

**CITY OF CHARLEVOIX
MAJOR STREET FUND
PRIOR FISCAL YEAR ACTUAL & CURRENT FISCAL YEAR BUDGET**

	2013-14 ACTUAL	2014-15 BUDGET
REVENUES		
GAS & WEIGHT TAX	192,453	154,800
INTEREST EARNINGS	19	-
STATE REVENUE - OTHER	-	429,600
STATE TRUNKLINE REIMBURSEMENT	94,486	45,900
TRANSFER FROM PI#6 INFRASTRUCTURE	50,264	-
TRANSFER FROM PI#7 COUNTY ROAD MILLAGE	101,320	188,000
TRANSFER FROM GENERAL FUND	-	-
TOTAL REVENUES	\$ 438,542	\$ 818,300
EXPENSES		
ENGINEERING	23,598	80,600
CONTRACTUAL SERVICES	127,986	537,000
ROUTINE MAINTENANCE	13,505	10,400
SWEEPING & FLUSHING	13,579	14,900
TREE MAINTENANCE	7,653	15,200
DRAINAGE	3,612	15,100
PAVEMENT MARKING	12,385	15,000
TRAFFIC CONTROL	6,037	9,200
WINTER MAINTENANCE	140,532	95,100
ADMINISTRATION	21,752	5,100
ROUTINE MAINTENANCE - STATE TRUNKLINE	7,856	3,500
SWEEPING & FLUSHING - STATE TRUNKLINE	4,905	6,300
TREES & SHRUBS - STATE TRUNKLINE	817	300
DRAINAGE - STATE TRUNKLINE	1,496	3,000
PAVEMENT MARKING - STATE TRUNKLINE	-	900
TRAFFIC CONTROL - STATE TRUNKLINE	2,595	900
WINTER MAINTENANCE - STATE TRUNKLINE	66,919	24,400
GUARD RAILS - STATE TRUNKLINE	-	300
ROADWAY INSPECTION - STATE TRUNKLINE	696	300
TOTAL EXPENSES	\$ 455,923	\$ 837,500
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (17,381)	\$ (19,200)
YEAR END BALANCES		
FUND BALANCE	\$ 85,287	\$ 57,560
CASH BALANCE	\$ 31,646	\$ 28,480

**CITY OF CHARLEVOIX
LOCAL STREET FUND
PRIOR FISCAL YEAR ACTUAL & CURRENT FISCAL YEAR BUDGET**

	2013-14 ACTUAL	2014-15 BUDGET
REVENUES		
GAS & WEIGHT TAX	80,571	61,700
INTEREST EARNINGS	11	-
TRANSFER FROM PI#6 INFRASTRUCTURE	196,867	24,000
TRANSFER FROM PI#7 COUNTY ROAD MILLAGE	186,347	28,000
CONTRIBUTION-GENERAL FUND	-	40,000
TOTAL REVENUES	\$463,796	\$ 153,700
EXPENSES		
ENGINEERING	47,236	8,000
CONTRACTUAL SERVICES	335,978	44,000
ROUTINE MAINTENANCE	6,613	5,200
SWEEPING & FLUSHING	7,141	11,000
TREE MAINTENANCE	8,911	15,800
DRAINAGE	1,522	5,300
TRAFFIC CONTROL	3,861	7,600
WINTER MAINTENANCE	110,538	75,600
ADMINISTRATION	8,831	3,200
TOTAL EXPENSES	\$ 530,632	\$ 175,700
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (66,836)	\$ (22,000)
YEAR END BALANCES		
FUND BALANCE	\$ 46,150	\$ 23,805
CASH BALANCE	\$ 36,783	\$ 24,980

**CITY OF CHARLEVOIX
ACTIVE TRANSPORTATION EMPLOYEES
2014-15 FISCAL YEAR**

Job Classification	Employee Status	# of Employees in Classification	Hourly Rate of Pay	Annual Salary
DPW Superintendent	Full-Time	1		\$ 66,354
Mechanic	Full-Time	1	\$ 22.67	
Equipment Operator	Full-Time	3	\$ 20.57	
Equipment Operator	Full-Time	1	\$ 20.97	
Equipment Operator	Full-Time	1	\$ 21.47	
General Laborer	Seasonal	3	\$ 8.00	
General Laborer	Seasonal	1	\$ 8.50	
General Laborer	Seasonal	1	\$ 9.25	
General Laborer	Seasonal	1	\$ 10.00	
Total Transportation Employees		13		

