AGENDA
CITY OF CHARLEVOIX CITY COUNCIL MEETING

Monday, July 21, 2014 - 7:00 p.m.
210 State Street, City Hall, Second Floor City Council Chambers, Charlevoix, Michigan

I. Invocation or Pledge of Allegiance

II. Roll Call of Members Present

III. Inquiry Regarding Possible Conflicts of Interest

IV. Consent Agenda

A.	City Council Meeting Minutes – July 7, 2014 Regular Meeting	**PG 1-13**
B.	Accounts Payable Check Registers & Payroll Check Registers	**PG 14-26**
C.	Certificate of Appreciation Mary Chavez and Susan Wilson	

V. Public Hearings

VI. Reports

VII. Requests, Petitions and Communications and Actions Thereon

A.	Consideration to Approve a Resolution to Tentatively Award a Contract to Devere Construction Company for Improvements to the Wastewater Treatment Plant	**PG 27-33**
B.	Consideration to Approve an Ordinance to Authorize the Issuance of Sewage Disposal System Junior Lien Revenue Bonds, Series 2013 for the State Revolving Fund ("SRF") Sewer Project	**PG 34-56**
C.	Discussion about Disc Golf Course at McSauba Recreation Area	**PG 57-68**
D.	Engineering Proposal to Assess the Water Treatment Plant for Reliability	**PG 69-74**
E.	Consideration to Purchase Slip in Sander Body	**PG 75**
F.	Downtown US 31 Road Closure Scheduled for July 26, 2014	**PG 76**

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

IX. Resolutions

A.	Consideration to Approve a Resolution to Tentatively Award a Contract to Devere Construction Company for Improvements to the Wastewater Treatment Plant	**PG 33**

X. Ordinances

A.	Consideration to Approve an Ordinance to Authorize the Issuance of Sewage Disposal System Junior Lien Revenue Bonds, Series 2013 for the State Revolving Fund ("SRF") Sewer Project	**PG 38-56**

XI. Miscellaneous Business

XII. Audience – Non-Agenda Input (written requests take precedent)

XIII. Adjourn

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

Posted July 17, 2014 4:00 p.m.

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 7, 2014 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman Carlson.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor:	Norman Carlson
City Manager:	Rob Straebel
City Clerk:	Joyce Golding
Members Present:	Councilmembers Shane Cole, Lyle Gennett, Shirley Gibson, Leon Perron, Jeff Porter, and Peggy Brennan

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Consent Agenda

The following items were approved and filed:

A. Approval of Minutes – June 16, 2014 Regular Meeting Minutes
B. Accounts Payable Check Register – June 20, 2014
C. Accounts Payable Check Register – July 8, 2014
D. ACH Payments – June 16, 2014 – July 3, 2014
E. Tax Disbursement – June 20, 2014
F. Tax Disbursement – July 8, 2014
G. Payroll Check Register – June 20, 2014
H. Payroll Check Register – July 3, 2014
I. Payroll Transmittal – June 20, 2014
J. Payroll Transmittal – July 3, 2014

V. Public Hearings

None.

VI. Reports

City Manager Straebel stated that the City will be removing four diseased ash trees near the lodge at Mt. McSauba. In their current state, they pose safety issues. Removal will occur the week of July 14.

City Manager Straebel requested to be excused from the July 21 City Council meeting, as he will be out of the area. With Fire Chief Ivan's upcoming retirement, he submitted a revised chain of command list which will be implemented when the City Manager is absent from the office. In succession, the following personnel are authorized to act on the City Manager's behalf: Linda Weller, Joe Zielinski and Mike Spencer.

After discussion with the City Attorney, it was realized that a memo authored by the City Manager's office which invited City Council to meet the Governor at a fundraiser hosted by Mr. Todd Wyett, should not have been issued. City Manager Straebel stated that he took full responsibility for the oversight and extended his apologies. The intent was to not misuse City resources (approximately 15 minutes of time and 12 photocopies), but to help facilitate an event which provided an opportunity for Councilmembers to meet with the Governor. Mr. Wyett has since stated that this event is not a fundraiser and there is no obligation for attendees to make a donation to the Republican Party.

City Manager discussed an objective fact sheet regarding the City Clerk ballot proposal on the August 5 primary and stated that it was the responsibility of City Staff and Council to get the word out regarding the proposed change from an elected Clerk to an appointed Clerk.

VII. Requests, Petitions and Communications and Actions Thereon

A. Reconsideration of Site Plan for the Bridge Street Tap Room Outdoor Seating Area

At the June 2nd City Council meeting, Council unanimously passed a resolution to allow the Bridge Street Tap Room (BSTR) to serve food and alcohol outside their premise, adjacent to their building. Since that resolution was passed, the BSTR has experienced rapid growth and much success utilizing the outdoor area. BSTR would like Council to reconsider the outdoor space by allowing an additional 3 feet of space to better accommodate their guests. The new site plan would not hamper the walkability of the area. The Charlevoix DDA unanimously supported the recommendation to grant the additional space requested.

Motion by Councilmember Gennett, second by Councilmember Brennan, to suspend *Rule 13(k) TO RECONSIDER: Rules of Procedure for City Council* to revisit a decision that was previously made.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None

Absent: None

Motion by Councilmember Gibson, second by Councilmember Cole, to reconsider the Approval of an Outdoor Seating Area to Serve Food and Alcoholic Beverages for the Bridge Street Tap Room item decided at the June 2, 2014 City Council Meeting.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

Councilmember Porter stated that, as part of the Outdoor Dining Committee, they agreed to study issues where outdoor dining can take place. He stated that approving the additional space was premature and a decision should wait until the Outdoor Dining Committee can make firm recommendations regarding all outdoor dining spaces. Councilmember Porter stated that the outdoor space should be leased from the City. He also noted inconsistencies in the dimensions depicted on the site plans.

CED Director Pearson stated that the question is whether the City wants to support downtown businesses and let them grow and succeed or whether the City wants to regulate them to the point that no one wants to do business in downtown Charlevoix. She believes the City needs to be supportive of the initiatives that the Bridge Street Tap Room has undertaken and help them be successful.

City Manager Straebel commented that successful businesses benefit the City.

Planner Spencer stated that the inconsistencies on the original site plan and the new, proposed site plan were due to estimates and not actual dimensions. He indicated that the BSTR is a unique situation with regards to the outdoor dining possibilities adjacent to their business. Planner Spencer referred to the scope of work tasked to the Outdoor Dining Committee and explained that BSTR did not fall within this scope. He also indicated that the outdoor space is not maintained by the City, therefore, he believes that a usage fee should not be required.

Councilmember Porter referred to a photograph of a small sign within the planter box and stated that BSTR is out of compliance with regards to the sign ordinance. A sandwich board has been removed from outside the building and Planner Spencer stated BSTR is in compliance.

Councilmember Gennett shared a positive note and commended BSTR for how attractive the outdoor seating area looks. Councilmember Cole agreed. Councilmember Brennan stated that with all of the empty storefronts downtown, it is very refreshing to have a business be so successful that they want to expand.

Mayor Carlson reported that over the last five years, Council has been generally supportive of new businesses in town.

Mayor Carlson opened the item to public comment.

Phil Parr, Bridge Street Tap Room, thanked Council for their support and shared annual revenue projections based on the last few weeks. Mr. Parr stated that he has received unanimous support from his guests.

John Winn stated that, in his opinion, Councilmember Porter has a conflict of interest because of the location of his business. Mr. Winn suggested that Councilmember Porter consider recusing himself from this agenda item. Mayor Carlson responded that, according to the City Charter, it is not considered a conflict of interest because Councilmember Porter is not benefiting financially. Councilmember Porter commented that he has approved every request from BSTR so far, but this request goes over the top.

Motion by Councilmember Cole, second by Councilmember Gibson, that the City Council's motion at the City Council Meeting on June 2, 2014 which approved Resolution 2014-06-02, Approval of an Outdoor Seating Area to Serve Food and Alcoholic Beverages for the Bridge Street Tap Room, with the attached site plan be rescinded and no longer have any force or effect.

Yeas: Cole, Gennett, Gibson, Perron, Brennan
Nays: Porter
Absent: None

Final Action by Resolution.

B. Liquor License Application, 100 Michigan Avenue, #66
Stafford's Hospitality, Inc. is requesting the approval of a transfer liquor license for the Drawbridge Bistro (formerly the Edgewater Bistro).

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Action by Resolution.

C. Approval of a Grant from the USDA and Expenditure of Matching Funds

The City of Charlevoix has been working with Childs Consulting Group on a plan to upgrade the fiber optic infrastructure in the Ance Industrial Park using the backbone from the Merit Network. An expanded fiber optic network in the Industrial Park will encourage more internet service providers to serve this area and providers would lease the infrastructure from the City. After developing a work plan and cost analysis with Childs Consulting Group, City staff filed a grant application with the USDA to help fund this project. The USDA has awarded the City of Charlevoix the full application amount of $36,000. The USDA requires at least a 50% local match in order to receive the funds, therefore, the City has designated a $38,000 match coming from the Industrial Development Fund.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Brennan, second by Councilmember Gennett, to allow the City Manager to enter into a grant agreement with the USDA in the amount of $36,000.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

Motion by Councilmember Gibson, second by Councilmember Cole, to allow the expenditure of $38,000 from the Industrial Development Fund for matching funds for the USDA grant.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

D. Approval of a Contract for Services with the Chesapeake Group for a Downtown Market Study and Community Economic Development Study

The City of Charlevoix received three bids in response to request for proposals for a Downtown Market Study and a Community Economic Development Study. The selection committee, comprised of the CED Director, City Manager, Planning and Zoning Administrator, Chamber of Commerce President, and Northern Lakes Economic Alliance Economic Development Specialist, interviewed candidates and unanimously decided to offer the contract to the Chesapeake Group. This study is being generously funded by the DeVos Family.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Brennan, second by Councilmember Gennett, to approve signing a contract for services with the Chesapeake Group in the amount of $70,000.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

E. Consideration to Approve Contract for Donation to Venetian Festival, Inc.

Dan Barron, President of Charlevoix Venetian Festival, Inc. reviewed the planned activities. The 2014-15 City Community Promotion Budget includes $12,000 for the Charlevoix Venetian Festival.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Cole, second by Councilmember Gibson, to authorize the Mayor to sign the 2014 Venetian Funding Contract in the amount of $12,000.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

F. Charlevoix Venetian Festival Fireworks Permit and Hold Harmless Agreement

Fire Chief Ivan has reviewed the fireworks permits for July 25 and July 26. There are no changes from last year in the setup and size of the displays for either night. Chief Ivan recommends that the permit be authorized as long as representatives from the Venetian Festival understand that City Staff will take an aggressive stance to stop the display if drifting debris or other unforeseen issues compromise safety in any way.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Brennan, second by Councilmember Gennett, to authorize the City Clerk to issue the fireworks permit for the 2014 Venetian Festival fireworks displays.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

Motion by Councilmember Cole, second by Councilmember Brennan, to authorize the Mayor to sign the hold harmless agreement with Colonial Fireworks Company.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

G. Downtown US 31 Road Closure Scheduled for July 26, 2014

Police Chief Doan is recommending closing US-31 between Hurlbut St. and Park Ave. on Saturday, July 26, 2014, between the hours of 7:00 p.m. and midnight, to allow pedestrians to cross the downtown streets safely prior to and after the Venetian fireworks display. Traffic would be re-routed around the downtown area. Congestion between vehicle and pedestrian traffic during this time has caused many concerns and traffic delays in the past. MDOT is considering this road closure request.

The City received a baseline quote for rental of the required detour signage in the amount of $3800. It was suggested that this amount could be cost-shared among the Venetian Festival Board, the City, downtown businesses and concerned citizens.

Councilmember Gennett stated that the City does not have the funds to support the closure and funds should be found elsewhere.

It was agreed by Council that the closure would provide a safety zone for guests on the street.

Mayor Carlson opened the item to public comment.

Dan Barron, Venetian Festival Board, stated that if the road closure works well during Venetian, there may be other downtown events that may benefit from a street closure as well. The Venetian Board will consider splitting the signage expense.

David Martin, Drawbridge Bistro, indicated that Stafford's will donate $250 toward the cost of the signage.

Additional donations will be solicited from downtown businesses, organizations and individuals and can be forwarded to the City Manager's Office. City Manager Straebel will include a donation update at the next Council Meeting.

Motion by Councilmember Brennan, second by Councilmember Perron, to approve the road closure of US-31 on July 26, 2014 [from 7 p.m. to midnight] with the proper MDOT road closure permits and signage.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

H. Substance Abuse Free Environment (SAFE) for Tobacco Free Parks and Beaches

On June 2, 2014, Susan Pulaski, Community Health Coordinator of the Northwest Michigan Health Department presented City Council with information regarding making the City's parks and beaches tobacco free. During Susan's presentation, she discussed the Substance Abuse Free Environment (SAFE) program for Tobacco Free Parks and Beaches. The SAFE program targets the youth of Charlevoix and Emmet Counties by promoting tobacco free environments similar to the program established in our school districts.

Police Chief Doan stated there are three different options to establish a program for tobacco free parks and beaches:

1. An ordinance can be created in which violators could be issued a civil infraction ticket.
2. A policy can be created in which violators can be removed from the premises if they use tobacco in restricted areas.
3. A resolution can be initiated to educate and inform the public that the city beaches and parks are tobacco free areas.

Chief Doan recommends that the City approve Option 3, whereby the City and the Health Department can work together to promote a healthy life style by restricting tobacco use in our parks and public beaches.

Upon questioning, Chief Doan stated that tobacco free signs could be posted on the back of the lifeguard stands.

Councilmember Brennan stated electronic cigarettes have been successful in helping people to quit smoking and if the resolution were approved, the City would be condemning something that actually helps people to quit smoking.

Mayor Carlson opened the item to public comment.

Bob Timms stated that does not see the necessity of passing another regulation to control people.

Gabe Campbell said that it was a beautiful idea and if people want to smoke they should hide.

City Manager Straebel explained that the Health Department is concerned with what type of example we are setting for children with regards to tobacco use. His opinion is that the resolution will send a message that smoking is unacceptable.

Action by Resolution.

I. Discussion Regarding General Fund Subsidy and Operating Levels at Charlevoix Municipal Golf Course
In preparation for the 2015-2016 City Budget session, City staff is reviewing golf operations with efforts to minimize general fund subsidies. In the past several years, the golf operation has been heavily subsidized by the general fund due to the economic downturn, with the subsidy averaging $73,439.

Golf Director Heid presented several options for consideration for the operation of the golf course:

1. Maintain the current service level by providing standard playing conditions, while continuing to reduce expenditures and increase revenues.
2. Consider obtaining professional consulting services from a third party which would focus on improving operational efficiencies, in addition to providing creative marketing ideas to grow the business.
3. Proceed to a survival mode of operation by reducing maintenance practices and the overall playing conditions of the golf course, while minimizing expenditures to infrastructure. This would be a short term solution to create monetary savings, but would negatively impact the quality of play for customers.

Councilmember Gennett asked whether a consulting study has been done at other municipal courses. He does not want to see Option 3, which would put the course in survival mode. Councilmember Gennett stated that the City has a responsibility to uphold the wishes of the Chicago Club, who deeded the course to the City in 1937.

Councilmember Gibson questioned capital improvements and Golf Director Heid responded that future upgrades would include such items as a new furnace, windows and course improvements. She is not in favor of an outside consultant and suggested forming an internal committee with people from Charlevoix. Councilmember Gibson also suggested creating an endowment fund or asking the Chicago Club for financial assistance.

City Manager Straebel stated that we have a responsibility to City taxpayers to look at creative options to lessen the subsidy. He said it makes sense to get some expertise with regard to the operation and marketing of the golf course. Director Heid indicated that he is looking for new ideas and it was in the City's best interest to seek guidance from an outside source as outlined in Option 2.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Brennan, second by Councilmember Gennett, to approve a request for proposal to seek professional consulting services for the golf course in 2014.

Yeas: Cole, Gennett, Perron, Porter, Brennan
Nays: Gibson
Absent: None

J. Request by Charlevoix Yacht Club for Free Parking – Nucore Triangle and Red Fox Regatta
The Charlevoix Yacht Club would like City Council to consider waiving parking fees at Ferry Beach Boat Launch for the Nucore Triangle on August 29, 2014 and the Red Fox Regatta on August 30 and August 31, 2014.

Per the City Code, Title X, Chapter 148, Section 10.84: *"The city council, by resolution, may revise or waive fees for special or public events. The term "special or public events" shall mean a tournament, festival or other type of event, whether or not open to public participation or observation, the occurrence of which will, in the judgment of the city council, benefit the city economically or by virtue of the publicity surrounding the event."*

Action by Resolution.

K. Consideration to Approve Modifications to the Recreation Director Job Description
As stated in a previous meeting, Amanda Wilkin, the current Recreation Director, has submitted her resignation effective August 15, 2014. In preparation to recruit for this position, City Staff has reviewed and made minor modifications to the Recreation Director Job Description previously dated July 19, 2010. If approved, the modification date will be July 7, 2014.

Councilmember Brennan asked whether the new Recreation Director would be spending time during the winter at Mt. McSauba. City Manager Straebel responded that being onsite at Mt. McSauba is part of the Director's job description and this will be a directive from him.

Councilmember Gibson agreed to be a part of the interview committee.

Mayor Carlson opened the item to public comment. There was no public comment and the item was closed.

Motion by Councilmember Gennett, second by Councilmember Gibson, to approve the Recreation Director Job Description dated July 7, 2014.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

L. Consideration of the Purchase of a Mini Excavator
Public Works Superintendent Elliot has requested funds be pre-authorized for the purchase of a mini excavator. With this purchase, timing is of the essence and it was agreed that funds should be pre-approved. This is a budgeted item.

Motion by Councilmember Brennan, second by Councilmember Gennett, to pre-approve the purchase of a mini excavator for a maximum of $35,000.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action
None.

IX. Resolutions

A. Resolution to Reconsider the Site Plan for the Bridge Street Tap Room Outdoor Seating Area
Motion by Councilmember Brennan, second by Councilmember Gennett, to adopt a resolution for approval of an Outdoor Seating Area to Serve Food and Alcoholic Beverages for the Bridge Street Tap Room, as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2014-07-01
APPROVAL OF AN OUTDOOR SEATING AREA TO SERVE FOOD AND ALCOHOLIC BEVERAGES
FOR THE BRIDGE STREET TAP ROOM

WHEREAS, in accordance with the Cool Cities initiatives, the City of Charlevoix is supportive of outdoor dining experiences, which provides restaurants an incentive to invest in Charlevoix and an enjoyable experience for our residents and visitors; and

WHEREAS, the City permits other restaurants to have outdoor seating on City property where patrons can be served food and alcohol, provided that this use is permitted by the Michigan Liquor Control Commission and the Michigan Department of Transportation; and

WHEREAS, the City finds that the sidewalk area adjacent to the building is unused and the outdoor seating area will not interfere with pedestrian movement; and

WHEREAS, the patrons of the Bridge Tap Room and the general public are not permitted to consume alcoholic beverages outside of the seating area unless it is during an event authorized by City Council.

NOW THEREFORE, BE IT RESOLVED, that the City of Charlevoix authorizes the Bridge Street Tap Room to provide outdoor seating and to serve food and alcoholic beverages within that seating area based on the attached site plan dated July 2, 2014.

RESOLVED this 7th day of July, A.D. 2014.

