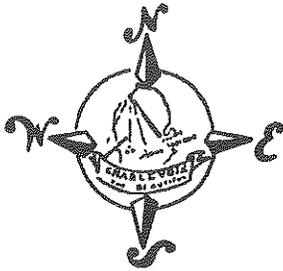


CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451



PROJECT
PINE RIVER PLACE

Regular Meeting Minutes May 17, 2016

A Regular Meeting of the Charlevoix Housing Commission was called to order by Vice-President Buday at 2:00 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Lillian Left, Joan Buday, Paul Stephan, Laurie Crandall
ABSENT: Gregory Stevens
OTHERS: Julie Waterman, Executive Director
Brad Waterman, Maintenance Supervisor
Residents of Pine River Place

Additions to the Agenda: None

Approval of Meeting Minutes and Bills:

Vice-President Buday asked if there were any corrections or additions to the minutes from the April annual meeting or questions on the April bills. Paul Stephan about the amount paid to PHADA and what it is. PHADA (Public Housing Authorities Directors Association) is a professional association that the housing commission belongs to and the amount was the annual membership fee. Joan Buday asked about the WASH money and whether this was an ongoing income. Yes, we receive a check about every 60 days. Joan Buday asked about the difference between current and future paid time leave. Julie will get clarification from the fee accountant. A motion to approve the minutes from the April annual meeting and the April bills was made by Laurie Crandall and seconded by Paul Stephans.

Yes: Buday, Left, Stephan, Crandall

No:

Abstentions:

Absent: Stevens

Executive Directors Report: Executive Director Julie Waterman explained that due to being the end of the fiscal year March financial reports were just received and she handed them out along with the April financial reports. The board can review at their convenience and contact Julie with any questions. Julie attended a conference May 11th-13th and some of the highlights discussed included dealing with residents with mental health issues, recent regulatory reforms in housing and handling grievances with residents and applicants. May 4th was another "Coffee with Julie" hour for residents to ask questions concerning Pine River Place. These meetings are proving helpful and allows residents the opportunity to be heard and get questions answered. The company WASH informed us by letter that there will be a 25 cent increase to \$1.25 in the cost to wash and to dry a load of laundry. This is still significantly lower than a laundromat charges for the same service.

Old Business: None

New Business:

Commission By-Laws:

Julie Waterman discussed the need to review the Commission By-Laws as they have not been reviewed/amended since September of 2003. Laurie Crandall made a motion to postpone the discussion of the Commission By-Laws until the next regular meeting so that more information can be gathered. Lillian Left seconded the motion.

Yes: Buday, Left, Stephan, Crandall

No:

Abstentions:

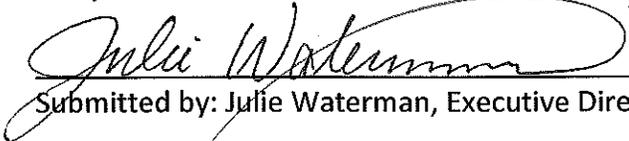
Absent: Stevens

Public Comment: Vice-President Buday asked if there were any public comments on subjects unrelated to agenda items.

Barbara Evans asked when the windows were going to be washed.

With no further public comments, Vice-President Buday closed the meeting to public comments.

Adjournment: The meeting adjourned at 2:30 pm. The next meeting will be held Tuesday, June 21, 2016 at 2:00 pm in the Pine River Place Community Room located at 210 W. Garfield in Charlevoix. Telephone 231-547-5451. Email info@chvxhousing.org.


Submitted by: Julie Waterman, Executive Director

May 23, 2016


Approved by: Joan Buday, Board Vice-President


June 28, 2016