**CITY OF CHARLEVOIX
LOCAL ROAD AGENCY
FINANCIAL PERFORMANCE DASHBOARD**

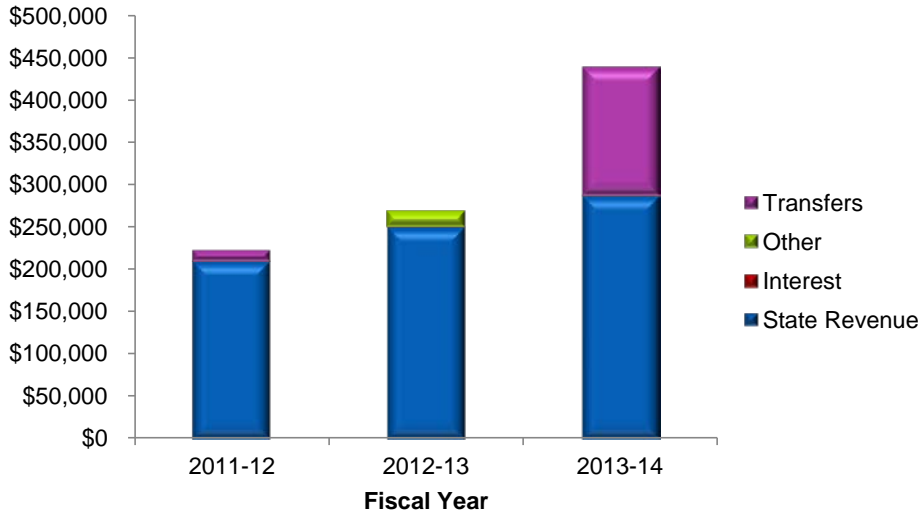
	MAJOR STREET FUND				LOCAL STREET FUND			
	2012-13	2013-14	TREND	PROGRESS	2012-13	2013-14	TREND	PROGRESS
REVENUES								
State Revenue	\$ 249,949	\$ 286,939	↑ 14.8%	Positive	\$ 68,307	\$ 80,571	↑ 18.0%	Positive
State Revenue Per Mile of Road	\$ 29,970	\$ 34,405	↑ 14.8%	Positive	\$ 4,240	\$ 5,001	↑ 18.0%	Positive
EXPENDITURES								
Construction	\$ 6,916	\$ 151,584	↑ 2091.7%	Negative	\$ 462,250	\$ 383,214	↓ (17.1)%	Positive
Construction Per Capita	\$ 2.74	\$ 59.82	↑ 2083.1%	Negative	\$ 183.14	\$ 151.23	↓ (17.4)%	Positive
Tree Maintenance	\$ 9,677	\$ 8,470	↓ (12.5)%	Positive	\$ 3,943	\$ 8,911	↑ 126.0%	Negative
Tree Maintenance Per Capita	\$ 3.83	\$ 3.34	↓ (12.8)%	Positive	\$ 1.56	\$ 3.52	↑ 125.1%	Negative
Winter Maintenance	\$ 129,924	\$ 207,451	↑ 59.7%	Negative	\$ 81,588	\$ 110,538	↑ 35.5%	Negative
Winter Maintenance Per Capita	\$ 51.48	\$ 81.87	↑ 59.0%	Negative	\$ 32.32	\$ 43.62	↑ 34.9%	Negative
Winter Maintenance Per Mile of Road	\$ 15,578	\$ 24,874	↑ 59.7%	Negative	\$ 5,064	\$ 6,861	↑ 35.5%	Negative
Administration	\$ 37,028	\$ 21,751	↓ (41.3)%	Positive	\$ 29,290	\$ 8,831	↓ (69.8)%	Positive
Administration as % of State Revenue	14.8%	7.6%	↓ (48.8)%	Positive	42.9%	11.0%	↓ (74.4)%	Positive
Expenses Less Construction	\$ 270,335	\$ 304,338	↑ 12.6%	Negative	\$ 128,974	\$ 147,418	↑ 14.3%	Negative
Expenses Less Construction as % of State Revenue	108.2%	106.1%	↓ (1.9)%	Positive	188.8%	183.0%	↓ (3.1)%	Positive
YEAR END BALANCES								
Fund Balance	\$ 102,668	\$ 85,287	↓ (16.9)%	Negative	\$ 112,986	\$ 46,150	↓ (59.2)%	Negative
Fund Balance as % of Total Expenditures	37.0%	18.7%	↓ (49.5)%	Negative	19.1%	8.7%	↓ (54.5)%	Negative
Cash Balance	\$ 73,589	\$ 31,646	↓ (57.0)%	Negative	\$ 114,162	\$ 36,783	↓ (67.8)%	Negative
Cash Balance as % of Total Expenditures	26.5%	6.9%	↓ (73.8)%	Negative	19.3%	6.9%	↓ (64.1)%	Negative

