	16,000	16,000
STATE CRS RESERVATION FEES	8,262	8,600	8,600	8,600
LEGAL FEES	155	-	-	-
TELEPHONE	1,157	800	792	800
CONFERENCE/TRAVEL/TRAINING	-	1,300	1,250	1,300
INSURANCE & BONDS	2,799	3,000	3,000	3,000
UTILITIES	61,821	65,300	65,300	66,000
BUILDING & DOCK MAINTENANCE	18,344	6,500	6,500	7,500
EQUIPMENT RENTAL	630	700	700	700
MISCELLANEOUS	63	700	700	700
CREDIT CARD PROCESSING FEES	7,765	7,800	7,800	7,900
REFUNDS & REBATES	67	-	-	-
AMORTIZATION EXPENSE	2,440	2,500	2,500	2,500
DEPRECIATION	658,048	657,500	657,500	658,000
MACHINERY & EQUIPMENT	-	-	-	1,800
INTEREST EXPENSE	3,483	6,900	6,930	6,700
TRANSFER TO ELECTRIC - ADVANCE REIMBUSE	3,500	25,000	25,000	25,000
DEBT SERVICE - PRINCIPAL	-	255,000	255,000	275,000
DEBT SERVICE - INTEREST	191,195	186,395	186,395	176,200
DEBT SERVICE - PAYING AGENT FEES	300	400	400	400
TOTAL EXPENSES	$ 1,123,774	$ 1,354,295	$ 1,360,614	$ 1,377,700
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (404,236)	$ (634,285)	$ (588,963)	$ (642,850)
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	3,986,873	3,297,549	3,582,638	2,993,675
CHANGE IN NET POSITION	(404,236)	(634,285)	(588,963)	(642,850)
NET POSITION	$ 3,582,638	$ 2,663,264	$ 2,993,675	$ 2,350,825
CASH AT PAYING AGENT	93,198	100,000	100,000	100,000
UNRESTRICTED	117,062	96,301	178,796	193,946
CASH & INVESTMENTS	$ 210,259	$ 196,301	$ 278,796	$ 293,946