Yeas: Cole, Gennett, Gibson, Perron, Brennan
Nays: Porter
Absent: None

B. Liquor License Application, 100 Michigan Avenue #66
Motion by Councilmember Cole, second by Councilmember Brennan, to approve a Resolution for Local Government Approval of a Liquor License Transfer for Stafford's Hospitality, Inc., as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2014-07-02
LOCAL GOVERNMENT APPROVAL OF LIQUOR LICENSE TRANSFER
(Authorized by MCL436.1501)

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Norman L. Carlson, Jr., on July 7, 2014 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Cole and supported by Councilmember Brennan that the application from Stafford's Hospitality, Inc. for the following license(s): Class C & SDM to be located at 100 Michigan Avenue #66, Charlevoix, MI 49720

and the following permit, if applied for: Sunday AM/PM Sales. Catering, Outdoor. Entertainment, Dance

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 7th day of July, A.D. 2014.

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

C. Substance Abuse Free Environment (SAFE) for Tobacco Free Parks and Beaches
Motion by Councilmember Porter, second by Councilmember Gibson, to approve a Resolution in Support of Tobacco-Free Parks and Beaches in the City of Charlevoix, as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2014-07-03
RESOLUTION IN SUPPORT OF TOBACCO-FREE PARKS AND BEACHES IN THE CITY OF CHARLEVOIX

WHEREAS, in order to preserve the public health, safety and welfare of the citizens of Charlevoix, Michigan; and

WHEREAS, tobacco use causes death and disease and continues to be an urgent public health challenge and tobacco-related illness is the leading cause of preventable death in the United States, accounting for about 443,000 deaths each year; and

WHEREAS, secondhand smoke has repeatedly been identified as a health hazard, and is responsible for as many as 3,000 deaths from lung cancer and 46,000 deaths from heart disease among nonsmokers in the United States each year and exposure to secondhand smoke increases the risk of coronary heart disease, and causes respiratory infection in as many as 300,000 children in the United States; and

WHEREAS, exposure to secondhand smoke anywhere has negative health impacts, andlevels of secondhand smoke exposure outdoors can attain indoor levels depending on the direction and amount of wind and number and proximity of smokers; and

WHEREAS, smokeless tobacco is not a safe alternative to smoking and causes significant death and disease, such as leukoplakia, lung, larynx, esophageal, and oral cancer; and

WHEREAS, children who attend or participate in athletic and recreational events can be affected by secondhand smoke and the use of tobacco products at such events sends a harmful health message to youth and student athletes; and

WHEREAS, cigarette butts are the most littered item in the United States and a dangerous nuisance and pose a health threat to thousands of young children who are poisoned by the ingestion of cigarettes, cigarette butts, and other tobacco products; and

WHEREAS, smoking outside in natural areas, where there are trees, shrubs and grasses, poses a significant risk of fire damage, and cigarette-caused fires unnecessarily jeopardize firefighters resulting in avoidable emergency response costs; and

WHEREAS, electronic cigarettes closely resemble the act of smoking and the Food and Drug Administration (FDA) stated that electronic cigarettes contain nicotine as well as carcinogens and toxic chemicals and electronic cigarettes are known to have caused serious injury from explosion of their rechargeable lithium batteries; and

WHEREAS, creating smoke-free areas helps protect the health of our children and the 80 percent of adults who do not smoke; and

WHEREAS, a large number of citizens and visitors to the City of Charlevoix find smoking and the use of tobacco products a serious health concern in both indoor and outdoor environments, particularly where a large number of people are gathered together in close proximity; and

WHEREAS, there is no Constitutional right to smoke or use other tobacco products.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF CHARLEVOIX CITY COUNCIL endorses and supports making all parks and beaches in the City of Charlevoix 100% tobacco-free.

RESOLVED this 7th day of July, A.D. 2014.

Resolution adopted by the following yea and nay votes:

Yeas: Cole, Gennett, Gibson, Perron, Porter
Nays: Brennan
Absent: None

D. Request by Charlevoix Yacht Club for Free Parking – Nucore Triangle and Red Fox Regatta
Motion by Councilmember Cole, second by Councilmember Gennett, to approve a resolution to Waive Parking Fees for Charlevoix Yacht Club, as follows:

CITY OF CHARLEVOIX
RESOLUTION NO. 2014-07-04
WAIVE PARKING FEES FOR CHARLEVOIX YACHT CLUB

WHEREAS, the Charlevoix Yacht Club is hosting the Nucore Triangle Race on August 29, 2014 and the Red Fox Regatta on August 30 and August 31, 2014; and

WHEREAS, the Charlevoix Yacht Club is requesting that parking fees be waived for the races; and

WHEREAS, the City Code permits the City Council to waive parking fees for special or public events.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Charlevoix, hereby waives parking fees for the Nucore Triangle Race on August 29, 2014 and the Red Fox Regatta on August 30 and August 31, 2014.

RESOLVED, this 7th day of July, 2014, A.D.

Resolution adopted by the following yea and nay vote:

Yeas: Cole, Gennett, Gibson, Perron, Porter, Brennan
Nays: None
Absent: None

X. Ordinances
None.

XI. Miscellaneous Business
During scheduled testing, the Fire Department was informed that 1700 feet of 5 inch supply hose failed inspection. Chief Ivan has tasked Shift Commander Schwartzfisher to determine what remedies exist. This supply hose is critical for rural firefighting and would cost approximately $14,000 to replace. For the interim, various hoses have been reallocated and trucks are compliant. Shift Commander Schwartzfisher will present his findings and recommendations in the next few days.

Councilmember Porter requested that the Mt. McSauba Disc Golf Course be added to the July 21st Council Meeting agenda. Councilmember Gibson has a list of safety concerns and she will share these with Council prior to the meeting. It was agreed to add this item to the agenda.

XII. Audience - Non-agenda Input (written requests take precedent)

Doug Bergmann expressed his concern that 800 feet of fire hose per truck is not adequate. Chief Ivan will bring Mr. Bergmann up to speed regarding infrastructure projects.

XIII. Adjourn

The Mayor stated that, barring any objections, the meeting would adjourn.
There were no objections.
Meeting adjourned at 9:06 p.m.

Joyce M. Golding	City Clerk	Norman L. Carlson, Jr.	Mayor

Accounts Payable – 06/20/2014

AT&T	1,180.07	PRIORITY HEALTH	46,514.28
AT&T MOBILITY	74.42	STANDARD INSURANCE CO	248.68
CHARLEVOIX STATE BANK	5,753.33	STATE OF MICHIGAN	457.96
CLIA LABORATORY PROGRAM	150.00	VERIZON WIRELESS	56.70
DELTA DENTAL	4,829.51	VISION SERVICE PLAN	523.68
GREAT LAKES ENERGY	208.61	**TOTAL**	**59,997.24**

Accounts Payable – 07/08/2014

ACE HARDWARE	4,842.51	DTE ENERGY	1,962.39
AIRGAS USA LLC	156.77	EJ USA INC.	2,472.38
ALL STAR PRO GOLF INC	92.38	EKERN, VIRGINIA NELL	20.00
ALTEC INDUSTRIES INC	2,118.07	ELLIOTT, PATRICK M.	41.00
AMERICAN LEGION AUXILLARY	175.00	ELLSWORTH FARMER'S EXCHANGE	670.65
AMERICAN TOTAL SECURITY INC	469.68	EMMET COUNTY SHERIFF'S OFC	300.00
AMERICAN WASTE INC.	65.00	ERNO, LEE	41.00
AMSTUTZ, LINDA	100.46	ETNA SUPPLY	1,096.86
ANYBATTERY INC.	582.08	EVANS, HAL	41.00
AT&T LONG DISTANCE	1,115.62	FAMILY FARM & HOME	974.32
AVFUEL CORPORATION	79,255.79	FARMER WHITE'S	160.00
B & L SOUND INC	249.95	FASTENAL COMPANY	177.63
BARKMAN, JAMES	1.03	FREEDOM MAILING SERVICES INC.	2,365.40
BELLEROC TIRE/GAYLORD	50.00	FREIDINGER M.D., REED K.	85.00
BLARNEY CASTLE OIL CO	1,374.22	GALLS AN ARAMARK COMPANY	338.95
BLUETARP FINANCIAL	349.95	GELDERBLOM, PAUL	100.00
BRIDGE STREET TAP ROOM	150.00	GERBER HOMEMADE SWEETS	104.00
BULBS.COM	153.62	GOLDING, JOYCE	244.16
CCI SOUTH LLC	1,746.00	GORDON FOOD SERVICE	585.49
CCP INDUSTRIES INC	264.87	GRIFFIN BEVERAGE CO	44.00
CENTRAL DRUG STORE	295.75	GRULER'S FARM SUPPLY INC	79.90
CHARLEVOIX CITY BAND	3,000.00	GUNTZVILLER, RHONDA	209.00
CHARLEVOIX CONVENTION &	5,000.00	HACH COMPANY	805.17
CHARLEVOIX GLASS INC.	110.23	HAGGARD'S INC	2,117.52
CHARLEVOIX SCREEN MASTERS INC	1,671.21	HANKINS, SCOTT	41.00
CHARLEVOIX SEWER & DRAIN	157.50	HARBOR HOUSE PUBLISHERS	191.25
CHARLEVOIX TOWNSHIP	71.22	HARRELL'S	100.00
CINTAS CORPORATION	97.68	HEID, THOMAS J.	41.00
CLOCK, JUDY	391.90	HOLIDAY COMPANIES	10,730.34
COAST TO COAST COMPUTER	554.00	HUGH'S EXCAVATING LLC	600.00
COOK FAMILY FARMS	103.00	HYDE SERVICES LLC	92.22
COVEYOU FARMS LLC	48.00	INDEPENDENT DRAFTING SERVICES	1,184.00
CRA Payment Center	26.16	IVAN, PAUL	41.00
CRAIN'S DETROIT BUSINESS	59.00	JOHNSON, KATHRYN	8.46
DCASSESSING SERVICES	4,291.92	KING PAR LLC	54.55
DeROSIA, PATTY	41.00	KMart	133.96
DITCH WITCH SALES OF MICHIGAN	161.12	KODIAK EMERGENCY VEHICLES	13,806.90
DOAN, GERARD	41.00	KORTHASE FLINN	30.60

KSS ENTERPRISES	948.97	RILEY, DENISE	26.49
LAVOIE, RICHARD	12.46	RTI LABORATORIES INC.	114.00
LEE, ANGEL	32.15	S.A. MORMAN & CO.	32.30
LETTERS ONLINE	205.00	SCHWARTZFISHER, JOSEPH	50.40
LOTTIE'S BAGELS	98.00	SCIENTIFIC BRAKE & EQUIP CO	236.40
M & M PAVEMENT MARKING INC.	13,404.60	SEAMAN, HEATHER	41.00
MDC CONTRACTING LLC	712.50	SECURITY SANITATION INC.	285.00
MICHIGAN MUNICIPAL LEAGUE	9,506.68	SHARROW MASONRY INC	2,865.70
MICHIGAN MUSHROOM MARKET LLC	23.00	SHORELINE POWER SERVICES INC.	989.25
MID STATES BOLT & SCREW CO	267.15	SIEGRIST, DAVID	40.00
MITCHELL GRAPHICS INC.	234.00	SPARTAN DISTRIBUTORS INC	587.98
MOSORYAK, JOHN MATTHEW	36.00	SPENCER, MICHAEL	462.28
NETSOURCE ONE INC.	408.00	STRAEBEL, ROBERT J.	41.00
NISWANDER, JOSEPH F.	60.00	SUPERIOR MECHANICAL	1,658.68
NORTH COAST FASTENERS LLC	211.00	SWANK MOTION PICTURES	2,270.00
NORTHERN CREDIT BUREAU	280.64	SWEM, DONALD L.	41.00
NORTHERN MICHIGAN DUST CONTROL	1,776.00	T & R ELECTRIC	8,956.00
NORTHERN MICHIGAN HARDWOODS	105.00	T & R SERVICE INC	15.00
NORTHERN MICHIGAN JANITORIAL	172.40	TERMINAL SUPPLY CO	240.26
NYE UNIFORM CO	1,250.36	TEUNIS, STEVEN	41.00
OLD DOMINION BRUSH	1,042.77	TIMMS, ROBERT	200.00
OLESON'S FOOD STORES	1,337.97	TOWER ELECTRIC	457.00
OLSON BZDOK & HOWARD	1,054.00	TRAVERSE CITY RECORD EAGLE	562.30
ORIENTAL TRADING COMPANY INC	455.40	TRI-TURF	580.76
OSTLUND PEST CONTROL LLC	300.00	TRUCK & TRAILER SPECIALTIES	50.68
OSTRUM-BERROU, TARA	86.00	UNITED DESIGN ASSOCIATES	15,000.00
OTEC	1,743.05	UP NORTH PROPERTY SERVICES LLC	5,089.00
OUDBIER INSTRUMENT CO	672.00	UPPER CASE PRINTING INK.	382.35
PAPINEAU, JESSIE	34.04	VANLOO, JORDAN	74.14
PARASTAR INC.	1,305.92	VILLAGE GRAPHICS INC.	159.50
PEARSON, BETHANY	41.00	WASHBURNE, BRENDA	34.00
PERFORMANCE ENGINEERS INC	4,187.00	WELLER, LINDA	41.00
POLLARDWATER.COM - EAST	725.79	WHITLEY, ANDREW	14.00
POND HILL FARM LLC	169.00	WILKIN, AMANDA	41.00
POWER LINE SUPPLY	6,645.93	WILLCOME TREE SERVICE	2,825.00
PROVIDENCE FARM LLC	18.00	WILSON, TIMOTHY J.	60.00
PURITY CYLINDER GASES INC	88.12	WOODY, SCOTT	41.00
QUILL CORP	307.52	WORK & PLAY SHOP	20.27
RAMEY, PAUL	18.00	WRIGHT, NATHAN	25.00
REHMANN-ROBSON & CO	4,600.00	ZIELINSKI, JOSEPH A.	41.00
RESIDEX LLC	104.00	**TOTAL**	**250,895.95**

ACH Payments –06/16/2014 – 07/03/2014

MI PUBLIC POWER AGENCY	28,422.28	MI PUBLIC POWER AGENCY	232,969.43
IRS (PAYROLL TAX DEPOSIT)	39,306.30	MI PUBLIC POWER AGENCY	17,558.64
ALERUS FINANCIAL (HCSP)	280.00	IRS (PAYROLL TAX DEPOSIT)	39,822.03
STATE OF MI (WITHHOLDING TAX)	5,784.76	ALERUS FINANCIAL (HCSP)	280.00
VANTAGEPOINT (401 ICMA PLAN)	728.06	STATE OF MI (WITHHOLDING TAX)	5,715.20
VANTAGEPOINT (457 ICMA PLAN)	13,241.37	VANTAGEPOINT (401 ICMA PLAN)	728.06
MERS (DEFINED BENEFIT PLAN)	27,415.27	VANTAGEPOINT (457 ICMA PLAN)	13,010.54
MI PUBLIC POWER AGENCY	21,350.35	**TOTAL**	**446,612.29**

Tax Disbursement – 06/20/2014

STATE OF MICHIGAN	0.81	**TOTAL**	**0.81**

Tax Disbursement – 07/08/2014

CHARLEVOIX COUNTY TREASURER	1,060.10	CHARLEVOIX PUBLIC SCHOOLS	62.60
CHARLEVOIX DISTRICT LIBRARY	116.79	CITY OF CHARLEVOIX - TAXES DUE	1,013.84
CHARLEVOIX PUBLIC SCHOOLS	475.31	RECREATIONAL AUTHORITY	21.13
CHARLEVOIX PUBLIC SCHOOLS	88.75		
CHARLEVOIX PUBLIC SCHOOLS	1.79	**TOTAL**	**2,840.31**

PAYROLL: NET PAY
Pay Period Ending 06/14//2014 – Paid 06/20/2014

BRODIN, WILLIAM C.	364.86	ROLOFF, ROBERT P.	389.80
ORBAN, BARBARA K.	389.80	SCHLAPPI, JAMES L.	364.86

SCHWARTZFISHER, JOSEPH L.	364.86
SHRIFT, PETER R.	364.86
TRAEGER, JASON A.	364.86
UMULIS, MATTHEW T.	409.59
WELLER, LINDA JO	1,339.67
STRAEBEL, ROBERT J.	2,186.47
GOLDING, JOYCE M.	1,020.25
DEROSIA, PATRICIA E.	855.59
LOY, EVELYN R.	1,017.15
KLOOSTER, ALIDA K.	1,377.23
BROWN, STEPHANIE C.	1,067.74
SPENCER, MICHAEL D.	1,589.69
SPENCLEY, PATRICIA L.	1,024.49
NASH, JENNIFER B.	116.29
PANOFF, ZACHARY R.	743.98
PEARSON, BETHANY S.	1,224.97
ZIELINSKI, JOSEPH A.	1,706.40
LEESE, MERRI C.	217.98
DOAN, GERARD P.	1,420.23
SHRIFT, PETER R.	1,195.07
SCHLAPPI, JAMES L.	970.05
UMULIS, MATTHEW T.	1,194.20
HANKINS, SCOTT A.	1,498.13
ORBAN, BARBARA K.	1,397.24
TRAEGER, JASON A.	1,449.01
WARNER, JANINE M.	939.21
EVANS JR, HALBERT K.	1,424.26
KLOOSTER, PATRICK H.	162.05
HUMBLE, NATHAN C.	644.20
FLICKEMA, ANDREW M.	308.55
BINGHAM, LARRY E.	972.64
KLINGER, LUCAS D.	512.28
BRANDI, MAURA E.	362.17
SPEGELE, GREYSON H.	305.31
VANLOO, JORDAN C.	512.89
GLENNY, GRACE A.	448.72
ACHARYA, VARUN R.K.	202.33
GREYERBIEHL, KELLY M.	471.59
IVAN, PAUL M.	1,664.75
SCHWARTZFISHER, JOSEPH L.	1,380.38
ROLOFF, ROBERT P.	2,059.35
BRODIN, WILLIAM C.	1,386.08
RILEY, DENISE M.	370.10
TEUNIS, STEVEN L.	1,772.79
WURST, RANDALL W.	1,261.95
MAYER, SHELLEY L.	1,384.95
HILLING, NICHOLAS A.	1,462.81
MEIER III, CHARLES A.	1,292.99
ZACHARIAS, STEVEN B.	1,409.04
NISWANDER, JOSEPH F.	1,282.32
FRYE, EDWARD J.	958.86
JONES, TERRI L.	951.80
SWEM, DONALD L.	1,628.63
EATON, BRAD A.	2,077.61
WILSON, TIMOTHY J.	1,927.72
LAVOIE, RICHARD L.	1,273.20
STEVENS, BRANDON C.	1,219.15
WHITLEY, ANDREW T.	1,260.68
DRAVES, MARTIN J.	1,771.25
ELLIOTT, PATRICK M.	1,695.94
MORRISON, KEVIN P.	1,126.63
HODGE, MICHAEL J.	1,089.24
WELLS JR., DONALD E.	1,469.65
BRADLEY, KELLY R.	1,691.46
WILSON, RICHARD J.	1,364.84
HART II, DELBERT W.	661.60
JOHNSON, STEVEN P.	1,096.09
JONES, ROBERT F.	1,156.41
DORAN, JUSTIN J.	1,418.49
BISHAW, JAMES H.	635.51
MARTINEZ, STANLEY A.	280.31
MANKER JR, DAVID W.	463.84
MANKER SR, DAVID W.	700.76
NEUMANN, DANA L.	527.51
BECKER, MICHAEL S.	599.23
HERRIMAN, COBY M.	451.49
SHEPARD, ZACHARY N.	527.60
COLE, STEVEN D.	527.60
NICHOLS, RUSSELL N.	556.75
HAWKINS, JAMES S.	452.51
MCGHEE, ROBERT R.	1,022.25
STANTS, JACOB W.	545.33
BLOOMER, GABRIELLE J.	501.98
WILKIN, AMANDA J.	836.20
KLOOSTER, SUSAN E.	58.07
STEBE, LAURA A.	294.74
AMSTUTZ, LINDA J.	405.63
HALL, CHASE D.	92.17
PETERS, MEGAN M.	124.15
FAUST, ERICKA N.	116.27
GOLOVICH, SAWYER P.	52.86
ECKHARDT, LOGAN R.	56.80
WEBB, MICHAEL B.	548.32
ELLIOTT, ASHLIE D.	107.91
PARKER-DROST, HERO P.	85.18
HOLECHECK, JENNACA R.	85.18
WELLS, IVY L.	50.22
ROCKAFELLOW, SARAH C.	88.66
HEID, THOMAS J	1,248.98
WESCOTT, DENNIS M.	150.98
STEIN, DONNA E.	198.06
CURTIS, DENNIS E.	899.04
BOOTHE, STEVEN A.	262.73
GRUNCH, RONALD J.	191.61
DURRENBERGER, LARRY J	284.53
RYPSTRA III, BART	186.05
DAVIS, RONALD L.	268.63
GILL, DAVID R.	951.52
MACLEOD, SAMUEL R.	376.84
STEIN, MARK G.	29.74
TODD, RICHARD D.	511.12
WOODY, SCOTT R.	1,523.84
VANLOO, JOSEPH G.	516.27
SEAMAN,HEATHER K.	895.00
TABER, HOLLY S.	342.83
WYMAN, MATTHEW A.	851.24
DRAVES, MICHAEL J.	527.51
SCHRADER, LOU ANN	477.73
SCHWAGER, EDWARD J.	569.69
HUESING, HENRY A.	57.27
STEVENS, JEFFREY W.	322.31
FUNKEY, KRAIG R.	166.23
ROLOFF, AUDREY M.	754.25
MATTER, DAWSON K.	807.91
MARSH JR., JAMES D.	125.60
RILEY, TIMOTHY C.	52.86
COLLINS, BRANDY R.	26.42
RAMSEY, KYLE J.	13.21
RILEY, CASEY W.	249.46
THORMAN, MIKAYLA R.	146.79
JONES, LARRY M.	481.79
TRAVERS, MANUEL J.	85.16
SCOTT JR., WINFIELD	79.28
SILVA, JESSE L.	31.72
KITELEY, FISHER L.	66.07
COLLINS, CHAD M.	309.72
RILEY, DANIEL A.	858.91
BERGMANN, DOUGLAS M.	39.65
WHITLEY, ADAM	205.37
SCHOOF, WILLIAM R.	525.15
RUDOLPH, TRISTAN M.	55.41
SHRIFT, PETER R.	158.55
SCHLAPPI, JAMES L.	591.26
UMULIS, MATTHEW T.	653.86