	CITY			
	2012-13	2013-14	TREND	PROGRESS
EMPLOYEE PENSION PLAN				
Unfunded Accrued Liabilities	\$ 2,887,986	\$ 2,915,025	↑ 0.9%	Positive
Funded Ratio	75.1%	75.4%	↑ 0.4%	Positive

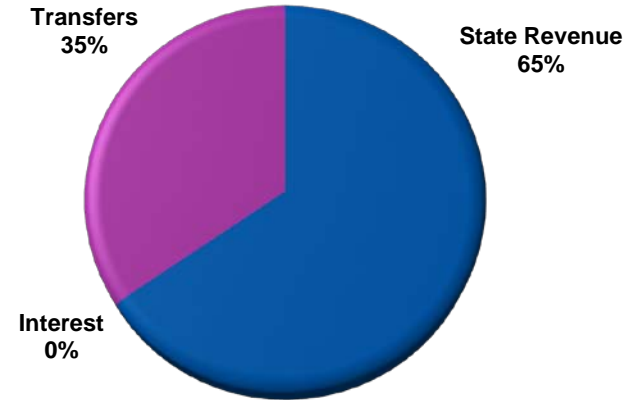
**CITY OF CHARLEVOIX
LOCAL ROAD AGENCY
FINANCIAL INFORMATION - REVENUE**