CITY OF CHARLEVOIX
AIRPORT FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	10	-	-	-
FEDERAL GRANTS	-	-	-	-
RENTS & ROYALTIES - AIRPORT PERMITS	17,737	18,000	18,000	18,000
RENTS & ROYALTIES - HANGAR RENTS	25,188	28,500	28,500	28,500
LAND LEASES	14,016	9,200	9,200	9,200
RENTAL CAR RENTS	-	1,000	1,000	1,000
STATE GRANTS	968	700	700	700
PARKING FEES	85,275	88,500	83,000	80,000
GROUND HANDLING FEE	-	-	9,200	10,000
CONTRACT FUEL REIMBURSEMENT	612,547	625,000	490,000	550,000
FUEL FEES - RETAIL	401,559	450,000	289,000	350,000
INTO WING FEES	88,334	90,000	94,000	92,000
AFTER HOURS CALLOUT FEES	7,460	7,500	12,300	12,100
FUEL FLOWAGE FEES - FA IAW	29,308	30,000	30,000	30,000
FUEL SALES - NON-TAX	11,781	10,000	10,000	10,000
THRU-PUT FEES	511	-	-	-
LANDING & RAMP FEES	48,758	50,000	52,500	52,000
GROUND SERVICES	420	8,500	2,000	2,000
CONTRIBUTED CAPITAL	607,999	1,639,700	1,639,700	1,206,500
CONTRIBUTIONS & DONATIONS	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-
REFUNDS & REBATES - INSURANCE	24,925	4,000	4,000	4,000
ADVANCE FROM ELECTRIC	-	-	-	-
TRANSFER FROM OTHER FUNDS	42,951	97,000	87,300	63,500
MISCELLANEOUS	1,642	700	6,100	6,100
TOTAL REVENUES	$ 2,021,386	$ 3,158,300	$ 2,866,500	$ 2,525,600
EXPENSES				
SALARIES & WAGES - FULL TIME	86,053	81,300	109,728	113,800
WAGES - ICMA	7,845	7,500	9,989	10,300
SALARIES & WAGES - TEMPORARY	87,531	97,700	62,429	50,200
EMPLOYEE FRINGE BENEFITS	80,251	77,300	93,855	95,200
OFFICE SUPPLIES	3,981	2,500	2,500	7,000
CLEANING SUPPLY - TERMINAL	341	-	-	1,000
ICE/COFFEE SUPPLY	-	-	-	1,200
EQUIPMENT MAINT & REPAIR	11,980	15,000	15,000	-
FUEL TRUCK MAINTENANCE	79	-	-	-
SNOW EQUIPMENT MAINTENANCE	4,058	-	-	11,000
LAWN EQUIPMENT MAINTENANCE	-	-	-	5,000
UNIFORMS & PPE	931	1,000	1,000	2,300
AVIATION FUEL	942,358	950,000	653,000	800,000
DIESEL FUEL	3,419	9,500	9,500	9,500
FUEL - HOLIDAY GAS STATION	1,169	1,000	1,000	3,000
FUEL TRUCK LEASE	6,945	22,500	22,500	22,500
FUEL MASTER PUMP REPAIRS	890	100	7,500	8,500
FUEL TRUCK REPAIRS	421	800	800	800
REPAIRS AND MAINTENANCE SUPPLIES	-	-	-	2,000
PROFESSIONAL SERVICES	8,720	2,200	2,250	8,300
CONTRACTUAL SERVICES	10,188	11,600	12,800	11,600
LEGAL FEES	388	1,000	1,000	2,500
TELEPHONE	1,865	1,500	1,484	1,500
CONFERENCE & TRAVEL	798	800	1,000	1,500
INSURANCE & BONDS	8,212	8,600	8,600	9,100
HANGAR REPAIRS	254	1,800	1,800	1,800
INSURANCE CLAIMS - CITY SHARE	-	-	-	-
UTILITIES	30,570	33,100	33,100	33,100
TERMINAL BLDG REPAIR & GROUNDS	11,093	4,000	4,000	4,000
SRE BLDG & HANGERS REPAIR & MAINT	4,677	3,200	3,200	3,200
TRASH REMOVAL	71	-	-	700
EQUIPMENT RENTAL	-	500	500	500
DUES & MEMBERSHIPS	296	100	225	100
PRINTING & PUBLISHING	1,817	1,300	1,300	1,300
MISCELLANEOUS	2,315	1,500	4,000	4,000
CREDIT CARD PROCESSING FEE	14,433	15,000	15,000	15,000
REFUNDS & REBATES	-	-	-	-
MACHINERY & EQUIPMENT	70	500	500	500
CAPITAL OUTLAY - APRON GRANT/RUNWAY 9-27	-	86,300	86,300	60,500
DEBT SERVICE - PRINCIPAL (MDOT, Act99)	-	17,200	17,200	-
DEBT SERVICE - INTEREST (MDOT, Act99)	3,221	2,100	2,100	1,400
GRANT MATCH TO STATE				
DEPRECIATION	301,200	285,000	285,000	290,000
TRANSFER TO ELECTRIC	10,000	10,000	10,000	25,000
TOTAL EXPENSES	$ 1,648,437	$ 1,753,500	$ 1,480,160	$ 1,618,900
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 372,949	$ 1,404,800	$ 1,386,340	$ 906,700
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	5,456,918	5,810,371	5,829,867	7,216,207
CHANGE IN NET POSITION	372,949	1,404,800	1,386,340	906,700
NET POSITION	$ 5,829,867	$ 7,215,171	$ 7,216,207	$ 8,122,907
CASH & INVESTMENTS	$ 201	$ 57,783	$ 31,841	$ 22,041

CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
CURRENT PROPERTY TAX	34,773	35,800	37,063	37,100
PROPERTY TAX - CAPTURE LOCAL	379,446	375,100	393,086	393,100
DELINQUENT PROPERTY TAX COLLECTED	2,261	-	-	-
PENALTY - PROPERTY TAX	331	-	35	-
FEDERAL / STATE / OTHER GRANTS	15,629	12,200	18,600	1,600
FARMERS MARKET INCOME	22,755	24,500	27,024	26,964
INTEREST EARNINGS	719	500	500	500
RENTS & ROYALTIES - SUNSHINE	5,000	1,000	1,000	1,000
RENTS & ROYALTIES - KEWEENAW	13,125	2,800	2,750	-
RENTS & ROYALTIES - BIBCO LEASE	24,898	25,900	25,862	26,900
RENTS & ROYALTIES - ROUND LAKE GROUP	1,666	17,600	17,610	15,300
MISCELLANEOUS & IWF REIMBURSEMENT	9,792	4,000	6,500	3,500
CONTRIBUTION - OTHER SOURCES	26,431	63,000	18,048	2,500
CONTRIBUTION - MAIN STREET	-	17,000	22,000	25,000
CONTRIBUTION - LIGHTING & HOLIDAY DECOR	1,325	1,200	500	500
CONTRIBUTION - PERFORMANCE PAVILION	4,053	3,500	-	-
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	$ 542,204	$ 584,100	$ 570,579	$ 533,964
EXPENSES				
SALARIES & WAGES	24,510	29,200	30,679	31,300
WAGES - ICMA	2,126	2,500	2,638	2,700
SALARIES & WAGES - TEMPORARY	5,440	2,000	5,130	7,000
EMPLOYEE FRINGE BENEFITS	19,934	22,800	24,392	25,200
OPERATING SUPPLIES	26,289	27,200	27,200	2,200
IWF MAINTENANCE	7,275	7,000	6,000	6,000
MARKETING & PROMOTIONAL SERVICES	28,617	56,100	56,100	25,700
MARKETING & PROMOTIONAL SVCS - FARMERS MK	16,659	16,800	16,800	16,800
MARKETING & PROMOTIONAL SVCS - CRAFT BEER	-	-	-	-
PROMOTION COMMITTEE EXPENSES	-	-	-	-
ORGANIZATION COMMITTEE	-	-	-	3,500
BUSINESS RECRUITMENT/RETENTION	-	-	-	1,500
CONTRACTUAL SERVICES	15,976	16,900	16,900	14,700
SERVICE/MAINTENANCE FEES	-	-	-	-
DESIGN COMMITTEE	-	-	-	10,300
DESIGN CAPTIAL IMPROVEMENTS	-	-	-	11,000
LEGAL SERVICES	424	500	500	500
TELEPHONE	923	1,000	992	1,000
CONFERENCE & TRAVEL	4,615	4,000	4,000	4,000
PRINTING & PUBLISHING	1,476	500	500	-
INSURANCE & BONDS	1,751	1,500	1,500	1,800
PARK EQUIPMENT	11,780	17,500	4,500	-
REFUNDS - PROPERTY TAX & TIFA	8,683	5,500	5,500	6,000
MAINTENANCE - BRIDGE PARK BUILDING	1,000	1,000	5,000	16,000
MISCELLANEOUS	2,259	300	300	300
MISCELLANEOUS - FARMERS MARKET	-	-	-	-
MISCELLANEOUS - MAIN STREET	-	5,000	5,000	-
MISCELLANEOUS - LIBRARY/SUBSCRIPTIONS	-	-	-	-
CAPITAL PROJECT - PROFESSIONAL SERVICES	-	-	-	-
CAPITAL PROJECT - CONTRACTUAL SERVICES	-	-	-	-
BOND ISSUANCE COSTS	-	-	-	-
DEBT SERVICE PAYMENTS				
BOND PRINCIPAL - BRIDGE PARK (LTGO, ACT 99)	-	-	-	-
INTEREST EXPENSE - BONDS	-	-	-	-
PAYING AGENT FEES	-	-	-	-
LIBRARY CONTRIBUTION	-	15,000	25,000	30,000
TRANSFER TO OTHER FUNDS (MARINA)	325,000	331,200	321,395	326,200
TOTAL EXPENSES	$ 504,736	$ 563,500	$ 560,026	$ 543,700
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 37,468	$ 20,600	$ 10,553	$ (9,736)
YEAR END BALANCES				
FUND BALANCE / NET POSITION BEGINNING OF YEA	4,621,960	4,622,015	4,659,428	4,669,980
CHANGE IN FUND BALANCE / NET POSITION	37,468	20,600	10,553	(9,736)
FUND BALANCE / NET POSITION	$ 4,659,428	$ 4,642,615	$ 4,669,980	$ 4,660,244
CASH & INVESTMENTS	$ 732,086	$ 688,137	$ 742,639	$ 732,903