ORBAN, BARBARA K.	632.13	ROLOFF, ROBERT P.	332.31
TRAEGER, JASON A.	158.55	BRODIN, WILLIAM C.	308.46
SCHWARTZFISHER, JOSEPH L.	451.05	**TOTAL**	**108,263.96**

PAYROLL: TRANSMITTAL
06/20/2014

AMERICAN FAMILY LIFE	182.40	COMMUNICATION WORKERS OF AMER	529.31
AMERICAN FAMILY LIFE	269.17	MI STATE DISBURSEMENT UNIT	546.29
BAY WINDS FEDERAL CREDIT UNION	110.00	NORTHWESTERN BANK	150.00
CHAR EM UNITED WAY	87.04	PRIORITY HEALTH	1,489.42
CHARLEVOIX STATE BANK	1,041.16	**TOTAL**	**4,404.79**

PAYROLL: NET PAY
Pay Period Ending 06/28//2014 – Paid 07/03/2014

CARLSON JR., NORMAN	1,105.89	FRYE, EDWARD J.	958.86
GIBSON, SHIRLEY J.	674.15	JONES, TERRI L.	951.80
PORTER, JEFFREY L.	334.78	SWEM, DONALD L.	1,628.64
PERRON, LEON R.	378.82	EATON, BRAD A.	1,607.49
COLE, SHANE	524.08	WILSON, TIMOTHY J.	2,215.02
GENNETT, LYLE E.	566.03	LAVOIE, RICHARD L.	1,273.20
BRENNAN, PEGGY L.	812.68	STEVENS, BRANDON C.	1,251.85
WELLER, LINDA JO	1,339.67	WHITLEY, ANDREW T.	1,681.33
STRAEBEL, ROBERT J.	2,496.76	DRAVES, MARTIN J.	1,981.81
GOLDING, JOYCE M.	1,020.25	ELLIOTT, PATRICK M.	1,695.93
DEROSIA, PATRICIA E.	855.59	MORRISON, KEVIN P.	1,059.28
LOY, EVELYN R.	1,017.15	WELLS JR., DONALD E.	1,548.10
KLOOSTER, ALIDA K.	1,605.30	BRADLEY, KELLY R.	1,230.69
BROWN, STEPHANIE C.	1,220.47	WILSON, RICHARD J.	1,488.94
LALEWICZ, AMELIA	46.17	HART II, DELBERT W.	721.34
SPENCER, MICHAEL D.	1,817.76	JOHNSON, STEVEN P.	1,147.43
SPENCLEY, PATRICIA L.	1,093.45	JONES, ROBERT F.	1,617.75
PANOFF, ZACHARY R.	743.98	DORAN, JUSTIN J.	1,484.76
MILLER, FAITH G.	253.76	BISHAW, JAMES H.	618.28
PEARSON, BETHANY S.	1,224.96	MARTINEZ, STANLEY A.	527.60
ZIELINSKI, JOSEPH A.	1,706.40	MANKER JR, DAVID W.	409.47
LEESE, MERRI C.	217.98	MANKER SR, DAVID W.	677.32
DOAN, GERARD P.	1,379.86	NEUMANN, DANA L.	508.87
SHRIFT, PETER R.	1,087.53	BECKER, MICHAEL S.	555.29
SCHLAPPI, JAMES L.	960.84	HERRIMAN, COBY M.	498.27
UMULIS, MATTHEW T.	1,292.94	SHEPARD, ZACHARY N.	510.06
HANKINS, SCOTT A.	1,446.66	COLE, STEVEN D.	527.60
ORBAN, BARBARA K.	1,381.91	NICHOLS, RUSSELL N.	458.07
TRAEGER, JASON A.	1,266.74	HAWKINS, JAMES S.	353.09
WARNER, JANINE M.	1,167.28	MCGHEE, ROBERT R.	998.79
EVANS JR, HALBERT K.	1,424.26	STANTS, JACOB W.	523.75
KLOOSTER, PATRICK H.	571.33	BLOOMER, GABRIELLE J.	448.86
HUMBLE, NATHAN C.	761.52	WILKIN, AMANDA J.	971.06
FLICKEMA, ANDREW M.	777.16	KLOOSTER, SUSAN E.	51.19
BINGHAM, LARRY E.	803.99	STEBE, LAURA A.	272.35
LABELLE, DAVIS B.	405.27	AMSTUTZ, LINDA J.	990.18
KLINGER, LUCAS D.	461.21	FAUST, DESIREA L.	696.92
BRANDI, MAURA E.	368.94	HALL, CHASE D.	664.05
SPEGELE, GREYSON H.	527.60	PETERS, MEGAN M.	649.08
VANLOO, JORDAN C.	585.99	FAUST, ERICKA N.	724.15
GLENNY, GRACE A.	512.11	RUDOLPH, TRISTAN M.	381.83
ACHARYA, VARUN R.K.	139.85	GOLOVICH, SAWYER P.	359.37
GREYERBIEHL, KELLY M.	527.51	ECKHARDT, LOGAN R.	390.62
IVAN, PAUL M.	1,664.75	WEBB, MICHAEL B.	480.65
SCHWARTZFISHER, JOSEPH L.	1,083.89	ELLIOTT, ASHLIE D.	220.24
ROLOFF, ROBERT P.	1,131.06	PARKER-DROST, HERO	324.17
BRODIN, WILLIAM C.	973.41	HOLECHECK, JENNACA R.	442.71
RILEY, DENISE M.	494.92	WELLS, IVY L.	342.52
TEUNIS, STEVEN L.	1,772.79	ROCKAFELLOW, SARAH C.	545.14
WURST, RANDALL W.	1,595.42	HEID, THOMAS J	1,248.98
MAYER, SHELLEY L.	1,837.84	WESCOTT, DENNIS M.	102.44
HILLING, NICHOLAS A.	1,286.90	STEIN, DONNA E.	229.78
MEIER III, CHARLES A.	1,185.97	CURTIS, DENNIS E.	925.91
ZACHARIAS, STEVEN B.	1,498.67	BOOTHE, STEVEN A.	262.73
NISWANDER, JOSEPH F.	1,282.32	GRUNCH, RONALD J.	255.48

DURRENBERGER, LARRY J	361.28	TABER, HOLLY S.	358.29
RYPSTRA III, BART	112.09	WYMAN, MATTHEW A.	992.74
DAVIS, RONALD L.	268.63	DRAVES, MICHAEL J.	645.38
GILL, DAVID R.	943.82	SCHRADER, LOU ANN	546.25
MACLEOD, SAMUEL R.	358.20	SCHWAGER, EDWARD J.	281.42
STEIN, MARK G.	15.85	HUESING, HENRY A.	198.23
TODD, RICHARD D.	430.28	RILEY, CASEY W.	508.77
WOODY, SCOTT R.	1,523.84	HODGE, MICHAEL J.	1,318.19
VANLOO, JOSEPH G.	583.98		
SEAMAN,HEATHER K.	1,069.41	**TOTAL**	**109,922.26**

PAYROLL: TRANSMITTAL
07/03/2014

AMERICAN FAMILY LIFE	182.40	MI STATE DISBURSEMENT UNIT	546.29
AMERICAN FAMILY LIFE	269.17	NORTHWESTERN BANK	150.00
BAY WINDS FEDERAL CREDIT UNION	110.00	POLICE OFFICERS LABOR COUNCIL	382.00
CHAR EM UNITED WAY	82.04	PRIORITY HEALTH	1,489.42
CHARLEVOIX STATE BANK	1,041.16		
COMMUNICATION WORKERS OF AMER	529.31	**TOTAL**	**4,781.79**

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/12/2014	07/18/2014	110325	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	182.40
07/12/2014	07/18/2014	110325	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	269.17
07/12/2014	07/18/2014	110326	BAY WINDS FEDERAL C	9024	HSA-EMPLOYEE CONTRIB-BAY	110.00
07/12/2014	07/18/2014	110327	BAY WINDS FEDERAL C	9025	HSA Wellness Incentive Contributi	600.00
07/12/2014	07/18/2014	110328	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 7/12/2	82.04
07/12/2014	07/18/2014	110329	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,041.16
07/12/2014	07/18/2014	110330	CHARLEVOIX STATE BA	9021	HSA Wellness Incentive Contributi	1,050.00
07/12/2014	07/18/2014	110331	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	529.31
07/12/2014	07/18/2014	110332	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	546.29
07/12/2014	07/18/2014	110333	NORTHWESTERN BANK	9018	HSA - EMPLOYEE CONTRIB - N	150.00
07/12/2014	07/18/2014	110334	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,489.42
Grand Totals:		11				6,049.79

Summary of Check Registers & ACH Payments

FIRSTMERIT BANK - CHECKS ISSUED

07/18/14	Payroll	$	115,066.69
07/18/14	Payroll Transmittal Checks	$	6,049.79
07/22/14	Regular Accounts Payable	$	226,093.10
	Checks Sub-Total:	$	347,209.58

FIRSTMERIT BANK - ACH PAYMENTS

07/07/14	MI Public Power Agency	$	8,703.10
07/07/14	Payment Service Network	$	98.50
07/10/14	State of MI (Sales Tax)	$	19,316.52
07/14/14	MI Public Power Agency	$	9,833.80
07/18/14	IRS (Payroll Tax Deposit)	$	42,409.27
07/18/14	Alerus Financial (HCSP)	$	280.00
07/18/14	State of MI (Withholding Tax)	$	6,170.57
07/18/14	Vantagepoint (401 ICMA Plan)	$	728.06
07/18/14	Vantagepoint (457 ICMA Plan)	$	13,554.50
07/18/14	MERS (Defined Benefit Plan)	$	27,380.68
	ACH Sub-Total:	$	128,475.00
	First Merit Bank Total:	$	475,684.58

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

Tax Disbursement	$	-
Charlevoix State Bank Total:	$	-
Grand Total:	$	475,684.58

APPROVED: CITY MANAGER _____ CITY TREASURER _____ CITY CLERK _____

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/12/2014	PC	07/18/2014	17887	WELLER, LINDA JO	101		1,439.39
07/12/2014	PC	07/18/2014	17888	STRAEBEL, ROBERT J.	102		2,186.47
07/12/2014	PC	07/18/2014	17889	GOLDING, JOYCE M.	106		1,020.25
07/12/2014	PC	07/18/2014	17890	DEROSIA, PATRICIA E.	107		871.03
07/12/2014	PC	07/18/2014	17891	LOY, EVELYN R.	117		1,017.15
07/12/2014	PC	07/18/2014	17892	KLOOSTER, ALIDA K.	121		1,404.26
07/12/2014	PC	07/18/2014	17893	BROWN, STEPHANIE C.	126		1,264.81
07/12/2014	PC	07/18/2014	17894	SPENCER, MICHAEL D.	132		1,579.30
07/12/2014	PC	07/18/2014	17895	SPENCLEY, PATRICIA L.	136		1,187.04
07/12/2014	PC	07/18/2014	17896	PANOFF, ZACHARY R.	141		667.96
07/12/2014	PC	07/18/2014	17897	MILLER, FAITH G.	142		301.71
07/12/2014	PC	07/18/2014	17898	PEARSON, BETHANY S.	143		1,248.39
07/12/2014	PC	07/18/2014	17899	ZIELINSKI, JOSEPH A.	144		1,735.63
07/12/2014	PC	07/18/2014	17900	LEESE, MERRI C.	145		217.98
07/12/2014	PC	07/18/2014	17901	DOAN, GERARD P.	201		1,418.18
07/12/2014	PC	07/18/2014	17902	SHRIFT, PETER R.	203		1,294.71
07/12/2014	PC	07/18/2014	17903	SCHLAPPI, JAMES L.	204		1,163.63
07/12/2014	PC	07/18/2014	17904	UMULIS, MATTHEW T.	205		1,544.98
07/12/2014	PC	07/18/2014	17905	HANKINS, SCOTT A.	208		1,448.29
07/12/2014	PC	07/18/2014	17906	ORBAN, BARBARA K.	209		1,709.48
07/12/2014	PC	07/18/2014	17907	TRAEGER, JASON A.	210		1,302.87
07/12/2014	PC	07/18/2014	17908	WARNER, JANINE M.	213		956.66
07/12/2014	PC	07/18/2014	17909	EVANS JR, HALBERT K.	214		1,424.26
07/12/2014	PC	07/18/2014	17910	FLICKEMA, ANDREW M.	222		732.19
07/12/2014	PC	07/18/2014	17911	BINGHAM, LARRY E.	224		803.99
07/12/2014	PC	07/18/2014	17912	BRANDI, MAURA E.	236		301.24
07/12/2014	PC	07/18/2014	17913	VANLOO, JORDAN C.	239		556.75
07/12/2014	PC	07/18/2014	17914	ACHARYA, VARUN R.K.	242		271.07
07/12/2014	PC	07/18/2014	17915	IVAN, PAUL M.	301		1,694.28
07/12/2014	PC	07/18/2014	17916	SCHWARTZFISHER, JOS	303		1,154.33
07/12/2014	PC	07/18/2014	17917	ROLOFF, ROBERT P.	304		2,255.64
07/12/2014	PC	07/18/2014	17918	BRODIN, WILLIAM C.	305		1,789.15
07/12/2014	PC	07/18/2014	17919	RILEY, DENISE M.	306		614.37
07/12/2014	PC	07/18/2014	17920	TEUNIS, STEVEN L.	402		1,942.53
07/12/2014	PC	07/18/2014	17921	WURST, RANDALL W.	411		1,569.04
07/12/2014	PC	07/18/2014	17922	MAYER, SHELLEY L.	412		1,917.36
07/12/2014	PC	07/18/2014	17923	HILLING, NICHOLAS A.	413		1,630.67
07/12/2014	PC	07/18/2014	17924	MEIER III, CHARLES A.	421		1,423.81
07/12/2014	PC	07/18/2014	17925	ZACHARIAS, STEVEN B.	422		1,307.32
07/12/2014	PC	07/18/2014	17926	NISWANDER, JOSEPH F.	504		1,282.32
07/12/2014	PC	07/18/2014	17927	FRYE, EDWARD J.	508		958.86
07/12/2014	PC	07/18/2014	17928	JONES, TERRI L.	511		951.80
07/12/2014	PC	07/18/2014	17929	EATON, BRAD A.	515		1,844.67
07/12/2014	PC	07/18/2014	17930	WILSON, TIMOTHY J.	516		1,888.62
07/12/2014	PC	07/18/2014	17931	LAVOIE, RICHARD L.	519		1,285.73
07/12/2014	PC	07/18/2014	17932	STEVENS, BRANDON C.	521		1,387.23
07/12/2014	PC	07/18/2014	17933	DRAVES, MARTIN J.	523		1,576.52
07/12/2014	PC	07/18/2014	17934	ELLIOTT, PATRICK M.	600		1,732.19
07/12/2014	PC	07/18/2014	17935	WELLS JR., DONALD E.	609		1,251.64
07/12/2014	PC	07/18/2014	17936	BRADLEY, KELLY R.	614		1,434.86
07/12/2014	PC	07/18/2014	17937	WILSON, RICHARD J.	615		1,244.59
07/12/2014	PC	07/18/2014	17938	HART II, DELBERT W.	616		707.28
07/12/2014	PC	07/18/2014	17939	JONES, ROBERT F.	618		1,241.73
07/12/2014	PC	07/18/2014	17940	DORAN, JUSTIN J.	621		1,543.87
07/12/2014	PC	07/18/2014	17941	MARTINEZ, STANLEY A.	634		455.25
07/12/2014	PC	07/18/2014	17942	MANKER JR, DAVID W.	638		351.49
07/12/2014	PC	07/18/2014	17943	MANKER SR, DAVID W.	639		638.28

