CITY OF CHARLEVOIX

Title:	Ski/Snowboard Instructor	**FLSA:**	Non-exempt
		Status:	Seasonal
Department:	Recreation		
Reports To:	Mt. McSauba Manager		
Date:	October 5, 2011		

Scope & Environment
Operates under general supervision of Mt. McSauba Manager. Works outdoors in wintry weather conditions (day or night). Interaction with children and parents requires patience and maturity. Work schedule is based on weather (no pay when no snow).

Position Purpose and Objectives
Provide ski and/or snowboard lessons to ski area clients of a diverse age and ability level in a safe manner. Teach and model good safety procedures and equipment.

Essential Job Functions
- Teach proper techniques appropriate to client level; respect individual abilities
- Teach proper ski etiquette
- Teach and follow appropriate ski/snowboard safety procedures
- Build confidence in each skier
- Enforce ski area rules
- Alert to emergency situations. Notify ski patrol/supervisors in emergency situations
- Inform Manager of any incidents/problems immediately

Knowledge, Skills and Abilities Required
- Able and willing to work outside in all kinds of winter weather
- Able to walk up and down snow covered ski slopes
- Able to lift up to 50 pounds and carry the load short distances
- Understanding of ski area rules
- Knowledge of applicable safety laws
- Wear proper safety equipment (e.g. helmet)
- Demonstrate excellent public relations and communication skills
- Experience and patience working with people of all ages and abilities
- Able to work flexible hours

The information contained in this position description is intended to describe the general content and requirements for successful performance of the job. It is not an exhaustive list of duties, responsibilities or requirements. Additional duties and requirements may be assigned at the sole discretion of the City. Hence, the job description does not constitute an employment agreement between the employer and employee and is subject to change by the employers as the needs of the employer and requirements of the job change. The position is an at-will position.

City Council Approval: October 17, 2011