CITY OF CHARLEVOIX
EMPLOYEE FRINGE BENEFIT FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
EFB-GENERAL FUND	705,737	706,200	706,094	677,800
EFB-MAJOR STREET	33,377	37,600	37,406	38,000
EFB-LOCAL STREET	15,400	19,200	19,064	18,500
EFB-AIRPORT	80,251	77,300	93,855	95,200
EFB-ELECTRIC	482,704	561,500	563,114	580,500
EFB-SEWER	229,133	236,500	243,913	252,100
EFB-WATER	256,295	233,500	236,964	238,600
EFB-MARINA	31,417	15,100	16,669	16,300
EFB-MOTOR VEHICLE	78,071	64,500	63,207	64,200
EFB-EFB	324,898	308,200	312,121	310,100
EFB-DDA	19,934	22,800	24,392	25,200
REFUND & REBATES-INSURANCE	-	-	-	-
INTEREST EARNINGS	1,056	1,000	1,000	1,000
MISC INCOME - WELLNESS	-	-	-	-
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	$ 2,258,273	$ 2,283,400	$ 2,317,800	$ 2,317,500
EXPENSES				
WAGES (ICMA)	28,532	34,400	35,032	34,600
FRINGE BENEFITS	323,079	308,200	312,121	310,100
WORKERS COMPENSATION	65,266	68,500	76,300	80,100
SOCIAL SECURITY	277,890	296,500	296,514	302,400
HEALTHCARE PREMIIUMS	575,814	638,900	641,078	687,900
HEALTHCARE - OPT OUT	33,683	36,000	32,975	36,000
EMPLOYER SHARE HSA	59,643	60,000	71,900	72,600
WELLNESS COMMITTEE	(1,150)	-	-	-
WELLNESS INCENTIVES FOR HSA ACCOUNT	3,050	-	-	-
LIFE INSURANCE	9,111	8,000	8,205	8,000
RETIREMENT FUND CONTRIB.	297,084	295,200	293,906	295,700
HOLIDAY PAY	87,528	94,900	94,887	96,800
SICK PAY	86,952	80,400	80,433	76,700
SICK LEAVE/CITY S&A	-	2,000	2,000	2,000
VACATION PAY	167,767	182,200	182,239	180,300
UNEMPLOYMENT COMPENSATION	52,690	79,900	79,905	79,900
PERSONAL LEAVE	29,621	33,900	33,942	34,500
JURY DUTY/FUNERAL LEAVE	4,075	2,600	4,051	4,000
LONGEVITY	10,400	9,300	9,104	9,300
COMP TIME USED	8,777	4,200	9,800	8,400
PROFESSIONAL SERVICES	1,726	2,700	2,651	2,700
CONFERENCE & TRAVEL	1,492	2,000	2,000	2,000
MISCELLANEOUS	1,499	2,500	2,464	2,500
TOTAL EXPENSES	$ 2,124,527	$ 2,242,300	$ 2,271,507	$ 2,326,500
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 133,746	$ 41,100	$ 46,293	$ (9,000)
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	464,372	544,529	598,118	644,411
CHANGE IN NET POSITION	133,746	41,100	46,293	(9,000)
NET POSITION	$ 598,118	$ 585,629	$ 644,411	$ 635,411
CASH & INVESTMENTS	$ 701,766	$ 733,843	$ 748,059	$ 739,059

CITY OF CHARLEVOIX
PERPETUAL CARE TRUST FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
CHARGES FOR SERVICES	2,875	4,000	4,000	4,000
INTEREST EARNINGS	1,765	750	750	750
TOTAL REVENUES	$ 4,640	$ 4,750	$ 4,750	$ 4,750
EXPENSES				
PERPETUAL CARE EXPENDITURES	-	10,000	10,000	-
TOTAL EXPENSES	$ -	$ 10,000	$ 10,000	$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 4,640	$ (5,250)	$ (5,250)	$ 4,750
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	401,525	406,275	406,165	400,915
NET CHANGE IN FUND BALANCE	4,640	(5,250)	(5,250)	4,750
FUND BALANCE	$ 406,165	$ 401,025	$ 400,915	$ 405,665
CASH & INVESTMENTS	$ 405,813	$ 400,223	$ 400,563	$ 405,313