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/12/2014	PC	07/18/2014	17944	NEUMANN, DANA L.	640		462.26
07/12/2014	PC	07/18/2014	17945	BECKER, MICHAEL S.	641		540.06
07/12/2014	PC	07/18/2014	17946	SHEPARD, ZACHARY N.	656		411.51
07/12/2014	PC	07/18/2014	17947	NICHOLS, RUSSELL N.	661		454.78
07/12/2014	PC	07/18/2014	17948	HAWKINS, JAMES S.	662		337.56
07/12/2014	PC	07/18/2014	17949	MCGHEE, ROBERT R.	663		910.80
07/12/2014	PC	07/18/2014	17950	STANTS, JACOB W.	664		510.48
07/12/2014	PC	07/18/2014	17951	BLOOMER, GABRIELLE J.	665		409.81
07/12/2014	PC	07/18/2014	17952	WILKIN, AMANDA J.	700		885.68
07/12/2014	PC	07/18/2014	17953	KLOOSTER, SUSAN E.	702		64.38
07/12/2014	PC	07/18/2014	17954	STEBE, LAURA A.	703		272.35
07/12/2014	PC	07/18/2014	17955	AMSTUTZ, LINDA J.	706		990.18
07/12/2014	PC	07/18/2014	17956	FAUST, DESIREA L.	716		677.82
07/12/2014	PC	07/18/2014	17957	FAUST, ERICKA N.	748		708.94
07/12/2014	PC	07/18/2014	17958	RUDOLPH, TRISTAN M.	757		467.75
07/12/2014	PC	07/18/2014	17959	GOLOVICH, SAWYER P.	759		439.79
07/12/2014	PC	07/18/2014	17960	WEBB, MICHAEL B.	773		163.79
07/12/2014	PC	07/18/2014	17961	ELLIOTT, ASHLIE D.	774		653.39
07/12/2014	PC	07/18/2014	17962	PARKER-DROST, HERO	775		552.36
07/12/2014	PC	07/18/2014	17963	HOLECHECK, JENNACA	777		552.36
07/12/2014	PC	07/18/2014	17964	WELLS, IVY L.	781		467.93
07/12/2014	PC	07/18/2014	17965	ROCKAFELLOW, SARAH	782		555.37
07/12/2014	PC	07/18/2014	17966	HEID, THOMAS J	802		1,273.19
07/12/2014	PC	07/18/2014	17967	WESCOTT, DENNIS M.	828		231.84
07/12/2014	PC	07/18/2014	17968	STEIN, DONNA E.	830		245.65
07/12/2014	PC	07/18/2014	17969	RYPSTRA III, BART	852		216.59
07/12/2014	PC	07/18/2014	17970	MACLEOD, SAMUEL R.	857		330.62
07/12/2014	PC	07/18/2014	17971	STEIN, MARK G.	858		31.72
07/12/2014	PC	07/18/2014	17972	WOODY, SCOTT R.	900		1,549.80
07/12/2014	PC	07/18/2014	17973	VANLOO, JOSEPH G.	902		659.58
07/12/2014	PC	07/18/2014	17974	SEAMAN,HEATHER K.	913		911.23
07/12/2014	PC	07/18/2014	17975	TABER, HOLLY S.	924		394.48
07/12/2014	PC	07/18/2014	17976	WYMAN, MATTHEW A.	927		1,249.24
07/12/2014	PC	07/18/2014	17977	DRAVES, MICHAEL J.	928		686.51
07/12/2014	PC	07/18/2014	17978	SCHRADER, LOU ANN	929		301.89
07/12/2014	PC	07/18/2014	17979	SCHWAGER, EDWARD J.	930		466.59
07/12/2014	PC	07/18/2014	17980	HUESING, HENRY A.	931		255.48
07/12/2014	PC	07/18/2014	17981	FUNKEY, KRAIG R.	1034		83.11
07/12/2014	PC	07/18/2014	17982	RILEY, TIMOTHY C.	1045		118.93
07/12/2014	PC	07/18/2014	17983	RAMSEY, KYLE J.	1051		72.67
07/12/2014	PC	07/18/2014	17984	RILEY, CASEY W.	1052		718.76
07/12/2014	PC	07/18/2014	17985	THORMAN, MIKAYLA R.	1055		147.97
07/12/2014	PC	07/18/2014	17986	JONES, LARRY M.	1057		791.04
07/12/2014	PC	07/18/2014	17987	OCHS, THOMAS F	1068		62.33
07/12/2014	PC	07/18/2014	17988	TRAVERS, MANUEL J.	1071		290.99
07/12/2014	PC	07/18/2014	17989	COLLINS, CHAD M.	1076		408.86
07/12/2014	PC	07/18/2014	17990	RILEY, DANIEL A.	1079		1,016.05
07/12/2014	PC	07/18/2014	17991	WHITLEY, ADAM	1089		316.51
07/12/2014	PC	07/18/2014	17992	SCHOOF, WILLIAM R.	1094		586.34
07/12/2014	PC	07/18/2014	110291	BROWN, STEPHANIE C.	126	Clerk Merit Pay	423.96
07/12/2014	PC	07/18/2014	110292	KLOOSTER, PATRICK H.	216		647.27
07/12/2014	PC	07/18/2014	110293	HUMBLE, NATHAN C.	219		761.52
07/12/2014	PC	07/18/2014	110294	LABELLE, DAVIS B.	234		405.27
07/12/2014	PC	07/18/2014	110295	KLINGER, LUCAS D.	235		578.07
07/12/2014	PC	07/18/2014	110296	SPEGELE, GREYSON H.	237		374.03
07/12/2014	PC	07/18/2014	110297	GLENNY, GRACE A.	241		537.45
07/12/2014	PC	07/18/2014	110298	GREYERBIEHL, KELLY M.	260		527.51

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/12/2014	PC	07/18/2014	110299	SWEM, DONALD L.	512		1,667.40
07/12/2014	PC	07/18/2014	110300	WHITLEY, ANDREW T.	522		1,507.93
07/12/2014	PC	07/18/2014	110301	MORRISON, KEVIN P.	601		1,223.44
07/12/2014	PC	07/18/2014	110302	HODGE, MICHAEL J.	606		1,089.24
07/12/2014	PC	07/18/2014	110303	JOHNSON, STEVEN P.	617		1,350.58
07/12/2014	PC	07/18/2014	110304	BISHAW, JAMES H.	633		557.97
07/12/2014	PC	07/18/2014	110305	HERRIMAN, COBY M.	654		451.49
07/12/2014	PC	07/18/2014	110306	COLE, STEVEN D.	657		480.25
07/12/2014	PC	07/18/2014	110307	HALL, CHASE D.	726		617.49
07/12/2014	PC	07/18/2014	110308	PETERS, MEGAN M.	738		625.79
07/12/2014	PC	07/18/2014	110309	ECKHARDT, LOGAN R.	761		478.68
07/12/2014	PC	07/18/2014	110310	CURTIS, DENNIS E.	831		919.50
07/12/2014	PC	07/18/2014	110311	BOOTHE, STEVEN A.	832		216.21
07/12/2014	PC	07/18/2014	110312	GRUNCH, RONALD J.	844		255.48
07/12/2014	PC	07/18/2014	110313	DURRENBERGER, LARR	846		313.77
07/12/2014	PC	07/18/2014	110314	DAVIS, RONALD L.	853		220.29
07/12/2014	PC	07/18/2014	110315	GILL, DAVID R.	856		928.40
07/12/2014	PC	07/18/2014	110316	TODD, RICHARD D.	859		391.10
07/12/2014	PC	07/18/2014	110317	BAGINSKI, JORDAN R.	918		180.47
07/12/2014	PC	07/18/2014	110318	STEVENS, JEFFREY W.	1028		450.39
07/12/2014	PC	07/18/2014	110319	ROLOFF, AUDREY M.	1037		1,038.03
07/12/2014	PC	07/18/2014	110320	MATTER, DAWSON K.	1038		561.55
07/12/2014	PC	07/18/2014	110321	MARSH JR., JAMES D.	1043		15.70
07/12/2014	PC	07/18/2014	110322	SCOTT JR., WINFIELD	1072		99.11
07/12/2014	PC	07/18/2014	110323	KITELEY, FISHER L.	1074		13.21
07/12/2014	PC	07/18/2014	110324	BERGMANN, DOUGLAS	1087		105.72
Grand Totals:			140				115,066.69

Report Criteria:
- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Void checks included

Check Number	Payee	Amount
07/22/2014		
110335	ABRAMOWSKI, DWAIN	25.00
110336	ACE HARDWARE	2,695.96
110337	AIRGAS USA LLC	867.25
110338	AMERICAN WASTE INC.	65.00
110339	AMSTUTZ, LINDA	131.08
110340	APX INC.	51.71
110341	ARROW UNIFORM-TAYLOR L.L.C.	1,000.19
110342	ASPEN MILLS	493.45
110343	AT YOUR SERVICE PLUS INC	143.70
110344	AT&T	539.03
110345	AUTO VALUE	1,295.33
110346	AVFUEL CORPORATION	107,608.93
110347	B & L SOUND INC	179.93
110348	BEAUVAIS, PAUL	75.00
110349	BERG, REBECCA	28.00
110350	BIANCHI, KERRIE PAUL	109.00
110351	BIOTECH AGRONOMICS INC	28,589.35
110352	BLACK PEARL PLATINUM BRAND	18.00
110353	BRADFORD'S	73.60
110354	BRADY'S CARPET CLEANING	315.00
110355	BRIDGE STREET BLOOMS	200.00
110356	BSN SPORTS INC.	184.74
110357	BY THE BAY WINDOW CLEANING SVC	357.00
110358	CARQUEST OF CHARLEVOIX	929.26
110359	CHARLEVOIX COUNTY TREASURER	814.09
110360	CHARLEVOIX SCREEN MASTERS INC	1,957.92
110361	CHEMSEARCH	988.22
110362	CHICAGO CLUB	340.00
110363	CINTAS CORPORATION	133.48
110364	CIVIC SYSTEMS	8,779.00
110365	COOK FAMILY FARMS	119.00
110366	COVEYOU FARMS LLC	42.00
110367	CUMMINS BRIDGEWAY LLC	122.94
110368	DITCH WITCH SALES OF MICHIGAN	1,095.74
110369	DUERKSEN, RICK	79.00
110370	EJ USA INC.	1,458.24
110371	ELLSWORTH FARMER'S EXCHANGE	498.20
110372	EMMET BRICK & BLOCK	404.59
110373	FAMILY FARM & HOME	452.97
110374	FARMER WHITE'S	88.00
110375	FASTENAL COMPANY	325.71
110376	FOX CHARLEVOIX FORD	2,181.24
110377	FREEDOM MAILING SERVICES INC.	2,361.79
110378	GALLIMORE, SARAH	57.00
110379	GBS INC.	42.28
110380	GERBER HOMEMADE SWEETS	26.00
110381	GLIKIN, SUSIE	67.00
110382	GOLDING, JOYCE	201.60

Check Number	Payee	Amount
110383	GORDON FOOD SERVICE	359.39
110384	GRAND TRAVERSE DIESEL INC.	402.45
110385	GRIFFIN BEVERAGE CO	40.00
110386	GUNTZVILLER, RHONDA	315.00
110387	HACH COMPANY	100.76
110388	HARRELL'S	540.00
110389	HERZOG ELECTRIC	843.60
110390	HOGARTH'S PEST CONTROL INC.	225.00
110391	HOLIDAY COMPANIES	191.03
110392	HYDE SERVICES LLC	51.20
110393	HYDRO DESIGNS INC.	515.00
110394	ISLANDS INSURANCE CENTER	393.00
110395	JACK DOHENY SUPPLIES INC	232.99
110396	JAQUA, ERIC	25.00
110397	KIWANIS CLUB OF CHARLEVOIX	39.00
110398	KORTHASE FLINN	15.30
110399	KSS ENTERPRISES	1,210.81
110400	KUSTOM SIGNALS INC.	96.00
110401	LAKESHORE TIRE & AUTO SERVICE	12.50
110402	LEESE, M. CHRIS	12.58
110403	LOTTIE'S BAGELS	163.00
110404	MAXX SUNGLASSES	240.00
110405	MDC CONTRACTING LLC	8,464.82
110406	METTLER TOLEDO INC	787.42
110407	MICHIGAN OFFICEWAYS INC	1,539.73
110408	MICHIGAN RURAL WATER ASSN	590.00
110409	MIDWEST GOLF & TURF	166.88
110410	MITCHELL GRAPHICS INC.	1,031.36
110411	MOSORYAK, JOHN MATTHEW	32.00
110412	MURRAY'S CREATIONS	65.00
110413	MUTUAL OF OMAHA	7.30
110414	NETSOURCE ONE INC.	24.00
110415	NFPA	106.15
110416	NORTH COAST FASTENERS LLC	116.40
110417	NORTHERN CREDIT BUREAU	420.08
110418	NORTHERN FIRE & SAFETY INC.	103.00
110419	NORTHERN MICHIGAN JANITORIAL	218.50
110420	NORTHERN MICHIGAN REVIEW INC.	1,627.77
110421	OLESON'S FOOD STORES	402.00
110422	OSTLUND PEST CONTROL LLC	425.00
110423	OTEC	355.84
110424	PERFORMANCE ENGINEERS INC	1,842.50
110425	PETRIE, TOM	350.00
110426	PLUNKETT & COONEY	540.00
110427	POLLARDWATER.COM - EAST	677.16
110428	POND HILL FARM LLC	162.00
110429	POWER LINE SUPPLY	5,946.30
110430	PREFERRED WASTE 2 LLC	425.00
110431	PRO WEB MARKETING LLC	60.00

Check Number	Payee	Amount
110432	PURITY CYLINDER GASES INC	333.09
110433	RAMMACHER, KITTY	95.00
110434	RELLINGER, EMILY	15.00
110435	RILEY, CASEY	62.54
110436	ROAD WEASEL ENTERPRISES LLC	98.00
110437	SCHMUCKAL OIL CO	70.31
110438	SCIENTIFIC BRAKE & EQUIP CO	187.78
110439	SECURITY SANITATION INC.	380.00
110440	SHINDORF BUILDERS	1,120.00
110441	SIEGRIST, DAVID	66.00
110442	SPARTAN DISTRIBUTORS INC	234.46
110443	STANDARD ELECTRIC CO	917.36
110444	STATE OF MICHIGAN	70.00
110445	STATE OF MICHIGAN	225.00
110446	STATE OF MICHIGAN	180.62
110447	SYSTEMS SPECIALISTS INC	50.00
110448	T & R ELECTRIC	1,062.00
110449	TIME EMERGENCY EQUIPMENT	6,219.35
110450	TRAVERSE REPRODUCTION	64.02
110451	UP NORTH PROPERTY SERVICES LL	4,753.00
110452	UPPER CASE PRINTING INK.	367.35
110453	USA BLUE BOOK	2,730.88
110454	USA MOBILITY WIRELESS INC.	9.99
110455	VILLAGE GRAPHICS INC.	179.00
110456	WARD BROTHERS BOATS INC	305.99
110457	WASHBURNE, BRENDA	66.00
110458	WATERWAY OF MICHIGAN	2,781.25
110459	WESCOTT, MIKE	102.97
110460	WEST SHORE FIRE INC	1,608.80
110461	WOOD SHOP, THE	500.00
110462	WRIGHT, NATHAN	41.00
110463	ZIPP, DON	75.00
Total 07/22/2014:		226,093.10
Grand Totals:		226,093.10

M = Manual Check, V = Void Check

Check Number	Payee	Amount
07/07/2014		
70714001	MICHIGAN PUBLIC POWER AGENCY	8,703.10
Total 07/07/2014:		8,703.10
Grand Totals:		8,703.10

M = Manual Check, V = Void Check

Check Number	Payee	Amount
07/07/2014		
70714002	PAYMENT SERVICE NETWORK INC.	98.50
Total 07/07/2014:		98.50
Grand Totals:		98.50

M = Manual Check, V = Void Check

Check Number	Payee	Amount
07/10/2014		
71014001	STATE OF MICHIGAN	19,316.52
Total 07/10/2014:		19,316.52
Grand Totals:		19,316.52

M = Manual Check, V = Void Check

Check Number	Payee	Amount
07/14/2014		
71414001	MICHIGAN PUBLIC POWER AGENCY	9,833.80
Total 07/14/2014:		9,833.80
Grand Totals:		9,833.80

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Amount
71814001			
07/18/2014	71814001	**EFTPS* Payroll Taxes	10,458.53
07/18/2014	71814001	**EFTPS* Payroll Taxes	10,458.53
07/18/2014	71814001	**EFTPS* Payroll Taxes	2,445.98
07/18/2014	71814001	**EFTPS* Payroll Taxes	2,445.98
07/18/2014	71814001	**EFTPS* Payroll Taxes	16,600.25
Total 71814001:	5		42,409.27
71814002			
07/18/2014	71814002	Alerus Financial	280.00
Total 71814002:	1		280.00
71814003			
07/18/2014	71814003	STATE OF MICHIGAN	6,170.57
Total 71814003:	1		6,170.57
71814004			
07/18/2014	71814004	Vantagepoint - 401 Plan 109153	728.06
Total 71814004:	1		728.06
71814005			
07/18/2014	71814005	Vantagepoint - 457 Plan 300959	5,130.67
07/18/2014	71814005	Vantagepoint - 457 Plan 300959	331.11
07/18/2014	71814005	Vantagepoint - 457 Plan 300959	1,816.82
07/18/2014	71814005	Vantagepoint - 457 Plan 300959	6,275.90
Total 71814005:	4		13,554.50
Grand Totals:	12		63,142.40

Check Number	Payee	Amount
07/18/2014		
71814006	MERS	27,380.68
Total 07/18/2014:		27,380.68
Grand Totals:		27,380.68

M = Manual Check, V = Void Check

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE: Consideration to Approve a Resolution to Tentatively Award a Contract to Devere Construction Company for Improvements to the Wastewater Treatment Plant

DATE: July 21, 2014

PRESENTED BY: Mark Prein, Prein and Newhof

ATTACHMENTS:

1. Prein and Newhof Letter with Attachments
2. Resolution

BACKGROUND INFORMATION: The City has received seven bids for improvements to the Wastewater Treatment Plant. The low bidder was Devere Construction Company from Alpena with a bid of $8,548,000. The engineer's estimate was $8,395,000, or a variance of about 1.8%. Mark Prein and the contractor are recommending an alternative blower deduct of $34,000 making the final bid $8,514,000.

Project engineers, City Staff and Devere representatives have agreed to substitute two subcontractors. Because of a lack of experience with large wastewater treatment plant projects, Johnson and Wood will be substituted with Northwest Kent Mechanical. Also CH Smith will be replaced with Harbor Springs Excavating.

The City Council will need to make a motion to approve the attached resolution. The resolution tentatively awards the project to Devere Construction Company contingent upon successful financial arrangements with the SRF program.

RECOMMENDATION: Motion to Approve Resolution #_____, A Resolution to Tentatively Award a Construction Contract for Wastewater System Improvements.

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

July 16, 2014
2110372

Mr. Rob Straebel, City Manager
City of Charlevoix
210 State Street
Charlevoix, MI 49720

RE: Wastewater Treatment Plant Improvements
Award Recommendation

Dear Mr. Straebel:

Please find enclosed for your use the bid tabulation for the subject project. DeVere Construction Company is low bidder in the amount of $8,548,000.00.

In accordance with Specification Section 00 21 13 Subsection 9.B, Prein&Newhof requested documentation and references of experience and qualifications from the General Contractor and the listed Subcontractors. Upon review of the provided reference list, it was discovered that the mechanical subcontractor, Johnson & Wood, does not have any wastewater treatment plant work experience. DeVere, and Johnson & Wood, was given another opportunity to demonstrate the required experience, but no further data was received. Therefore Johnson & Wood is not qualified for the project. The site work subcontractor, CH Smith, received no positive references and has been alleged to falsify material certifications by parties we contacted. In addition, the City of Charlevoix will not allow them to perform work within the City due to past experiences. DeVere, and CH Smith, was given another opportunity to demonstrate the required experience, but no further data was received. Therefore, CH Smith is also not qualified for the project.

DeVere was notified of our opinion that the listed mechanical and site work subcontractors lacked qualification. DeVere requested to substitute subcontractors Northwest Kent Mechanical for the mechanical work and Harbor Springs Excavating for the site work, as indicated in the attached letters dated July 14, 2014. The substitute mechanical and site work subcontractors requested were reviewed and based on that review are qualified subcontractors.