MAJOR STREET FUND

Revenue Sources

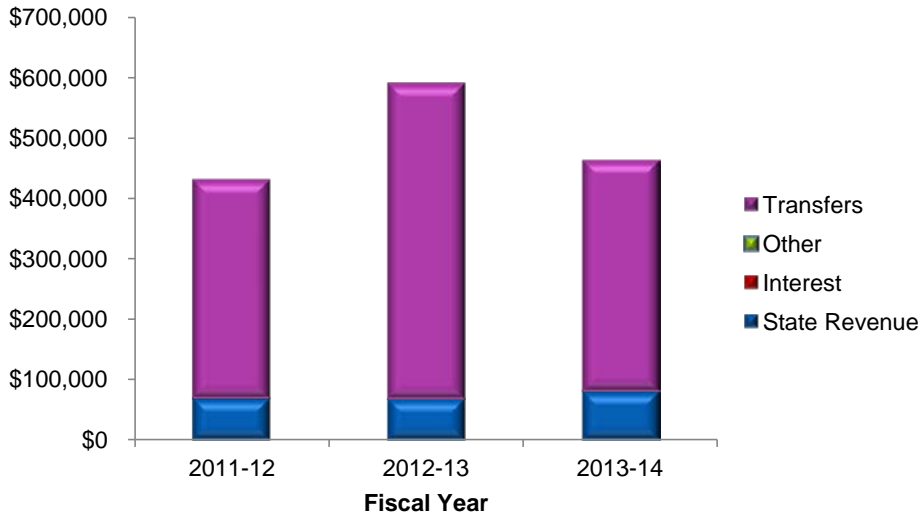


2013-14 Revenue Breakdown

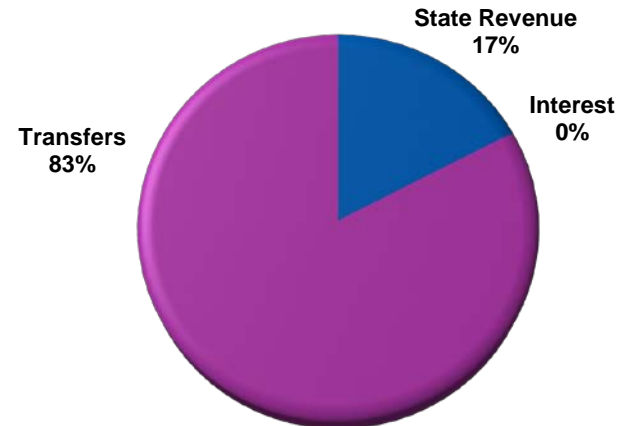


LOCAL STREET FUND

Revenue Sources

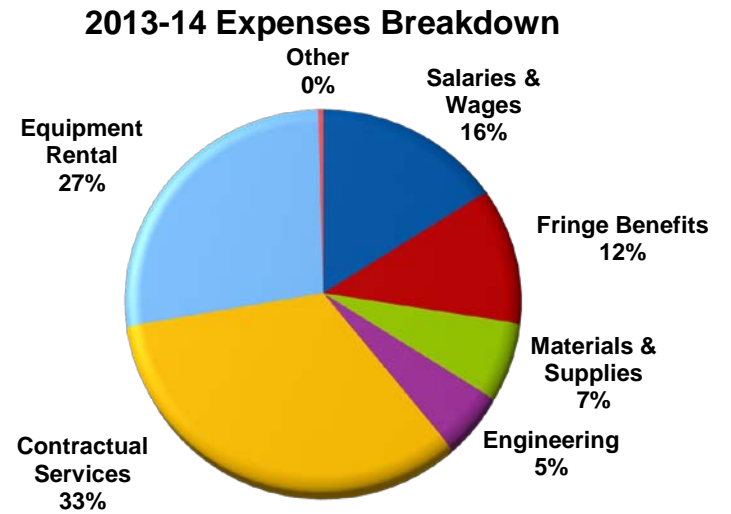
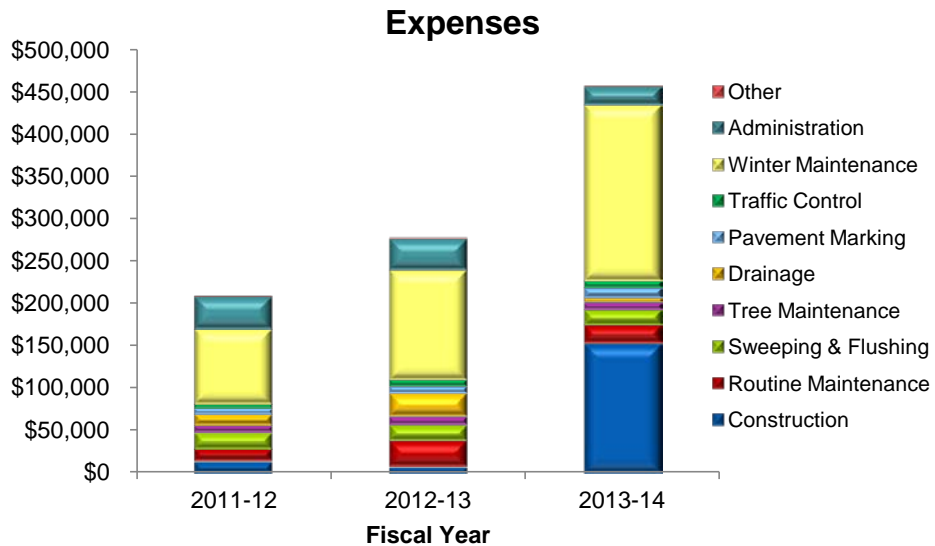