CITY OF CHARLEVOIX
GENERAL DEBT SERVICE FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
FUND TRANSFERS - PI-7				172,517
FUND TRANSFERS - PI-6		-	-	- 34,283
TOTAL REVENUES	$ -	$ -	$ -	$ 206,800
EXPENSES				
PRINCIPAL		-	-	- 175,000
ISSUE COSTS		-	-	- -
INTEREST		-	-	- 31,300
PAYING AGENT FEES		-	-	- 500
TOTAL EXPENSES	$ -	$ -	$ -	$ 206,800
REVENUES OVER EXPENSES	$ -	$ -	$ -	$ -
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR		-	-	- -
NET CHANGE IN FUND BALANCE		-	-	- -
FUND BALANCE	$ -	$ -	$ -	$ -
CASH & INVESTMENTS	$ -	$ -	$ -	$ -

CITY OF CHARLEVOIX
PI #1 FIRE / AMBULANCE REPLACEMENT FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	38	-	-	-
SALE OF FIXED ASSETS	-	-	-	-
CONTRIBUTION FROM MOTOR POOL	75,000	76,500	76,500	78,030
TOTAL REVENUES	$ 75,038	$ 76,500	$ 76,500	$ 78,030
EXPENSES				
CAPITAL OUTLAY	138,069	-	-	-
TOTAL EXPENSES	$ 138,069	$ -	$ -	$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (63,031)	$ 76,500	$ 76,500	$ 78,030
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	79,669	14,669	16,638	93,138
NET CHANGE IN FUND BALANCE	(63,031)	76,500	76,500	78,030
FUND BALANCE	$ 16,638	$ 91,169	$ 93,138	$ 171,168
CASH & INVESTMENTS	$ 16,638	$ 91,169	$ 93,138	$ 171,168

CITY OF CHARLEVOIX
PI #2 SEWER CAPITAL FUND-TAP INS*
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	164	100	100	100
SEWER TAP INS	13,000	8,000	8,000	8,000
CONTRIBUTIONS FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	$ 13,164	$ 8,100	$ 8,100	$ 8,100
EXPENSES				
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO SEWER FUND	200,000	-	-	-
TOTAL EXPENSES	$ 200,000	$ -	$ -	$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (186,836)	$ 8,100	$ 8,100	$ 8,100
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	235,370	41,470	48,534	56,634
NET CHANGE IN FUND BALANCE	(186,836)	8,100	8,100	8,100
FUND BALANCE	$ 48,534	$ 49,570	$ 56,634	$ 64,734
CASH & INVESTMENTS	$ 38,440	$ 39,476	$ 46,540	$ 54,640

* This fund is part of the Sewer Fund and is shown here for internal accounting purposes only.

CITY OF CHARLEVOIX
PI #6 INFRASTRUCTURE IMPROVEMENTS FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
CURRENT PROPERTY TAX	442,488	435,400	484,196	471,900
PAYMENT IN LIEU OF TAXES	826	800	800	800
IFT TAXES	1,019	800	995	800
TAXES COLLECTED - DELINQUENT	15,287	14,000	14,000	14,000
STATE GRANTS	-	-	-	-
INTEREST EARNINGS	251	-	143	200
MISCELLANEOUS	-	-	-	-
PROCEEDS FROM BONDS				3,000,000
CONTRIBUTION FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	$ 459,871	$ 451,000	$ 500,134	$ 3,487,700
EXPENSES				
PROFESSIONAL SERVICES	33,098	50,000	50,000	50,000
PROFESSIONAL SERVICES	-	-	-	360,400
CONTRACTUAL SERVICES	-	-	-	1,882,600
REFUNDS & REBATES / MISCELLANEOUS	397	-	-	-
TRANSFER TO GENERAL FUND	7,000	116,600	116,576	-
TRANSFER TO MAJOR STREET	25,000	110,000	110,000	-
TRANSFER TO LOCAL STREET	21,000	-	-	-
TRANSFER TO AIRPORT	32,000	86,300	86,300	63,500
TRANSFER TO GENERAL DEBT OBLIGATIC	-	-	-	34,300
TRANSFER TO SEWER	85,000	109,800	109,800	504,100
TRANSFER TO WATER	5,000	230,900	239,950	576,300
TOTAL EXPENSES	$ 208,495	$ 703,600	$ 712,626	$ 3,471,200
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 251,376	$ (252,600)	$ (212,492)	$ 16,500
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	146,372	372,481	397,748	185,256
NET CHANGE IN FUND BALANCE	251,376	(252,600)	(212,492)	16,500
FUND BALANCE	$ 397,748	$ 119,881	$ 185,256	$ 201,756
CASH & INVESTMENTS	$ 391,553	$ 108,646	$ 179,061	$ 195,561