In accordance with Specification Section 00 21 13 Subsection 17, DeVere proposed an alternate blower manufacturer, Aerzen, with a deduct of $34,000.00. Aerzen is an acceptable manufacturer and it is recommended the equipment alternate be accepted and the contract amount adjusted accordingly.

In summary, we recommend awarding the project to DeVere Construction Company, subject to the subcontractor substitutions, in the amount of $8,514,000.

3355 Evergreen Drive NE Grand Rapids, MI 49525 t. 616-364-8491 f. 616-364-6955 www.preinnewhof.com

If you have any questions regarding the recommendation, please feel free to contact me.

Sincerely,

Prein&Newhof

Mark R. Prein, P.E.

Enclosures: Bid Tabulation
DeVere Mechanical Subcontractor Substitution Letter
DeVere Site Work Subcontractor Substitution Letter

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory

Bid Tabulation Summary

Bid Date: July 10, 2014

Bid Time (Local): 1:00 PM

Owner: City fo Charlevoix

Project Title: Wastewater Treatment Plant Improvements

Project #: 2110372

Number	Contractor Name	Bid Amount
1st	DeVere Construction Company 1030 DeVere Drive Alpena, MI 49707	$8,548,000.00
2nd	Granger Construction 6267 Aurelius Road Lansing, MI 48911	$8,698,000.00
3rd	Spence Brothers 800 Hastings Street, Suite A Traverse City, MI 49686	$8,877,000.00
4th	L.D. Docsa Associates 1605 King Highway Kalamazoo, MI 49001	$9,259,000.00
5th	Davis Construction 4457 - 40th Street SE Kentwood, MI 49512	$9,297,000.00
6th	Erhardt Construction 6060 Fulton Street East Ada, MI 49301	$9,344,000.00
7th	Triangle Associates 3769 - 3 Mile Road Grand Rapids, MI 49534	$9,357,000.00

3355 Evergreen Dr. NE Grand Rapids, MI 49525 t. 616-364-8491 f. 616-364-6955 www.preinnewhof.com

S:\2011\2110372 City of Charlevoix\CDS\bid tab 2014-07-10 Wastewater Treatment Plant

DeVere Construction Company, Inc.

July 14, 2014

VIA EMAIL

Prein & Newhof
Attn: Mark Prein, P.E.
3355 Evergreen Drive, NE
Grand Rapids, MI 49525

Re: Charlevoix WWTP

Dear Mr. Prein, P.E.,

In accordance with our phone conversation earlier today regarding the qualifications of our Mechanical Subcontractor, DeVere Construction Company, Inc. hereby withdraws the name of Johnson & Wood, LLC. In place of this subcontractor, we request the opportunity to substitute Northwest Kent Mechanical Co. as our proposed Mechanical subcontractor.

Please let us know if there is any additional information that you require for this substitution.

Very Truly Yours,

DEVERE CONSTRUCTION COMPANY, INC.

Thomas R. Bennett
Vice President Project Development

CORPORATE OFFICE
1030 DeVere Drive ■ Alpena, MI 49707 ■ phone 989-356-4411 ■ fax 989-356-1198 ■ www.deverecc.us
AN EQUAL OPPORTUNITY EMPLOYER

DeVere Construction Company, Inc.

July 14, 2014 VIA EMAIL

Prein & Newhof
Attn: Mark Prein, P.E.
3355 Evergreen Drive, NE
Grand Rapids, MI 49525

Re: Charlevoix WWTP

Dear Mr. Prein, P.E.,

In accordance with our phone conversation earlier today regarding the qualifications of our Site Work Subcontractor, DeVere Construction Company, Inc. hereby withdraws the name of C.H. Smith Co. Inc. In place of this subcontractor, we request the opportunity to substitute Harbor Springs Excavating as our proposed Site Work subcontractor.

Please let us know if there is any additional information that you require for this substitution.

Very Truly Yours,

DEVERE CONSTRUCTION COMPANY, INC.

Thomas R. Bennett
Vice President Project Development

CORPORATE OFFICE
1030 DeVere Drive ■ Alpena, MI 49707 ■ phone 989-356-4411 ■ fax 989-356-1198 ■ www.deverecc.us
AN EQUAL OPPORTUNITY EMPLOYER

A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Charlevoix *(legal name of applicant)* wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on June 17, 2013 *(date of final project plan adoption)* will be funded through Michigan's SRF Program *(SRF and/or SWQIF Programs)*; and

WHEREAS, the City of Charlevoix *(legal name of applicant)* has sought and received construction bids for the proposed improvements and has received a low bid in the amount of $ 8,514,000.00 from DeVere Construction Company *(name of the contractor)*; and

WHEREAS, the project engineer, Prein&Newhof, has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix *(legal name of applicant)* tentatively awards the contract for construction of the proposed wastewater system improvements project to DeVere Construction Company *(name of the contractor)*, contingent upon successful financial arrangements with the SRF Program *(SRF and/or SWQIF Programs)*.

Yeas:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by _____ *(the governing body of the applicant)* on _____.

BY: _____

Name and Title *(please print or type)*

_____

Signature Date

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE: Consideration to Approve an Ordinance to Authorize the Issuance of Sewage Disposal System Junior Lien Revenue Bonds, Series 2014 for the State Revolving Fund ("SRF") Sewer Project

DATE: July 21, 2014

PRESENTED BY: Patrick McGow, Bond Counsel

ATTACHMENTS: Letter from Patrick McGow dated July 16, 2014

Bond Ordinance – SRF Junior Lien Bonds

BACKGROUND INFORMATION: Attached is an Ordinance authorizing the issuance of Sewage Disposal System Junior Lien Revenue Bonds, Series 2014 for the SRF Sewer Project. The Bonds are to be sold through the Michigan Finance Authority's ("MFA") 4th Quarter State Revolving Fund Program scheduled to close on September 17th. The Ordinance authorizes the issuance of the Bonds in an amount not to exceed $10,900,000. The Ordinance provides flexibility for the actual size of the Bond issue to be reduced prior to closing based on the actual construction bids and final approved costs.

The Ordinance authorizes the issuance of the Bonds, which are payable from the Net Revenues of the City's Sewage Disposal System. The Bonds will be sold to the MFA and payable in 20 annual principal installments at an interest rate of 2.50%. The Bonds have been structured as junior lien revenue bonds which provide the City with the flexibility to issue senior lien revenue bonds at a later date.

The Ordinance also authorizes various City officials to take the necessary actions to execute and deliver the Bonds and all related documents, approve the final size of the Bonds and contains the necessary items required by the Revenue Bond Act, Act 94 of 1933.

Pursuant to the Revenue Bond Act, the Ordinance may be adopted at the meeting it is introduced without a public hearing, regardless of any contrary provision in the City's ordinance adoption procedures. The Ordinance is required to be published once in full in your local newspaper after its adoption.

The Michigan Department of Environmental Quality Order of Approval is expected to be issued around August 26th after the project bids have been reviewed by MDEQ. There will be a conference call with MFA, MDEQ and City officials on August 13th or 14th to make final arrangements relating to the Bond terms and to coordinate the issuance of the Bonds. At that

time, the final bond size will be determined and the necessary documents to be signed by various City officials will be prepared shortly after that date.

RECOMMENDATION: Motion to approve the attached Ordinance to authorize the issuance of Sewage Disposal System Junior Lien Revenue Bonds, Series 2014 for the SRF Sewer Project.

Founded in 1852
by Sidney Davy Miller

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

MILLER CANFIELD

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150 West Jefferson, Suite 2500
Detroit, Michigan 48226
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CANADA: Toronto • Windsor
CHINA: Shanghai
MEXICO: Monterrey
POLAND: Gdynia
Warsaw • Wroclaw

July 16, 2014

Mr. Robert Straebel
City Manager
City of Charlevoix
210 State Street
P.O. Box 550
Charlevoix MI 49720-0550

Re: City of Charlevoix - State Revolving Fund Sewer Project
Sewage Disposal System Junior Lien Revenue Bonds, Series 2014

Dear Rob:

As we discussed, I have enclosed an Ordinance authorizing the issuance of the above-captioned Series 2014 Bonds to be considered for approval by the City Council at its meeting on Monday, July 21st. The Bonds are to be sold through the Michigan Finance Authority's ("MFA") 4th Quarter State Revolving Fund Program scheduled to close on September 17th. The Ordinance authorizes the issuance of the Bonds in an amount not to exceed $10,900,000. The Ordinance provides flexibility for the actual size of the Bond issue to be reduced prior to closing based on the actual construction bids and final approved costs.

The Ordinance authorizes the issuance of the Bonds, which are payable from the Net Revenues of the City's Sewage Disposal System. The Bonds will be sold to the MFA and payable in 20 annual principal installments at an interest rate of 2.50%. The Bonds have been structured as junior lien revenue bonds which provide the City with the flexibility to issue senior lien revenue bonds at a later date.

The Ordinance also authorizes various City officials to take the necessary actions to execute and deliver the Bonds and all related documents, approve the final size of the Bonds and contains the necessary items required by the Revenue Bond Act, Act 94 of 1933.

Pursuant to the Revenue Bond Act, the Ordinance may be adopted in one reading, regardless of any contrary provision in the City's ordinance adoption procedures. The Ordinance is required to be published once in full in your local newspaper after its adoption. Upon adoption by the City Council, we would appreciate receiving three (3) certified copies of the Ordinance and three (3) Affidavits of Publication of the Ordinance for bond transcripts.

It is our understanding that the Michigan Department of Environmental Quality Order of Approval is expected to be issued around August 26th after the project bids have been reviewed by MDEQ. There will be a conference call with MFA, MDEQ and City officials on August 13th or 14th, which we will participate in, to make final arrangements relating to the Bond terms and to coordinate the issuance of the Bonds. At that time, the final bond size will be determined and we will prepare the necessary documents to be signed by various City officials shortly after that date.

If you or anyone copied have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: _____
Patrick F. McGow

Enclosures
Cc: (w/ Encl.)
Joseph Zielinski
Warren Creamer
Mark Prein

22629011.1\015681-00013

CITY OF CHARLEVOIX

ORDINANCE NO. _____

AN ORDINANCE TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION, INSTALLATION, FURNISHING AND EQUIPPING OF ADDITIONS AND IMPROVEMENTS TO THE SEWAGE DISPOSAL SYSTEM OF THE CITY; TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST THEREOF; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF SYSTEM REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; TO ESTABLISH SEPARATE SERIES OF BONDS OF SENIOR AND SUBORDINATE STATUS WITH RESPECT TO THE NET REVENUES OF THE SYSTEM; TO PRESCRIBE THE FORM OF THE BONDS; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF CHARLEVOIX ORDAINS:

Section 1. Definitions. Whenever used in this Ordinance, except when otherwise indicated by the context, the following terms shall have the following meanings:

(a) "Act 94" means Act 94, Public Acts of Michigan, 1933, as amended.

(b) "Adjusted Net Revenues" means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.

(i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid by new customers of the System.

(c) "Authority" means the Michigan Finance Authority or its successor.

(d) "Authorized Officers" means the Mayor, the City Manager, the City Clerk and the Finance Director of the City.

(e) "Bonds" or "Senior Lien Bonds" means any Bonds or series of Bonds so designated and payable from Net Revenues, which are secured by a statutory first lien on the Net

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Revenues established by this Ordinance and which are senior and superior in all respects with respect to the Net Revenues to any Junior Lien Bonds secured by the statutory second lien established by this Ordinance, together with any additional Bonds of equal standing thereafter issued.

(f) "City" means the City of Charlevoix, County of Charlevoix, State of Michigan.

(g) "Engineers" means Prein & Newhof, registered engineers of Grand Rapids, Michigan.

(h) "Junior Lien Bonds" means any Bonds or series of Bonds (including the Series 2014 Bond) payable from Net Revenues, after satisfaction of any requirements for funding the Redemption Account, and which are secured by a statutory second lien on the Net Revenues and are junior and subordinate in all respects with respect to the Net Revenues to any Bonds hereafter issued secured by the statutory first lien established by this Ordinance.

(i) "DEQ" means the Department of Environmental Quality, or its successor.

(j) "Project" means the acquisition, construction, furnishing and equipping of improvements to the City's Sewage Disposal System, including improvements to the Charlevoix Wastewater Treatment Plant, together with all related appurtenances and attachments thereto, as described in the plans prepared by the Engineers and approved herein.

(k) "Purchase Contract" means the Purchase Contract to be entered into between the Authority and the City relating to the purchase by the Authority of the Bonds.

(l) "Revenues" and "Net Revenues" shall mean the revenues and net revenues of the City derived from the operation of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues," the earnings derived from the investment of moneys in the various funds and accounts established by this Ordinance.

(m) "Series 2014 Bond" means the Sewage Disposal System Junior Lien Revenue Bond, Series 2014, of the City in the principal amount of not to exceed $10,900,000 authorized by this Ordinance.

(n) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds or Junior Lien Bonds and the principal and redemption premium, if any, on the Bonds or Junior Lien Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any of the Bonds or Junior Lien Bonds are to be called for redemption prior to maturity, irrevocable instructions to call the Bonds for redemption shall be given to the paying agent.

(o) "Supplemental Agreement" means the supplemental agreement among the City, the Authority and the DEQ relating to the Series 2014 Bond.

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(p) "System" means the Sewage Disposal System of the City, including the Project and all additions, extensions and improvements hereafter acquired.

Section 2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the City to acquire and construct the Project in accordance with the plans and specifications prepared by the Engineers, which plans and specifications are hereby approved. The Project qualifies for the State Revolving Fund financing program being administered by the DEQ and the Authority, whereby bonds of the City are sold to the Authority and bear interest at a fixed rate of two and one-half percent (2.50%) per annum.

Section 3. Costs; Useful Life. The cost of the Project is estimated to be Eleven Million Fourteen Thousand Dollars ($11,014,000), including the payment of incidental expenses as specified in Section 4 of this Ordinance, which estimate of cost is hereby approved and confirmed. The period of usefulness of the Project is estimated to be not less than twenty-five (25) years.

Section 4. Payment of Cost; Bonds Authorized. To pay part of the cost of acquiring the Project, legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2014 Bond, the City shall borrow the sum of not to exceed Ten Million Nine Hundred Thousand Dollars ($10,900,000), and issue the Series 2014 Bond therefor pursuant to the provisions of Act 94. The remaining cost of the Project, if any, shall be defrayed from grant funds and City funds on hand and legally available for such use.

Section 5. Issuance of Series 2014 Bond; Details. The Series 2014 Bond of the City, to be designated SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2014 is authorized to be issued in the aggregate principal sum of not to exceed Ten Million Nine Hundred Thousand Dollars ($10,900,000) or such lesser amount as finally determined by order of the DEQ for the purpose of paying part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Series 2014 Bond. The Series 2014 Bond shall be payable out of the Net Revenues, as set forth more fully in Section 8 hereof, provided that said Series 2014 Bond shall be junior and subordinate to the prior lien with respect to the Net Revenues of any Bonds hereafter issued pursuant to this Ordinance.

The Series 2014 Bond shall be in the form of a single fully-registered, nonconvertible bond of the denomination of the full principal amount thereof, dated as of the date of delivery, payable in principal installments as finally determined by the order of the DEQ at the time of sale of the Series 2014 Bond and approved by the Authority and an Authorized Officer. Principal installments of the Series 2014 Bond shall be payable on October 1 of the years 2016 through 2035, inclusive, or such other payment dates as hereinafter provided. Interest on the Series 2014 Bond shall be payable on April 1 and October 1 of each year, commencing April 1, 2015 or on such other interest payment dates as hereinafter provided. Final determination of the principal amount of and interest on the Series 2014 Bond and the payment dates and amounts of principal installments of the Series 2014 Bond shall be evidenced by execution of the Purchase Contract and each of the Authorized Officers is authorized and directed to execute and deliver the Purchase Contract when in final form and to make the determinations set forth above; provided, however, that the first principal installment shall be due no earlier than October 1, 2015 and the final principal installment shall be due no later than October 1, 2038 and that the total principal amount shall not exceed $10,900,000.

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The Series 2014 Bond shall bear interest at a rate of two and one-half percent (2.50%) per annum on the par value thereof or such other rate as evidenced by execution of the Purchase Contract, but in any event not to exceed the rate permitted by law, and any Authorized Officers as shall be appropriate shall deliver the Series 2014 Bond in accordance with the delivery instructions of the Authority.

The principal amount of the Series 2014 Bond is expected to be drawn down by the City periodically, and interest on principal amount shall accrue from the date such principal amount is drawn down by the City.

The Series 2014 Bond shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Series 2014 Bond shall be payable as provided in the Series 2014 Bond form in this Ordinance.

The Series 2014 Bond shall be subject to optional redemption by the City with the prior written approval of the Authority and on such terms as may be required by the Authority.

The Treasurer shall record on the registration books payment by the City of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the Treasurer.

Upon payment by the City of all outstanding principal of and interest on the Series 2014 Bond, the Authority shall deliver the Series 2014 Bond to the City for cancellation.

Section 6. Execution of Series 2014 Bond. The Series 2014 Bond shall be signed by the manual or facsimile signature of the Mayor and countersigned by the manual or facsimile signature of the City Clerk and shall have the corporate seal of the City or facsimile thereof impressed thereon. The Series 2014 Bond bearing the manual or facsimile signatures of the Mayor and the City Clerk sold to the Authority shall require no further authentication.

Section 7. Registration and Transfer. Any Bond or Junior Lien Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond or Junior Lien Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any Bond or Junior Lien Bond shall be surrendered for transfer, the City shall execute and the transfer agent shall authenticate and deliver a new Bond or Junior Lien Bond, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The City shall not be required (i) to issue, register the transfer of or exchange any Bond or Junior Lien Bond during a period beginning at the opening of business 15 days before the day of the giving of a notice of redemption of Bonds selected for redemption as described in the form of Series 2014 Bond contained in Section 18 of this Ordinance and ending at the close of business on the day of that giving of notice, or (ii) to register the transfer of or exchange any Bond or Junior Lien Bond so selected for redemption in whole or in part, except the unredeemed portion of Bonds or Junior Lien Bonds being redeemed in part. The City shall give the transfer agent notice of call for redemption at least 20 days prior to the date notice of redemption is to be given.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds or Junior Lien Bond, which shall at all times be open to inspection

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by the City; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on said books Bonds or Junior Lien Bond as hereinbefore provided.

If any Bond or Junior Lien Bond shall become mutilated, the City, at the expense of the holder of the Bond, shall execute, and the transfer agent shall authenticate and deliver, a new Bond or Junior Lien Bond of like tenor in exchange and substitution for the mutilated Bond or Junior Lien Bond, upon surrender to the transfer agent of the mutilated Bond or Junior Lien Bond. If any Bond or Junior Lien Bond issued under this Ordinance shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the transfer agent and, if this evidence is satisfactory to both and indemnity satisfactory to the transfer agent shall be given, and if all requirements of any applicable law including Act 354, Public Acts of Michigan, 1972, as amended ("Act 354"), being sections 129.131 to 129.135, inclusive, of the Michigan Compiled Laws have been met, the City, at the expense of the owner, shall execute, and the transfer agent shall thereupon authenticate and deliver, a new Bond or Junior Lien Bond of like tenor and bearing the statement required by Act 354, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond or Junior Lien Bond so lost, destroyed or stolen. If any such Bond or Junior Lien Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond or Junior Lien Bond the transfer agent may pay the same without surrender thereof.

Section 8. Payment of Series 2014 Bond; Security; Priority of Lien. Any Bonds hereafter issued and the interest thereon shall be payable solely from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues which shall be a first lien to continue until payment in full of the principal of and interest on all Bonds payable from the Net Revenues, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of all Bonds of a series then outstanding, principal and interest on such Bonds to maturity, or, if called for redemption, to the date fixed for redemption together with the amount of the redemption premium, if any.