2013-14 Revenue Breakdown

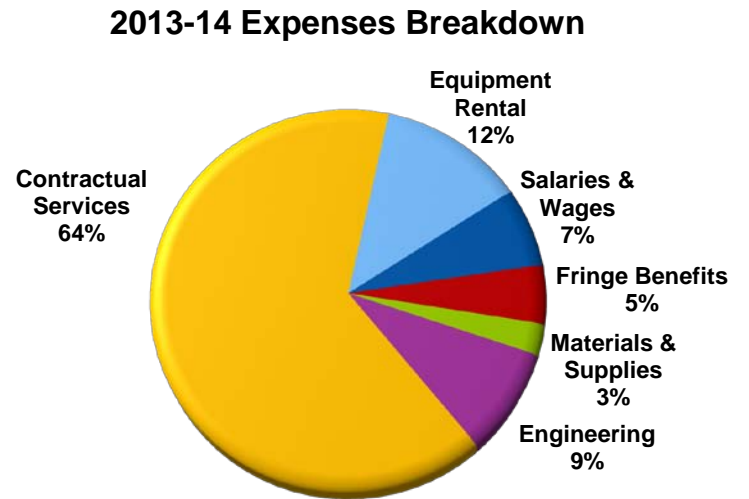
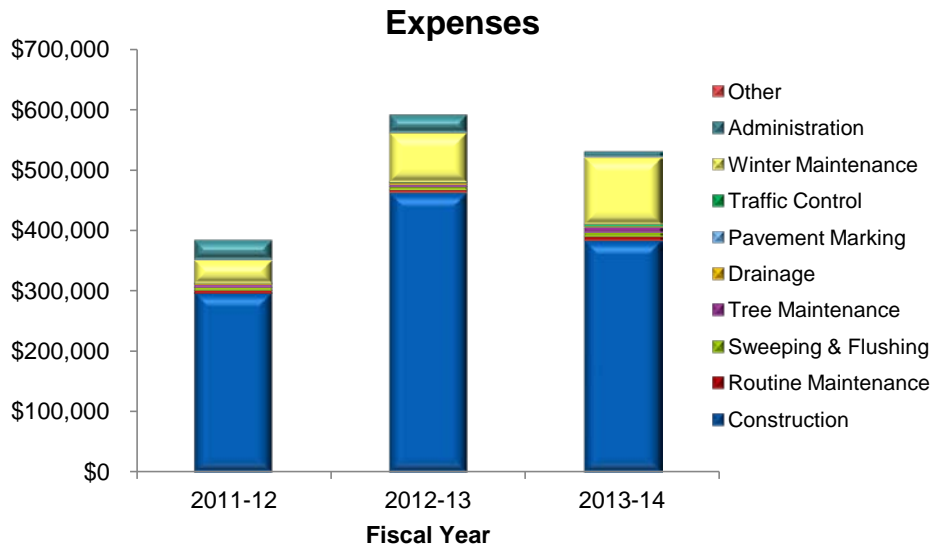