CITY OF CHARLEVOIX
PI #7 STREET IMPROVEMENT FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
COUNTY ROAD TAX	211,076	211,400	224,310	224,300
PAYMENT IN LIEU OF TAXES	284	300	300	300
DELINQUENT TAXES	10,557	9,000	9,000	9,000
IFT TAX	-	-	-	-
INTEREST EARNINGS	35	-	-	-
TOTAL REVENUES	$ 221,952	$ 220,700	$ 233,610	$ 233,600
EXPENSES				
PROFESSIONAL SERVICES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
TRANSFER TO MAJOR STREET	25,000	240,100	240,100	35,438
TRANSFER TO LOCAL STREET	21,000	-	-	-
TRANSFER TO GENERAL DEBT SERVICE	-	-	-	172,517
TRANSFER TO WATER	-	30,000	30,000	-
TRANSFER TO INFRASTRUCTURE	-	-	-	-
REFUNDS & REBATES / MISCELLANEOUS	20	-	-	-
TOTAL EXPENSES	$ 46,020	$ 270,100	$ 270,100	$ 207,955
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 175,932	$ (49,400)	$ (36,490)	$ 25,645
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	8,959	183,754	184,891	148,401
NET CHANGE IN FUND BALANCE	175,932	(49,400)	(36,490)	25,645
FUND BALANCE	$ 184,891	$ 134,354	$ 148,401	$ 174,046
CASH & INVESTMENTS	$ 174,219	$ 129,147	$ 137,728	$ 163,373

CITY OF CHARLEVOIX
DPW SITE FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	3,407	1,000	1,000	1,000
CONTRIBUTION-MOTOR POOL	24,300	24,300	24,300	24,300
CONTRIBUTION-ELECTRIC	123,600	126,000	126,000	126,000
CONTRIBUTION-WATER	-	-	-	-
CONTRIBUTION-SEWER	36,200	36,200	36,200	36,200
CONTRIBUTION-OTHER	-	-	-	-
TOTAL REVENUES	$ 187,507	$ 187,500	$ 187,500	$ 187,500
EXPENSES				
PROFESSIONAL SERVICES	-	-	-	75,000
CONTRACTUAL SERVICES	-	-	-	-
DEPRECIATION	3,549	4,000	4,000	4,000
TRANSFER TO OTHER - WATER	-	-	400,000	-
TOTAL EXPENSES	$ 3,549	$ 4,000	$ 404,000	$ 79,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 183,958	$ 183,500	$ (216,500)	$ 108,500
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAF	1,043,908	1,225,008	1,227,866	1,011,366
CHANGE IN NET POSITION	183,958	183,500	(216,500)	108,500
NET POSITION	$ 1,227,866	$ 1,408,508	$ 1,011,366	$ 1,119,866
CASH & INVESTMENTS	$ 1,109,860	$ 1,293,692	$ 897,360	$ 1,009,860

CITY OF CHARLEVOIX
PI #9 INDUSTRIAL PARK FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
FEDERAL REVENUES	-	-	-	-
STATE GRANT	-	36,000	-	
INTEREST EARNINGS	68	30	30	30
TAP IN FEES - SS SEWER @ MARION CTR	-	-	-	-
TOTAL REVENUES	$ 68	$ 36,030	$ 30	$ 30
EXPENSES				
OTHER FUNCTIONS	4,726	5,000	5,000	5,000
CAPITAL OUTLAY	6,328	42,000	-	-
TRANSFER TO ELECTRIC	-	34,500	-	-
TOTAL EXPENSES	$ 11,053	$ 81,500	$ 5,000	$ 5,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (10,985)	$ (45,470)	$ (4,970)	$ (4,970)
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	101,043	88,678	90,058	85,088
NET CHANGE IN FUND BALANCE	(10,985)	(45,470)	(4,970)	(4,970)
FUND BALANCE	$ 90,058	$ 43,208	$ 85,088	$ 80,118
CASH & INVESTMENTS	$ 90,058	$ 43,208	$ 85,088	$ 80,118