Any Junior Lien Bonds issued hereunder, including the Series 2014 Bond, and the interest thereon shall be payable from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues which shall be a second lien, subject only to the statutory first lien established with respect to the Bonds, to continue until payment in full of the principal of and interest on all Junior Lien Bonds payable from the Net Revenues, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of all Junior Lien Bonds of a series then outstanding, principal and interest on such Junior Lien Bonds to maturity, or, if called for redemption, to the date fixed for redemption together with the amount of the redemption premium, if any. The statutory lien on the Net Revenues created with respect to the Junior Lien Bonds (including the Series 2014 Bond) shall at all times be and remain subordinate and inferior to the pledge of Net Revenues and the statutory first lien thereon authorized to be granted to secure any Bonds hereafter issued.

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Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentences, the statutory lien shall be terminated with respect to that series of Bonds or Junior Lien Bonds, the holders of that series shall have no further rights under this Ordinance except for payment from the deposited funds, and the Bonds or Junior Lien Bonds of that series shall no longer be considered to be outstanding under this Ordinance.

Section 9. Bondholders' Rights; Receiver. The holder or holders of the Bonds or Junior Lien Bonds representing in the aggregate not less than twenty percent (20%) of the entire principal amount thereof then outstanding, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the City, including the fixing of sufficient rates, the collection of Revenues, the proper segregation of the Revenues of the System and the proper application thereof. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part thereof.

If there is a default in the payment of the principal of or interest on the Bonds or the Junior Lien Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the City and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the City more particularly set forth herein and in Act 94.

The holder or holders of the Bonds and the Junior Lien Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Bonds and the Junior Lien Bonds and the security therefor.

Section 10. Management; Fiscal Year. The operation, repair and management of the System and the acquisition and construction of the Project shall be under the supervision and control of the City Council. The City Council, in accordance with the relevant provisions of the City Charter, may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The City Council may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The fiscal year of the System shall be the fiscal year of the City.

Section 11. Rates and Charges. The rates and charges for service furnished by and the use of the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance.

Section 12. No Free Service or Use. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm or corporation, public or private, or to any public agency or instrumentality, including the City.

Section 13. Fixing and Revising Rates; Rate Covenant. The rates now in effect are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, to provide for the payment of the principal of and interest on the Bonds and the Junior Lien Bonds as the same become due and payable, and the maintenance of the reserve therefor and to provide for all other obligations, expenditures and funds for the System required by law and this

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Ordinance. In addition, it is agreed that the rates shall be set from time to time so that there shall be produced each fiscal year Net Revenues in an amount not less than 110% of the principal of and interest on all Bonds coming due in each fiscal year and not less than 100% of the principal of and interest on all Junior Lien Bonds coming due in each fiscal year. The rates shall be fixed and revised from time to time as may be necessary to produce these amounts, and it is hereby covenanted and agreed to fix and maintain rates for services furnished by the System at all times sufficient to provide for the foregoing.

Section 14. Funds and Accounts; Flow of Funds. Commencing on September 1, 2014, all funds belonging to the System shall be transferred as herein indicated and all Revenues of the System shall be set aside as collected and credited to a fund to be designated SEWAGE DISPOSAL SYSTEM RECEIVING FUND (the "Receiving Fund"). In addition, on September 1, 2014, all Revenues in any accounts of the System shall be transferred to the Receiving Fund and credited to the funds and accounts as provided in this section. The Revenues credited to the Receiving Fund are pledged for the purpose of the following funds and shall be transferred or debited from the Receiving Fund periodically in the manner and at the times and in the order of priority hereinafter specified:

A. OPERATION AND MAINTENANCE ACCOUNT:

Out of the Revenues credited to the Receiving Fund there shall be first set aside in, or credited to, a fund designated OPERATION AND MAINTENANCE ACCOUNT (the "Operation and Maintenance Account"), monthly a sum sufficient to provide for the payment of the next month's expenses of administration and operation of the System and such current expenses for the maintenance thereof as may be necessary to preserve the same in good repair and working order.

A budget, showing in detail the estimated costs of administration, operation and maintenance of the System for the next ensuing operating year, shall be prepared by the City at least 30 days prior to the commencement of each ensuing operating year. No payments shall be made to the City from moneys credited to the Operation and Maintenance Account except for services directly rendered to the System by the City or its personnel.

B. BOND AND INTEREST REDEMPTION ACCOUNT:

There shall be established and maintained a separate depositary fund designated BOND AND INTEREST REDEMPTION ACCOUNT (the "Redemption Account"), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of, redemption premiums (if any) and interest on the Bonds. The moneys in the Redemption Account shall be kept on deposit with the bank or trust company where the principal of and interest on the Bonds, or any series thereof, are payable.

Out of the Revenues remaining in the Receiving Fund, after provision for the Operation and Maintenance Account, there shall be set aside in the Redemption Account each month, commencing with the date of issue of a series of Bonds, a sum proportionately sufficient to provide for the payment when due of the then current principal of and interest on the Bonds, less any amount in the Redemption Account representing accrued interest on the Bonds or investment income on amounts on deposit in the Redemption Account. Commencing with the date of issue of a series of Bonds, the amount set aside each month for interest on the Bonds shall be the fractional amount of the total amount of interest on the Bonds next coming due derived from the

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number of months from the date of issue of the Bonds to the first interest payment date. Commencing with the first interest payment date, the amount set aside each month for interest on the Bonds shall be 1/6 of the total amount of interest on the Bonds next coming due. The amount set aside each month for principal, commencing with the date of issue of a series of Bonds, shall be the fractional amount of the total amount of principal on the Bonds next coming due by maturity or sinking fund redemption derived from the number of months from the date of issue of the Bonds to the first principal payment date. The amount set aside each month for principal payment commencing with the first principal payment date shall be 1/12 of the amount of principal next coming due by maturity or sinking fund redemption. If there is any deficiency in the amount previously set aside, that deficiency shall be added to the next succeeding monthly requirements. The amount to be set aside for the payment of principal and interest on any date shall not exceed the amount which, when added to the money on deposit in the Redemption Account, including investment income thereon, is necessary to pay principal and interest due on the Bonds on the next succeeding principal payment date.

C. JUNIOR LIEN BOND AND INTEREST REDEMPTION ACCOUNT:

There is hereby established and there shall be maintained a separate depositary account designated JUNIOR LIEN BOND AND INTEREST REDEMPTION ACCOUNT (the "Junior Lien Redemption Account"). Except as otherwise provided herein, the moneys on deposit therein from time to time shall be used for the purpose of paying the principal or Redemption Price of and interest on any Junior Lien Bonds.

Out of the Revenues remaining in the Revenue Fund, after transfer, if required, for deposit into the Operation and Maintenance Account and the Redemption Account, there shall be set aside monthly in the Junior Lien Redemption Account a sum sufficient to provide for the next payment when due of the principal of and interest on the Junior Lien Bonds, less any amount in the Junior Lien Redemption Account representing accrued interest on the Junior Lien Bonds, and less the sum of any funds actually on deposit in the Junior Lien Redemption Account. The amount set aside and transferred to the Junior Lien Redemption Account each month for interest on the Junior Lien Bonds shall be 1/6 of the total amount of interest on the Junior Lien Bonds next coming due or such greater or lesser amount as is necessary to assure that the amount set aside in the Junior Lien Redemption Account as of the first of such month is not less than the product of (a) 1/6 of the amount of interest next due on the Junior Lien Bonds times (b) the number of months elapsed since and including the last interest payment date. For the month immediately prior to each interest payment date the amount set aside and transferred to the Junior Lien Redemption Account to pay interest shall be reduced by amounts, including investment earnings, available in the Junior Lien Redemption Account which are available for such purpose. The amount set aside and transferred to the Junior Lien Redemption Account each month for principal commencing twelve months prior to the first maturity or mandatory sinking fund redemption date shall be 1/12 of the amount of principal next coming due on the Junior Lien Bonds by maturity or as a mandatory redemption requirement or such greater or lesser amount as is necessary to assure that the amount set aside in the Junior Lien Redemption Account as of the first of such month is not less than the product of 1/12 of the amount of principal next due on the Junior Lien Bonds times (b) the number of months elapsed since and including the last principal payment date. If there is any deficiency in the amount previously set aside, that deficiency shall be added to the next succeeding month's requirement.

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No further payments need be made into the Junior Lien Redemption Account after enough of the principal installments of the Junior Lien Bonds have been retired so that the amount then held in the Junior Lien Redemption Account (including a bond reserve account, if any), is equal to the entire amount of principal and interest which will be payable at the time of maturity of all the principal installments of the Bond then remaining outstanding.

D. REPLACEMENT AND IMPROVEMENT FUND:

There shall next be established and maintained a fund, separate depositary account, designated SEWAGE DISPOSAL SYSTEM REPLACEMENT ACCOUNT or such other designation determined by the Treasurer (the "Replacement Account"), the money credited thereto to be used solely for the purpose of making repairs and replacements to the System. Out of the Revenues and moneys of the System remaining in the Receiving Fund each month after provision has been made for the deposit of moneys in the Operation and Maintenance Account, the Redemption Account and the Junior Lien Redemption Account, there may be deposited in the Replacement Account such additional funds as the City may deem advisable. If at any time it shall be necessary to use moneys in the Replacement Account for the purpose for which the Replacement Account was established, the moneys so used shall be replaced from any moneys in the Receiving Fund which are not required by this Ordinance to be used for the Operation and Maintenance Account, the Redemption Account, or the Junior Lien Redemption Account.

E. GENERAL OBLIGATION DEBT ACCOUNT:

Out of the remaining Revenues in the Receiving Fund, there may be next set aside in or credited to monthly after meeting the requirements of the foregoing Account, to an account designated General Obligation Debt Account (the "G.O. Fund"), or from other available moneys such sums as shall be necessary to pay debt service on presently existing or future general obligation bond issues of the City or general obligations or contractual obligations of the City incurred or to be incurred for System purposes.

F. SURPLUS MONEYS:

Thereafter, any Revenues in the Receiving Fund after satisfying all the foregoing requirements of this Section may, at the discretion of the City, be used for any of the following purposes:

1. Transferred to the Replacement Account.

2. Transferred to the Redemption Account and used for the purchase of Bonds on the open market at not more than the fair market value thereof or used to redeem Bonds prior to maturity pursuant to this Ordinance.

3. Any other use permitted by law.

Section 15. Priority of Funds. In the event the moneys in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Redemption Account, or the Junior Lien Redemption Account, any moneys or securities in other funds of the

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System, except the proceeds of sale of the Bonds, shall be credited or transferred, first, to the Operation and Maintenance Account, and second to the Redemption Account.

Section 16. Investments. Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Bonds, may be invested by the City in United States of America obligations or in obligations the principal of and interest on which is fully guaranteed by the United States of America and any investments now or hereafter permitted by Act 94 or other controlling law. Investment of moneys in the Redemption Account or the Junior Lien Redemption Account being accumulated for payment of the next maturing principal or interest payment of the Bonds or of the Junior Lien Bonds shall be limited to obligations bearing maturity dates prior to the date of the next maturing principal or interest payment on the Bonds or the Junior Lien Bonds. In the event investments are made, any securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds or account from which the purchase was made. Profit realized or interest income earned on investment of funds in the Funds established hereunder shall be deposited in or credited to the Fund having realized the profit or earned the interest (unless otherwise expressly provided in this Ordinance or as determined by the City), such deposit or credit to occur periodically but not less often than at the end of each fiscal year.

Section 17. Bond Proceeds. From the proceeds of the sale of the Series 2014 Bond there shall be immediately deposited in the Junior Lien Redemption Account an amount equal to the accrued interest and premium, if any, received on the delivery of the Series 2014 Bond. The balance of the proceeds of the sale of the Series 2014 Bond shall be deposited in a bank or banks, designated by the City, qualified to act as depository of the proceeds of sale under the provisions of Act 94, in an account designated 2014 SEWAGE DISPOSAL SYSTEM PROJECT CONSTRUCTION FUND (the "Construction Fund"). Moneys in the Construction Fund shall be applied solely in payment of the cost of the Project, including any engineering, legal and other expenses incident thereto and to the financing thereof. Payments for construction, either on account or otherwise, shall not be made unless the registered engineer in charge of such work shall file with the City a signed statement to the effect that the work has been completed in accordance with the plans and specifications therefor; that it was done pursuant to and in accordance with the contract therefor (including properly authorized change orders), that such work is satisfactory and that such work has not been previously paid for.

Any unexpended balance of the proceeds of sale of the Series 2014 Bond remaining after completion of the Project in the Construction Fund may, at the discretion of the City, be used for further improvements, enlargements and extension to the System, if, at the time of such expenditures, such use is approved by the Michigan Department of Treasury, if such permission is then required by law. Any remaining balance after such expenditure shall be paid to the Redemption Account and may be used for the purpose of purchasing the Series 2014 Bond on the open market at not more than the fair market value thereof, but not more than the price at which the Series 2014 Bond may next be called for redemption, or used for the purpose of paying principal of the Series 2014 Bond upon maturity or calling the Series 2014 Bond for redemption.

Section 18. Bond Form. The Series 2014 Bond shall be in substantially the following form with such changes or completion as necessary or appropriate to give effect to the intent of this Ordinance:

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UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF CHARLEVOIX

CITY OF CHARLEVOIX

SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2014

REGISTERED OWNER:	Michigan Finance Authority
PRINCIPAL AMOUNT:	Ten Million Nine Hundred Thousand Dollars ($10,900,000)
DATE OF ORIGINAL ISSUE:	September 17, 2014

The CITY OF CHARLEVOIX, County of Charlevoix, State of Michigan (the "City"), for value received, hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Sewage Disposal System (hereinafter defined), to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environmental Quality, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided.

During the time funds are being drawn down by the City under this Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule A attached hereto and made a part hereof, as such Schedule may be adjusted if less than $10,900,000 is disbursed to the City or if a portion of the Principal Amount is prepaid as provided below, with interest on said principal installments from the date each said installment is delivered to the holder hereof until paid at the rate of two and one-half percent (2.50%) per annum. Interest is first payable April 1, 2015 and semiannually thereafter and principal is payable on the first day of October commencing October 1, 2016 (as identified in the Purchase Contract) and annually thereafter.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

Notwithstanding any other provision of this bond, so long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at The Bank of New York

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Mellon Trust Company, N.A. or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of the Sewage Disposal System of the City, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory second lien thereon is hereby recognized and created, subject to the senior lien of any additional Bonds of the City hereafter issued by the City, as set forth in the Ordinance (hereinafter defined). The City has reserved the right to issue such additional Bonds which shall be superior and senior in all respects to the bonds of this issue as to the Net Revenues.

Purchasers of the bonds of this issue, by their acceptance of the bonds of this issue or a beneficial ownership interest therein, shall be deemed to have consented to the subordination of their interest in and lien upon the Net Revenues upon the issuance of Bonds subsequent to the delivery of the bonds of this issue.

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This bond is a single, fully-registered, non-convertible bond in the principal sum indicated above issued pursuant to Ordinance No. ___ (the "Ordinance") duly adopted by the City Council of the City, and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying part of the cost of acquiring and constructing additions, extensions and improvements to the System.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the above-described Ordinance.

This bond is a self-liquidating bond, payable, both as to principal and interest, solely and only from the Net Revenues of the System. The principal of and interest on this bond are secured by the statutory lien hereinbefore mentioned.

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the interest upon and the principal of the bonds of this issue, any additional Bonds, and any additional Junior Lien Bonds, as and when the same shall become due and payable, and to maintain a bond redemption fund (including a bond reserve account, if any) therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by said Ordinance.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the transfer agent, duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

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IN WITNESS WHEREOF, the City of Charlevoix, County of Charlevoix, State of Michigan, by its City Council has caused this bond to be executed with the manual or facsimile signatures of its Mayor and its City Clerk and the corporate seal of the City to be impressed or imprinted hereon, all as of the Date of Original Issue.

CITY OF CHARLEVOIX

By_____
Mayor

(Seal)

Countersigned:

By_____
City Clerk

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DEQ Project Number: 5572-01
DEQ Approved Amt: $10,900,000

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of the principal of the bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order"), approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, or (3) that any portion of the principal amount of assistance approved by the Order and disbursed to the City is forgiven pursuant to the Order, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the City.

Maturity Date	Principal Amount
October 1, 2016	$425,000
October 1, 2017	435,000
October 1, 2018	450,000
October 1, 2019	460,000
October 1, 2020	470,000
October 1, 2021	480,000
October 1, 2022	495,000
October 1, 2023	505,000
October 1, 2024	520,000
October 1, 2025	535,000
October 1, 2026	545,000
October 1, 2027	560,000
October 1, 2028	575,000
October 1, 2029	590,000
October 1, 2030	605,000
October 1, 2031	620,000
October 1, 2032	635,000
October 1, 2033	650,000
October 1, 2034	665,000
October 1, 2035	680,000

Interest on the bond shall accrue on that portion of principal disbursed by the Authority to the City which has not been forgiven pursuant to the Order from the date such portion is disbursed, until paid, at the rate of 2.50% per annum, payable April 1, 2015, and semi-annually thereafter.

The City agrees that it will deposit with the Authority's Depository, or such other place as shall be designated in writing to the City by the Authority payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

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Section 19. General Covenants. The City covenants and agrees with the holders of the Bonds that so long as any of the Bonds remain outstanding and unpaid as to either principal or interest:

(a) The City will maintain the System in good repair and working order and will operate the same efficiently and will faithfully and punctually perform all duties with reference to the System required by the Constitution and laws of the State of Michigan, the City's Charter and this Ordinance.

(b) The City will keep proper books of record and account separate from all other records and accounts of the City, in which shall be made full and correct entries of all transactions relating to the System. The City shall have an annual audit of the books of record and account of the System for the preceding operating year made each year by an independent certified public accountant. The auditor shall comment on the manner in which the City is complying with the requirements of the Ordinance with respect to setting aside and investing moneys and meeting the requirements for acquiring and maintaining insurance. The audit shall be completed and so made available not later than six (6) months after the close of each operating year except as such period may be extended in conformance with the rules of the Michigan Department of Treasury.

(c) The City will maintain and carry, for the benefit of the holders of the Bonds, insurance on all physical properties of the System and liability insurance, of the kinds and in the amounts normally carried by municipalities engaged in the operation of water supply and sewage disposal system, including self-insurance. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of redeeming or purchasing Bonds.

(d) The City will not sell, lease or dispose of the System, or any substantial part, until all of the Bonds and Junior Lien Bonds have been paid in full, both as to principal and interest or provision made thereof as herein provided. The City will operate the System as economically as possible, will make all repairs and replacements necessary to keep the System in good repair and working order, and will not do or suffer to be done any act which would affect the System in such a way as to have a material adverse effect on the security for the Bonds and the Junior Lien Bonds.

(e) The City will not grant any franchise or other rights to any person, firm or corporation to operate a System that will compete with the System and the City will not operate a system that will compete with the System.

(f) The City will cause the Project to be acquired and constructed promptly and in accordance with the plans and specification therefor.

Section 20. Additional Bonds. Except as hereinafter provided, the City shall not issue additional Bonds of equal or prior standing with any initial series of Bonds issued hereunder.