**CITY OF CHARLEVOIX
LOCAL ROAD AGENCY
FINANCIAL INFORMATION - EXPENSES**

MAJOR STREET FUND

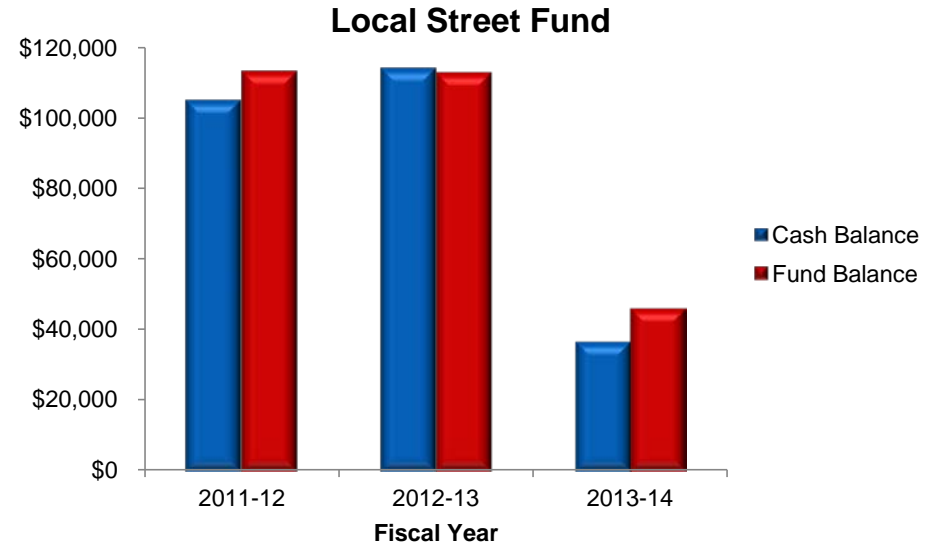
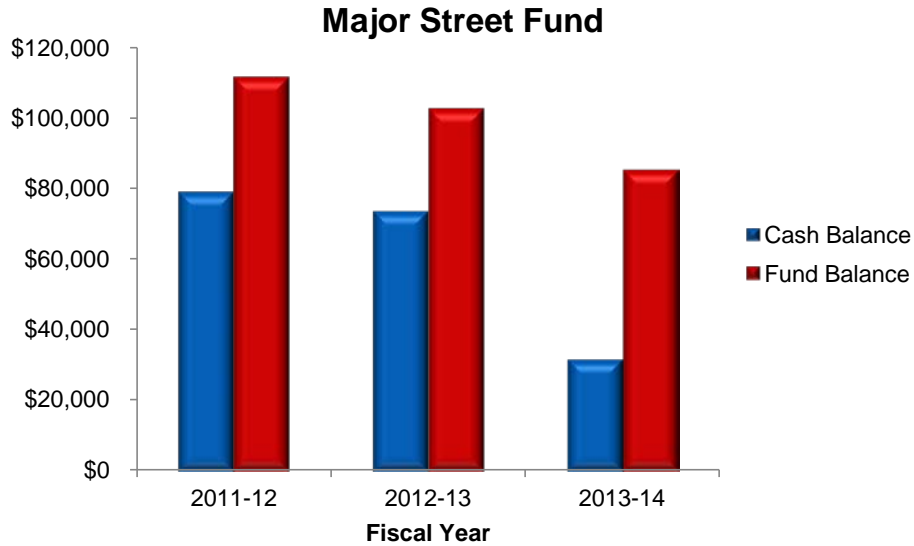