CITY OF CHARLEVOIX
PI #5 SEWER CAPITAL FUND - NORTHSIDE / SOUTHSIDE SEWER*
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	204	100	100	100
COLLECTION & CONSTRUCTION FEES:				
CHARLEVOIX CC	2,000	-	2,000	2,000
NORTH POINTE WOODS	-	-	-	-
SOUTHSIDE SEWER US-31	-	-	-	-
PINE POINT	4,000	-	4,000	4,000
OTHER	-	-	-	-
TOTAL REVENUES	**$ 6,204**	**$ 100**	**$ 6,100**	**$ 6,100**
EXPENSES				
LEGAL & PROFESSIONAL FEES	-	-	-	-
TRANSFER TO SEWER FUND	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 6,204**	**$ 100**	**$ 6,100**	**$ 6,100**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	288,011	292,111	294,215	300,315
NET CHANGE IN FUND BALANCE	6,204	100	6,100	6,100
FUND BALANCE	**$ 294,215**	**$ 292,211**	**$ 300,315**	**$ 306,415**
CASH & INVESTMENTS	**$ 290,985**	**$ 288,981**	**$ 297,085**	**$ 303,185**

* This fund is part of the Sewer Fund and is shown here for internal accounting purposes only.

CITY OF CHARLEVOIX
PI #12 MT. MCSAUBA RECREATION IMPROVEMENT FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST EARNINGS	4	-	-	-
GRANTS	-	-	-	-
RENTS & ROYALTIES-TOWER LEASES	7,002	5,700	7,000	7,000
CONTRIBUTION - PRIVATE SOURCES	-	-	-	-
TOTAL REVENUES	$ 7,006	$ 5,700	$ 7,000	$ 7,000
EXPENSES				
TRANSFER TO MOTOR POOL (GROOMER)	-	-	-	-
TRANSFER TO GENERAL FUND	-	4,000	-	4,000
TOTAL EXPENSES	$ -	$ 4,000	$ -	$ 4,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 7,006	$ 1,700	$ 7,000	$ 3,000
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,230	6,930	8,236	15,236
NET CHANGE IN FUND BALANCE	7,006	1,700	7,000	3,000
FUND BALANCE	$ 8,236	$ 8,630	$ 15,236	$ 18,236
CASH & INVESTMENTS	$ 8,223	$ 9,213	$ 15,223	$ 18,223

CITY OF CHARLEVOIX
MOTOR POOL FUND
2016-17 BUDGET

	2014-15 Actual	2015-16 Budget	2015-16 Est. Actual	2016-17 Budget
REVENUES				
INTEREST AND RENTS	870	400	400	400
EQUIPMENT RENTAL	666,115	676,100	703,411	681,500
SALE OF FIXED ASSETS	47,600	2,000	2,000	2,000
OTHER	2,367	-	-	-
CONTRIBUTIONS FROM OTHER FUNDS	100,000	100,000	-	394,000
TOTAL REVENUES	**$ 816,952**	**$ 778,500**	**$ 705,811**	**$ 1,077,900**
EXPENSES				
MOTOR POOL	428,538	417,600	414,557	404,200
CAPITAL EXPENDITURES	9,384	352,500	212,500	558,200
DEPRECIATION	222,353	210,000	210,000	215,000
FUND TRANSFERS	99,300	104,400	104,420	102,300
TOTAL EXPENSES	**$ 759,575**	**$ 1,084,500**	**$ 941,477**	**$ 1,279,700**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 57,377**	**$ (306,000)**	**$ (235,666)**	**$ (201,800)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	1,634,798	1,449,674	1,692,175	1,456,509
CHANGE IN NET POSITION	57,377	(306,000)	(235,666)	(201,800)
NET POSITION	**$ 1,692,175**	**$ 1,143,674**	**$ 1,456,509**	**$ 1,254,709**
CASH & INVESTMENTS	**$ 616,550**	**$ 498,691**	**$ 590,884**	**$ 604,084**