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The right is reserved in accordance with the provisions of Act 94, to issue additional Bonds or Junior Lien Bonds payable from the Revenues of the System which shall be of equal standing and priority of lien on the Net Revenues of the System with the Bonds or Junior Lien Bonds but only for the following purposes and under the following terms and conditions:

(a) To complete the Project in accordance with the plans and specifications therefor. Such bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Project in accordance with the plans and specifications therefor and stating the amount that will be required to complete the Project. If such certificate shall be so executed and filed with the City, it shall be the duty of the City to provide for and issue additional revenue bonds in the amount stated in said certificate to be necessary to complete the Project in accordance with the plans and specifications plus an amount necessary to issue such bonds or to provide for part or all of such amount from other sources.

(b) For subsequent repairs, extensions, enlargements and improvements to the System or for the purpose of refunding part or all of the Bonds or Junior Lien Bonds then outstanding and paying costs of issuing such additional Bonds or Junior Lien Bonds. Bonds or Junior Lien Bonds for such purposes shall not be issued pursuant to this subparagraph (b) unless the Adjusted Net Revenues of the System for the preceding twelve-month operating year shall be equal to at least one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then outstanding Bonds or Junior Lien Bonds and on the additional Bonds then being issued. If the additional Bonds or Junior Lien Bonds are to be issued in whole or in part for refunding outstanding Bonds or Junior Lien Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Bonds or Junior Lien Bonds to be refunded from the proceeds of the additional Bonds or Junior Lien Bonds. For purposes of this subparagraph (b) the City may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the additional Bonds or Junior Lien Bonds and as the next to the last preceding operating year, any operating year ending not more than twenty-eight months prior to the date of delivery of the additional Bonds or Junior Lien Bonds. Determination by the City as to existence of conditions permitting the issuance of additional Bonds or Junior Lien Bonds shall be conclusive. No additional Bonds or Junior Lien Bonds of equal standing as to the Net Revenues of the System shall be issued pursuant to the authorization contained in this subparagraph if the City shall then be in default in making its required payments to the Operation and Maintenance Account or the Redemption Account.

(c) For refunding a part or all of the Bonds or Junior Lien Bonds then outstanding and paying costs of issuing such additional Bonds or Junior Lien Bonds including deposits which may be required to be made to a bond reserve account (if any) for such Bonds or Junior Lien Bonds. No additional Bonds or Junior Lien Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.

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Section 21. Negotiated Sale; Application to DEQ and Authority; Execution of Documents. The City determines that it is in the best interest of the City to negotiate the sale of the Series 2014 Bond to the Authority because the State Revolving Fund financing programs provide significant interest savings to the City compared to competitive sale in the municipal bond market. The Authorized Officers are hereby authorized to make application to the Authority and to the DEQ for placement of the Series 2014 Bond with the Authority. The actions taken by the Authorized Officers with respect to the Series 2014 Bond prior to the adoption of this Ordinance are ratified and confirmed. The Authorized Officers are authorized to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate. Any Authorized Officers is further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Series 2014 Bond for the State Revolving Fund. Prior to the delivery of the Series 2014 Bond to the Authority, any Authorized Officer is hereby authorized to make such changes to the form of the Series 2014 Bond contained in Section 18 of this Ordinance as may be necessary to conform to the requirements of Act 227, Public Acts of Michigan 1985, as amended ("Act 227"), including, but not limited to changes in the principal maturity and interest payment dates and references to additional security required by Act 227.

Section 22. Covenant Regarding Tax Exempt Status of the Bonds. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exemption of the interest on the Series 2014 Bond from general federal income taxation (as opposed to any alternative minimum or other indirect taxation) under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Series 2014 Bond proceeds and moneys deemed to be Bond proceeds.

Section 23. Approval of Bond Counsel. The representation of the City by Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield"), as bond counsel is hereby approved, notwithstanding the representation by Miller Canfield of the Authority in connection with its financing programs and borrowings.

Section 24. Approval of Bond Details. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, provided that the principal amount of Series 2014 Bond issued shall not exceed the principal amount authorized in this Ordinance, the interest rate per annum on the Series 2014 Bond shall not exceed two and one-half percent (2.50%) per annum, and the Series 2014 Bond shall mature in not more than twenty (20) annual installments.

Section 25. Savings Clause. All ordinances, resolutions or orders, or part thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, repealed.

Section 26. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be part of this Ordinance.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Section 27. Publication and Recordation. This Ordinance shall be published in full in the *Charlevoix Courier*, a newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the City and such recording authenticated by the signatures of the Mayor and the City Clerk.

Section 28. Effective Date. This Ordinance shall be effective upon its adoption and publication.

ADOPTED AND SIGNED THIS 21st day of July, 2014.

Signed_____
Mayor

Signed_____
City Clerk

I HEREBY CERTIFY that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Charlevoix, County of Charlevoix, Michigan, at a regular meeting held on the 21st day of July, 2014, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting: _____ and that the following Members were absent: _____.

I further certify that Member _____ moved for adoption of said Ordinance, and that said motion was supported by Member _____.

I further certify that the following Members voted for adoption of said Ordinance: _____ and that the following Members voted against adoption of said Ordinance: _____.

I further certify that said Ordinance has been recorded in the Ordinance Book and that such recording has been authenticated by the signatures of the Mayor and the City Clerk.

_____
City Clerk

22629010.1\015681-00013

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

CHARLEVOIX CITY COUNCIL
AGENDA ITEM

AGENDA ITEM TITLE: Discussion about Disc Golf Course at McSauba Recreation Area

DATE: July 21st, 2014

PRESENTED BY: Amanda Wilkin, Recreation Director

ATTACHMENTS:
1. Items listed by Shirley Gibson per meeting with Dean Mikulski
2. Mt McSauba Disc Golf Map
3. Letter from Mark Cosens (7/14/14)
4. Email from Camp McSauba Director
5. Article from PNR regarding area courses
6. Email from Dean Mikulski (11/5/13)

BACKGROUND INFORMATION:
Councilperson Shirley Gibson toured the disc golf course with Charlevoix Township resident Dean Mikulski on June 9th and wanted City Council to discuss some of the concerns addressed by Mr. Mikulski.

The disc golf course and design was approved by City Council in 2012. The disc golf course is in the City's Recreation Plan as well as in the City's Master Plan, which were approved by City Council. City staff is following steps to implement the action items spelled out in these plans.

McSauba is a recreational area, not a nature preserve. The disc golf course is a modest economic driver for Charlevoix as people travel great lengths to play the course or participate in tournaments. Some disc golfers then dine, shop, and stay in Charlevoix. Building amenities to attract visitors, promote family recreation and assist with economic development are some goals for the disc golf course. Every little initiative adds up to a more vibrant Charlevoix.

City staff has made enormous efforts to ensure safety for all parties who use the McSauba Recreation Area. We have put signage in to educate all users about sharing the area with hikers and disc golfers. We put specific signage at the holes next to the day camp area about camp hours. The main sign and the scores cards state that the recreational area is for multiple uses and for everyone to watch for the safety of others. The course was designed to minimize conflict with other trail users.

The course had to go through an extensive DEQ permitting process, including a site visit of the entire course by a MDEQ representative, and everything was approved without issues. There have been some erosion control measures taken already, and a few new areas of concern will be remediated quickly.

The State of Michigan Department of Human Services was called out to Camp McSauba by a concerned party. The gentleman that visited from DHS had no concern with any perceived conflicts of disc golf and camp, as there is signage present on the holes near camp, and counselors watching over the children.

The City used grant funding as well as numerous private donations to design and construct the disc golf course. There are many supporters of the disc golf course.

RECOMMENDATION:
Discussion regarding the disc golf course at McSauba Recreation Area.

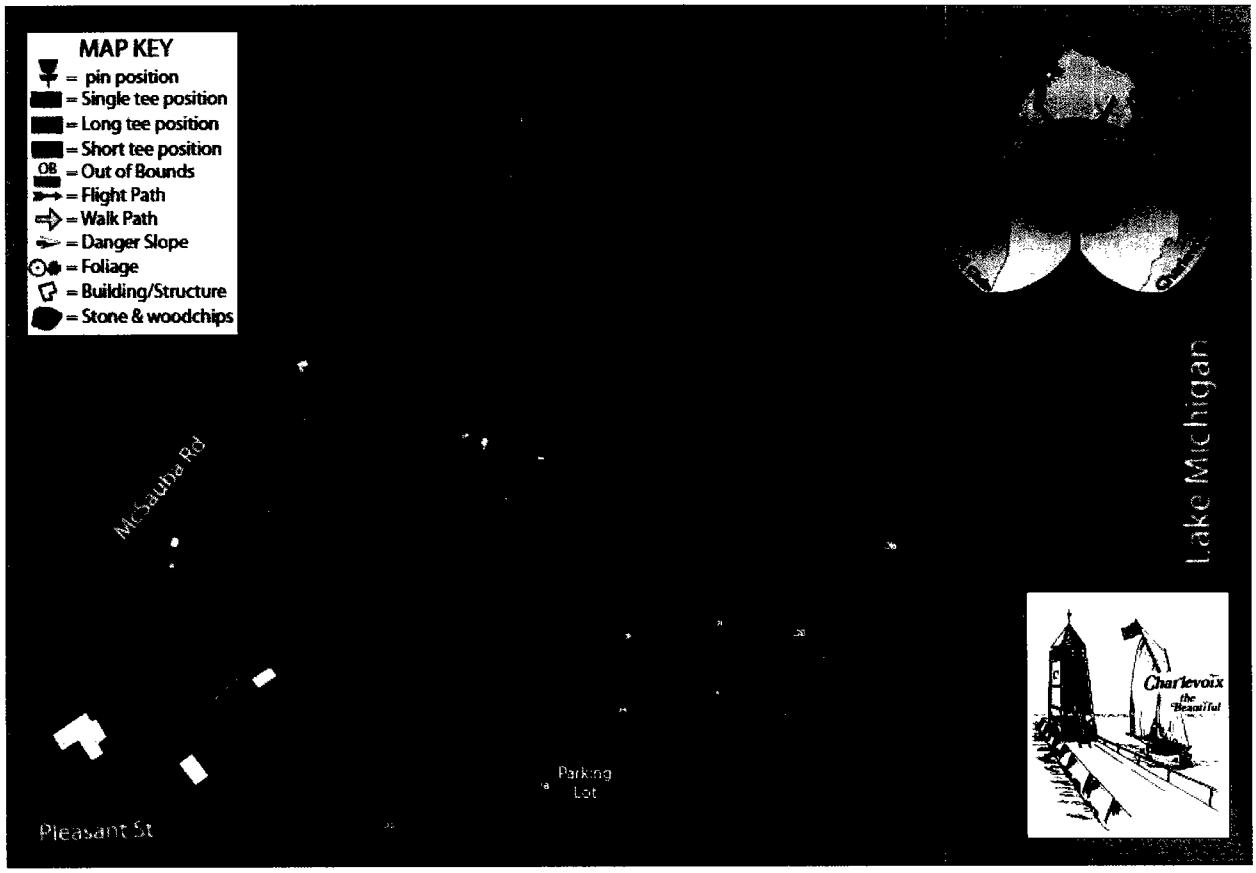
List of concerns from Dean Mikulski via Shirley Gibson:

Notes on disc golf course while walking the course with Dean Mikulski on June 9, 2014

1. On Tee #10 – using McSauba Road as a fairway? Also tee #?? Has to cross the day camp area and is near the fire pit the kids use. The basket should be moved to the lower hill area. This basket is near the main McSauba Road area.
2. Basket #11 disc is thrown at road and ice skating shack.
3. There is erosion on the hill in more than one area.
4. The existing hiking trail is not being used due to disc golf.
5. #9 short tee is on the hiking trail.
6. Screwing arrows into maple trees.
7. Tee #8 – throwing disc into hiking trail, cannot see if there is a disc golfer or a hiker.
8. Tee #7 long is on the old hiking trail
9. Practice tee #19 way to close to main access to beach.
10. No identification of hiking trails on the map.
11. I would like to see a city response to Dean Mikulski's email and his concerns answered.

Disc golf is a very unpredictable sport. There should be no golf when the camping is operating, this is a safety issue and there should be signage with the hours of operation. What is happening – no one is using our hiking trails for fear of getting hit with a disc. The city need to address these concerns, it is not safe for pedestrians, the disc golfers have taken over all of the hiking trails near the ice skating rink and other places. This is not a compatible sport with walking and hiking.

McSauba Disc Golf map:



Letter to City Council from Mark Cosens

Dear city council,

I am writing this letter due to my concern that there is a possibility that Charlevoix may lose a wonder and healthy activity. Unfortunately I am unable to make the meeting on July 21st. It has come to my attention that there are a couple residents that do not like the disc golf course that has been placed at Mt. McSauba. I have read the note from council member Shirley Gibson and am concerned with the so called "facts" presented in it. Some of the concerns she addresses in it are reasonable and can be easily worked out. I'm most concerned with her statement about "No one is using the hiking trail for fear of getting hit with a disc", "not a compatible sport with walking and hiking" and that of the holes near Mt. McSauba road.

Regarding the statement that no one is using the hiking trail. I have walked the trails with my dogs and my family. When I was playing disc golf there, I have seen others walking the trails as well that were not playing disc golf. So obviously the statement that no one is using the trail is false. If she means less people are using the trails for hiking I would like to see the stats of people hiking the trails before the disc golf course was put in and the stats for after it was placed. That statement without supporting facts is unfortunately an exaggerated opinion.

Regarding the statement about disc golf not being a compatible sport with walking and hiking. I would have to strongly disagree with that as Avalanche mountain in Boyne City has proven it to be very compatible with walking, hiking, and even biking. I have also played the disc golf course at Branstrom park in Fremont, Michigan when I go to visit family. I have seen many hikers and runners on those trails while we played disc golf. Unfortunately that statement that it is not compatible is another unfortunately opinion with no supporting facts.

Regarding the statement about the hole along Mt. McSauba road. This is an "issue" that could be addressed, though I don't think it is that much of an issue. There are numerous traditional golf courses that have holes that run along roads and holes that are hit towards roads. The Charlevoix Golf Club has a tee that hits right toward US 31 and another hole that is actually played right through a road. I would argue that that is much more dangerous to have a golf ball going toward or near a road than a plastic disc that is traveling at a slower speed. Does Shirley recommend adjusting these holes on Charlevoix Golf Club? Or there are basketball and volleyball courts at Ferry beach. These pose an increased risk to those using the park there. Is it recommended that these also be removed? There are also the various races that occur in Charlevoix. Even the races increase the potential risk of those running as well as those in traffic. Should we stop these races because of the potential higher risks? Hiking and walking the trails alone even without disc golf has it's own potential risks. I've twisted my ankle a handful of times back when I use to run trails through the woods.

I love to walk through the woods with my family. I also like to play disc golf. I want my children to grow up and be active people and would love to see more people getting outside and be active. The more options available the more likely people will be to get out and stay active. I want my children to learn be careful when sharing the environment we were given. To be careful and mindful of those around us which is an important in pretty much most activities. I also want them to learn to share the beautiful environment that we have here in Charlevoix and hope others share the gift that we have in it. It would be very sad to see the disc golf course removed from Charlevoix and see less people come to Charlevoix to play and more people going to Boyne City or Petoskey to spend there time and money.

Thank you for your time and may God bless you all for your hard work you do for Charlevoix.

Sincerly,

Mark R Cosens

Mark Cosens.

Email From Camp McSauba Director

Disc Golf
Amanda Wilkin
Sent: Fri 7/11/2014 10:25 AM
To: 'Linda Amstutz'

Hi Linda,
The disc golf course at McSauba has come up as a topic City Council would like to discuss at next Monday's meeting. As the Camp McSauba director, I would like to get your perspective on the disc golf course and the affect it has on Camp McSauba. Could you please email me back with any concerns about the disc golf course conflicting with camp?
Do the kids use any of the baskets to play disc golf while at camp? Have you had any experiences with disc golfers playing at McSauba that would be considered unsafe for the campers? Has anyone (counselors, parents, campers) voiced concern to you about the disc golf course? Do you have any suggestions on how these two activities (disc golf and camp) can better cohabitate?

As you know, we want to provide the campers with the best and safest camp experience possible, so any ideas would be appreciated.

On another note—I heard the Randy Kaplan concert was amazing last night! Good work—can we get a thank you note from the kiddos to the library?

Thanks!! Have a great weekend!

Amanda Wilkin
Recreation Director
City of Charlevoix
231-547-3253
www.CityofCharlevoix.org

Like us on Facebook: www.facebook.com/CharlevoixRecreation

Please consider the environment before printing this e-mail

Re: Disc Golf
Linda Amstutz
Sent: Sat 7/12/2014 5:03 PM
To: Amanda Wilkin

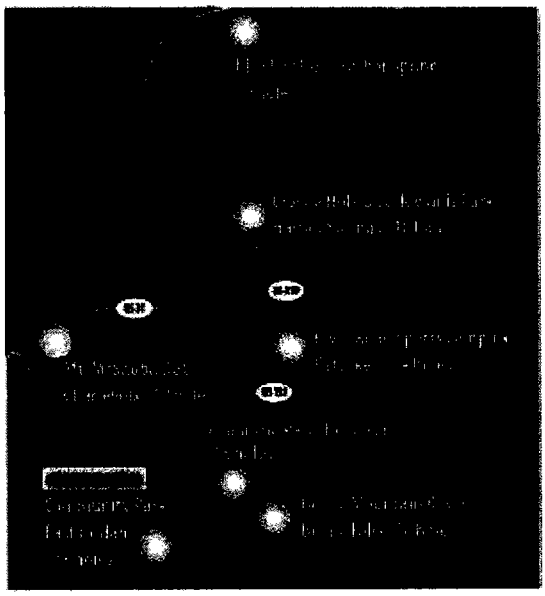
Dear Amanda,
As the Camp Director of Camp McSauba, I want my campers to experience new things.

I have incorporated the disc golf as one of our outdoor sport ranges along with our BB gun and Archery, which is done at the start of our day at camp. It gives us the opportunity to teach our campers the game of disc golf, and many things such as; sharing skills, mental strategy, discovery (physics), togetherness, achievement, socializing and the challenge of learning a new sport.
Disc golf is a fun, challenging sport that almost any age and skill level can play. With our campers ranging from age 5-13, what a fun game to learn, and continue to use in their life. Learning this new sport has been exciting for our campers, many have returned on the weekends with their families to play the course together.
I don't feel that disc golfing is a threat to our campers or counselors. We have not encountered any disc players, on any of our routes, which we use at camp since we started our season early June. I have occassionally seen a few on the ski hill, so I address the situation, and redirect the players to areas away from the camp.
It would be good to have a sign in the parking lot entrance to direct the disc players to the first hole. Those I have spoken to, are from out of town, and not familiar with our area or that a summer camp even exist here. Signs on the trails would be nice also, informing hikers/walkers that they are among a disc golf course and should be aware of those around them too.
Before I close, I would like to state also that this disc golf course is attracting players to our community and our camp, which is a great thing! It provides a low impact and safe means of exercise for all age groups and genders. Its relaxing and fun, and brings families and friends together outdoors, to play a game that also allows them to enjoy our beautiful wooded area. I am glad we have the course, and will continue to use it at Camp McSauba.
Linda

Petoskey News Review Article

Charlevoix/Emmet counties

Disc golf provides sports lovers with new opportunities



RENEE TANNER/NEWS-REVIEWThis is a map of disc golf courses across the Charlevoix and Emmet counties area.

Posted: Thursday, July 10, 2014 1:15 pm | *Updated: 2:41 pm, Thu Jul 10, 2014.*

Erica Rakowicz News-Review

A different style of golf is gaining popularity in Emmet and Charlevoix counties.

Disc golf, similar to traditional golf in method of play, uses a flying disc with the objective to complete each hole in the fewest number of throws.