LOCAL STREET FUND

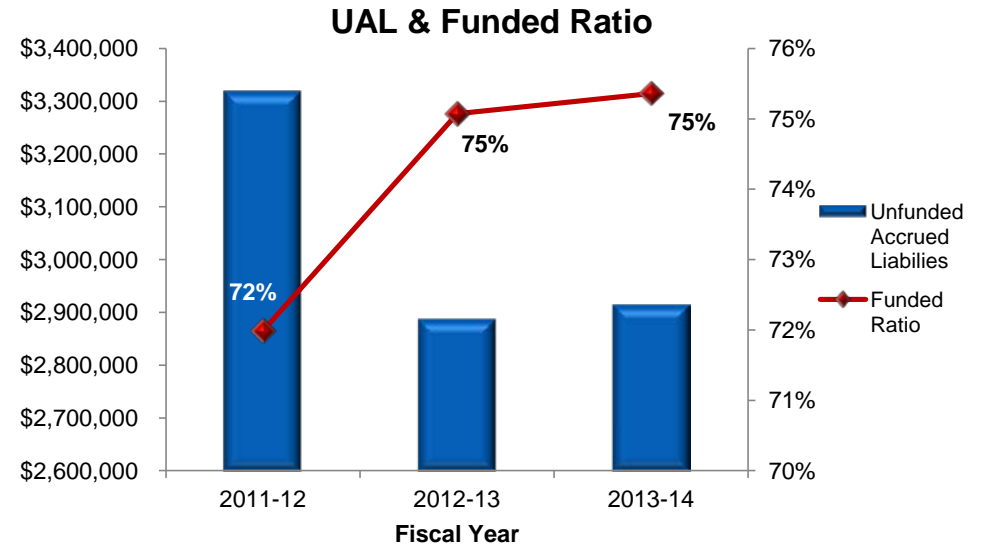
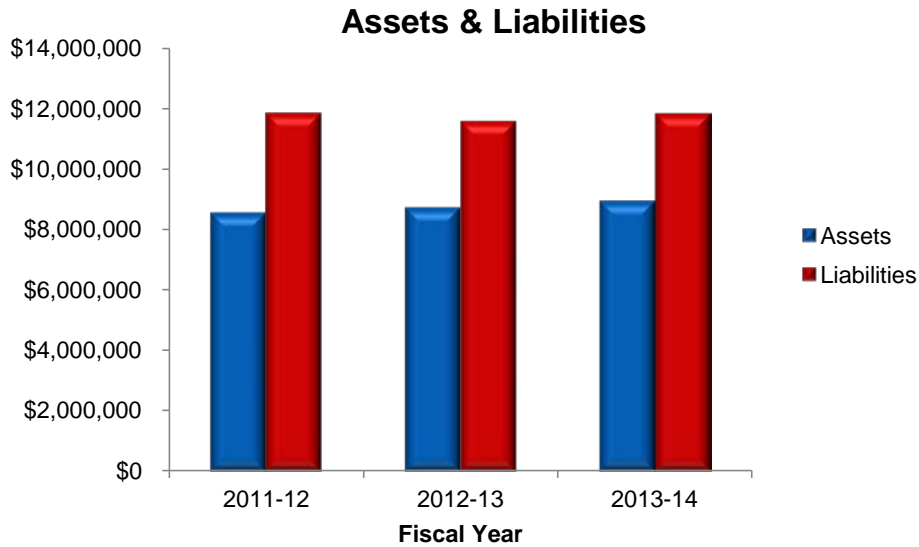


**CITY OF CHARLEVOIX
LOCAL ROAD AGENCY
FINANCIAL INFORMATION - YEAR END BALANCES & CITY PENSION**

YEAR END BALANCES



CITY PENSION



**CITY OF CHARLEVOIX
LOCAL ROAD AGENCY
GOVERNING BODY CONTACT INFORMATION**

**City of Charlevoix
210 State Street
Charlevoix, MI 49720**

Street Administrator	Pat Elliott
E-mail Address	pate@cityofcharlevoix.org
Phone Number	(231) 547-3276

City Manager	Rob Straebel
E-mail Address	robs@cityofcharlevoix.org
Phone Number	(231) 547-3270

Treasurer	Joe Zielinski
E-mail Address	jzielinski@cityofcharlevoix.org
Phone Number	(231) 547-3251

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related Conditions

CITY OR VILLAGE NAME City of Charlevoix


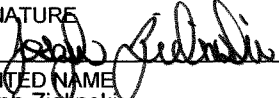
Beginning September 30, 2014, and annually each September 30 thereafter, certification must be made for compliance to Section 18j of Public Act 51 of 1951, MCL 248.668j. A local road agency must certify that it has (a) developed an employee compensation plan for its transportation employees as described OR (b) the local road agency must certify that medical benefits are offered to its transportation employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its transportation employees or elected public officials.

Compliance with (a)
I certify compliance with MCL 247.668j (a).
Our compensation plan for transportation employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (b)
I certify compliance with MCL 247.668j (b), and as such, offer one of the following;
I certify that medical benefits are offered to the transportation employees or elected public officials.
Or, I certify that medical benefits are not offered to the transportation employees or elected public officials.

Non-compliance with (a) or (b)
I certify that we are not in compliance with MCL 247.668j.
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE		SIGNATURE	
			
PRINTED NAME Pat Elliott		PRINTED NAME Joseph Ziefinski	
TITLE DPW Superintendent	DATE 08/19/2014	TITLE Treasurer	DATE 08/19/2014

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909