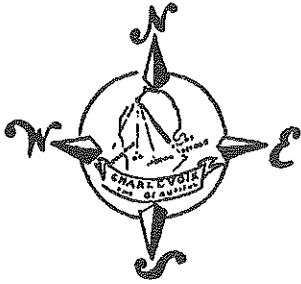


CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720



PROJECT
PINE RIVER PLACE

Special Meeting Minutes February 5, 2015

A Special Meeting of the Charlevoix Housing Commission was called to order by President Left at 2:10 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Buday, Left, Stephan (arrived at 2:30pm), Olach, Stevens
ABSENT: None
OTHER: Julie Waterman, Administrative Assistant

Approval of Meeting Minutes and Bills: None

Executive Directors Report: None

Old Business: None

New Business:

Appointment of Interim Executive Director – Gregory Stevens made a motion to appoint Julie Waterman as Interim Executive Director until which time as the Board has hired a new Executive Director. Joni Olach seconded the motion.

Yeas: Left, Buday, Olach, Stevens
Nays:
Abstentions:
Absent: Stephan

Pay Rate of Julie Waterman - Gregory Stevens made a motion that beginning January 27, 2015 Julie Waterman's hourly wage (as Administrative Assistant) be increased to \$18.00 an hour and that her hours not exceed 40 hours per week, if possible. Joni Olach seconded the motion.

Yeas: Left, Buday, Olach, Stevens
Nays:
Abstentions:
Absent: Stephan

Pay Rate of Julie Waterman – Joni Olach made a motion that effective February 9, 2015 Julie Waterman’s hourly wage (as Interim Executive Director) be increased by \$3.00 an hour over and above the \$18.00 until a new Executive Director is hired. Gregory Stevens seconded the motion.

Yeas: Left, Buday, Olach, Stevens

Nays:

Abstentions:

Absent: Stephan

Change of Time for Regular Board Meetings – Joan Buday made a motion to change the time of the Regular Meetings of the Charlevoix Housing Commission Board to 2:00 pm instead of 5:00pm (the day remains the same). Joni Olach seconded the motion.

Yeas: Left, Buday, Olach, Stevens, Stephan

Nays:

Abstentions:

Absent:

Schedule of Board Work Session – Gregory Stevens made a motion to schedule a Work Session of the Charlevoix Housing Commission Board on Tuesday February 10, 2015 at 1:00 pm at Pine River Place in the Community Room for the purposes of determining how to go about filling the vacant Executive Director position. Joan Buday seconded the motion.

Yeas: Left, Buday, Olach, Stevens, Stephan


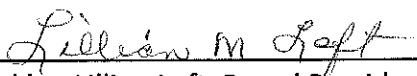
Nays:

Abstentions:

Absent:

Public Comment – None

Adjournment – Commissioner Paul Stephan moved to adjourn the meeting at 3:18 pm, supported by Commissioner Joan Buday. All in favor.


Submitted by: Julie Waterman, Interim Executive Director

Approved by: Lillian Left, Board President

March 10, 2015
031715