Because of its different forms throughout history, it's hard to determine the origination of disc golf. In 1926, records show that school-age kids played games with tin lids, calling the sport tin lid golf in Vancouver, British Columbia, according to the Professional Disc Golf Association's website.

As those kids became more interested in standardized sports, the game seemed to fall off. Its revival is recorded in the late 1960s, when the idea came back but was referred to as Frisbee golf.

The 1970s saw the creation of disc golf leagues, informational groups and newsletters, and an increased interest. Since then, the sport has grown in popularity and today, courses are popping up in different parts of the world.

WHAT'S NEW?

The East Jordan Lions Club and East Jordan Rotary joined forces to develop and fund a disc golf course in East Jordan. With hopes for a fall completion, the local groups are excited about the future and potential of the course.

"It's the Lions' project and they came to us, and it made sense to partner with a club that's also so active in our community," said Mark Penzien, incoming East Jordan Rotary president and current Rotary member.

Emphasizing the importance of the community element in the project is something both the East Jordan Lions Club and the Rotary feel strongly about.

"The Rotary and Lions have never really targeted a project together before," said Bob Pursel, East Jordan Lions Club member.

"It's very nice for us to partner with them," added Penzien.

The course route is already marked off and a quote is soon to be established in regard to pricing for the baskets. The clearing for the throws in between baskets is pretty much done, said Pursel.

"We'll do it up right with colorful baskets and all," Pursel said. "It won't be an extremely difficult course, it won't be very long and it will be family friendly."

"It's another activity for people who come to East Jordan to enjoy," Penzien said.

THE GAME

— From a tee area, a disc is to be thrown to a target, also known as a hole.

— Disc golf targets are commonly known as pole holes, also known as an elevated basket.

— A player progresses down the fairway and each consecutive throw must come from the spot where the previous throw landed.

— When the putt lands in the basket, that signifies completion of the hole.

OBSTACLES

— Shrubs

— Terrain variation

— Trees

PERKS

— Rarely is there a greens fee.

— No cart necessary.

— Tee times don't normally exist in disc golf.

— Designed for people of all ages, genders and economic status.

Information on the history of the sport, the sport itself and rules can be found www.pdga.com online.

Email from Dean Mikulski dated November 5, 2013

CC: Amanda Wilkin

Re: Safety Concerns Mt.Mcsauba Disc Golf Course

Please let this confirm our meeting with Amanda Recreation Director for the City on October 23 to discuss conflicts between the historic use of this area by walkers hikers bikers, joggers,campers,vehicles and the disc golf players at the nearly completed new disc golf course. My familiarity of this area comes by residing at North Point since 1971 and walking the lower portion of the Mt. Mcsauba trail system daily for the last ten years.

The first area identified as a concern was the portion of the Disc Golf course that passes directly in front of the ski lodge with target baskets located in the camp fire pit area of the Camp. Both you and Amanda had already identified this as a safety concern for the campers and staff of Camp McSauba and plan to close this portion of the Disc golf during camp operation. Removal of the Baskets as well as taping off the Tees would be necessary due to this hole being a blind hole meaning you cannot see either the target or individuals at or near the green of this hole.Permanent closing of this hole should occur due to the public use of the lodge by groups and families throughout the rest of the year. Failure to due this would put others in harms way from the Disc Golf play which would appear to be a conflict between this new use and the historic use of the lodge.

The second area identified was the fairway that travels the full length of access road to sliding hill as well as the green and target for this hole located within 30 feet of access road. The last 100 feet of this hole represents a hazard to all other historic users of this area including walkers, bikers,joggers.infants in strollers or backpacks as well as vehicles.Its reasonable to assume discs thrown by experts as well as beginners will either cross or land in the road.. Even a perfect throw could be redirected by hitting a trees and cross the access road. You indicated relocation of the green or redesign of the hole would rectify the safety concerns outlined above. This should be accomplished before the course opens in 2114. Waiting to determine if the injuries occur before correction does not appear to be a reasonable approach based upon the hazards identified.

The third hole in this area is also a blind hole which begins adjacent to the sliding hill and crosses the sliding hill with the target located on a historic trail that starts near the lodge and connects to the cross country trail. I still see hikers using this trail daily which is now part of the fairway and within a few feet of the target basket. Neither Golfers or hikers are able to determined each other s location due to foliage and topography of this area This trail needs to be closed to hikers from the top of the sliding hill to where it meets the cross country trail.

The tee for the next hole is very close to the above hole with the fairway running west through rough terrain and with the basket located within 40 of the cross country- walking trail. The hole appears to be the most dangerous with the basket located directly above the trail and as one looks at the basket you are clearly in harms way with any throw that goes 40 feet beyond the basket. Golfers here again cannot see walkers and it is difficult for walkers to see golfers. Netting or planting trees tightly together to stop discs that are thrown beyond the hole is one solution. Relocation of the target may be another.

The last hole reviewed is at the bottom of the back hill. The tee for this hole is halfway up the back hill located on the North edge of hill. It is a clear throw to the target with discs being able to be thrown to or beyond the hole some 300 feet away. The cross country walking trail is within 70

feet of this target amd errant throws left of the target could strike walkers, , joggers, or bikers. These folks are not visible from the tee due to trees as well as the topography of the area. Users of this trail system would be unaware of the presence of disc golf players until they were in harms way. Relocation of the target to the South side of the hill and upward 100 plus feet would improve safety concerns with trail users .. I have not viewed the rest of the course or am I familiar with its design as it relates to conflict or safety with others. A review by others familiar with identifying conflict and safety concerns should be conducted on the rest of the course before opening next year.

One of the most serious deficiencies noted is inadequate informational signage from course layout, hole numbers course ettiiqute as well as safety advisories. There are at least seven access points to this area with only a couple signs of inadequate size with lettering you cannot read unless you are within arms length of the sign. All access points to this area should be provided with adequate signs as to what lies ahead. The trail system for this area is directly connected to the North Point Preserve trail system and no sign at this point is visable by individuals entering the disc golf area. These few signs are somewhat insulting saying this is a multi use area and watch out for flying discs. As indicated numerous times the dense forest as well as the topography makes it utterly impossible to protect ones self by attempting to see one of these discs approaching you.. I and others have been startled by others using these trails until we are within just a few feet of one another. These discs can travel 300-400 feet at speeds above 70 miles per hour. Individuals hit in the head are face normally receive multiple stitches for their wounds or have there teeth knocked out. These discs are not your backyard frisbies but are hard plastic missles with sharp beveled edge that have been know to kill small animals. The one incident where my neighbor was hit was the result of a walker and disc golf player trying to share the same space with each not knowing the other one was present. The only sign that could help protect individuals identified on these signs must indicate the danger and stay out. A serious issue is indicating that campers from Mt. McSauba will be occupying this space. The responsibility of licensed childrens day camps is to identify hazards and keep 5-12 year olds out of these areas, They should not let them roam freely in this area as they have in the past for camp activities.Unfortunately camp McSaubas has historicaly been place free of hazards with the entire area a safe haven for children The presence of the Disc gulf course takes all this away.for the camp as well as the historic users of one of Charlevoixs greatests attractions.The signs say yell four if you see you are going to hit someone. That may protect golphers at times but if you cant see your target clearly this does little and would not protect others at all due to the inability of knowing where the sound even came from. The signs also say no disc golf on hiking trails. . Unfortunately the layout of the course has two tees throwing directly across the cross country walking trail. This trail is used daily by campers to access the beach.

A planning document reviewed on your website titled Capital Improvements and Recreational Strategy for Mt Mcsauba indicates course design will minimize the use of hiking trails,ice rink, front and west face of Mt Mcsauba as well as the sledding hill. This document also says holes will always have a clear line of sight so golfers will not inure a hiker or other McSauba user.It is apparent many people were aware of safety concerns for Disc Golf on this site but unfortunately the construction does not meet these goals established to eliminate the hazards and fairways cross or occupy portions of all of these amenities.

The presemt city council also was concerned with public comments on suggesting the placement of restrictions on the use of city parks.l It was noted at that meeting such restrctions would require a vote of the people. Inadvertantly the council that was sitting at the time of approval of

the Disc Golf Course has placed restrictions on large portions of Mcsauba recreation area because it is now unsafe to enter.
The Mt Mcsauba recreation areas amenities which include lodge, ski area, trail system, sliding hill, and ice rink occupy a space of approximately 20 acres . Unfortunately the space required for a 18 hole Disc Golf Course is approximately 20 acres. The new disc course basically overlays all the amenities of this recreation area simply because there is little other non used space available for new or expanded use of this area.
The comments above are based up review of aerial photos of the area ,Disc Golf design Standards established by the Professional Disc Golf Design Association, flight and physical characteristics of discs used for disc golf, accidents, and injuries of players and other users of shared space ,and articles on disc golf course sustainability. The two issues which have the most negative effects and have caused disc golf courses to close or be removed from recreation areas are conflict and accidents. Until the items noted above are either corrected or in place the course should be closed. This should happen immediately due to seasonal use of sliding hill with as little as couple inches of snow.

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE:	Engineering Proposal to Assess the Water Treatment Plant for Reliability
DATE:	July 21, 2014
PRESENTED BY:	Steve Teunis
ATTACHMENTS:	Bid Tabulation
	Proposal Summary from Prein&Newhof
	Study of the Water Treatment Plant for Reliability - June 9, 2014

BACKGROUND INFORMATION: The Water Treatment Plant and equipment have been in service since 1987. Routine maintenance and cleaning have kept the plant in excellent condition. Given the age of the plant, the building and plant processes should be evaluated for repair and replacement.

Staff is requesting the engineer's input to create a capital improvement plan to replace/repair critical processes, such as pumps, filters, control circuits, intake maintenance, future growth needs, and water reservoir needs. The capital improvements plan will assist staff to create realistic budgets that will accomplish these goals.

RECOMMENDATION: Accept the proposal from Prein&Newhof to perform an assessment of the Water Treatment Plant and its equipment and processes and to make recommendations for future capital planning.

CITY OF CHARLEVOIX
210 STATE ST. · CHARLEVOIX, MICH. 49720

WTP Assessment
Bid Opening
City Hall, Council Chambers

June 25, 2014 – 10:00 a.m.

Bidder Name & Contact Info	Total Cost
Industrial Energy Applications, Inc. 102 Belvedere Avenue Charlevoix, MI 49720	No bid
Prein & Newhof 3355 Evergreen Drive Grand Rapids, MI 49525	$14,500
Mead & Hunt 102 W. Washington Street, Suite 213 Marquette, MI 49829	$14,940
c2ae 1211 Ludington Street Escanaba, MI 49829	$16,500
Fishbeck, Thompson, Carr & Huber, Inc. 1515 Arboretum Drive, SE Grand Rapids, MI 49546	$17,800
Performance Engineers, Inc. 406 Petoskey Avenue Charlevoix, MI 49720	$18,800
Hubbell, Roth & Clark, Inc. 801 Broadway NW, Suite 215 Grand Rapids, MI 49504	$18,800

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Work Plan

Prein&Newhof offers the following proposal for completion of an Assessment and Reliability Study for the City of City of Charlevoix Water Filtration Plant. The work proposed includes meeting the requirements of the Michigan Department of Environmental Quality (MDEQ) for a reliability study, development of a capital improvements plan, creation of an expansion concept plan, and an organizational evaluation.

The study will include assessment of the water supply system consisting of the source water intake, water filtration plant, high service pumping system, and the Supervisory Control and Data Acquisition (SCADA) systems.

Project Management

We will provide monthly updates on progress through communication with City staff. Communications will be by conference call and computer linking similar to those used during the design of your wastewater treatment plant. Personal visits will be scheduled as needed to complete the study.

Gathering Existing Data

We are familiar with your plant, having visited with Jim Caldwell. Additionally, we provided guidance and anticipated DEQ expectations to the City when the water system lost system pressure: post-event, we reviewed your SCADA system and provided an overview of what might be required to prepare a preliminary engineering report to develop a comprehensive SCADA system.

We will collect existing data made available by the City of Charlevoix as well as from the MDEQ file in order to obtain a complete picture of the current operation and determine recommendations for improvements and enhancements to the City system, so that the Water Filtration Plant can meet all MDEQ requirements and reliably serve all of its customers.

Specific data expected to be obtained from the City of Charlevoix and/or the MDEQ include:

- Most recent Water Filtration Plant Reliability Study
- Most recent MDEQ Sanitary Survey
- Operational data including flow rates, pressures, runtimes, etc.
- Staff knowledge of any problems with any equipment or process
- Pump performance data
- List of Capital Improvements/major repairs completed in last 5 years
- Basis of Design report

Reliability Evaluation

We will complete a reliability study meeting MDEQ and Safe Drinking Water Act (SDWA) requirements and review the existing demand and supply capacity, using demand projections determined as part of the separately completed water distribution system reliability. The storage and pumping facilities and major equipment systems will be evaluated for capacity and condition.

We will review the ability of existing treatment processes to meet current and future known regulations, as well as the adequacy of power reliability and identification and evaluation of emergency supply capabilities.

Facility Evaluation and Planning

After completing the Reliability Evaluation, we will develop a facility plan that provides recommendations for improvements and enhancements to the existing facilities determined to be necessary during the evaluation. In addition to other items identified, we will address the specific items you have requested, including:

- Clarifier performance –Flocculator drives and mixers
- Filtration performance – Coatings, media, backwash system, and valve actuators
- Chemical feed - pumps, tanks, and transfer equipment
- Low and High Service Pumping System – Pumps, motors, valves, and metering
- Security – Existing system and potential improvements
- Generator power supply
- Finish water reservoir – Security and control system

Additionally, we will address the following items which were not included in your request, but are critical to the treatment plant:

- Source water (intake) redundancy
- Chemical feed - cross-connection control
- Fluoride System overfeed protection
- CT requirements
- Residuals drying and handling
- Building Systems including HVAC and electrical systems

Expansion/Capacity Report

Facility capacity will be reviewed for current and future needs. As a part of the review, we will evaluate the existing filters for maintenance and rehabilitation to meet capacity requirements. An evaluation of various other options, such as new filter media and even membranes, will be conducted for expansion and/or technology improvements.

Reliability Study Report

The information described above will then be compiled into a report that includes a list of possible water treatment plant equipment malfunctions and required preventative maintenance or replacement schedules to increase system reliability. The report will also summarize the results of data gathering and provide recommendations for capital improvements to address the conclusions of the reliability evaluations. Recommendations will be made with a prioritized list of items suggested to be completed within 5 years, within 5 to 10 years, within 5 to 10 years, and within 20 years.

The Capital Improvement Plan will include reliability and cost ramifications associated with the conclusions of the expansion evaluation. Working with the City, we will develop recommended improvements, determine costs, and provide an implementation schedule based on priority of need.

Our report will allow the City of Charlevoix to fulfill the requirements of the MDEQ and will also provide the City with a valuable resource to assist in targeting improvements to the Filtration Plant, which will result in a reliable system that consistently provides high quality water to its customers.

Memo

To: Rob Straebel

From: Steve Teunis

cc: Linda Weller

Date: June 9, 2014

Re: Study of the Water Treatment Plant for Reliability

The water treatment plant built in 1987 has had scheduled maintenance performed on equipment as directed in the operations and maintenance manual. The maintenance includes oil and filter changes and belts replaced on equipment, painting, and other cosmetic corrections. Plant equipment breakdowns over the years have included high service pump separation and failure, alarm dialer failure, check valve failures (2), intake flow restrictions, piping in the reservoir separated, backwash pump rebuilt, control cabinet rewiring, sump pump rebuilt. These problems have been repaired after the equipment failed.

Currently, one alum feed pump controller is not working, filter flows appear to be slowing, roof is leaking, walls leaking, control board panel components are obsolete, filter diffusers appear uneven during backwash, and control software corrections required. The computer is using windows XP that becomes a security risk, if a connection is made to the internet. Also there is corrosion of ladders, access hatches and concrete walls. Alum feed rates and bulk chemical storage of sodium hypochlorite could be evaluated.

The plant may need improvements done to the roof, to the high service pumps, filter media evaluated and possibly replaced, computer control recommendations, chemical feed pumps maintenance and improvements to remain reliable. In addition the storage capacity should be evaluated and recommended maintenance on the ground storage reservoir.

A plant study by a qualified engineering firm may determine a different list of priorities and may suggest a different replacement list based on their knowledge of water treatment equipment. A study may be more economical for maintenance and capital improvement costs by prioritizing and scheduling proper repairs and replacements. An evaluation of the fluoride feed system may result in improvement recommendations that may be eligible for a grant provided by the MDPH of up to 25,000 dollars. Preliminary cost estimates for a plant study are less than the grant.

CHARLEVOIX CITY COUNCIL
AGENDA ITEM

AGENDA ITEM TITLE: Consideration to purchase slip in sander body

DATE: July 21, 2014

PRESENTED BY: Pat Elliott

ATTACHMENTS:

BACKGROUND INFORMATION: In the approved 2014/15 budget we allocated $14,000.00 for the purchase of a slip in sander body. This is the large sander that we use during the winter months for spreading sand and salt on the streets throughout Charlevoix. This purchase is for the sander body alone and not the replacement of the entire truck. The overall condition of the truck and the frame is still in good enough shape to only replace the sander. The sander unit that we are replacing is 9 years old and due to the very corrosive environment, has disintegrated to the point of needing to be replaced.

We received two quotes for this piece of equipment, one from Scientific Brake and Equipment Company and one from Truck and Trailer Specialties. After closely reviewing and evaluating both quotes staff feels that the quote from Truck and Trailer Specialties would be our best option. Their quote was for $11,724.00.

Truck and Trailer Specialties is the same company that provided and installed our existing sander body and has completed periodic maintenance on this piece of equipment over the years. They have always provided quality equipment and timely service for the City of Charlevoix.

RECOMMENDATION: It is my recommendation that we accept the quote as provided by Truck and Trailer Specialties in the amount of $11,724.00 and place our order with them.

CHARLEVOIX CITY COUNCIL

AGENDA ITEM

AGENDA ITEM TITLE: Downtown US 31 Road Closure Scheduled for July 26, 2014

DATE: July 21, 2014

PRESENTED BY: Police Chief Gerard Doan

ATTACHMENTS: None

BACKGROUND INFORMATION: On July 7, 2014, I, Police Chief Doan, presented City Council with an agenda item regarding the closure of US-31 between Hurlbut St. and Park Ave. on Saturday, July 26, 2014, between the hours of 7:00 pm and 12:00 am. Traffic would be rerouted around the down town area of US-31 using West Hurlbut St. to State St.; State St. to Park Ave.; to US 31 and vise versa.

During the discussion, I made the recommendation to move forward with the road closure of US-31 if the proper MDOT road closure permits were obtained. Part of MDOTs agreement was that the City utilize approved signal lighting during the redirection of traffic. A company by the name of "Give EM a Brake" was contacted with a quote received of $3,800, plus an additional set up fee of $300, for a total of $4,100.

City Council directed Venetian President Dan Barron to approach the Venetian Committee and inquire about payment for the signal lighting. I spoke with Mr. Barron on July 15, 2014, and he stated that the committee authorized payment for the signal lighting.

On July 16, 2014, City Staff met with MDOT to review the proposed road closure plan. A few suggestions were made by MDOT Staff, but overall we were all in agreement to move forward. MDOT Staff is going to contact "Give Em a Brake" and recommend some additional signal lighting placement. It is unknown if there will be additional costs as a result of this. I will keep Council advised of any additional costs, if needed.

RECOMMENDATION: It is my recommendation to proceed forward and obtain the proper MDOT permits and signal lighting for the road closure on July 26, 2014 as discussed.